



MONROE COUNTY BOARD OF SUPERVISORS

NOTICE OF MEETING

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

COMMITTEE: FINANCE MEETING
TIME: 9:00 a.m.
PLACE: Justice Center
Monroe County Board Assembly Room
South Side/Oak Street Entrance
1st Floor – Room 1200
112 South Court Street
Sparta, WI 54656
DATE: Wednesday, May 20, 2020

****PUBLIC:** Due to the COVID-19 Pandemic, please access the meeting remotely:

Wednesday, May 20, 2020 9:00 am | 2 hours | (UTC-05:00) Central Time (US & Canada)

Meeting number: 960 952 079

Password: 4v8YZMS3rsW

<https://monroecountywi.webex.com/monroecountywi/j.php?MTID=m414039b171587d736c310d2862de057b>

To join by phone: +1-408-418-9388 United States Toll

Access code: 960 952 079

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of May 6, 2020
4. Request for Credit Card Approval – Discussion/Action
 - a. Human Services
5. Notice of Budgetary Adjustment(s) – Discussion/Action
 - a. Human Services
 - b. Health Department
 - c. Health Department – WIC
 - d. Land Conservation
6. Fiscal Note on Resolution(s) – Discussion/Action
 - a. Resolution Authorizing Change to School Woods Agreement
 - b. Resolution Authorizing Restricted Climate Change Task Force Donations to a Non-Lapsing Account For the Monroe County Land Conservation Department
7. Citizen Participation Committee Revolving Loan Fund Close Project Recommendation – Discussion/Action
8. General Fund Balance Policy
9. Treasurer
 - a. Monthly Treasurer's Report
 - b. Treasurer Department Monthly Report Review
 - c. CBDG Loans
10. Finance
 - a. Monthly Financial Report
 - b. Finance Department Monthly Report Review

**FINANCE MEETING
May 20, 2020 Agenda**

11. Monthly Approvals – Discussion/Action
 - a. Notice of Donations/User Fees Received Budget Adjustment
 - b. County Disbursement Journal Approval
 - c. County Board Monthly Per Diem and Voucher Approval
12. Items for next month's agenda
13. Adjournment

Cedric Schnitzler, Committee Chair
Date notices mailed: May 13, 2020

Due to the COVID-19 Pandemic, the Monroe County Board will be following CDC recommendations. We will keep distancing of at least 6 feet. Sanitizers will be on location. We ask that if you are running a temperature or not feeling well, please do not place others at risk.

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Finance Committee
May 6, 2020

Present: Cedric Schnitzler, Wallace Habhegger, Mark Halverson, David Pierce, Toni Wissestad
Others: Tina Osterberg, Diane Erickson, Wes Revels, Rob Conroy, Deb Carney, Sharon Folcey, Rick Folkedahl, Press

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Election of Vice-Chair – Chair Schnitzler opened the floor for nominations of Vice-Chair. Motion by Mark Halverson second by David Pierce to nominate Wally Habhegger for Vice-Chair. Carried 5-0.
- Next meeting date – Motion by David Pierce second by Wallace Habhegger to choose the 3rd Wednesday at 9:00 a.m. for monthly meetings. May 20, 2020 will be the next regular meeting in the Monroe County Assembly Room at 9:00 a.m.
- Minutes Approval - Motion by Mark Halverson second by Wallace Habhegger to approve the March 19 and April 17, 2020 minutes. Carried 5-0.
- COVID -19 2020 Budget Challenges – Tina Osterberg, County Administrator explained budget challenges but not limited to:
 - Sales tax decrease
 - Interest income decrease
 - Interest on tax decrease
 - Fines and fees decrease
 - Doctor fee increase for mental health
 - Increase in election supplies and wages due to absentee outpouring
 - Increase in revenues due to refinancing in the Register of Deeds
 - Emergency Management increase in staffing and mileage
 - Justice Department revenues are down for EMP budget
 - Health Department anticipate receiving preparedness and prevention funding for COVID expenses
 - Human Services billable hours are down, meal sites are closed, revenue funding will be down and expenses increased
 - RH believes that they should be able to cover budget if a minimal outbreak occurs
 - Increase of cell phone usage, cleaning supplies, postage, unemployment, protective health barriers
 - Mileage and conference savings

It is anticipated that the county could have a potential revenue loss of \$800,000.00 and an increase of \$800,000.00 in expenses. Documents will continue to be worked through and updates provided to committee members.

Diane Erickson, Finance Director explained budget challenges due to:

- Increase in unemployment claims
- COVID-19 payroll

- Resolution Authorizing a Taxation District to Waive Interest on Property Tax Payment Installments Due on or after April 1, 2020 – Tina Osterberg, County Administrator explained that the county would have to pass this resolution in order for municipalities to act on the waiver. This resolution authorizes waiver of interest and penalties on installment payment of property taxation districts that so choose. Discussion. Motion by Wallace Habhegger second by Mark Halverson to approve resolution and forward to the full board for approval. Carried 5-0.
- Deferral of CDBG Loan Payments – Deb Carney, Treasurer explained that one individual has contacted the Treasurer and is asking for deferral of their block grant loan. Discussion. Motion by Toni Wissestad second by David Pierce to defer Growing Stars block grant payment as requested, the extension is granted for 90 days. Carried 5-0.

- In Rem Foreclosure – Deb Carney, Treasurer explained the process for In Rem foreclosure. Delay in the foreclosure process was discussed. Motion by David Pierce second by Mark Halverson to delay the current In Rem foreclosure to the following year. Carried 5-0.
- Bids for Checking – Deb Carney, Treasurer explained that placing out an RFP for bid at this time should be held off during the COVID-19 pandemic. Discussion. Motion by Toni Wissestad second by Mark Halverson to hold off on checking account RFP's for six months. Discussion. Carried 5-0.
- General Fund Balance Policy – No discussion. This item will be reviewed at the May 20, 2020 Finance meeting.
- Other COVID-19 Updates – No other updates.
- Items for next month's agenda – General Fund Balance Policy.
- Chair Cedric Schnitzler adjourned the meeting at 11:05 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Request for Credit Card Approval

Department: Human Services

Committee: Human Services

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Shine Vang	Dementia Care Specialist	\$ 1,000.00

Justification for Credit Card(s):

Credit card for agency purchases where it is not feasible to use the regular purchasing procedure.
When not in use all credit cards are locked in a safe.

Department Head Approval:



5/5/2020

Date Approved by Committee of Jurisdiction:



5/5/2020

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee:

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: May 5, 2020
 Department: Human Services
 Amount: \$3,161.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Budget Adjustment for Q'Straint Incline System for ADRC.

Funding provided through DOT Trust Fund

This budget adjustment records the transfer of funds from the DOT Trust fund and increases the Vehicle Expense budget to cover the cost of the Q'Straint Incline System.

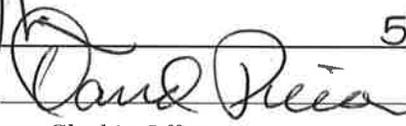
Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24966100	493000		Fund Balance Applied	\$ 22,400.00	\$ 3,161.00	\$ 25,561.00
Total Adjustment					\$ 3,161.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24966100	581100		Minibus Vehicles	\$ 112,000.00	\$ 3,161.00	\$ 115,161.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 3,161.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction:  5/5/2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: May 5, 2020
 Department: Health Department
 Amount: \$450.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Received \$450 from Region 4 Healthcare Emergency Readiness Coaliltion (HERC) to purchase preparedness related items to the COVID-19 Pandemic.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	435525		Preparedness Grant	\$ 52,540.00	\$ 450.00	\$ 52,990.00
Total Adjustment					\$ 450.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	5434050		Block Grant Supplies	\$ 38,050.00	\$ 450.00	\$ 38,500.00
Total Adjustment					\$ 450.00	

Department Head Approval: *Maureen D. Wilson* May 5, 2020
 Date Approved by Committee of Jurisdiction: *David A. Reese* May 5 2020
Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____
Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Budget Adjustment

Purpose

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 28, 2020
 Department: Health Department - WIC
 Amount: \$21,842.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

DHS has awarded the actual funding for 2020 to local WIC programs for WIC, FMNP, and BFPC. We also received funding to purchase ipads and for Program Outreach. Reflective of increasing WIC Coordinator/Nutritionist and Nutrition Educator positions to full time.
(Nutrition Educator retired earlier this year and have rehired for Nutrition Educator position.)

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
24120000.435500	WIC CARS	\$ 163,710.00	\$ 15,442.00	\$ 179,152.00
24120000 485000	WIC Grants	\$ -	\$ 1,600.00	\$ 1,600.00
24120000 485000	WIC Interpreters	\$ -	\$ 4,800.00	\$ 4,800.00
				\$ -
Total Adjustment			\$ 21,842.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
24120000 511000	Salaries	\$ 129,996.00	\$ 13,282.00	\$ 143,278.00
24120000 515005	Retirement	\$ 8,777.00	\$ (145.00)	\$ 8,632.00
24120000 515010	Social Security	\$ 8,061.00	\$ 110.00	\$ 8,171.00
24120000 515015	Medicare	\$ 1,887.00	\$ 151.00	\$ 2,038.00
24120000 515020	Health Ins	\$ 17,693.00	\$ (4,684.00)	\$ 13,009.00
24120000 515025	Dental Ins	\$ 380.00	\$ 72.00	\$ 452.00
24120000 515030	Life Ins	\$ 41.00	\$ 11.00	\$ 52.00
24120000 515040	Work Comp	\$ 79.00	\$ 6.00	\$ 85.00
24120000 531000	Office supplies	\$ 715.00	\$ 2,785.00	\$ 3,500.00
24120000 531050	Postage	\$ 500.00	\$ 500.00	\$ 1,000.00
24120000 522025	Telephone	\$ 520.00	\$ 980.00	\$ 1,500.00
24120000 533010	Conferences/Seminars	\$ 500.00	\$ 500.00	\$ 1,000.00
24120000 534150	Nutrition Educations supplies	\$ 2,230.00	\$ 3,270.00	\$ 5,500.00
24120000 534250	Medical Supplies	\$ 3,337.00	\$ 1,663.00	\$ 5,000.00
24120000 539090	Program Outreach	\$ -	\$ 3,341.00	\$ 3,341.00
Total Adjustment			\$ 21,842.00	

Department Head Approval:

Date Approved by Committee of Jurisdiction:

Theresa Johnson May 5, 2020
Carol A. Kee 5-5-2020

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 9, 2020
 Department: Land Conservation
 Amount: \$4,144.50
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment is to carry over the remaining funds from 2019 to 2020 for the Grant funds received from Compeer for the Comprehensive Planning Grant.
 \$5,000 was received and \$855.50 was spent during 2019
 A balance of \$4,144.50 remains

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16940000	485000	LW405	Grant - Compeer	\$ -	\$ 4,144.50	\$ 4,144.50
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 4,144.50	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
16940000	521708		Comprehensive Planning	\$ -	\$ 4,144.50	\$ 4,144.50
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 4,144.50	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

1
2
3 **RESOLUTION No. _____**

4 **RESOLUTION AUTHORIZING CHANGE TO SCHOOL WOODS AGREEMENT**

5 **Whereas:** In 1948, Monroe County conveyed 80 acres of forest land to the Sparta Area
6 School District (formerly known as School District No. 1) for the purpose of educating and training
7 students in the planting, care, management and harvesting of forest crop; and
8

9 **Whereas:** The Agreement, in lieu of payment at the conveyance, established that when the school
10 district harvested the trees thereon, it shall pay to the County Treasurer, 25% of net proceeds from the
11 harvest and 75% shall go to the school district; and
12

13 **Whereas:** The property has been utilized for recreational and educational purposes by the Sparta
14 Area School District for many years and recently, under oversight of the Sparta School
15 District, the Friends of the Sparta School Woods, a local civic group, has become involved; and
16

17 **Whereas:** The goals and objectives of the Sparta Area School District is to provide students and
18 the general public with outdoor educational opportunities as well as providing educators with
19 curriculum options through improvement of access, shelters, trail systems and forest management;
20 and
21

22 **Whereas:** the Zoning Committee and the Natural Resource and Extension Committee have
23 reviewed the original Agreement and determined the Agreement needs updating and recommends
24 approval of the attached Amended Agreement.
25

26 **Now Therefore Be It Resolved,** that the Monroe County Board of Supervisors hereby approves the
27 Amended Agreement and authorizes the County Board Chair to execute the document.
28

29 Dated this 25nd day of March, 2020 as offered by the Zoning Committee and the Natural Resources and
30 Extension Committee.
31

32 **Purpose:** This resolution revises the original 1948 Agreement and has the school district keep all timber
33 harvest proceeds for use on the School Woods project.
34

35 **Fiscal note:** The resolution foregoes undetermined future timber harvest proceeds by revision of the
36 original agreement. The last know timber harvest in 2011 grossed \$2,262.00. As no budget line item is
37 affected, it requires simple majority.
38

<p>Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Zoning Committee forwarded on: <u>MARCH 16</u>, 20<u>20</u> VOTE: <u>5</u> Yes <u>0</u> No <u>0</u> Absent Committee Chair: _____ <u>Mayor Cook</u> <u>Sharon Foley</u> <u>Alan Mc Coy</u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

<p>Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Land Conservation Committee forwarded on: <u>March 10th</u>, 20<u>20</u> VOTE: <u>6</u> Yes <u>0</u> No <u>0</u> Absent Committee Chair: _____ <u>Alan Mc Coy</u> <u>David Apple</u> <u>Walter H. Hoge</u> <u>James L. Schroeder</u> <u>Jim Ryan</u></p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

AMENDED AGREEMENT

Whereas, in 1948, Monroe County conveyed to School District No. 1, n/k/a Sparta Area School District, by Agreement recorded at the Monroe County Register of Deeds in Misc. Book 27 at Page 433, lands for the purpose of educating and training students in the planting, care, management and harvesting of forest crop. The lands, known as the School Woods, are described as follows:

Southeast Quarter of Northeast Quarter, and the Northeast Quarter of the Southeast Quarter, of Section 6, township 18, North, Range 4 West, Monroe County, Wisconsin.

Whereas, the practices of forest management have evolved since 1948; and

Whereas, the School Woods has been utilized for recreational and educational purposes by the Sparta Area School District; and

Whereas, the goals and objectives of the Sparta Area School District are to provide students and the general public with outdoor educational opportunities as well as providing educators with curriculum options through improvement of access, shelters, trail systems and forest management; and

Whereas Monroe County and the Sparta Area School District agree to amend the original Agreement effective as of January 1, 2020 as follows:

THEREFORE IT IS AGREED, the Sparta Area School District shall, at its expense, have proper forest management in the operation of the School Woods project and shall plant, care for the trees and the forest in accordance with current forest management practices and for the education and recreational benefit of the students and the general public; and

IT IS AGREED that the net proceeds from the harvest of the trees thereon and shall be used by the Sparta Area School District for the projects conducted at the School Woods; and

IT IS AGREED that the Sparta Area School District shall, at no time, encumber the School Woods, or convey it, except to the County of Monroe, State of Wisconsin; and

IT IS AGREED under mutual understanding that the School Woods is primarily a school project for the purpose of educating and training students of said High School and the School District in the planting, care, management and harvesting of forest crop; and

IT IS AGREED that a further educational opportunity for students would be to present information to the Monroe County Board on School Woods activities and outdoor educational programs and experiences found at the School Woods. The Sparta Area School District and the Monroe County Board agree to cooperate in regards to offering that opportunity to students in the future.

IT IS FURTHER AGREED, that in the event the Sparta Area School District decides to abandon the project, then, in that event the Sparta Area School District agrees to re-convey the School Woods to the County of Monroe, State of Wisconsin; the said conveyance shall be on the same terms as the conveyance herein given. Any funds generated from timber harvest held for the School Woods would be split with Twenty-five (25%) percent going to Monroe County and Seventy-five (75%) percent going to the Sparta School District.

Monroe County:

Sparta School District:

Pete Peterson, County Board Chair


Amy Van Deuren, Superintendent

State of Wisconsin)
) ss.
Monroe County)

State of Wisconsin)
) ss.
Monroe County)

Subscribed and sworn to before me on
this ____ day of _____, 2020.

Subscribed and sworn to before me on
this 5 day of March, 2020.

_____, Notary Public
Monroe County, Wisconsin
My commission expires: _____


_____, Notary Public
Monroe County, Wisconsin
My commission expires: 03-31-2023

This instrument was drafted by:
Andrew C. Kaftan
State Bar No. 1017822

RESOLUTION NO. _____

RESOLUTION AUTHORIZING RESTRICTED CLIMATE CHANGE TASK FORCE DONATIONS
TO A NON-LAPSING ACCOUNT FOR THE MONROE COUNTY LAND CONSERVATION
DEPARTMENT

1 WHEREAS, Resolution 09-19-02 Climate Change in Monroe County was approved by the Monroe
2 County Board acknowledging that climate change is occurring in Monroe County, therefore the
3 establishment of the Monroe County Climate Change Task Force (CCTF) would address these historic
4 events through planning and education; and
5

6 WHEREAS, the Monroe County CCTF defined 10 goals/objectives of the task force. The first goal of
7 the task force is to implement monitoring devices (weather stations) and warning systems in real time by
8 coordinating with emergency management and the national weather service.; and
9

10 WHEREAS, the Monroe County CCTF has been offered donations to use towards the purchase of
11 monitoring devices; and
12

13 WHEREAS, the Land Conservation Department is requesting a non-lapsing account be set up to account
14 for these donations; and
15

16 NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that the Finance
17 Department Shall establish a non-lapsing account in the Land Conservation Department to hold the
18 donations received for Climate Change Task Force goals/objectives expenditures.
19

20 FURTHER BE IT RESOLVED that such funds shall be accepted in trust as donations restricted for use
21 of CCTF goals/objectives. A non-lapsing revenue and expenditure line item would be created in the
22 Land Conservation Department budget for the acceptance and use of donations. Use of donation funds
23 would be approved by the CCTF members.
24

25 FURTHER BE IT RESOLVED that if Monroe County discontinues the CCTF all remaining funds
26 would be available for use by the Land Conservation Department for conservation practices until
27 depleted and no additional funds would be accepted.
28

Offered this 25th day of March, 2020 by the Natural Resources & Extension Committee.

Fiscal note: This resolution will authorize the carrying forward of surplus funds from year to year into the Monroe County non-lapsing CCTF account. This resolution will require a majority vote of the entire membership of the Monroe County Board of Supervisors for approval. No levy dollars to be used.

Statement of purpose: This Resolution will authorize non-lapsing revenue and expenditure line item accounts in the Land Conservation Department budget to receive donations restricted to use as established by this resolution.

Finance Vote (If required):

___ Yes ___ No ___ Absent

Approved as to form:

Andrew C. Kaftan, Corporation Counsel

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

___ Yes ___ No ___ Absent

Committee of Jurisdiction Forwarded on: March 10th, 2020

VOTE: 6 Yes 0 No 0 Absent

Committee Chair:

Nadya Vagstad
Alexis M. Goss David A. Pappas
Mellae Hattge James J. Schroeder
Ben Johnson

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK

A raised seal certifies an official document.