

February 17, 2020

**Sanitation/Planning & Zoning/Dog Control**

Meeting called to order 6:00 p.m. by Vice-Chairman, Paul Steele.

Present: Paul Steele, Alan McCoy and Sharon Folcey. Absent: Douglas Path and Mary Cook.

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator, and Amber Dvorak, Humane Officer.

**Possible Corrections and Approval of January 20, 2020 Meeting Minutes.**

A **Motion** was made by Alan McCoy and seconded by Paul Steele to approve the minutes from the January 20, 2020 meeting. Motion carried: 3-0.

**Public Comments: (3 minutes each, one time only)- None**

**Dog Control:**

**Dog Control Vehicles**

At last month's meeting the question came up whether or not to keep the old truck (after our new vehicle arrives) for the on-call Humane Officer or continue paying mileage for use of his personal vehicle. The committee wanted Alison to research what it would cost to pay mileage vs. keeping the vehicle.

A handout was provided to the Committee in their packets comparing cost of paying mileage for the last 4 years vs. what the cost of gas would have been if a county vehicle would have been provided. The handout also showed total miles on the current vehicle and the Retail value of the Truck (Kelly Blue Book) as of 1-27-2020.

Discussion was held:

A **motion** was made by Alan McCoy and seconded by Sharon Folcey to keep the truck for use by on-call Humane Officer. Motion carried: 3-0.

**Proposed Amendments to Ch 5 Animals.**

Amber Dvorak-Humane Officer presented the Committee with proposed changes to the Animals ordinance. The changes would add wording to require the insulation of dog houses and list various situations that would constitute cruelty to animals. Currently these types of violations are listed in state statute and must be prosecuted through the District Attorney's office as a criminal charge. By adding this language to the County's Ordinances it allows citations to be issued through the Corporation Counsel's Office.

Discussion was held.

The Committee requested Alison and Amber research possible ordinance wording regarding barking/howling as a nuisance. The Committee also requested that Alison talk with Shirley from Clerk of Courts to see how citation funds are dispersed and find out if a portion can be returned to the Dog Control Department.

**Sanitation & Zoning:**

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## **FEMA Floodplain Mitigation Grant DNR Municipal Flood Control Grant**

Alison and Roxie Anderson from Land Conservation continue to work on preparing the DNR Grant application which is due Mid-March. The State is waiting on DNR Grant awards to determine how much funding will be available for the FEMA Grant applicants. Alison reported that we might know as early as Mid-April the status of the FEMA Grant.

Discussion was held:

### **Proposed Amendments to Ch 47-Zoning**

Alison presented the Committee with proposed amendments to Ch 47

Corey Revels was present to address an issue he has been working on for the past 3 years regarding access across the DNR owned bike trail. Corey has a parcel of land that is land locked by the bike trail. The current wording in the zoning code requires a letter of permission from the DNR for a specific purpose. Corey has a letter from the DNR granting permission to cross the trail for Ag use, not residential.

Alison stated that in section (d)(1) if we would dropped the part requiring the letter to state the use this would allow Corey to get a zoning permit.

Committee was in agreement to move forward to strike.

Other amendments discussed included changes to the campground definitions and section to conform to State requirements, adding wording for clarification that only one dwelling is allowed per parcel in most situations, adding a definition of tourist rooming house and adding it as a Conditional Use in the General Agriculture and General Forestry Zoning Districts to accommodate increased interest in this type of business.

The Committee also discussed doubling the fee for “after-the-fact” Conditional Use Permits, Changes of Zoning and Board of Adjustment Variances to deter using these measures to correct issues when buildings have been built prior to obtaining a permit. Committee was in agreement with this.

Alison will send out notices to all zoned towns to get feedback for discussion at next month’s meeting. After that it will proceed to public hearing and then be forwarded to the full County Board for approval. The zoned Towns will then have 40 days to review and vote whether or not to approve the amendments.

### **Ch 50-Floodplain**

Alison presented the Committee with changes to ch 50-Floodplain removing the flood studies out of the appendix and into the official mapping section of the ordinance. These changes are being required by the Department of Natural Resources to bring the County ordinance into compliance with State and Federal regulations.

### **Annual Departmental Reports**

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2019 annual reports for the Dog Control, Land Information, Sanitation and Zoning Departments were provided to the Committee for review.

Discussion was held:

**Financial Report**

**FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS**

The Committee reviewed December 2019/January 2020 expenses. Discussion was held:

**December 2019**

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	12.00	Sanitation		Sanitation	0
Zoning	76.00	Zoning		Zoning	0
Dog Control BOA	610.37	Dog Control	61.68	Dog Control	
<b>Total</b>	<b>\$698.37</b>	<b>0</b>			

**January 2020**

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	647.74	Sanitation		Sanitation	0
Zoning	313.04	Zoning		Zoning	0
Dog Control BOA	360.06 41.58	Dog Control		Dog Control	210.47
<b>Total</b>	<b>\$1,362.42</b>	<b>0</b>			<b>\$210.47</b>

**Set Date for Next Meeting and Possible Agenda Items.**

The next meeting will be held March 16, 2020 and will start at 6:00 pm in the County Board meeting room in the Justice Center. There is (1) public hearing-Conditional Use Permit. Topics for discussion include: Preliminary Plat review for “Farmers Valley Estates” (Brooks)

Both Paul Steel and Sharon Folcey will not be able to attend the March meeting. Alison will contact Pete Peterson to have as a back-up if needed for a quorum.

Discussion was also held regarding the April SZD meeting. Due to scheduling conflicts the Committee is looking at changing the April meeting to Thursday, April 16<sup>th</sup> at 6:00 p.m. Alison will check with the rest of the Committee members and get back to all members with a final date.

A **motion** to adjourn was made by Alan McCoy and seconded by Sharon Folcey. Motion carried: 3-0.

Meeting adjourned at 7:55 p.m.

*Recorded by Gretchen Jilek.*