

July 20, 2020

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:00 p.m. by Chairman, Alan McCoy.

Present: Alan McCoy, Mary Cook, Cedric Schnitzler and Ron Luethe. Absent: Sharon Folcey

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator.

Mary Cook excused herself from the meeting.

Possible Corrections and Approval of June 15, 2020 Meeting Minutes.

A **Motion** was made by Cedric Schnitzler and seconded by Ron Luethe to approve the minutes from the June 15, 2020 meeting. Motion carried: 3-0.

Public Comments: (3 minutes each, one time only)- None.

Sanitation & Zoning:

FEMA Floodplain Mitigation Grant/DNR Municipal Flood Control Grant

Alison informed the Committee that FEMA is getting closer to awarding the grant. She will keep the Committee informed.

Resolution to Amendment Ch 47-Zoning

Last month there was a public hearing on proposed amendments to Ch 47-zoning. However Andy Kaftan reviewed and had a few revisions in the wording for guidance on where and how to add the new language into the code. Alison addressed these changes with the Committee.

Discussion was held.

A **Motion** was made by Cedric Schnitzler, seconded by Ron Luethe to approve the resolution for amendments to Ch47. Motion carried: 3-0.

Resolution to Amendment Ch 50-Floodplain

Alison informed the Committee that Andy Kaftan also made a few similar revisions on the resolution to amend Ch-50-Floodplain.

Discussion was held:

A **Motion** was made by Ron Luethe, seconded by Cedric Schnitzler to approve the resolution for amendments to Ch50. Motion carried: 3-0.

Resolution for Fee increase for Ch 47 zoning

Alison informed the Committee that Andy Kaftan also made a few revisions with the wording of the resolution for fee increase for Ch 47 zoning. These revisions were explained and reviewed with the Committee members.

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A **Motion** was made by Ron Luethe, seconded by Cedric Schnitzler to approve the resolution for fee additions and changes for Ch 47 zoning. Motion carried: 3-0.

Resolution for Fee increase for Ch 35 Subdivisions

Alison presented a hand-out with information from other counties on what their current review fees are for subdivisions. Alison also explained to the Committee that most if not all of these counties have a full-time surveyor on staff. Monroe County contracts with a surveyor that comes only once a week.

(Mary Cook returned to the meeting)

The proposed increase in fees would cover the plat review by Land Conservation and the Land Use Planner. Bob Micheel-Land Conservation is the one who proposed the fee increase to cover his staff costs. Due to potential Floodplain & Shoreland issues there is a lot of research that goes into the planning of developments.

Discussion was held:

A **Motion** was made by Cedric Schnitzler, seconded by Ron Luethe to approve the resolution for fee increase for Ch 35 Subdivisions. Motion carried: 4-0.

This will be presented to the Administration Committee for approval on August 11, 2020 and then will go before the full County Board on August 26th.

Shoreland Zoning Violation in the Town of Wilton (Borntreger)

Alison informed the Committee that Corporation Counsel is still working on this issue. Andy informed Alison that the individual will be sited and if the property is still in violation then an order for removal of the structure will follow.

Dog Control:

Resolution for proposed amendments to Ch 5 Animals

Alison handed out a new resolution for the proposed amendments to Ch 5 Animals. Andy Kaftan removed the "Dog barking" section. Alison addressed several other areas that Andy had made revisions to.

Discussion was held.

A **Motion** was made by Cedric Schnitzler seconded by Mary Cook to approve the revisions a the resolution for proposed amendments Ch 5 Animals. Motion carried. 4-0.

BUDGETS for 2021:

Alison handed out a breakdown of all the departments. Alison explained the biggest changes were mileage and maintenance for Dog Control due to keeping the second truck for the on-call Humane Officer.

Alison included a statistics handout.

Discussion was held.

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

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Discussion was held and the financial report was reviewed by the Committee.

JUNE 2020

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	2,493.95	Sanitation		Sanitation	55.00
Zoning	63.99	Zoning		Zoning	55.00
Dog Control BOA	1186.23 84.72	Dog Control		Dog Control	624.71
Total	3828.89	0			734.71

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held Monday, August 17, 2020 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Possible agenda items: There is one Public Hearing-Change of Zoning.

The Committee also discussed changing the meeting date for September due to several members having to attend another meeting. The September meeting will be Monday, September 28th at 6 p.m. instead of Monday September 21st.

A **Motion** to adjourn was made by Ron Luethe, and seconded by Mary Cook. Motion carried: 4-0.

Meeting adjourned at 6:45 p.m.

Recorded by Gretchen Jilek