



MONROE COUNTY ADMINISTRATION DEPARTMENT

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Date: March 18, 2020
To: Monroe County News Agencies
From: Tina Osterberg, County Administrator
Re: Monroe County Temporary Building Closings to Public–Justice Center Exception

Effective Tuesday, March 17, 2020 at 5:00 p.m. at the direction of Governor Tony Evers, Secretary designee Andrea Palm for the Wisconsin Department of Health Services (DHS) ordered a statewide moratorium on mass gatherings of 10 or more people to slow the spread of COVID-19.

Due to this moratorium, Monroe County will be limiting access to county buildings for the health and well-being of our employees.

Beginning Wednesday March 18th 2020 at 4:30 p.m. until further notice:

Administrative Center: Closed to public with the exception of an appointment.

All residents needing to drop mail or make payments may use the drop box located outside the Administrative Center front door.

Community Services Center: Closed to public with the exception of an appointment

Executive Center: Closed to public with the exception of an appointment

Justice Center: Open to the Public at this time.

Individual departments may be closed within the Justice Center. Please call before going to conduct business for these offices.

Human Services: Closed to public with the exception of an appointment

Land Conservation: Closed to public with the exception of an appointment

Monroe County History Room Museum: Closed to public with the exception of an appointment

Sanitation/Zoning/ Forestry/Parks/IT: Closed to public with the exception of an appointment

Highway: Closed to public with the exception of an appointment

Rolling Hills Rehabilitation Center: Rolling Hills Rehabilitation Center and The Meadows CBRF are closed to all visitors with the exception of end of life situations. Emergency first contact family members have been notified via phone if they are allowed to visit. We ask that families and friends help us keep our residents safe by abiding by these restrictions. Rolling Hills is following all CDC and Wisconsin Department of Health mandates. We have been instructed to discontinue communal dining and group activities. To help reduce feelings of loneliness or isolation staff are providing more small group (with appropriate distancing) and individual activities. This is a very difficult time for all our residents and families. We encourage all family and friends to call and write cards and letters to help keep spirits up. Families who wish to have a face to face call with a loved one should contact our Activity Dept via email linda.fabry@co.monroe.wi.us or call the main office (608-269-8800) during business office hours to schedule a time. If you have items or packages for residents you may drop them off with office staff in the front lobby during normal working hours, Monday-Friday 8:30am-4:00pm. If you need to drop off items during non-business hours please call ahead to their unit and staff can meet you in the front lobby. Thank you and stay safe!

At this time, our intention is to maintain all essential services within the County. Employees will continue to work as able, to maintain regular office hours for daily work, phone calls and emails.

If you have business to conduct with the county, please only the person that has business with the county attend appointments.

Departmental contact information can be found on the Monroe County website at <http://www.co.monroe.wi.us/>.