Finance Committee
April 17, 2020

Present: Cedric Schnitzler, Wallace Habhegger, Pete Peterson, Mark Halverson; Douglas Path absent
Others: Diane Erickson, Wes Revels, Rob Conroy, Eric Weihe, Ed Smudde

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Next meeting date – Wednesday, May 20, 2020 regular Meeting in the Monroe County Assembly Room at 9:00 a.m.

- Minutes Approval - Motion by Wallace Habhegger second by Mark Halverson to approve the February 20, 2020 minutes. Carried 4-0.

- Justice Programs – Motion by Wallace Habhegger second by Pete Peterson to approve line item transfer. Eric Weihe explained 2020 line item transfer in the amount of $2,000.00 for Covid-19 expenses. Carried 4-0.

- Credit Card Approvals
    a. Veterans Services – Motion by Wally Habhegger second by Mark Halverson to approve credit card. Shelley Bohl, Monroe County Clerk explained the credit card request for the Deputy Veterans Service Officer in the amount of $2,000.00. Discussion. Carried 4-0.
    b. Human Services – Diane Erickson, Finance Director explained the request for the Crisis Social Worker in the amount of $1,000.00 and the Social Worker Increase from $1,000 to $2,500.00. Discussion. Motion by Wallace Habhegger second by Mark Halverson to approve both credit card requests as presented. Carried 4-0.

- Sheriff Budget Adjustment - Motion by Wallace Habhegger second by Pete Peterson to approve the budget adjustment. Rob Conroy, Chief Deputy noted that the adjustment needs to be updated to reflect a current budget of $31,000.00, making the final budget $50,291.00. Discussion. Motion by Wallace Habhegger second by Mark Halverson to amend the budget adjustment to reflect a current budget of zero to $31,000.00, updating the final budget to $50,291.00. Discussion. The budget adjustment as amended carried 4-0.

- Fiscal Note Approval, Resolution Restructuring Positions in the Sheriff's Office to Create an Additional Patrol Sergeant Position Effective May 2, 2020 - Motion by Mark Halverson second by Wallace Habhegger to approve fiscal note. Sheriff Wes Revels explained funding to be offset in 2020 by the STEP grant, anticipated annual costs would be $3,342 thereafter. Carried 4-0

- Monthly Approvals –
    a. Monthly Notice of Donations/User Fees Received Budget Adjustment – None
    b. Monthly Disbursement Journal – Motion by Pete Peterson second by Mark Halverson to approve two months of disbursement journals. Discussion. Carried 4-0.
    c. Monthly Per Diems and Vouchers - Motion by Pete Peterson second by Mark Halverson to approve Monthly County Per Diems and Vouchers. Carried 4-0.

- Items for next month's agenda – Credit Card Limits/One Individual Department Card, ADRC Mileage, 2020 Budget Covid-19 (*special meeting may be required*).

- Motion by Pete Peterson second by Mark Halverson to adjourn the meeting at 9:34 a.m. Carried 4-0.

Shelley Bohl, County Clerk
Recorder