



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

NOTICE OF MEETING

COMMITTEE: FINANCE MEETING
TIME: 9:00 a.m.
PLACE: Justice Center
Monroe County Board Assembly Room
South Side/Oak Street Entrance
112 South Court St./1st Floor Rm 1200
Sparta, WI 54656
DATE: Wednesday, September 16, 2020

****PUBLIC:** Due to the COVID-19 Pandemic, you may access this meeting remotely:

<https://monroecountywi.webex.com/> or **Join by phone:** +1-404-397-1516 United States Toll
Meeting Number: 146 715 7758 **Access Code:** 146 715 7758
Password: eGxnMENn669

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of August 5, 2020 and August 19, 2020
4. Request for Credit Card Approval – Discussion/Action
 - a. Human Services
 - b. Health Department/WIC
5. Request for Line Item Transfer(s) – Discussion/Action
 - a. Health Department
 - b. Justice Programs
 - c. Dispatch
 - d. County Board
 - e. Veterans Service
6. Notice of Budgetary Adjustment(s) – Discussion/Action
 - a. Veterans Service
 - b. Human Services(4)
 - c. County Clerk - Elections
7. Fiscal Note on Resolution(s) – Discussion/Action
 - a. Resolution Urban Forestry and Catastrophic Storm Grant
 - b. Resolution Monroe County Conversation Aids Program
 - c. Resolution Transferring Rolling Hills Nonlapsing Capital Accounts to the Rolling Hills Enterprise Fund from the General Fund Capital Section
 - d. Resolution Allocating Use of General Funds Reserves for Rolling Hills Nursing Home and Senior Living Facility Design and Construction Bid Documents
 - e. Resolution for Purchasing New Squad
8. Treasurer
 - a. Monthly Treasurer's Report
 - b. Treasurer Department Monthly Report Review

**FINANCE MEETING
September 16, 2020 Agenda**

9. Finance
 - a. Monthly Financial Report
 - b. Finance Department Monthly Report Review
10. COVID Budget Shortfalls
11. Monthly Approvals – Discussion/Action
 - a. Notice of Donations/User Fees Received Budget Adjustment
 - b. County Disbursement Journal Approval
 - c. County Board Monthly Per Diem and Voucher Approval
12. Items for next month's agenda
13. Adjournment

Cedric Schnitzler, Committee Chair

Date notices mailed: September 10, 2020

Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. We will keep distancing of at least 6 feet. Sanitizers will be on location. We ask that if you are running a temperature or not feeling well, please do not place others at risk.

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Finance Committee
August 5, 2020

Present: Cedric Schnitzler, Wallace Habegger, Mark Halverson, David Pierce, Toni Wissestad
Others: Tina Osterberg, Diane Erickson

The meeting was called to order at the Sparta American Legion at 5:30 p.m. by Chair Cedric Schnitzler.

- Resolution Denying Claim of Brian Olson – Motion by Wallace Habegger second by Mark Halverson to approve resolution and forward to the full board for approval. David Ohnstad, Highway Commissioner explained. Discussion. Carried 5-0.
- Motion by David Pierce second by Toni Wissestad to adjourn the meeting at 5:33 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Finance Committee
August 19, 2020

Present: Cedric Schnitzler, Wallace Habhegger, Mark Halverson, David Pierce, Toni Wissestad
Others: Tina Osterberg, Diane Erickson, Ron Hamilton, Linda Smith, Ed Smudde, Garry Spohn, Adrian Lockington, Chad Ziegler, David Ohnstad, Debbie Carney, Wes Revels

The meeting was called to order at the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Next meeting date – Wednesday, September 16, 2020 regular Meeting in the Monroe County Assembly Room at 9:00 a.m.
 - *Budget Meetings :
 - October 8 at 9:00 a.m.
 - October 26 at 8:30 a.m.
 - October 27 at 1:30 p.m.
 - Regular Meeting October 21 at 9:00 a.m.
- Minutes Approval - Motion by Wallace Habhegger second by David Pierce to approve the July 15, 2020 minutes. Carried 5-0.
- Human Services Credit Card - Motion by Toni Wissestad second by Mark Halverson to approve credit card increase request. Ron Hamilton, Human Services Director explained credit card increase from \$1,000.00 to \$5,000.00 for Accountant II. Carried 5-0.
- Budget Adjustment
 - a. Health Department – Motion by David Pierce second by Mark Halverson to approve budget adjustment. Diane Erickson, Finance Director explained the 03/05/2020-03/15/2021 budget adjustment in the amount of \$48,685.00 for Coronavirus Preparedness and Response Supplemental Appropriations Act funding. Discussion. Carried 5-0.
 - b. Finance – Motion by Mark Halverson second by Wallace Habhegger to approve budget adjustment. Diane Erickson, Finance Director explained the 2020 budget adjustment in the amount of \$37,991.31 for CARES Act funding incurred due to the COVID-19 pandemic. Discussion. Carried 5-0.
 - c. Rolling Hills – Motion by Toni Wissestad second by Mark Halverson to approve budget adjustment. Linda Smith, Nursing Home Administrator explained the 2020 budget adjustment in the amount of \$351,423.19 for CARES Act stimulus funding. Discussion. Carried 5-0.
- Maintenance Re-Purpose of Funds – Motion by Wallace Habhegger second by David Pierce to approve re-purpose of funds pending committee of jurisdiction approval. Garry Spohn, Property Manager explained the 2020 re-purpose of funds in the amount of \$89,317.30 for storm damages to the Rolling Hills building. Discussion. Carried 5-0.
- Rolling Hills – Motion by Wallace Habhegger second by Toni Wissestad to approve budget adjustment. Tina Osterberg, Administrator explained the 2020 budget adjustment in the amount of \$28,966.36 for storm damages. Discussion. Carried 5-0.
- Fiscal Note of Resolution(s)
 - a. Resolution Amending Monroe County Preliminary Plat Review Fee and Replat Review Fee - Motion by Wallace Habhegger second by Mark Halverson to approve fiscal note. Increased fees to offset the cost of the County Land Use Planner and Land Conservation review. Carried 5-0.
 - b. Resolution Approving the Monroe County Forest Annual Work Plan. Motion by David Pierce second by Toni Wissestad to approve fiscal note. Chad Ziegler explained revenue received from the County Forest Administrator Grant. Carried 5-0.
 - c. Resolution Authorizing Self-Funded Insurance Plan - Motion by Wallace Habhegger second by Mark Halverson to approve fiscal note. Ed Smudde, Personnel Director explained funds to be set aside in a separate internal service fund and investment account to fund a self-funded health insurance plan. Discussion. Carried 5-0.

- d. Resolution Establishing Ho Chunk Funds Allocation for 2021 Budget – Motion by Wallace Habegger second by Toni Wissestad to approve resolution and forward to the full board for approval. Tina Osterberg, Administrator explained using funds for establishment of a self-funded health insurance plan. Carried 5-0.
- e. Resolution Allocating use of General Fund Reserves for Rolling Hills Nursing Home and Senior Living Facility Construction Project - Motion by Toni Wissestad second by Wallace Habegger to approve resolution and forward to the full board for approval. Tina Osterberg, Administrator explained planning for the financing by using General Fund Reserve funds. Discussion. Carried 4-1.
- Highway Town Road Names -
 - Resolution to Amend Monroe County Ordinance Sec. 11-29, and to Amend Amended Resolution 95-6-3, in Regards to Town Road Name Signs. Motion by David Pierce second Wallace Habegger to approve resolution pending committee of jurisdiction approval, Highway Committee. The resolution would transfer the responsibility for town road name sign costs back to the towns. Carried 5-0.
 - Resolution Authorizing Funding for Town Road Name Signs - Motion by David Pierce second by Wallace Habegger to approve resolution pending committee of jurisdiction approval, Highway Committee. The resolution would budget town road name replacement signs. Carried 5-0.
- Treasurer
 - a. Debbie Carney provided the Monthly Treasurers Report.
 - b. Treasurer Department Monthly Report.
 - c. 2021 Budget Review, questions were answered.
- Finance
 - a. Diane Erickson provided the Monthly Financial Report.
 - b. Finance Department Monthly Report.
 - c. 2021 Budget Review, questions were answered.
- Tyler Technologies Financial Software Contract – Tina Osterberg, Administrator provided members with the Tyler Technologies Contract Renewal. Central files have been removed from the contract, citizen's self-service, bid management and maplink GIS integration. The proposed budget estimate is \$176,180.00. Discussion. Motion by Toni Wissestad second by David Pierce to approve software contract with Tyler Technologies. Carried 5-0.
- COVID Budget Shortfalls – Tina Osterberg, Administrator explained that \$764,000.00 is available through CARES funding. The second round of funding reimbursement is due September 15, 2020. Discussion. It was explained that there is potential to transfer any remaining grant funds to the municipalities.
- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by David Pierce second by Toni Wissestad to approve notice of donations/user fees received budget adjustment. Carried 5-0.
 - b. Monthly Disbursement Journal – Motion by Wallace Habegger second by Mark Halverson to approve disbursement journal. Carried 5-0.
 - c. Monthly Per Diems and Vouchers - Motion by Toni Wissestad second by Wallace Habegger to approve Monthly County Per Diems and Vouchers. Carried 5-0.
- Items for next month's agenda – COVID Budget Shortfalls, TIF Districts
- Chair Cedric Schnitzler adjourned the meeting at 10:48 a.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Request for Credit Card Approval

Department: Human Services

Committee: Human Services

| Name of Card Holder | Title of Postion | Credit Card Limit |
|---------------------|------------------|-------------------|
| Aubrey Trotnic | Social Worker | \$ 1,000.00 |
| Kylie Fanello | Social Worker | \$ 1,000.00 |
| Connie Oates | CFS Manager | \$ 1,000.00 |
| | | |
| | | |
| | | |
| | | |

Justification for Credit Card(s):

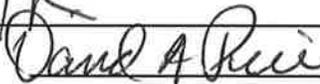
| |
|--|
| Credit card for agency purchases where it is not feasible to use the regular purchasing procedure. When not in use all credit cards are locked in a safe. |
| |
| Credit card for agency purchases where it is not feasible to use the regular purchasing procedure. When not in use all credit cards are locked in a safe. |
| |
| Credit card for agency purchases where it is not feasible to use the regular purchasing procedure. When not in use all credit cards are locked in a safe. |

Department Head Approval:



9/1/2020

Date Approved by Committee of Jurisdiction:



9/1/2020

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

Request for Credit Card Approval

Department: Health/WIC

Committee: _____

| Name of Card Holder | Title of Position | Credit Card Limit |
|---------------------|------------------------------|-------------------|
| Patricia Hagen | WIC Coordinator/Nutritionist | \$2,500 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Justification for Credit Card(s):

| |
|--|
| <p>The limit on the credit card for WIC program is currently \$1,000. We've needed to order items on-line and this limit is not sufficient to purchase necessary items for clinic supplies and nutrition education materials, thus causing delays for the provided materials for the WIC participants/families. These are allowable expenses per state WIC guidelines.</p> |
| |
| |
| |
| |

Department Head Approval: *Maureen Nelson*

Date Approved by Committee of Jurisdiction: *Carol A. Parris* *9-1-2020*

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

REQUEST FOR LINE ITEM TRANSFER

Date: 1-Sep-20
Department: Health Department
Amount: \$6,000.00
Budget Year Amended: 2020

From Account

| Org | Object | Project | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-----------------------|--------|---------|--------------|----------------|--------------------|------------------|---------------|
| 24110000 | 511000 | | Salaries | \$ 963,152.15 | \$ 6,000.00 | \$ 316,459.11 | \$ 957,152.15 |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| Total Transfer | | | | | \$ 6,000.00 | | |

To Account

| Org | Object | Project | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-----------------------|--------|---------|--------------|----------------|--------------------|------------------|--------------|
| 24110000 | 522025 | | Telephone | \$ 4,055.00 | \$ 6,000.00 | \$ 4,412.27 | \$ 10,055.00 |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| Total Transfer | | | | | \$ 6,000.00 | | |

Explanation for Transfer:

The \$6000.00 transfer to Telephone is due to staff not allowed to use personal cell phones for work per implementation of county policy. Purchase of county cell phones needed for Public Health Nurses, Community Health Educator and the LTE's for the COVID-19 pandemic going on for required work duties.

Department Head Approval *Maureen Johnson*
Governing Committee Approval *David A. Pucie 9-1-2020*

If <= \$500:
 Send to County Administrator's Office
COUNTY ADMINISTRATOR Approval: _____ **Date** _____
If > \$500:
 Send to County Clerk's Office
FINANCE COMMITTEE Approval given on : _____ **Date** _____

REQUEST FOR LINE ITEM TRANSFER

Date: 9/9/2020
Department: Justice Programs
Amount: \$ 5,500.00
Budget Year Amended: 2020

From Account

| Org | Object | Project | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-----------------------|--------|---------|----------------------------|----------------|--------------------|------------------|---------------|
| 12950000 | 521230 | J5010 | ALCOHOL MONITORING BRACELT | \$ 117,500.00 | \$ 3,500.00 | \$ 62,967.66 | \$ 114,000.00 |
| 12951000 | 521230 | | ALCOHOL MONITORING BRACELT | \$ 9,089.00 | \$ 2,000.00 | \$ 300.90 | \$ 7,089.00 |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| Total Transfer | | | | | \$ 5,500.00 | | |

To Account

| Org | Object | Project | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-----------------------|--------|---------|--------------------|----------------|--------------------|------------------|--------------|
| 12950000 | 521415 | | COMPUTER OPERATION | \$ - | \$ 3,500.00 | \$ 1,838.31 | \$ 3,500.00 |
| 12951000 | 521415 | | COMPUTER OPERATION | \$ 45,870.00 | \$ 2,000.00 | \$ 46,452.16 | \$ 47,870.00 |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| Total Transfer | | | | | \$ 5,500.00 | | |

Explanation for Transfer: THIS IS TO PAY FOR MYEVOLV MAINTENANCE AGREEMENT, USER FEES, AND TECHNICAL SUPPORT BILLS. MYEVOLV CASE MANAGEMENT SOFTWARE WAS NEW FOR JUSTICE DEPT. IN 2020. FUNDING FOR THIS PROJECT WAS BUDGETED TO BUILD MYEVOLV FOR DRUG COURT ONLY THROUGH REVOLVING LOAN FUND. DURING THE BUILDING OF MYEVOLV CASEMANAGEMENT FOR DRUG COURT, FINANCE EMPLOYEES LEARNED HOW TO CODE AND BUILT OTHER JUSTICE PROGRAMS INTO MYEVOLV WITHOUT MONROE COUNTY BEING CHARGED FOR THE BUILDING OF THESE PROGRAMS. I DID NOT PLAN FOR THESE FEES IN MY NON-DRUG COURT COMPUTER OPERATIONS BUDGET. ADDITIONALLY THESE FEES WERE HIGHER THAN ANITICIPATED FOR DRUG COURT. IF APPROVED THIS SHOULD COVER REMAINING 2020 CHARGES.

Department Head Approval

Eric M. [Signature] 9-9-2020

Governing Committee Approval

 If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

Date

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: Dispatch
 Budget Year Amended: 2020

| |
|-------------|
| No. _____ |
| Date: _____ |

| | <u>Account #</u> | <u>Account Name</u> | <u>Transfer Amount</u> | <u>Original Budget</u> | <u>Revised Budget</u> |
|--------------|-----------------------|---------------------|------------------------|------------------------|-----------------------|
| From Account | 12930000.533010 | Conference/Seminars | \$ 1,500.00 | \$ 2,600.00 | \$ 1,100.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | \$ - | | \$ - |
| | Total Transfer | | \$ 1,500.00 | | |

| | | | | | |
|------------|-----------------------|-----------------|--------------------|-------------|-------------|
| To Account | 12930000.522027 | Telephone Trunk | \$ 1,500.00 | \$ 7,332.00 | \$ 5,832.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | \$ 1,500.00 | | |
| | Total Transfer | | \$ 1,500.00 | | |

Explanation for Transfer:
 FAILED TO BUDGET FOR LYNXX (NG 911 PHONES) INVOICES FOR 2020. FUNDS IN CONF/SEMINARS WAS FOR THE ANNUAL 911 CONFERENCE, WHICH WAS CANCELLED DUE TO COVID.

Department Head Approval _____
 Governing Committee Approval _____

If < \$500:
 Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval given on : _____
Date

If > \$500:
 Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____
Date

REQUEST FOR LINE ITEM TRANSFER

Date: 9/8/2020
Department: County Board
Amount: \$ 1,100.00
Budget Year Amended: 2020

From Account

| Org | Object | Project | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-----------------------|--------|---------|----------------------|----------------|--------------------|------------------|--------------|
| 11100000 | 533200 | | County Board Mileage | \$ 16,800.00 | \$ 1,100.00 | \$ 5,826.08 | \$ 15,700.00 |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| Total Transfer | | | | | \$ 1,100.00 | | |

To Account

| Org | Object | Project | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-----------------------|--------|---------|-------------------|----------------|--------------------|------------------|-------------|
| 11100000 | 553050 | | County Board Rent | \$ - | \$ 1,100.00 | \$ - | \$ 1,100.00 |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| Total Transfer | | | | | \$ 1,100.00 | | |

Explanation for Transfer: This Line Item Transfer is to create a rent expenditure line in the County Board budget to cover the costs of meetings being held in larger venues for COVID social distancing.

Department Head Approval



Governing Committee Approval

Walter K. Hoge 9-8-20

If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval:

Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on :

Date

REQUEST FOR LINE ITEM TRANSFER

Date: 9/8/2020
Department: Veterans Service
Amount: \$ 550.00
Budget Year Amended: 2020

From Account

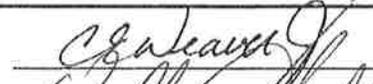
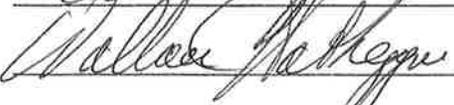
| Org | Object | Project | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-----------------------|--------|---------|--------------------|----------------|-----------------|------------------|------------|
| 14700000 | 533010 | | Conference/Seminar | \$ 1,545.00 | \$ 550.00 | \$ 455.00 | \$ 995.00 |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| Total Transfer | | | | | \$ 550.00 | | |

To Account

| Org | Object | Project | Account Name | Current Budget | Transfer Amount | YTD Expenditures | New Budget |
|-----------------------|--------|---------|---------------------|----------------|-----------------|------------------|------------|
| 14700000 | 521415 | | Computer Operations | \$ - | \$ 550.00 | \$ - | \$ 550.00 |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| Total Transfer | | | | | \$ 550.00 | | |

Explanation for Transfer: We were unable to attend our Spring CVSO Conference and we would like to re allocute funds for a different software program. The current program is consistently out of date. The customer service leaves something to be desired. The cost of the program is \$100.00 less then our current software. This is a one time request as this will pay for our initial membership as well as for the data migration. The cost minus the migration cost will be \$800 a year for the 2 users and will not exceed an increase of more than 2% a year. This cost is rolled up into our IT budget and the \$800 will be paid annual on the anniversary date of our contract date.

Department Head Approval


 9-8-20

Governing Committee Approval

 If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____

Date

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 8, 2020
 Department: Veterans Service
 Amount: \$1,500.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Revenue Budget Lines Amended:

| Org | Object | Project | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------|---------|------------------------------|----------------|-------------------|--------------|
| 14700000 | 435500 | | Veterans Service Officer Grt | \$ 10,000.00 | \$ 1,500.00 | \$ 11,500.00 |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| Total Adjustment | | | | | \$ 1,500.00 | |

Expenditure Budget Lines Amended:

| Org | Object | Project | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------|---------|---------------------|----------------|-------------------|--------------|
| 14700000 | 521415 | | Computer Operations | \$ - | \$ 1,500.00 | \$ 1,500.00 |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| Total Adjustment | | | | | \$ 1,500.00 | |

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 09/08/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____



Empowering people who serve the public®

12901 Worldgate Drive, Suite 800
Herndon, VA 20170

Contact: Andrew Duke
T 571 346 3742
F 703 709 6118

Andrew.Duke@tylertech.com

FEIN: 75-2303920

Tyler Technologies Price Quote

Customer: Monroe County, WI (Monroe County)
Date of Quote: 08/26/2020
Description: ETK Veterans Benefits (ETK VB) (FAST ID: 8976)
Quote Type: Firm Fixed Price (FFP)

| Software as a Service (SaaS) | Price |
|--|------------------|
| Entellitrak Veterans Benefits (ETK VB) - 2 Named User Licenses | \$ 800.00 |
| Software as a Service (SaaS) Price Sub Total | \$ 800.00 |

| Data Migration | Price |
|--|--------------------|
| Installation Support, Business Analysis and Requirements, Business Configuration and Implementation, Testing and QA, Project Manager, Training | \$ 2,500.00 |
| Data Migration Price Sub Total | \$ 2,500.00 |

| | |
|------------------------------|--------------------|
| Total Base Year Price | \$ 3,300.00 |
|------------------------------|--------------------|

Assumptions

- Monroe County will accept and sign the Tyler End User License Agreement for Turnkey Solution.
- Monroe County will identify all IT personnel necessary to support this effort and will ensure that those personnel will be available during analysis, testing, and deployment. Monroe County will additionally ensure that Tyler project personnel have reasonable access to designated personnel.
- Tyler will designate an experienced Project Manager (PM) to manage this effort and to act as the principal point-of-contact (POC). Tyler requires that Monroe County designate a PM to act as the principal POC for this effort.
- Data migration services includes the migration from one (1) data source – VetraSpec.

Billing and Invoicing

- Tyler will invoice \$3,300.00 upon receipt of the Purchase Order.
- Payment for the SaaS ETK VB license and Data Migration Services will be invoiced \$2,050.00 upon receipt of the Purchase Order and \$1,250.00 in January 2021.

Software licenses and services quoted herein are subject to the terms and conditions of the applicable end user license agreement.

The Tyler End User License and Services Agreement, www.micropact.com/terms, is incorporated by reference.

Quote valid until September 30, 2020
Proprietary and Confidential Information of Tyler



ETK TURNKEY LICENSE PURCHASE ORDER

This License Purchase Order ("Purchase Order"), entered into as of the date of execution as set forth below, is by and between TYLER TECHNOLOGIES, INC., with offices at 12901 Worldgate Drive, Suite 800, Herndon, VA 20170 ("Tyler") and the licensee named below ("Licensee"). The parties are referred to herein individually as Party or collectively as Parties.

| | |
|--|--|
| Licensee (Full Legal Name): | |
| State of Incorporation: | |
| Licensee's Primary Place of Business: | |
| Licensee's Primary Point of Contact (POC): | |
| POC Phone Number: | |
| POC Email Address: | |

CONTRACT STATUS

- This Purchase Order
- Tyler's Price Quote attached hereto as Exhibit A
- Tyler's Turnkey End User License Agreement, attached hereto and incorporated by reference as Exhibit B (www.micropact.com/terms)

CONTRACT PROVISIONS

- The Products and Services ordered herein are governed by the terms of this Purchase Order and Exhibits.

SAAS LICENSED PERIOD:

- Subscription Commencement Date*: TBD
- SaaS Licensed Period: Begins on the Subscription Commencement Date for one (1) calendar year, automatically renewing on every annual anniversary date, unless 30-days advance written notice is provided.

BILLING TERMS

- Payment for the SaaS ETK VB license and Data Migration Services will be invoiced \$2,050.00 upon receipt of the Purchase Order and \$1,250.00 in January 2021
- Each subsequent renewal period is subject to an annual 2% price escalation

LICENSEE, HAVING READ THIS AGREEMENT AND THE REFERENCED SECTIONS CONSTITUTING A PART HEREOF, AGREES TO BE BOUND BY THE TERMS AND CONDITIONS CONTAINED HEREIN AND THEREIN, INCLUDING TYLER'S ETK TURNKEY END USER LICENSE AGREEMENT.

LICENSEE: _____
Signature: _____
Signed by: _____
Title: _____
Date: _____

*If no date is provided, the Subscription Commencement Date is the date of Licensee signature.



EXHIBIT A – QUOTE



Empowering people who serve the public

12901 Worldgate Drive, Suite 800
Herndon, VA 20170

Contact: Andrew Duke
T 571 346 3742
F 703 709 6118

Andrew.Duke@tylertech.com
FEIN: 75-2303920

Tyler Technologies Price Quote

Customer: Monroe County, WI (Monroe County)
Date of Quote: 08/26/2020
Description: ETK Veterans Benefits (ETK VB) (FAST ID: 8976)
Quote Type: Firm Fixed Price (FFP)

| Software as a Service (SaaS) | Price |
|--|------------------|
| Entitlrak Veterans Benefits (ETK VB) - 2 Named User Licenses | \$ 800.00 |
| Software as a Service (SaaS) Price Sub Total | \$ 800.00 |

| Data Migration | Price |
|--|--------------------|
| Installation Support, Business Analysis and Requirements, Business Configuration and Implementation, Testing and QA, Project Manager, Training | \$ 2,500.00 |
| Data Migration Price Sub Total | \$ 2,500.00 |

| | |
|------------------------------|--------------------|
| Total Base Year Price | \$ 3,300.00 |
|------------------------------|--------------------|

Assumptions

- Monroe County will accept and sign the Tyler End User License Agreement for Turnkey Solution.
- Monroe County will identify all IT personnel necessary to support this effort and will ensure that those personnel will be available during analysis, testing, and deployment. Monroe County will additionally ensure that Tyler project personnel have reasonable access to designated personnel.
- Tyler will designate an experienced Project Manager (PM) to manage this effort and to act as the principal point-of-contact (POC). Tyler requires that Monroe County designate a PM to act as the principal POC for this effort.
- Data migration services includes the migration from one (1) data source – VetraSpec.

Billing and Invoicing

- Tyler will invoice \$3,300.00 upon receipt of the Purchase Order.
- Payment for the SaaS ETK VB license and Data Migration Services will be invoiced \$2,050.00 upon receipt of the Purchase Order and \$1,250.00 in January 2021.

Software licenses and services quoted herein are subject to the terms and conditions of the applicable end user license agreement.

The Tyler End User License and Services Agreement, www.tyler.com/terms, is incorporated by reference.

Quote valid until September 30, 2020
Proprietary and Confidential Information of Tyler

*If no date is provided, the Subscription Commencement Date is the date of Licensee signature.



EXHIBIT B – TYLER ETK TURNKEY LICENSE AGREEMENT

The Tyler ETK Turnkey License Agreement is hereby incorporated by reference and can be found at: www.micropact.com/terms.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 1, 2020
 Department: Human Services
 Amount: \$28,900.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Action Memo 2020-09 COVID 19 Supplemental Mental Health Block Grant: \$26,400 approved. Requested for additional expenses associated with telework and supplies. Contract period 6/1/2020 - 9/30/2020
Action Memo 2020-09 COVID 19 Substance Abuse Block Grant Supplemental Awards2 \$2,500 approved. Request for additional need/cost of drug testing supplies. Contract period 6/1/2020 - 9/30/2020

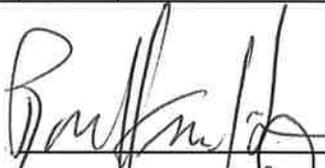
Revenue Budget Lines Amended:

| Org | Object | Project | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------|---------|--------------------------|-----------------|-------------------|-----------------|
| 24900500 | 435603 | | State Aid-Social Service | \$ 1,922,741.00 | \$ 28,900.00 | \$ 1,951,641.00 |
| Total Adjustment | | | | | \$ 28,900.00 | |

Expenditure Budget Lines Amended:

| Org | Object | Project | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------|---------|---------------------------|----------------|-------------------|--------------|
| 24950580 | 527105 | HS610 | Other Services to clients | \$ 50,000.00 | \$ 28,900.00 | \$ 78,900.00 |
| Total Adjustment | | | | | \$ 28,900.00 | |

Department Head Approval: _____



9/1/2020

Date Approved by Committee of Jurisdiction: _____



9/1/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 1, 2020
 Department: Human Services
 Amount: \$25,000.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

CST Supplemental Funding \$25,000 approved. Received additional funding for COVID related spending.
 Contract period 6/1/2020 - 9/30/2020

Revenue Budget Lines Amended:

| Org | Object | Project | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------|---------|--------------------------|-----------------|-------------------|-----------------|
| 24900500 | 435603 | | State Aid-Social Service | \$ 1,951,641.00 | \$ 25,000.00 | \$ 1,976,641.00 |
| Total Adjustment | | | | | \$ 25,000.00 | |

Expenditure Budget Lines Amended:

| Org | Object | Project | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------|---------|---------------------------|----------------|-------------------|--------------|
| 24950580 | 527105 | HS631 | Coordinated Services Team | \$ 50,000.00 | \$ 25,000.00 | \$ 75,000.00 |
| Total Adjustment | | | | | \$ 25,000.00 | |

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

[Signature] 9/1/2020
[Signature] 9/1/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 1, 2020
 Department: Human Services
 Amount: \$107,482.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Coronavirus Aid, Relief, and Economic Security (CARES) Act. \$107,482. Contract period 4/2020 - 12/2020.

The intent of the CARES Act funding is to help local communities respond to sharply increased need for aging services, given the high risk this virus poses for older adults.

Revenue Budget Lines Amended:

| Org | Object | Project | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------|---------|--------------|----------------|-------------------|--------------|
| 24963000 | 435650 | | III B | \$ 46,541.00 | \$ 30,100.00 | \$ 76,641.00 |
| 24960500 | 435663 | | III C2 | \$ 33,736.00 | \$ 63,866.00 | \$ 97,602.00 |
| 24965000 | 435677 | | III E | \$ 19,697.00 | \$ 13,516.00 | \$ 33,213.00 |
| Total Adjustment | | | | | \$ 107,482.00 | |

Expenditure Budget Lines Amended:

| Org | Object | Project | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------|---------|---------------------------|----------------|-------------------|--------------|
| 24963700 | 527105 | | Other Services to clients | \$ 28,900.00 | \$ 30,100.00 | \$ 59,000.00 |
| 24960550 | 521380 | | HD Cashton | \$ 12,500.00 | \$ 11,283.75 | \$ 23,783.75 |
| 24960650 | 521380 | | HD Kendall | \$ 3,600.00 | \$ 3,249.72 | \$ 6,849.72 |
| 24960700 | 521380 | | HD Norwalk | \$ 2,500.00 | \$ 2,256.75 | \$ 4,756.75 |
| 24960750 | 521380 | | HD Sparta | \$ 20,000.00 | \$ 18,053.99 | \$ 38,053.99 |
| 24960850 | 521380 | | HD Tomah | \$ 30,750.00 | \$ 27,758.01 | \$ 58,508.01 |
| 24960950 | 521380 | | HD Wilton | \$ 1,400.00 | \$ 1,263.78 | \$ 2,663.78 |
| 24965000 | 539200 | | Otrher expense | \$ 8,681.00 | \$ 13,516.00 | \$ 22,197.00 |
| Total Adjustment | | | | | \$ 107,482.00 | |

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

[Signature] 9/1/2020
[Signature] 9/1/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 1, 2020
 Department: Human Services
 Amount: \$30,097.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Title III - Family First Coronavirus Response Act (FFCRA) \$30,097 Contract period 4/2020 - 12/2020.

Revenue Budget Lines Amended:

| Org | Object | Project | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------|---------|--------------|----------------|-------------------|---------------|
| 24960500 | 435663 | | III C2 | \$ 97,602.00 | \$ 30,097.00 | \$ 127,699.00 |
| | | | | | | \$ - |
| | | | | | | |
| | | | | | | |
| Total Adjustment | | | | | \$ 30,097.00 | |

Expenditure Budget Lines Amended:

| Org | Object | Project | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------|---------|--------------|----------------|-------------------|--------------|
| 24960550 | 521380 | | HD Cashton | \$ 23,783.75 | \$ 5,317.49 | \$ 29,101.24 |
| 24960650 | 521380 | | HD Kendall | \$ 6,849.72 | \$ 1,531.44 | \$ 8,381.16 |
| 24960700 | 521380 | | HD Norwalk | \$ 4,756.75 | \$ 1,063.50 | \$ 5,820.25 |
| 24960750 | 521380 | | HD Sparta | \$ 38,053.99 | \$ 8,507.99 | \$ 46,561.98 |
| 24960850 | 521380 | | HD Tomah | \$ 58,508.01 | \$ 13,081.02 | \$ 71,589.03 |
| 24960950 | 521380 | | HD Wilton | \$ 2,663.78 | \$ 595.56 | \$ 3,259.34 |
| Total Adjustment | | | | | \$ 30,097.00 | |

Department Head Approval: _____

[Handwritten Signature]

9/1/2020

Date Approved by Committee of Jurisdiction: _____

[Handwritten Signature]

9/1/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 8, 2020
 Department: County Clerk - Elections
 Amount: \$211,200.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Monroe County is Upgrading Election Machines due to the increase in Absentee Ballots during the COVID-19 Pandemic. Municipalities will be reimbursing Monroe County for the entire cost of the Election Machines.

Revenue Budget Lines Amended:

| Account # | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|----------------------------------|----------------|-------------------|---------------|
| 11421000 473300 | Elections Town, Cities, Villages | \$ - | \$ 211,200.00 | \$ 211,200.00 |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| Total Adjustment | | | \$ 211,200.00 | |

Expenditure Budget Lines Amended:

| Account # | Account Name | Current Budget | Budget Adjustment | Final Budget |
|------------------|--------------------|----------------|-------------------|---------------|
| 11421000 539500 | Election Equipment | \$ - | \$ 211,200.00 | \$ 211,200.00 |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| Total Adjustment | | | \$ 211,200.00 | |

Department Head Approv: *Shirley Bowl*
 Date Approved by Committee of Jurisdiction: 09/08/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

1 **RESOLUTION No. _____**

2
3 **URBAN FORESTRY AND CATASTROPHIC STORM GRANT**

4
5 WHEREAS, Monroe County is interested in obtaining a cost-share grant from Wisconsin Department of
6 Natural Resources (DNR) for the purpose of funding urban and community forestry projects or urban
7 forestry catastrophic storm projects specified in §23.097(1g) and (1r), Wis. Stats.; and
8

9 WHEREAS, Monroe County requests a grant agreement to carry out the project.

10
11 NOW, THEREFORE, BE IT RESOLVED, Monroe County will comply with all local, state, and federal
12 rules, regulations and ordinances relating to this project and the cost-share agreement; and
13

14 BE IT FURTHER RESOLVED, Monroe County will budget a sum sufficient to fully and satisfactorily
15 complete the project and hereby authorizes and empowers the Monroe County Land Conservation
16 Department, its director or employees, to act on its behalf to:

- 17 1. Sign and submit a clear and accurate grant application; and
18 2. Sign a grant agreement between applicant and the DNR; and
19 3. Submit interim and/or final reports to the DNR to satisfy the grant agreement; and
20 4. Submit grant reimbursement request to the DNR; and
21 5. Sign and submit other required documentation.

22
23 Dated this 23rd day of September, 2020 as offered by the Natural Resources and Extension Committee.

24
25 Purpose: To authorize application for grant funds for urban and community forestry projects or urban
26 forestry catastrophic storm projects.

27
28 Fiscal note: Grant funds will be budgeted as revenues and expenses in the Land Conservation
29 Department budget.

| | |
|---|--|
| Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel | Committee of Jurisdiction Forwarded on: <u>Sept. 9th</u> , 20 <u>20</u> VOTE: <u>5</u> Yes <u>0</u> No <u>1</u> Absent Committee Chair: <u>Nodji Vanpuychen</u> <u>Dennis Huest</u> <u>Bob Shook</u> <u>Gene S</u> <u>Carla J. Pucci</u> |
| <input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent | STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document. |

RESOLUTION NO. _____

MONROE COUNTY CONSERVATION AIDS PROGRAM

1 WHEREAS, Monroe County desires to participate in county fish and game projects pursuant to provision of
2 §23.09(12) of the Wisconsin Statutes; and
3

4 WHEREAS, Monroe County has included a budget for completion the project or acquisition; and
5

6 WHEREAS, financial aid is required to carry out the program.
7

8 THEREFORE BE IT RESOLVED that the Monroe County Conservationist and Land Conservation
9 Department shall act on behalf of Monroe County to:

- 10 1. Sign and submit an application to the State of Wisconsin Department of Natural Resources (DNR)
- 11 for any financial aid that may be available; and
- 12
- 13 2. Submit reimbursement claims to DNR along with necessary supporting documentation within one (1)
- 14 year of project completion date; and
- 15
- 16 3. Take necessary action to undertake, direct, and complete the approved project.
17

18 BE IT FURTHER RESOLVED that Monroe County will comply with state or federal rules for the
19 programs and will obtain, from the State of Wisconsin Department of Natural Resources, approval in writing
20 before any change is made in the use of the project site.
21

22 Offered by the Natural Resource & Extension Committee this 23rd day of August, 2020.
23

24 Purpose: To meet requirements of §23.09(12) Wis. Stats. requiring county board approval for participation
25 in county conservation aid funding.
26

27 Fiscal Note: Monroe County is eligible for \$2,500 in matching grant funds in ²⁰²¹~~2017~~. These funds are
28 budgeted for in Land Conservation accounts.
29

| | |
|--|--|
| <p>Finance Vote (if required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>*****</p> <p>Drafted by and approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p> | <p>Committee of Jurisdiction Forwarded on: <u>Sept. 9th</u>, 20<u>20</u> VOTE: <u>5</u> Yes <u>-</u> No <u>1</u> Absent</p> <p>Committee Chair: <u>Nadja Koprivich</u> <u>Ronald W. Leitz</u> <u>Paul Shubert</u> <u>[Signature]</u> <u>David A. Preece</u></p> |
| <p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20____ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> | <p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.</p> |

RESOLUTION No. _____

RESOLUTION TRANSFERRING ROLLING HILLS NONLAPSING CAPITAL ACCOUNTS TO THE ROLLING HILLS ENTERPRISE FUND FROM THE GENERAL FUND CAPITAL SECTION

1 WHEREAS, nonlapsing accounts were created in 2012 for future equipment, building, and land
2 improvements; and
3

4 WHEREAS, nonlapsing accounts were created for the Rolling Hills nursing home separate from
5 other County capital accounts; and
6

7 WHEREAS, these funds were designated in the General Fund Capital Accounts section to allow
8 the Property Manager access to review and approve expenditures; and
9

10 WHEREAS, with the upgraded financial software in 2014, the ability to review and approve
11 expenditures from accounts can be set by account, regardless of the location of the accounts on
12 the books; and
13

14 WHEREAS, with the accounts being located in the General Fund it causes inefficiencies with
15 additional work from staff for each expenditure and confusion for where the expenditures show on
16 the books by those reviewing the budget.
17

18 NOW, THEREFORE, BE IT RESOLVED, that the Monroe County Board of Supervisors hereby
19 directs the Finance Director to transfer the current nonlapsing improvement account balances for
20 Rolling Hills nursing home from the General Fund to the Rolling Hill Enterprise Fund for clearer
21 tracking and efficiencies; and
22

23 Dated this 23th day of September, 2020.

24 Offered by the Monroe County Property & Maintenance Committee.

25 Purpose: Create efficiencies and clearer tracking of Rolling Hills nonlapsing equipment, building, and
26 land improvement accounts from the General Fund to the Rolling Hills Enterprise Fund.
27

28 Fiscal Note: This transfer will relocate the funds set aside for Rolling Hills nonlapsing equipment,
29 building, and land improvement accounts in the Rolling Hills Enterprise Fund.
30
31

| | |
|---|--|
| Finance Vote (If required): ____ Yes ____ No ____ Absent ***** Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel | Committee of Jurisdiction Forwarded on: <u>September 9, 2020</u> VOTE: <u>4</u> Yes <u>0</u> No <u>1</u> Absent Committee Chair: <u>[Signature]</u> <u>[Signature]</u> <u>Mary J. Cochr</u> <u>[Signature]</u> |
| <input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent | STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document. |

RESOLUTION ALLOCATING USE OF GENERAL FUND RESERVES FOR ROLLING HILLS NURSING HOME AND SENIOR LIVING FACILITY DESIGN AND CONSTRUCTION BID DOCUMENTS

1 **WHEREAS**, the Monroe County Board of Supervisors, in Resolution 07-17-02, approved planning a
2 new nursing home facility consisting of a 50 bed nursing home with 24 bed community based
3 residential facilities and 24 unit residential care apartment complex for Monroe County; and
4
5 **WHEREAS**, with Resolution 08-17-02, the county board approved an architect firm, Community Living
6 Solutions, for the project; and
7
8 **WHEREAS**, with Resolution 09-17-03 and reaffirmed in Resolution 08-20-07 the Monroe County Board
9 of Supervisors approved Site 2, a 10 acre site owned by the county located across County Highway B
10 and to the South of the current facility; and
11
12 **WHEREAS**, with Resolution 12-17-01 authorizing the issuance of general obligation bonds in an
13 amount not to exceed Sixteen Million (\$16,000,000) Dollars for a nursing home and senior living facility;
14 and
15
16 **WHEREAS**, with an April 2, 2019 advisory referendum 64.8% of Monroe County Voters supported
17 financing the nursing home and senior living facility in the amount of \$20,000,000; and
18
19 **WHEREAS**, with Resolution 08-20-07 Monroe County Board of Supervisors approved the proposed
20 Water and Sewer Supply Agreement between the City of Sparta and County of Monroe; and
21
22 **WHEREAS**, the Monroe County Rolling Hills Committee recommends using General Fund Reserves in
23 the amount of Seven Hundred Sixty-Five Thousand Five Hundred Sixty-Seven (\$765,567) Dollars to
24 finance the design and construction bid documents for a Rolling Hills nursing home and senior living
25 facility.
26
27 **NOW, THEREFORE, BE IT RESOLVED**, that the Monroe County Board of Supervisors hereby directs
28 the use of General Fund Reserve funds in an amount not to exceed Seven Hundred Sixty-Five
29 Thousand Five Hundred Sixty-Seven (\$765,567) Dollars for the design and construction bid documents
30 of a new nursing home and senior living facility; and
31
32 **BE IT FURTHER RESOLVED** that this will be done by transfer of the funds to the Rolling Hills
33 enterprise construction budget for the nursing home and senior living project.
34
35 Dated this 23th day of September, 2020.
36
37 Offered by the Monroe County Rolling Hills Committee.
38
39 Purpose: Planning for financing the design and construction bid documents of a new Rolling Hills nursing
40 home and senior living facility by using funds from the General Fund Reserve fund in an amount not to
41 exceed Seven Hundred Sixty-Five Thousand Five Hundred Sixty-Seven (\$765,567) Dollars.
42
43 Fiscal Note: The General Fund Reserve has sufficient funds. Approval will required a 2/3rds vote of the
44 body.

Finance Vote (If required):
____ Yes ____ No ____ Absent

Approved as to form:

Andrew C. Kaftan, Corporation Counsel

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: _____, 20__

VOTE: ____ Yes ____ No ____ Absent

Committee Chair: _____

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK

A raised seal certifies an official document.