

March 16, 2020

## **Sanitation/Planning & Zoning/Dog Control**

Meeting called to order 6:00 p.m. by Chairman, Douglas Path.

Present: Alan McCoy, Mary Cook, Douglas Path, Sharon Folcey and Paul Steele.

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator, and Amber Dvorak, Humane Officer.

### **Possible Corrections and Approval of February 17, 2020 Meeting Minutes.**

A **Motion** was made by Paul Steele and seconded by Sharon Folcey to approve the minutes from the February 17, 2020 meeting. Motion carried: 5-0.

**Public Comments: (3 minutes each, one time only)-** None.

### **Public Hearings:**

Application of Urias I. Borntreger for a conditional use permit to operate a small business-bent & dent grocery store on property located at 5135 Iberia Ave, in part of the NW ¼, NW ¼, Section 32, T17N, R4W, Town of Sparta, parcel number 040-01056-5000, 31.9 acre parcel. The adjoining land use is agriculture and residential.

Urias Borntreger explained how he is buying the business from his neighbor and moving it onto his own property. Clarence Justin was present representing the Town of Sparta. He stated that the Town has no concerns.

Discussion was held:

A **motion** was made by Mary Cook, seconded by Alan McCoy to approve conditional use permit for Urias Borntreger for a small business-bent & dent grocery store in the Town of Sparta. Motion carried: 5-0.

### **Final Plat for “Sunset Trace” subdivision**

Cory Horton from RASmith was present to answer any questions or concerns. John Guthrie, Town of LaGrange Chairman was present and stated the Town of LaGrange recommends approval. They are satisfied with the private road agreement to be filed with each deed stating that the Town has no obligation to maintain the private road. Maintenance for the road will be done by a private Home Owners Association.

A **Motion** was made by Sharon Folcey and seconded by Mary Cook to approve the Final Plat for “Sunset Trace” Subdivision with the condition that a note be added to the plat referencing the driveway/private road agreement. Motion carried: 5-0.

### **Preliminary Plat for “Farmers Valley Estates” subdivision**

Jonathan Schmitz, surveyor, was present to answer any questions or concerns. The Wisconsin Department of Transportation (DOT) requested the existing driveway for the farmstead on Lot 9 be vacated and Lot 9 be given access on the proposed Town Road which connects to State Highway 71 between lots 11 & 12. Mr. Schmitz stated the Town of Angelo is okay with the layout of the lots. However they do not like the idea of a cul de sac so that portion of the proposed road may be a private road maintained by a Home Owners Association. Lot sizes have to meet the City of Sparta Extra-territorial zoning regulations and be a minimum of  $\frac{3}{4}$  acres. The proposal is to rezone the subdivision from General Agriculture to R-2 Rural Residential.

A **Motion** was made by Alan McCoy and seconded by Sharon Folcey to approve the Preliminary Plat for “Farmers Valley Estates” Subdivision. Motion carried: 5-0.

### **School Woods Agreement Resolution**

Bob Micheel from Monroe County Land Conservation was present. He stated that since last meeting the resolution had been amended to remove any reference to the “Friends of the School Woods” since the original agreement was between Monroe County and the Sparta School District. Upon the suggestion from last meeting by the Zoning Committee wording was added to the new agreement for students from the School Woods group to present annually at a County Board meeting to give updates on the school woods land and go over some of the projects they worked on throughout the year. Discussion was held.

A **Motion** was made by Sharon Folcey and seconded by Alan McCoy to approve the Resolution Authorizing Change to School Woods Agreement. Motion Carried: 5-0.

### **Dog Control:**

**Panic Button** – Discussion held.

A Motion was made by Mary Cook and seconded by Alan McCoy to gather prices for a panic button to be installed and maintained at the Dog Shelter. Motion carried: 5-0.

**Proposed Amendments to Ch 5 Animals** –Amber presented examples of wording with regard to nuisance barking from several of the surrounding counties. The Committee agreed to include wording to address this in the proposed amendments. Alison will draft a resolution and have the corporation counsel look it over. Discussion held.

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**Recommendation to Amend Monroe County Ordinance 11-29, And to Repeal Monroe County Board of Supervisors Amended Resolution 95-6-3, Purchase of Road Name Signs**

Tina Osterberg, Monroe County Administrator, was present to discuss the recommendation. She explained that this resolution would amend a previous resolution that required the County to pay for Town Road name signs. This resolution proposes that starting January 2021, the towns will have to pay for new road signs, not the county.

If the towns want the county to pay for new signs, they have until December 31, 2020 to do so but the Towns would have to pay for all of the mounting brackets for the signs.

This will go to the Finance Committee on Wednesday, March 18<sup>th</sup> at 9:00 AM. Town Chairmen are invited to attend the Finance Committee to comment.

Discussion was held. The Zoning Committee did not have any concerns at this time.

**Sanitation & Zoning:**

**FEMA Floodplain Mitigation Grant** – Discussion held.

**DNR Municipal Flood Control Grant** – Due 03-16-20 at midnight. Discussion held.

**Proposed Amendments to Ch 47-Zoning and Ch 50-Floodplain** – Discussion held.

-Ch. 47 – Zoning. John Guthrie, Town Chairman of LaGrange and Howard Hanson, Town Chairman of Tomah were present the only concern brought up was the number of campsites (paying or non-paying) that would constitute a “campground” and require a Conditional Use Permit. Alison will add in the number of campsites for clarification. These proposed amendments will have to go to Public Hearing, then be approved by the full County Board and then the majority of the zoned towns have to approve it.

-Ch. 50 – Floodplain. These proposed amendments are required by the Department of Natural Resources. Currently the ordinance contains a “Flood study Appendix” which contains reference to the flood control structures located in Monroe County. The DNR is requiring these structures to be referenced in the ordinance itself and the Flood Study Appendix removed. These amendments will have to go to Public Hearing then to the full County Board for approval.

**Financial Report**

**FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS**

Discussion was held:

**February 2020**

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	94.00	Sanitation		Sanitation	0
Zoning	9.72	Zoning		Zoning	11.40
Dog Control BOA	1,815.01 5,714.01	Dog Control (Dec. 2019)		Dog Control	1011.49
<b>Total</b>	<b>7,529.02</b>	<b>0</b>			<b>1022.89</b>

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**Set Date for Next Meeting and Possible Agenda Items.**

The next meeting will be held Thursday, April 16, 2020. (please note change of usual date), and will start at 6:00 pm in the County Board meeting room in the Justice Center.

A **motion** to adjourn was made by Paul Steele, and seconded by Mary Cook.  
Motion carried: 5-0.

Meeting adjourned at 8:20 p.m.

*Recorded by Cassie Cunitz.*