



MONROE COUNTY BOARD OF SUPERVISORS

NOTICE OF MEETING

COMMITTEE: FINANCE MEETING
TIME: 9:00 a.m.
PLACE: Justice Center
Monroe County Board Assembly Room
South Side/Oak Street Entrance
1st Floor – Room 1200
112 South Court Street
Sparta, WI 54656
DATE: Wednesday, March 18, 2020

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of February 20, 2020
4. Public Comment
5. Request for Credit Card Approval(s) – Discussion/Action
 - a. Veteran Services
 - b. Human Services
6. Notice of Budgetary Adjustment(s) – Discussion/Action
 - a. Health Department
 - b. Emergency Management
7. Fiscal Note on Resolution – Discussion/Action
 - a. Resolution Restructuring Positions in the Sheriff's Office to Create an Additional Patrol Sergeant Position Effective May 1, 2020
 - b. Resolution Authorizing Change to School Woods Agreement
 - c. Resolution Authorizing Restricted Climate Change Task Force Donations to a Non-Lapsing Account for the Monroe County Land Conservation Department
 - d. Resolution Setting Salaries for County Clerk, Register of Deeds and County Treasurer for the 2021-2024 Term of Office
 - e. *Amended* Resolution Setting Salaries for County Clerk, Register of Deeds and County Treasurer for the 2021-2024 Term of Office
8. Fiscal Note and Resolution – Discussion/Action
 - a. Resolution Authorizing Funding for Town Road Name Signs
 - b. Resolution to Amend Monroe County Ordinance Sec. 11-29, and to Amend Amended Resolution 95-6-3, in Regards to Town Road Name Signs
9. Library Reimbursement Formula
10. Treasurer
 - a. Monthly Treasurer's Report
 - b. Treasurer Department Monthly Report Review
11. Finance
 - a. Monthly Financial Report
 - b. Finance Department Monthly Report Review

**FINANCE MEETING
March 18, 2020 Agenda**

12. Monthly Approvals – Discussion/Action
 - a. Notice of Donations/User Fees Received Budget Adjustment
 - b. County Disbursement Journal Approval
 - c. County Board Monthly Per Diem and Voucher Approval
13. Items for next month's agenda
14. Adjournment

Cedric Schnitzler, Committee Chair
Date notices mailed: March 12, 2020

PLEASE NOTE: *A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.*

Finance Committee
February 20, 2020

Present: Cedric Schnitzler, Wallace Habhegger, Douglas Path, Pete Peterson; Mark Halverson absent
Others: Tina Osterberg, Diane Erickson, Debra Carney, Deb Brandt, Rob Conroy, Wes Revels, David Ohnstad, Eric Weihe, Randy Williams, Linda Anderson, Garlynn Brookshaw, Beth Ford, Sharon Nelson, Garry Spohn, Rick Folkedahl, Lynn Kloety, Gail Frie, Mary Von Ruden, Jarrod Roll, Ellie Bradford

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Next meeting date – Wednesday, March 18, 2020 regular Meeting in the Monroe County Assembly Room at 9:00 a.m.
- Minutes Approval – Motion by Wallace Habhegger second by Pete Peterson to approve the 01/15/20 minutes. Carried 4-0.
- Public Comment – None.
- Re-Purpose of Funds –
 - a. Highway - Motion by Pete Peterson second by Wallace Habhegger to approve re-purpose of funds pending committee of jurisdiction approval. David Ohnstad explained the 2020 re-purpose of funds in the amount of \$225,000.00 for machinery. Carried 4-0.
 - b. Maintenance - Motion by Wallace Habhegger second by Douglas Path to approve re-purpose of funds. Garry Spohn explained the 2020 re-purpose of funds in the amount of \$10,744.00 for Administration Building roof repairs. Carried 4-0.
 - c. Sheriff - Motion by Wallace Habhegger second by Douglas Path to approve re-purpose of funds. Rob Conroy explained the 2020 re-purpose of funds in the amount of \$52,000.00 for transport vehicles. Carried 4-0.
- Line Item Transfers –
 - a. Solid Waste – Motion by Pete Peterson second by Wallace Habhegger to approve line item transfer. Gail Frie explained the 2019 line item transfer in the amount of \$11,167.00 for excessive rainfall, leachate disposal. Discussion. Carried 4-0.
 - b. Medical Examiner – Motion by Wallace Habhegger second by Douglas Path to approve line item transfer. Wallace Habhegger explained the 2019 line item transfer in the amount of \$1,576.00 for salaries. Discussion. Carried 4-0.
 - c. District Attorney – Motion by Pete Peterson second by Douglas Path to approve line item transfer. Lynn Kloety explained the 2019 line item transfer in the amount of \$8,938.00 for health insurance. Carried 4-0.
 - d. Dispatch – Motion by Wallace Habhegger second by Douglas Path to approve line item transfer. Randy Williams explained the 2019 line item transfer in the amount of \$24,081.00 for overtime. Carried 4-0.
 - e. Human Services – Motion by Douglas Path second by Wallace Habhegger to approve line item transfer. Beth Ford explained the 2019 line item transfer in the amount of \$160,155.00 for reallocation of budget for actual expense. Carried 4-0.
 - f. Rolling Hills – Motion by Pete Peterson second by Wallace Habhegger to approve line item transfer pending committee of jurisdiction approval. Garlynn Brookshaw explained the 2019 line item transfer in the amount of \$6,774.07 for water and sewer line. Discussion. Carried 4-0.
- Budget Adjustments -
 - a. Justice Department – Motion by Wallace Habhegger second by Douglas Path to approve budget adjustment. Eric Weihe explained the 2020 budget adjustment in the amount of \$12,000.00 for WI Dept of Justice Grant. Carried 4-0.
 - b. Register of Deeds – Motion by Pete Peterson second by Wallace Habhegger to approve budget adjustment. Deb Brandt explained the 2019 budget adjustment in the amount of \$4,731.00 for health insurance. Carried 4-0.

- c. Rolling Hills – Motion by Pete Peterson second by Wallace Habhegger to approve budget adjustment pending committee of jurisdiction approval. Garlynn Brookshaw explained the 2019 budget adjustment in the amount of \$159,965.07 for year-end overages offset by revenues. Linda Anderson further explained. Discussion. Carried 4-0.
- d. Local History Room – Motion by Pete Peterson second by Wallace Habhegger to approve budget adjustment. Jarrod Roll explained the 2019 budget adjustment in the amount of \$1,349.20 for salaries. Discussion. Carried 4-0; Motion by Wallace Habhegger second by Pete Peterson to approve budget adjustment. Jarrod Roll explained the 2019 budget adjustment in the amount of \$1,800.00 for a student intern grant. Carried 4-0.
- e. Maintenance – Motion by Douglas Path second by Wallace Habhegger to approve budget adjustment. Garry Spohn explained the 2020 budget adjustment in the amount of \$41,500.00 for Justice Center repair budget. Carried 4-0.
- f. Health Department – Motion by Wallace Habhegger second by Douglas Path to approve budget adjustment. Sharon Nelson explained the 2020 budget adjustment in the amount of \$15,000.00 for WI Division of Public Health grant. Carried 4-0; Motion by Pete Peterson second by Douglas Path to approve budget adjustment. Sharon Nelson explained the 2020 budget adjustment in the amount of \$11,000.00 for Bader Philanthropies, Inc. grant. Carried 4-0; Motion by Wallace Habhegger second by Pete Peterson to approve budget adjustment. Sharon Nelson explained the 2020 budget adjustment in the amount of \$4,450.00 for WI Division of Public Health, public health preparedness program. Discussion. Carried 4-0.
- g. Human Services – Motion by Pete Peterson second by Wallace Habhegger to approve budget adjustment. Beth Ford explained the 2020 budget adjustment in the amount of \$68,884.00 for Dementia Care Specialist grant. Discussion. Carried 4-0; Beth Ford explained the 2019 budget adjustment in the amount of \$300,000.00 for CCS program expansion. Discussion. Motion by Wallace Habhegger second by Pete Peterson to approve and amend budget adjustment by adding: Once the audit is final: If there is a positive balance the first \$109,259.04 would go back into the General Fund, anything exceeding that up to \$300,000.00 would go to the Contingency Fund, anything above \$300,000.00 would go into the Human Services Reserve. Discussion. Carried 4-0.
- h. Information Systems – Motion by Wallace Habhegger second by Pete Peterson to approve budget adjustment. Rick Folkedahl explained the 2020 budget adjustment in the amount of \$9,928.94 for wireless point to point bridge from the Justice Center to Rolling Hills. Discussion. Carried 4-0.
- i. Jail – Motion by Wallace Habhegger second by Douglas Path to approve budget adjustment. Rob Conroy explained the 2020 budget adjustment in the amount of \$23,400.00 for SCAAP monies to be used for Zuercher signature pads and time keeping system. Discussion. Carried 4-0; Motion by Pete Peterson second by Wallace Habhegger to approve budget adjustment. Rob Conroy explained the 2020 budget adjustment in the amount of \$2,649.68 for SCAAP awards. Carried 4-0; Motion by Wallace Habhegger second by Douglas Path to approve budget adjustment. Rob Conroy explained the 2019 budget adjustment in the amount of \$23,000.00 for transport salaries. Discussion. Carried 4-0.
- j. Sheriff – Motion by Wallace Habhegger second by Pete Peterson to approve budget adjustment. Wes Revels explained the 2020 budget adjustment in the amount of \$5,800.00 for Patrol SUV sold. Carried 4-0; Motion by Wallace Habhegger second by Douglas Path to approve budget adjustment. Rob Conroy explained the 2020 budget adjustment in the amount of \$4,000.00 for Zuercher conference training. Carried 4-0; Motion by Wallace Habhegger second by Pete Peterson to approve budget adjustment. Rob Conroy explained the 2020 budget adjustment in the amount of \$16,500.00 for ES Sanction funds to be used for Zuercher project. Discussion. Carried 4-0; Motion by Wallace Habhegger second by Douglas Path to approve budget adjustment. Wes Revels explained the 2019 budget adjustment in the amount of \$2,500.00 for BOTS grant for vehicle set up equipment. Carried 4-0; Motion by Wallace Habhegger second by Cedric Schnitzler to approve budget adjustment. Wes Revels explained the 2019 budget adjustment in the amount of \$4,000.00 for BOTS grant for vehicle set up equipment. Carried 4-0.
- k. Capital Outlay – Motion by Wallace Habhegger second by Pete Peterson to approve budget adjustment. Tina Osterberg, County Administrator explained the 2020 budget adjustment in the amount of \$26,895.31 for work order portion of the financial software implementation project. Carried 4-0.

- l. County Clerk Election – Motion by Pete Peterson second by Douglas Path to approve budget adjustment. Shelley Bohl, County Clerk explained the 2020 budget adjustment in the amount of \$15,796.00 for Congressional District 7 special election. Carried 4-0.
 - m. Finance/Retirement Fringe Pool – Motion by Wallace Habegger second by Douglas Path to approve budget adjustment. Diane Erickson, Finance Director explained the 2019 budget adjustment in the amount of \$2,526.26 for retirement payouts, health and dental insurance. Carried 4-0.
- Credit card approvals - Motion by Douglas Path second by Pete Peterson to approve below credit card requests. Discussion. Carried 4-0.
 - a. Health Department – Sharon Nelson explained four credit cards in the amount of \$1,000.00 each for three Public Health Nurses and one Community Educator.
 - b. Human Services - Three credit cards in the amount of \$1,000.00 each for two CSP Case Managers and one ADRC Social Worker.
 - c. Sheriff's Office – Wes Revels explained credit card request in the amount of \$1,000.00 for Emergency Management Coordinator.
 - d. Information Technology – Rick Folkedahl explained credit card request in the amount of \$1,000.00 for his position, IT Director.
- Fiscal Note Approvals-
 - a. Resolution Establishing Sheriff Fees and Delegating Modification of Committee – Motion by Wallace Habegger second by Pete Peterson to approve fiscal note. Wes Revels explained Sheriff fees adjustment. Discussion. Carried 4-0.
 - b. Resolution Authorizing Changes to the Monroe County Code to Prohibit Nuisance Use of a Telephone for 911 Calls – Motion by Wallace Habegger second by Douglas Path to approve fiscal note. Indirect costs of amending county ordinances. Discussion. Carried 4-0.
- Revolving Loan Fund Project Update – Diane Erickson explained that we had our first Citizen Participation meeting last night. This meeting was an educational meeting and the members were briefed on the process of the Revolving Loan Fund close. Potential projects and a tentative timeline were provided to members. All projects will be given the opportunity to present their projects to the committee on either May 4 or 7th, depending on the states availability to be at the meeting. There will be a follow up meeting on May 19th and if a project is determined, the committee will present a recommendation to the Finance Committee on May 20th.
- Treasurer
 - a. Debra Carney provided the Monthly Treasurers Report.
 - b. Treasurer Department Monthly Report.
- Finance
 - a. Diane Erickson provided the Monthly Financial Report.
 - b. Finance Department Monthly Report.
- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by Pete Peterson second by Wallace Habegger to approve Monthly Notice of Donations/User Fees Received. Carried 4-0.
 - b. Monthly County Disbursement Journal – Motion by Wallace Habegger second by Douglas Path to approve Monthly County Disbursement Journal. Discussion. Carried 4-0.
 - c. Monthly Per Diems and Vouchers - Motion by Douglas Path second by Pete Peterson to approve Monthly County Per Diems and Vouchers. Carried 4-0.
- Items for next month's agenda – TIF District Overview, Revolving Loan Fund Project Update, Library Reimbursement Formula.
- Cedric Schnitzler adjourned the meeting at 10:48 a.m. Carried 4-0.

Shelley Bohl, County Clerk/Recorder

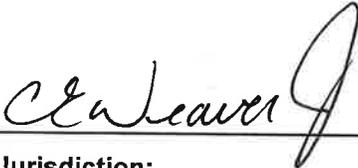
Request for Credit Card Approval

Department: VETERAN SERVICES
 Committee: ADMIN & PERSONNEL

Name of Card Holder	Title of Position	Credit Card Limit
NICHOLAS M. ROZECK	ASSISTANT CVSO	\$ 2000.00

Justification for Credit Card(s):

Conferences to Maintain ACCREDITATION, POSTAGE

Department Head Approval: 

Date Approved by Committee of Jurisdiction: _____

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

Request for Credit Card Approval

Department: Human Services

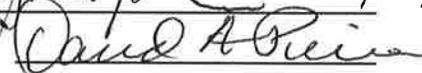
Committee: Human Services

Name of Card Holder	Title of Postion	Credit Card Limit
Ashley Stark	Crisis Social Worker	\$ 1,000.00
Angela Gray	Social Worker - increase credit limit from \$1,000	\$ 2,500.00

Justification for Credit Card(s):

Credit card for agency purchases where it is not feasible to use the regular purchasing procedure.
When not in use all credit cards are locked in a safe.
The CLTS program, which Angela works with, often involves purchasing adaptive aids that are approved by the State. The current credit limit of \$1,000 is not adequate when purchasing the higher cost items for clients.

Department Head Approval:  3/3/20

Date Approved by Committee of Jurisdiction:  3-3-2020

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: March 3, 2020
 Department: Health Department
 Amount: \$300.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Received monetary funds from the First UMC United Piecemakers of Tomah for the purchase of pack n play cribs for income eligible infants and their families.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	485000	410	Cribs For Kids	\$ -	\$ 300.00	\$ 300.00
Total Adjustment					\$ 300.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24110000	534050		Block Grant Supplies	\$ 37,750.00	\$ 300.00	\$ 38,050.00
Total Adjustment					\$ 300.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: Candace Rice 3-3-2020

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Budget Adjustment

Purpose

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: March 9, 2020
 Department: Emergency Mgmt
 Amount: \$2,284.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Reallocate budgeted amount for actual expenses.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12701100	511000		Sheriff Reserve Salaries	\$ 16,300.00	\$ (2,284.00)	\$ 14,016.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ (2,284.00)	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12900000	511000		Salaries (EM100)	\$ 52,239.00	\$ 2,018.00	\$ 54,257.00
12900000	553100		Equip Service Contract (EM300)	\$ 784.00	\$ 133.00	\$ 917.00
12901000	553100		Equip Service Contract (SR300)	\$ 784.00	\$ 133.00	\$ 917.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 2,284.00	

Department Head Approval: _____

Wesley D. ...

...

Date Approved by Committee of Jurisdiction: _____

3-9-20

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

RESOLUTION NO. _____

RESOLUTION RESTRUCTURING POSITIONS IN THE SHERIFF'S OFFICE TO CREATE AN ADDITIONAL PATROL SERGEANT POSITION EFFECTIVE MAY 1, 2020

WHEREAS, Monroe County Public Safety & Justice Committee and the Administration & Personnel Committee request the establishment of one new Patrol Sergeant position in the Monroe County Sheriff's Office, effective May 1, 2020; and

WHEREAS, currently, there is one active day shift that has no direct Sergeant supervision over its three Patrol Officers.

WHEREAS, restructuring by conversion of one Patrol Officer to a Patrol Sergeant's position would lead to:

- a. 24 hours a day, 7 days a week Sergeant leadership coverage for patrol shifts;
b. balanced workload amongst all Sergeants;
c. proper staffing ratio of one Patrol Sergeant to every three Patrol Officers per shift; and
d. direct shift supervision, mentorship, leadership and evaluation that falls within standard span of control parameters.

NOW, THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors authorize the establishment of one additional Patrol Sergeant position by eliminating a current Patrol Officer position within the Sheriff's Office effective as of May 1, 2020.

Offered this 25th day of March 2020 by the Administration & Personnel Committee

Purpose: Approve one new Patrol Sergeant position, to be offset with elimination of one Patrol Officer position.

Fiscal Note: Grand total cost of all items this fiscal year is \$2,155, which would offset by funding provided within the STEP grant. The additional cost is derived from the additional salary and fringe benefits. No additional funding would be needed from the County levy in 2020. The expected increased cost for the following year would be \$3,342 and thereafter determined by collective bargaining.

Approved as to form:
Andrew Kaftan, Corporation Counsel

Committee of Jurisdiction Forwarded on: Mar 9th 20 20
4 Yes 0 No 1 Absent
Committee Chair: [Signatures]

Finance Vote (If required):
Yes No Absent

ADOPTED FAILED AMENDED
OTHER
County Board Vote on: 20
Yes No Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing
is a true and correct copy of Resolution # acted on by the County
Board of Supervisors at the meeting held on
SHELLEY R. BOHL, MONROE COUNTY CLERK
(A raised seal certifies an official document)

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RESOLUTION No. _____

RESOLUTION AUTHORIZING CHANGE TO SCHOOL WOODS AGREEMENT

Whereas: In 1948, Monroe County conveyed 80 acres of forest land to the Sparta Area School District (formerly known as School District No. 1) for the purpose of educating and training students in the planting, care, management and harvesting of forest crop; and

Whereas: The Agreement, in lieu of payment at the conveyance, established that when the school district harvested the trees thereon, it shall pay to the County Treasurer, 25% of net proceeds from the harvest and 75% shall go to the school district; and

Whereas: The property has been utilized for recreational and educational purposes by the Sparta Area School District for many years and recently, under oversight of the Sparta School District, the Friends of the Sparta School Woods, a local civic group, has become involved; and

Whereas: The goals and objectives of the Sparta Area School District is to provide students and the general public with outdoor educational opportunities as well as providing educators with curriculum options through improvement of access, shelters, trail systems and forest management; and

Whereas: the Zoning Committee and the Natural Resource and Extension Committee have reviewed the original Agreement and determined the Agreement needs updating and recommends approval of the attached Amended Agreement.

Now Therefore Be It Resolved, that the Monroe County Board of Supervisors hereby approves the Amended Agreement and authorizes the County Board Chair to execute the document.

Dated this 25nd day of March, 2020 as offered by the Zoning Committee and the Natural Resources and Extension Committee.

Purpose: This resolution revises the original 1948 Agreement and has the school district keep all timber harvest proceeds for use on the School Woods project.

Fiscal note: The resolution foregoes undetermined future timber harvest proceeds by revision of the original agreement. The last know timber harvest in 2011 grossed \$2,262.00. As no budget line item is affected, it requires simple majority.

<p>Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>.....</p> <p>Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Zoning Committee forwarded on: _____, 20____</p> <p>VOTE: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>Committee Chair: _____</p> <p>_____</p> <p>_____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

<p>Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>.....</p> <p>Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Land Conservation Committee forwarded on: _____, 20____</p> <p>VOTE: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>Committee Chair: _____</p> <p>_____</p> <p>_____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <hr/> <p>SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION NO. _____

RESOLUTION AUTHORIZING RESTRICTED CLIMATE CHANGE TASK FORCE DONATIONS
TO A NON-LAPSING ACCOUNT FOR THE MONROE COUNTY LAND CONSERVATION
DEPARTMENT

1 WHEREAS, Resolution 09-19-02 Climate Change in Monroe County was approved by the Monroe
2 County Board acknowledging that climate change is occurring in Monroe County, therefore the
3 establishment of the Monroe County Climate Change Task Force (CCTF) would address these historic
4 events through planning and education; and

5
6 WHEREAS, the Monroe County CCTF defined 10 goals/objectives of the task force. The first goal of
7 the task force is to implement monitoring devices (weather stations) and warning systems in real time by
8 coordinating with emergency management and the national weather service.; and

9
10 WHEREAS, the Monroe County CCTF has been offered donations to use towards the purchase of
11 monitoring devices; and

12
13 WHEREAS, the Land Conservation Department is requesting a non-lapsing account be set up to account
14 for these donations; and

15
16 NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that the Finance
17 Department Shall establish a non-lapsing account in the Land Conservation Department to hold the
18 donations received for Climate Change Task Force goals/objectives expenditures.

19
20 FURTHER BE IT RESOLVED that such funds shall be accepted in trust as donations restricted for use
21 of CCTF goals/objectives. A non-lapsing revenue and expenditure line item would be created in the
22 Land Conservation Department budget for the acceptance and use of donations. Use of donation funds
23 would be approved by the CCTF members.

24
25 FURTHER BE IT RESOLVED that if Monroe County discontinues the CCTF all remaining funds
26 would be available for use by the Land Conservation Department for conservation practices until
27 depleted and no additional funds would be accepted.

28
Offered this 25th day of March, 2020 by the Natural Resources & Extension Committee.

Fiscal note: This resolution will authorize the carrying forward of surplus funds from year to year into the Monroe County non-lapsing CCTF account. This resolution will require a majority vote of the entire membership of the Monroe County Board of Supervisors for approval. No levy dollars to be used.

Statement of purpose: This Resolution will authorize non-lapsing revenue and expenditure line item accounts in the Land Conservation Department budget to receive donations restricted to use as established by this resolution.

Finance Vote (If required):

___ Yes ___ No ___ Absent

Approved as to form:

Andrew C. Kaftan, Corporation Counsel

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

___ Yes ___ No ___ Absent

Committee of Jurisdiction Forwarded on: March 10th, 2020

VOTE: 6 Yes 0 No 0 Absent

Committee Chair:

Nadya Vandyachenko
Alonzo M. Goy David A. Reese
Mellae Nabholz James J. Schroeder
Ben Johnson

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK

A raised seal certifies an official document.

RESOLUTION SETTING SALARIES FOR COUNTY CLERK, REGISTER OF DEEDS AND COUNTY TREASURER FOR THE 2021-2024 TERM OF OFFICE

WHEREAS, §59.22 of the Wisconsin Statutes require that elected officials' compensation must be set prior to the date when candidates may take out papers to run for local office; and

WHEREAS, the County Clerk, Register of Deeds, and County Treasurer may take out papers as of April 15, 2020 for the next term; and

WHEREAS, the Administration & Personnel Committee met on December 10, 2019 and January 14, 2020, reviewed current wage information, surveyed salaries in other Wisconsin counties and considered projected increases for Monroe County Employees and recommends the following salary rates for the Monroe County elected official positions set out below:

POSITION	2021 (2%)	2022 (2%)	2023 (2%)	2024 (2%)
County Clerk	\$65,097	\$66,399	\$67,727	\$69,081
Register of Deeds	\$60,541	\$61,751	\$62,986	\$64,246
County Treasurer	\$60,541	\$61,751	\$62,986	\$64,246

WHEREAS, benefits for elected officials are not included in the compensation rates listed above but shall be set and administered in accordance with the Monroe County Personnel Policy for county employees.

NOW, THEREFORE BE IT RESOLVED by the Monroe County Board of Supervisors to set the salary for the County Clerk, Register of Deeds, and County Treasurer at the rates shown above for the term of 2021-2024.

Dated this 22nd day of January 2020.

Offered by the Administration & Personnel Committee

Purpose: Set salary rates for 2021-2024 term for County Clerk, Register of Deeds, and County Treasurer.

Fiscal note: No fiscal impact for 2020, to be budgeted for 2021-2024.

Finance Vote (if required): ____ Yes ____ No ____ Absent	Committee of Jurisdiction Forwarded on: _____, 20____ ____ Yes ____ No ____ Absent
Approved as to form on _____ _____ Andrew C. Kaftan, Corporation Counsel	Committee Chair: _____ _____ _____
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ____ Yes ____ No ____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____, acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>

RESOLUTION NO. 01-20-02

RESOLUTION SETTING SALARIES FOR COUNTY CLERK, REGISTER OF DEEDS AND COUNTY TREASURER FOR THE 2021-2024 TERM OF OFFICE

WHEREAS, §59.22 of the Wisconsin Statutes require that elected officials' compensation must be set prior to the date when candidates may take out papers to run for local office; and

WHEREAS, the County Clerk, Register of Deeds, and County Treasurer may take out papers as of April 15, 2020 for the next term; and

WHEREAS, the Administration & Personnel Committee met on December 10, 2019 and January 14, 2020, reviewed current wage information, surveyed salaries in other Wisconsin counties and considered projected increases for Monroe County Employees and recommends the following salary rates for the Monroe County elected official positions set out below:

Table with 5 columns: POSITION, 2021 (2%), 2022 (2%), 2023 (2%), 2024 (2%). Rows include County Clerk, Register of Deeds, and County Treasurer with their respective salaries.

WHEREAS, benefits for elected officials are not included in the compensation rates listed above but shall be set and administered in accordance with the Monroe County Personnel Policy for county employees.

NOW, THEREFORE BE IT RESOLVED by the Monroe County Board of Supervisors to set the salary for the County Clerk, Register of Deeds, and County Treasurer at the rates shown above for the term of 2021-2024.

Dated this 26th day of February, 2020.

Offered by the Administration & Personnel Committee and as amended on January 22, 2020 by the County Board.

Purpose: Set salary rates for 2021-2024 term for County Clerk, Register of Deeds, and County Treasurer.

Fiscal note: No fiscal impact for 2020, to be budgeted for 2021-2024.

Finance Vote (If required): Yes No Absent

Committee of Jurisdiction Forwarded on: Yes No Absent

Approved as to form on Andrew C. Kaftan, Corporation Counsel

Committee Chair:

ADOPTED FAILED AMENDED OTHER County Board Vote on: Yes No Absent

STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # acted on by the Monroe County Board of Supervisors at the meeting held on SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.

RESOLUTION NO. _____

AUTHORIZING FUNDING FOR TOWN ROAD NAME SIGNS

1 WHEREAS, §59.54(4) Wis. Stats. authorizes Monroe County to establish a rural naming and numbering
 2 system to aid the delivery of E-9-1-1 services; and
 3
 4 WHEREAS, Monroe County did create a rural road naming system and, on June 7, 1995, passed
 5 Amended Resolution 95-6-3, which provides, in part, "that Monroe County shall be responsible for
 6 purchase of any Township road signs"; and
 7
 8 WHEREAS, prior to December 31, 2020, Monroe County plans to purchase Town Road name signs to
 9 replace those signs that do not conform to current design standards; and
 10
 11 WHEREAS, Monroe County proposes, in conjunction with this Resolution, to amend Amended
 12 Resolution 95-6-3 and transfer responsibility for the purchase of Town Road name signs to the towns
 13 effective as of January 1, 2021; and
 14
 15 WHEREAS, no current budget line item has been established to fund the replacement signs; and
 16
 17 WHEREAS, an estimate of 1,754 Town Road name signs exist in the county, and the average estimated
 18 price per sign is \$35.00, therefore the estimated funds needed to purchase said signs would be
 19 \$61,390.00.
 20
 21 NOW, THEREFORE, BE IT RESOLVED, by the Monroe County Board of Supervisors that funds from
 22 the 2020 Contingency Fund shall be used to reimburse a Highway Department line item budgeted for the
 23 expense for the purchase of replacement Town Road name signs in 2020.

Offered this 25th day of March, 2020 by the Highway Committee.

Fiscal note: Designating up to \$61,390 from the 2020 contingency fund for purchase of the signs by the Highway Department. The funds will be paid out incrementally; on an as needed basis. The current contingency fund balance is \$116,046.00. A two-thirds majority vote would be required for the resolution to pass.

Statement of purpose: To budget for town road name replacement signs as required per Amended Resolution 95-6-3.

<p>Finance Vote (If required): _____ Yes _____ No _____ Absent </p> <p>Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20__</p> <p>VOTE: _____ Yes _____ No _____ Absent</p> <p>Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__ _____ Yes _____ No _____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>

RESOLUTION TO AMEND MONROE COUNTY ORDINANCE SEC. 11-29, AND TO AMEND AMENDED RESOLUTION 95-6-3, IN REGARDS TO TOWN ROAD NAME SIGNS

1 WHEREAS, §59.54(4) Wis. Stats. authorizes Monroe County to establish a rural naming and numbering
2 system to aid the delivery of E-9-1-1 services; and
3

4 WHEREAS, Monroe County did create a rural road naming system which is administered pursuant to
5 Chapter 11, Article IV of the Monroe County Code;
6

7 WHEREAS, on June 7, 1995, Monroe County passed Amended Resolution 95-6-3, which provides, in
8 part, “that Monroe County shall be responsible for purchase of any Township road signs”; and
9

10 WHEREAS, Chapter 11, Article II, §11-29, Monroe County Code of Ordinances, provides that
11

12 The department of emergency management shall continue to supervise, maintain and provide county
13 funding for major maintenance of the approximately 900 road name signs in the county, with the
14 understanding that assistance will be requested to keep signs straight and other minor, noncapital
15 maintenance, from the highway department and townships in the county; and
16

17 WHEREAS, the Manual on Uniform Traffic Control Devices, published by the Federal Highway
18 Administration of the United States Department of Transportation, is “the national standards for all
19 traffic control devices installed on any street, highway, bikeway, or private road open to public travel”
20 and provides for the design and placement of street name signs; and
21

22 WHEREAS, under Wisconsin state law and administrative code and Monroe County code and policy,
23 the Monroe County Highway Department installs and maintains all signs within county highway rights-
24 of-way; and
25

26 WHEREAS, under current county policy and practice the Land Information Office coordinates rural
27 addressing with the Emergency Management and Zoning Departments in Monroe County; and
28

29 WHEREAS, §82.03(1)(a) of the Wisconsin Statutes provides that “The town board shall have the care
30 and supervision of all highways under the town's jurisdiction,” and the towns currently install and
31 maintain their own town road name signs; and
32

33 WHEREAS, the Monroe County Board has determined by resolution to replace non-conforming town
34 road name signs with signs that meet current standards by the end of 2020, and to transfer responsibility
35 for cost to the towns thereafter as of January 1, 2021; and
36

37 NOW, THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors ordains
38 amendment of Chapter 11, Article II, §11-29 of the Monroe County Code to read as follows:
39

40 The county shall set policy and provide administration of the town road name sign system in
41 the county. Towns will be responsible for the cost, installation and maintenance of town road
42 name signs. The county highway department will, at the town’s expense, be responsible for
43 the installation and maintenance of town road name signs that are placed within state and
44 county highway right-of-ways.
45

46 FURTHER BE IT RESOLVED that the amendment to §11-29, Monroe County Code of Ordinances,
47 shall be effective January 1, 2021; and

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FURTHER BE IT RESOLVED that the Monroe County Board amends Amended Resolution 95-6-3 to end the County's responsibility for town road name sign purchases and transfers to the towns, as of January 1, 2021, the responsibility for the cost of town road signs; and

FUTHER BE IT RESOLVED that the towns may order town road name signs through the Monroe County Highway Department, at the town's expense.

Offered this 25th of March, 2020 by the Highway Committee.

Fiscal note: The indirect costs of amending county ordinances. This would include publication and ordinance update costs.

Statement of purpose: To transfer the responsibility for town road name sign costs back to the towns and update Chapter 11, Article, §11-29 of the Monroe County Ordinance as of January 1, 2021.

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent</p> <p>*****</p> <p>Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20____</p> <p>VOTE: ____ Yes ____ No ____ Absent</p> <p>Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__</p> <p>____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>