



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1, SPARTA, WISCONSIN 54656

PHONE: 608-269-8705 FAX: 608-269-8747 www.co.monroe.wi.us

MONROE COUNTY BOARD AGENDA

Wednesday, August 28, 2019

Justice Center: Monroe County Board Assembly Room

1st Floor Room #1200

112 S. Court Street, Sparta, WI 54656

***(Please use the South Parking Lot/Oak Street Entrance)**

6:00 p.m.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes – July 23, 2019

Public Comment Period

Chairman's General Announcements

Re-Purpose of Funds

- Sheriff

Budget Adjustments

- Land Records
- Veterans
- Local History Room
- Dispatch
- Information Systems
- Human Services (3)
- Workers' Compensation

Monthly Treasurers Report – Debra Carney

Monthly Finance Director Report – Diane Erickson

Monthly Administrators Report – Tina Osterberg

Resolution(s) – Discussion/Action (listed on separate sheet)

Adjournment

**Supervisors: Do wear your name tags, it helps visitors
Agenda order may change**

The July meeting of the County Board of Supervisors convened in the Monroe County Board Assembly Room in the City of Sparta, Wisconsin, on Tuesday, July 23, 2019 at 6:00 p.m. Chair Pete Peterson presiding. Roll Call was called with 15 Supervisors present; Supervisor Folcey absent. The Pledge of Allegiance was recited.

Motion by Supervisor Von Ruden second by Supervisor Vinslauski to approve the minutes of the 06/26/19 meeting. The minutes carried by voice vote.

Public Comment Period – One member of the public addressed the board.

Chairman's General Announcements – Chair Peterson announced that the Monroe County Fair is taking place.

Appointments – Chair Peterson announced the Community Action Planning appointment, Sharon Folcey for a term ending 10/01/20; and Zoning Board of Adjustment, Douglas Moskonas for a term ending 06/30/21 and Howard Garves, Alternate. Motion by Supervisor Path second by Supervisor Pierce to approve appointments. Carried by voice vote.

Repurpose of Funds:

Sheriff's Office – Motion by Supervisor Sherwood second by Supervisor Steele to approve repurpose of funds. Wes Revels, Sheriff explained the 2019 repurpose of funds in the amount of \$38,000.00 for two vehicles. A roll call vote was taken. The repurpose of funds passed with all Supervisors present voting yes.

Budget Adjustments:

Sheriff's Office – Motion by Supervisor Habegger second by Supervisor Sherwood to approve budget adjustment. Wes Revels, Sheriff explained the 2019 budget adjustment in the amount of \$1,382.42 for grant revenue from Auto Motion in Lake Delton. A roll call vote was taken. The budget adjustment passed with all Supervisors present voting yes.

Sheriff's Office – Motion by Supervisor Wallace Habegger second by Supervisor Cedric Schnitzler to approve budget adjustment. Wes Revels, Sheriff explained the 2019 budget adjustment in the amount of \$15,000.00 for vehicle purchases. Discussion. A roll call vote was taken. The budget adjustment passed with all Supervisors present voting yes.

Land Records – Motion by Supervisor VanWychen second by Supervisor Pierce to approve budget adjustment. Jeremiah Erickson, GIS Specialist/LIO explained the 2019 budget adjustment in the amount of \$1,800.00 for online tax payment services to the GCS web portal. A roll call vote was taken. The budget adjustment passed with all Supervisors present voting yes.

Human Services – Motion by Supervisor Pierce second by Supervisor Cook to approve budget adjustment. Ron Hamilton, Human Services Director explained the 2019 budget adjustment in the amount of \$407.00 for Trishaw bike. A roll call vote was taken. The budget adjustment passed with all Supervisors present voting yes.

Highway – Motion by Supervisor Schnitzler second by Supervisor Pierce to approve budget adjustment. Supervisor Schnitzler explained the 2019 budget adjustment in the amount of \$75,000.00 for new DOT scale platform. A roll call vote was taken. The budget adjustment passed with all Supervisors present voting yes.

Libraries– Motion by Supervisor Von Ruden second by Supervisor Vinslauski to approve budget adjustment. Shelley Bohl, County Clerk explained the 2019 budget adjustment in the amount of \$18,413.00 for incorrect out of county circulation rates. A roll call vote was taken. The budget adjustment passed with all Supervisors present voting yes.

Debra Carney provided the monthly Treasurer's report and answered questions.

Diane Erickson provided the monthly Finance report and answered questions.

Tina Osterberg provided the monthly Administrators report and answered questions.

Supervisor Schnitzler, Finance Committee Chair provided the Revolving Loan Fund Close Presentation and answered questions.

RESOLUTION 07-19-01

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PATROL OFFICER IN THE MONROE COUNTY SHERIFF'S DEPARTMENT IN 2020

The foregoing resolution was moved for adoption by Supervisor Sherwood second by Supervisor Steele. Wes Revels, Sheriff explained. Discussion. Motion by Supervisor Steele second by Supervisor Sherwood to amend the fiscal note to read: Up to \$164,535 to be budgeted for the position effective January 1, 2020. Discussion. A roll call vote was taken. The motion to amend failed (7 Y - 8 N - 1 Absent).

McCoy voted: Y	Pierce voted: N	VanWychen voted: Y	Schnitzler voted: N
Habegger voted: N	Vinslauski voted: N	Von Ruden voted: Y	Halverson voted: N
Path voted: N	Sherwood voted: Y	Steele voted: Y	Peterson, Pete voted: N
Peterson, Dean voted: N	Folcey was Absent	Schroeder voted: Y	Cook voted: Y

The discussion continued. Motion by Supervisor D. Peterson second by Supervisor Steele to send resolution back to the Public Safety Committee for further review to come up with a number for both external funding and levy amounts, the Public Safety Committee will then forward their recommendation to the Administration & Personnel Department. Discussion. A roll call vote was taken. The resolution will be sent back to committee for review (10 Y - 5 N - 1 Absent).

McCoy voted: N	Pierce voted: N	VanWychen voted: Y	Schnitzler voted: N
Habegger voted: N	Vinslauski voted: Y	Von Ruden voted: N	Halverson voted: Y
Path voted: Y	Sherwood voted: Y	Steele voted: Y	Peterson, Pete voted: Y
Peterson, Dean voted: Y	Folcey was Absent	Schroeder voted: Y	Cook voted: Y

RESOLUTION 07-19-02

RESOLUTION APPROVING ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE (AI) PLAN AND AUTHORIZATION OF PHASED IMPLEMENTATION

The foregoing resolution was moved for adoption by Supervisor Halverson second by Supervisor Vinslauski. Tina Osterberg, Administrator provided Supervisors with an updated resolution. Tina noted slight changes in the grammatical content of the resolution on lines 29, 30, 31 & 43; there was no change in the context of the resolution. Discussion. A roll call vote was taken on the resolution. The resolution passed with all Supervisors present voting yes.

RESOLUTION 07-19-03

RESOLUTION CREATING A MONROE COUNTY 2020 CENSUS COMPLETE COUNT COMMITTEE

The foregoing resolution was moved for adoption by Supervisor Sherwood second by Supervisor Von Ruden. Tina Osterberg, Administrator provided Supervisors with an updated resolution and addendum. Tina noted slight changes in the grammatical content of the resolution on line 25 and line 33 of the addendum to include an update in committee members; there was no change in the context of the resolution or addendum. Discussion. A roll call vote was taken on the resolution. The resolution passed with all Supervisors present voting yes.

Chair Peterson adjourned the meeting at 7:25 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the July meeting of the Monroe County Board of Supervisors held on July 23, 2019.

Notice of Re-Purpose of Funds

MONROE COUNTY

Unanticipated Change of What Funds Were Budgeted For

Date: 7/15/2019
 Department: Sheriff's Office
 Amount: \$ 22,572.00
 Budget Year Amended: 2019

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

Request to Re-Purpose Funds within Capital Equipment- Sheriff in the amount of \$22,572.00 for 2nd Year Axon Lease that was left out of 2019 budget.

Original Budgeted Line's Purpose:

Org	Object	Project	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
17210210	581000		Capital Equipment-Sheriff	Radios, Lasers, & SCBA's	Axon Lease-Year 2	\$22,572.00
Total Adjustment						\$ 22,572.00

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: 8-12-19 
Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08-21-19
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 1, 2019
 Department: Land Records
 Amount: ~~\$1,800.00~~ 5,950.⁰⁰
 Budget Year Amended: 2019



Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

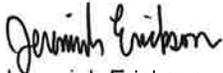
This budget adjustment is in order to allow us to add an additional seat license. We have added an employee in the Land Conservation office and if all users are utilizing our ESRI Software we will be short the number of licenses necessary for all people to use the software. Even though that is not a common situation for all to be using the program at once the chances are increasing all the time. If we have a license get checked out for use on a laptop that will also become an issue without this.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11750000 493000	LAND RECORD FUND BAL A	\$ 63,462.04	\$ 5,950.00	\$ 69,412.04
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 5,950.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11750000 521415	COMPUTER OPERATION	\$ 33,990.00	\$ 5,950.00	\$ 39,940.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 5,950.00	

Department Head Approval: 
 Jeremiah Erickson

Date Approved by Committee of Jurisdiction: 08/13/19

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08/21/19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: July 15, 2019
 Department: Veterans Services
 Amount: \$1,500.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

I would like to use the additional \$1500 dollars granted by the State for Veteran Services to be utilized in procuring Varidesk for office personnel. There is no additional cost to tax payers.

These funds must be utilized by the Veterans Services Office IAW State Statute 45.82

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
14700000	435500		Veterans Service Officer Grt	\$ 10,000.00	\$ 1,500.00	\$ 11,500.00
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,500.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
1470000	531000		Office Supplies	\$ 750.00	\$ 1,500.00	\$ 2,250.00
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ 1,500.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 08-13-19

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08-21-19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 6, 2019
 Department: Local History Room
 Amount: \$1,576.64
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment would cover the costs to send the Local History Room Director to Philadelphia to receive the 2019 American Association for State and Local History (AASLH) Award of Excellence for the "Monroe County A to Z" exhibit.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
10010000	539200		Contingency Fund	\$ 229,251.60	\$ (1,576.64)	\$ 227,674.96
15120000	533010		LHR - Conference/Seminars	\$ -	\$ 1,576.64	\$ 1,576.64
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: *Tina Octubay*

Date Approved by Committee of Jurisdiction: 08-13-19

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08-21-19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 5, 2019
 Department: DISPATCH
 Amount: \$2,126.18
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

TRAVEL COST FOR NG 911 PROJECT WENT OVER BY \$2,126.18 DUE TO A SECOND GO
LIVE DUE TO EQUIPMENT ERROR BETWEEN CENTRAL SQUARE AND CENTURYLINK.
REQUEST TO TRANSFER FUNDS FROM DISPATCH TRAINING BUDGET TO NG 911
PROJECT.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
12930000	515700		DISPATCH-EMP. EDUCATION	\$ 4,690.00	\$ (2,126.16)	\$ 2,563.84
71490000	599000		TECHNOLOGY POOL	\$ 674,695.63	\$ 2,126.16	\$ 676,821.79
						\$ -
						\$ -
						\$ -
						\$ -
Total Adjustment					\$ -	

Department Head Approval: *R. Williams* 8/12/19

Date Approved by Committee of Jurisdiction: 8-12-19 *William Roberts*

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08-21-19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 13, 2019
 Department: Information Systems
 Amount: \$11,934.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment will move funds from the Contingency Fund to the Information Systems Computer Operations account for a 3 year subscription for e-mail security software.
The subscription is for 3 years and was missed when budgeting for 2019 expenses.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
Total Adjustment					\$	-

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
71475000	521415	19914	Computer Ops-Info System	\$ 494,418.86	\$ 11,934.00	\$ 506,352.86
10010000	539200		Contingency Fund	\$ 229,251.60	\$ (11,934.00)	\$ 217,317.60
						\$ -
						\$ -
Total Adjustment					\$	-

Department Head Approval:

Date Approved by Committee of Jurisdiction: 08-13-19

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08-21-19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 6, 2019
 Department: Human Services
 Amount: \$169,088.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Additional funding received from DHS for another Case Manager/Social Worker
in the Childrens Long Term Support Waiver (CLTS) program to assist with the
enrollment of children on the wait-list. The State has issued a wait-list elimination directive.
Funding for expenses of having more children enrolled in the program is also provided.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24900500	435603		STATE AID SOC SERVICES	\$ 1,474,570.00	\$ 169,088.00	\$ 1,643,658.00
Total Adjustment					\$ 169,088.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24910510	511000		CH IN HOME SALARIES	\$ 572,640.00	\$ 19,385.00	\$ 592,025.00
24910510	515005		RETIREMENT	\$ 37,248.00	\$ 1,270.00	\$ 38,518.00
24910510	515010		SOC SOC	\$ 35,504.00	\$ 1,202.00	\$ 36,706.00
24910510	515015		MEDICARE	\$ 8,307.00	\$ 282.00	\$ 8,589.00
24910510	515020		HEALTH INS	\$ 90,296.00	\$ 6,359.00	\$ 96,655.00
24910510	515025		DENTAL INS	\$ 4,982.00	\$ 308.00	\$ 5,290.00
24910510	515030		LIFE INS	\$ 171.00	\$ 8.00	\$ 179.00
24910510	515040		WORK COMP	\$ 7,462.00	\$ 274.00	\$ 7,736.00
24910510	525005	HS225	CONT PROV SHELTER CARE	\$ 150,000.00	\$ 140,000.00	\$ 290,000.00
Total Adjustment					\$ 169,088.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: David A. Price 8-6-19

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08-21-19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 6, 2019
 Department: Human Services
 Amount: \$24,283.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Additional funding received from DHS allowing the Disability Benefit Speciliast (DBS)
at the ADRC to increase hours to full time and to do some improvements to the ADRC lobby.
This budget adjustment records the records the increased cost from the part-time position without
benefits becoming full-time with benefits and the cost of the improvements.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24970595	435603		ADRC SOC SERVICE REV	\$ 460,002.00	\$ 24,283.00	\$ 484,285.00
Total Adjustment					\$ 24,283.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24970595	511000		ADRC SALARIES	\$ 231,234.00	\$ 10,490.00	\$ 241,724.00
24970595	515005		ADRC RETIREMENT	\$ 13,904.00	\$ 1,384.00	\$ 15,288.00
24970595	515010		ADRC SOC SOC	\$ 14,340.00	\$ 650.00	\$ 14,990.00
24970595	515015		ADRC MEDICARE	\$ 3,357.00	\$ 152.00	\$ 3,509.00
24970595	515020		ADRC HEALTH INS	\$ 53,414.00	\$ 7,630.00	\$ 61,044.00
24970595	515025		ADRC DENTAL INS	\$ 2,709.00	\$ 370.00	\$ 3,079.00
24970595	515030		ADRC LIFE INS	\$ 68.00	\$ 9.00	\$ 77.00
24970595	515040		ADRC WORK COMP	\$ 2,623.00	\$ 148.00	\$ 2,771.00
24970595	525005		ADRC CONTRACT PROV	\$ 21,806.00	\$ 3,450.00	\$ 25,256.00
Total Adjustment					\$ 24,283.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: David A. Price 8-6-19

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08-21-19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 6, 2019
 Department: Human Services
 Amount: \$24,782.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Purchase of technology items funded by the WREA Consortia using RMS funding.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24990400	435601		ESS CONSORT REVENUE	\$ 656,771.00	\$ 24,782.00	\$ 681,553.00
Total Adjustment					\$ 24,782.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
24990400	527105	HS805	ESS MISC EXPENSE	\$ 5,470.00	\$ 24,782.00	\$ 30,252.00
Total Adjustment					\$ 24,782.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: David A. Price 8-6-19

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08-21-19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 21, 2019
 Department: Workers' Compensaton
 Amount: \$100,000.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This budget adjustment is for estimated workers' compensation claims thru the end of 2019.
We currently have expense thru June 2019 of \$158,095.81

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
71930000	493000		Work Comp Funds Applied	\$ 93,993.00	\$ 100,000.00	\$ 193,993.00
Total Adjustment					\$ 100,000.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
71930000	573010		Insurance Claims	\$ 150,000.00	\$ 100,000.00	\$ 250,000.00
Total Adjustment					\$ 100,000.00	

Department Head Approval: *Miam Erickson*

Date Approved by Committee of Jurisdiction: 08-21-19

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08-21-19

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

TREASURER'S REPORT
For the period of July 1, 2019 to July 31, 2019
Debra J Carney, County Treasurer

GENERAL FUND BALANCES	
Month End Balance	\$ 667,189.52
Outstanding Checks	\$ (289,286.59)
Outstanding Deposits	\$ 691,053.94
General Fund Investments	\$ 31,292,683.74
Totals	\$ 32,361,640.61

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 18,812,317.41
Wires & Disbursements for Current Month:	\$ 18,589,311.73

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 8,771,983.26	none	2.50%
State Investment Pool		\$ 7,020,738.27	none	2.38%
River Bank CD		\$ 503,465.75	6/18/2020	2.75%
Citizens First Bank CD		\$ 500,000.00	3/4/2020	2.58%
River Bank CD		\$ 503,406.43	3/7/2020	2.70%
Timberwood Bank MM		\$ 1,717,380.80	none	2.02%
Timberwood Bank CD		\$ 500,000.00	4/8/2020	2.65%
Timberwood Bank Checking		\$ 502.97	none	0.33%
Timberwood Bank CD		\$ 1,000,000.00	7/22/2020	2.65%
Partnership Bank CD		\$ 500,000.00	10/1/2019	2.50%
Partnership Bank CD		\$ 245,000.00	11/9/2019	2.50%
River Bank CD		\$ 2,000,000.00	7/22/2020	2.65%
River Bank CD		\$ 1,018,815.40	11/5/2019	2.50%
CCF Bank of Tomah Cdars		\$ 861,833.81	8/15/2019	2.53%
CCF Bank of Tomah Cdars		\$ 516,803.28	1/2/2020	2.53%
CCF Bank of Tomah CD		\$ 500,000.00	3/3/2020	2.63%
CCF Bank of Tomah-Checking		\$ 100.00	none	
Bremer Bank CD		\$ 500,000.00	5/19/2020	2.75%
Citizens First Bank MM		\$ 1,881,398.91	none	
River Bank MM		\$ 1,257,007.05	none	2.02%
ADM - CD'S		\$ 491,077.32	none	
River Bank CD		\$ 503,170.49	2/24/2020	2.60%
Bremer Bank CD		\$ 500,000.00	3/19/2020	2.71%
TOTAL GENERAL FUND =		\$ 31,292,683.74		

Total General Fund:	\$ 31,292,683.74
General Fund Reserve Balance:	\$ (10,804,435.00)
Restricted/Committed Fund Balance:	\$ (7,779,208.94)
	\$ 12,709,039.80

TOTAL GENERAL FUND AS OF JULY 2018 WAS:	\$ 29,584,562.28
DIFFERENCE FROM ONE YEAR AGO:	\$ 1,708,121.46

Delinquent Taxes in July 2019 were:	\$ 838,017.38 *
Delinquent Taxes in July 2018 were:	\$ 897,057.80
Delinquent Taxes are down from one year ago:	\$ (59,040.42)

*This does not include the current 2018 delinquent taxes

TREASURER'S REPORT
For the period of June 1, 2019 to June 30, 2019
Debra J Carney, County Treasurer

GENERAL FUND BALANCES	
Month End Balance	\$ 59,384.93
Outstanding Checks	\$ (670,915.21)
Outstanding Deposits	\$ 1,457,481.47
General Fund Investments	\$ 22,433,970.78
Totals	\$ 23,279,921.97

RECEIPTS & DISBURSEMENTS	
Receipts for Current Month:	\$ 7,022,940.06
Wires & Disbursements for Current Month:	\$ 5,951,558.19

INVESTMENTS - GENERAL FUND				
Bank	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
State Bank		\$ 6,900,183.96	none	2.53%
State Investment Pool		\$ 17,697.25	none	2.42%
River Bank CD		\$ 503,465.75	6/18/2020	2.75%
Citizens First Bank CD		\$ 500,000.00	3/4/2020	2.58%
River Bank CD		\$ 503,406.43	3/7/2020	2.70%
Timberwood Bank MM		\$ 1,714,281.00	none	2.02%
Timberwood Bank CD		\$ 500,000.00	4/8/2020	2.65%
Timberwood Bank Checking		\$ 502.82	none	0.34%
Timberwood Bank CD		\$ 1,000,186.29	7/22/2019	2.25%
Partnership Bank CD		\$ 500,000.00	10/1/2019	2.50%
Partnership Bank CD		\$ 245,000.00	11/9/2019	2.50%
River Bank CD		\$ 2,033,972.61	7/22/2019	2.25%
River Bank CD		\$ 1,012,435.67	11/5/2019	2.50%
F & M Bank of Tomah Cdars		\$ 860,065.03	7/18/2019	2.53%
F & M Bank of Tomah Cdars		\$ 515,707.17	1/2/2020	2.53%
F & M Bank of Tomah CD		\$ 500,000.00	3/3/2020	2.63%
F & M Bank of Tomah-Checking		\$ 100.00	none	
Bremer Bank CD		\$ 500,000.00	5/19/2020	2.75%
Citizens First Bank MM		\$ 1,877,807.51	none	
River Bank MM		\$ 1,254,875.48	none	2.02%
ADM - CD'S		\$ 491,113.32	none	
River Bank CD		\$ 503,170.49	2/24/2020	2.60%
Bremer Bank CD		\$ 500,000.00	3/19/2020	2.71%
TOTAL GENERAL FUND =		\$ 22,433,970.78		

Total General Fund:	\$ 22,433,970.78
General Fund Reserve Balance:	\$ (10,804,435.00)
Restricted/Committed Fund Balance:	\$ (7,812,944.78)
	\$ 3,816,591.00

TOTAL GENERAL FUND AS OF JUNE 2018 WAS:	\$ 19,639,146.71
DIFFERENCE FROM ONE YEAR AGO:	\$ 2,794,824.07

Delinquent Taxes in June 2019 were:	\$ 867,338.35 *
Delinquent Taxes in June 2018 were:	\$ 961,315.24
Delinquent Taxes are down from one year ago:	\$ (93,976.89)

*This does not include the current 2018 delinquent taxes

TREASURER'S REPORT
For the period of July 1, 2019 to July 31, 2019
Debra J Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
Bremer Bank-History Room MMI		\$ 53,912.91	None	2.20%
Bremer Bank-History Room MMII		\$ 9,543.78	None	2.20%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,340,130.01	None	
Bremer Bank-Wegner Grotto Trust		\$ 206,309.73	None	2.20%
Wegner Grotto Endowment-Raymond James		\$ 260,154.88	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2020	2.15%
Transportation - ADRC				
Bremer Bank-ADRC Transportation		\$ 34,880.86	None	2.20%
Jail Assessment				
Timberwood Bank MM		\$ 429,123.00	None	2.02%
Monroe County Land Information Board				
Timberwood Bank of Tomah MM		\$ 281,976.84	None	2.02%
Community Development Block Grant Fund - Revolving Loan				
State Bank of Sparta MM		\$ 656,074.98	None	2.29%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 208,392.34	3/5/2020	1.41005%
		\$ 218,612.84	3/5/2020	1.41005%
		\$ 204,104.41	3/5/2020	1.41005%
		\$ 206,360.74	3/5/2020	1.41005%
		\$ 202,939.96	8/1/2019	1.341%
State Bank - Facility Reserve-MM		\$ 15,389.09	None	2.29%
Section 125 Plan				
State Bank of Sparta		\$ 24,513.18	None	2.29%
Worker's Comp				
State Bank of Sparta		\$ 2,040,926.70	None	2.29%
CCF Bank of Tomah		\$ 564,844.64	None	
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 6,959,190.89		

SALES & USE TAX	
January 2019 thru May 2019	\$ 1,513,071.02
January 2018 thru May 2018	\$ 1,459,349.87
Sales Tax Up from 2018	\$ 53,721.15

TREASURER'S REPORT
For the period of June 1, 2019 to June 30, 2019
Debra J Carney, County Treasurer

INVESTMENTS				
BANK	ACCOUNT NUMBER	BALANCE	DUE DATES	INTEREST RATE
History Room				
Bremer Bank-History Room MMI		\$ 52,750.96	None	2.22%
Bremer Bank-History Room MMII		\$ 9,411.13	None	2.22%
Monroe Co Local History Room Endowment #3 Fidelity Investments		\$ 1,344,560.82	None	
Bremer Bank-Wegner Grotto Trust		\$ 170,987.10	None	2.22%
Wegner Grotto Endowment-Raymond James		\$ 259,486.65	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2020	2.15%
Transportation - ADRC				
Bremer Bank-ADRC Transportation		\$ 34,815.60	None	2.22%
Jail Assessment				
Timberwood Bank MM		\$ 430,363.08	None	2.02%
Monroe County Land Information Board				
Timberwood Bank of Tomah MM		\$ 276,101.65	None	2.02%
Community Development Block Grant Fund - Revolving Loan				
State Bank of Sparta MM		\$ 651,849.75	None	2.32%
Solid Waste Management				
State Bank - Ridgeview II-Closure Escrow		\$ 208,142.93	3/5/2020	1.41005%
		\$ 218,351.19	3/5/2020	1.41005%
		\$ 203,860.12	3/5/2020	1.41005%
		\$ 206,113.75	3/5/2020	1.41005%
		\$ 202,708.96	8/1/2019	1.341%
State Bank - Facility Reserve-MM		\$ 15,359.48	None	2.32%
Section 125 Plan				
State Bank of Sparta		\$ 22,857.09	None	2.32%
Worker's Comp				
State Bank of Sparta		\$ 2,048,246.03	None	2.32%
F & M Bank-Tomah		\$ 563,454.80	None	
TOTAL OF RESTRICTED FUNDS-NOT IN GENERAL FUND:		\$ 6,920,421.09		

SALES & USE TAX	
January 2019 thru April 2019	\$ 1,159,674.76
January 2018 thru April 2018	\$ 1,205,704.05
Sales Tax Down from 2018	\$ (46,029.29)

2019 MONTHLY GENERAL INFORMATION

	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES
BALANCE AS OF 1/1/2019 →	\$ 19,490,656.88	\$ 3,118,356.26	\$ 139,486.98	\$ 1,284,320.97 *
JANUARY	\$ 21,618,692.15	\$ 339,595.04	\$ 166,181.00	\$ 1,225,663.48 *
FEBRUARY	\$ 24,465,395.65	\$ 195,781.72	\$ 165,171.00	\$ 1,186,428.34 *
MARCH	\$ 23,980,259.83	\$ 344,883.09	\$ 165,171.00	\$ 1,107,868.88 *
APRIL	\$ 23,144,013.87	\$ 279,414.91	\$ 295,376.98	\$ 942,368.81 *
MAY	\$ 22,608,473.97	\$ 353,396.26	\$ 210,838.60	\$ 912,619.59 *
JUNE	\$ 22,433,970.78		\$ 210,838.60	\$ 867,338.35 *
JULY	\$ 31,292,683.74		\$ 229,251.60	\$ 838,017.38 *
AUGUST				NOW INCLUDES ALL YEARS DELINQUENT TAXES
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

(CONTINGENCY FUND IS ACTUALLY PART OF THE TOTAL GENERAL FUND)

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2018

TOTAL SALES TAX RECEIVED IN CALENDAR YEAR 2018 - \$ 3,738,826.82

2018 MONTHLY GENERAL INFORMATION

	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES	
BALANCE AS OF 01/01/2018 →	\$ 16,203,523.49	\$ 2,921,195.77	\$ 106,187.59	\$ 1,377,317.51	*
JANUARY	\$ 19,877,690.62	\$ 263,064.18	\$ 231,008.00	\$ 1,248,754.78	*
FEBRUARY	\$ 23,662,192.90	\$ 215,565.86	\$ 231,008.00	\$ 1,195,071.59	*
MARCH	\$ 22,273,943.17	\$ 367,346.21	\$ 231,008.00	\$ 1,071,794.65	*
APRIL	\$ 22,234,752.39	\$ 359,727.80	\$ 231,008.00	\$ 1,025,404.39	*
MAY	\$ 20,328,999.99	\$ 253,645.82	\$ 304,195.59	\$ 992,527.88	*
JUNE	\$ 19,639,146.71	\$ 433,193.22	\$ 298,195.59	\$ 961,315.24	*
JULY	\$ 29,584,562.28	\$ 263,511.06	\$ 141,145.59	\$ 897,057.80	*
AUGUST	\$ 23,738,224.17	\$ 356,623.89	\$ 141,145.59	\$ 2,014,372.43	NOW INCLUDES ALL YEARS DELINQUENT TAXES
SEPTEMBER	\$ 21,568,847.64	\$ 344,026.30	\$ 141,145.59	\$ 1,817,811.72	
OCTOBER	\$ 20,458,668.54	\$ 261,651.92	\$ 141,145.59	\$ 1,603,227.92	
NOVEMBER	\$ 19,879,301.52	\$ 286,864.42	\$ 141,145.59	\$ 1,436,914.73	
DECEMBER	\$ 19,490,656.88	\$ 333,606.14	\$ 139,486.98	\$ 1,284,320.97	

(CONTINGENCY FUND IS ACTUALLY PART OF THE TOTAL GENERAL FUND)

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2017

TOTAL SALES TAX RECEIVED IN CALENDAR YEAR 2017 - \$ 3,515,390.64

FINANCIAL DATA THROUGH JULY 31ST

Account Type

Revenue

Account Type	2018		2018 Actual to Annual Budget %	2019		2019 Actual to Annual Budget %
	Total Annual Budget	Month Actual		Total Annual Budget	Month Actual	
100 - GENERAL FUND						
0000 - UNDEFINED	46,291	46,291	100.00%	0	0	100.00%
1000 - GENERAL GOVERNMENT	15,288,296	10,685,936	69.90%	20,848,605	10,255,717	49.19%
1121 - CIRCUIT COURT	192,990	88,016	45.61%	202,590	85,076	41.99%
1122 - CLERK OF COURT	462,690	337,927	73.04%	512,290	295,417	57.67%
1124 - FAMILY COURT COMMISSIONER	5,720	2,820	49.30%	5,720	3,060	53.50%
1127 - MEDICAL EXAMINER	34,300	14,600	42.57%	34,300	17,402	50.73%
1131 - DISTRICT ATTORNEY	77,199	50,608	65.56%	77,709	44,807	57.66%
1132 - CORPORATION COUNSEL	5,000	0	0.00%	0	0	100.00%
1142 - COUNTY CLERK	23,930	19,127	79.93%	23,610	21,900	92.76%
1143 - PERSONNEL	0	0	100.00%	0	0	100.00%
1151 - FINANCE DEPARTMENT	585,810	315,321	75.89%	613,052	305,500	49.83%
1152 - TREASURER	13,000	9,866	75.89%	13,000	6,981	53.70%
1160 - MAINTENANCE	4,601	1,741	37.84%	1,001	818	81.69%
1171 - REGISTER OF DEEDS	275,873	165,145	59.86%	300,847	163,509	54.35%
1172 - SURVEYOR	1,500	960	100.00%	1,500	1,170	78.00%
1175 - LAND RECORDS	196,636	97,609	49.64%	387,072	157,889	40.79%
1210 - SHERIFF DEPARTMENT	113,647	77,067	67.81%	97,922	51,508	52.60%
1270 - JAIL	127,870	57,496	44.96%	155,293	104,480	67.28%
1290 - EMERGENCY MANAGEMENT	100,802	9,734	9.66%	95,415	784	0.82%
1293 - DISPATCH CENTER	0	299	100.00%	0	292	100.00%
1295 - JUSTICE DEPARTMENT	233,260	141,704	60.75%	239,980	164,880	68.71%
1368 - SANITATION	127,000	45,663	35.96%	127,000	48,466	38.16%
1419 - DOG CONTROL	128,916	101,219	78.52%	146,368	112,390	76.79%
1470 - VETERANS SERVICE	10,202	11,702	114.70%	10,070	11,570	114.90%
1512 - LOCAL HISTORY ROOM	53,600	35,275	65.81%	92,798	8,885	9.58%
1520 - PARKS	172,007	118,257	68.75%	174,606	131,556	75.34%
1530 - SNOWMOBILE	225,000	63,660	28.29%	200,000	62,932	31.47%
1560 - UW-EXTENSION	11,489	10,909	94.95%	10,360	10,761	103.87%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	100.00%	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	0	0	100.00%	0	0	100.00%
1691 - FORESTRY	126,110	104,560	82.91%	503,252	437,877	87.01%
1694 - LAND CONSERVATION	317,409	46,385	14.61%	429,977	72,380	16.83%
1698 - ZONING	22,128	13,479	60.91%	22,128	14,556	65.78%
1700 - CAPITAL OUTLAY	132,500	72,500	54.72%	92,000	1,082	1.18%
100 - GENERAL FUND Total	19,115,776	12,745,876	66.68%	25,418,465	12,593,648	49.55%
213 - CHILD SUPPORT	526,448	271,733	51.62%	558,426	240,410	43.05%
241 - HEALTH DEPARTMENT	894,619	687,579	76.86%	886,129	667,371	75.31%
249 - HUMAN SERVICES	11,434,518	6,291,367	55.02%	11,986,112	7,279,465	60.73%
310 - DEBT SERVICE	2,332,258	1,911,196	81.95%	7,022,703	5,720,475	81.46%
410 - CAPITAL PROJECTS	50,651	0	0.00%	0	0	100.00%
633 - SOLID WASTE	3,462,250	1,034,809	29.89%	2,136,750	843,646	39.48%
642 - ROLLING HILLS	7,575,636	4,148,419	54.76%	7,358,266	4,384,103	59.58%
714 - INFORMATION SYSTEMS	1,595,912	1,294,074	81.09%	1,811,351	1,422,880	78.55%
715 - INFORMATION TECHNOLOGY POOL	758,766	121,936	16.07%	739,108	125,419	16.97%
719 - WORKERS COMPENSATION	302,100	128,291	42.47%	292,618	146,848	50.18%
732 - HIGHWAY	11,466,833	7,645,882	66.68%	11,349,781	7,278,978	64.13%
820 - JAIL ASSESSMENT	90,000	36,942	41.05%	90,000	44,361	49.29%
830 - LOCAL HISTORY ROOM	53,600	261,666	488.18%	92,798	217,612	234.50%
856 - M.M. HANEY TRUST	0	2	100.00%	0	0	100.00%
860 - REVOLVING LOAN FUND	7,500	8,956	119.41%	7,500	13,514	180.19%
Grand Total	59,666,867	36,588,728	61.32%	69,750,007	40,978,729	58.75%

This is 7 out of 12 months

These Revenue numbers include the tax appropriations for 2019

58.33%

FINANCIAL DATA THROUGH JULY 31ST

Account Type	Expense					
	2018 Total Annual Budget	2018 Month Actual	2018 Actual to Annual Budget %	2019 Total Annual Budget	2019 Month Actual	2019 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	1,480,584	0	0.00%	4,766,833	4,686,137	100.00%
1000 - GENERAL GOVERNMENT	130,206	0	0.00%	210,839	0	0.00%
1110 - COUNTY BOARD	104,662	49,719	47.50%	97,844	41,969	42.89%
1121 - CIRCUIT COURT	566,340	263,198	46.47%	563,594	290,219	51.49%
1122 - CLERK OF COURT	727,272	347,526	47.78%	758,189	338,191	44.61%
1124 - FAMILY COURT COMMISSIONER	40,800	20,400	50.00%	40,800	20,400	50.00%
1127 - MEDICAL EXAMINER	169,997	66,631	39.20%	154,795	76,768	49.59%
1131 - DISTRICT ATTORNEY	494,697	254,808	51.51%	515,544	274,718	53.29%
1132 - CORPORATION COUNSEL	268,190	140,689	52.46%	273,490	144,835	52.96%
1141 - ADMINISTRATOR	171,939	92,259	53.66%	208,629	112,307	53.83%
1142 - COUNTY CLERK	267,615	133,642	49.94%	225,369	122,505	54.36%
1143 - PERSONNEL	606,981	269,919	44.47%	687,908	211,496	30.74%
1151 - FINANCE DEPARTMENT	985,802	548,639	55.65%	1,026,413	559,787	54.54%
1152 - TREASURER	300,347	155,022	51.61%	303,608	205,534	67.70%
1160 - MAINTENANCE	1,162,500	472,998	40.69%	1,009,603	424,552	42.05%
1171 - REGISTER OF DEEDS	251,977	120,505	47.82%	274,277	132,352	48.26%
1172 - SURVEYOR	27,556	18,145	65.85%	27,556	10,445	37.90%
1175 - LAND RECORDS	196,636	79,985	40.68%	385,272	183,057	47.51%
1190 - CNTY INS./MRRPC/SMRT/FARM ED	532,736	567,610	106.55%	539,656	570,961	105.80%
1210 - SHERIFF DEPARTMENT	2,959,275	1,562,309	52.79%	3,091,661	1,571,613	50.83%
1270 - JAIL	2,889,316	1,517,204	52.51%	2,933,706	1,563,143	53.28%
1290 - EMERGENCY MANAGEMENT	168,901	60,616	35.89%	164,331	77,953	47.44%
1293 - DISPATCH CENTER	1,165,846	641,429	55.02%	1,209,706	682,842	56.45%
1295 - JUSTICE DEPARTMENT	843,513	403,926	47.89%	880,192	421,217	47.86%
1368 - SANITATION	176,137	64,322	36.52%	175,380	64,347	36.69%
1419 - DOG CONTROL	189,598	81,412	42.94%	192,243	81,194	42.23%
1470 - VETERANS SERVICE	151,222	72,035	47.64%	155,415	77,902	50.12%
1511 - LIBRARY	429,176	429,176	100.00%	449,371	430,958	95.90%
1512 - LOCAL HISTORY ROOM	171,290	105,395	61.53%	205,537	76,540	37.24%
1520 - PARKS	134,100	49,155	36.66%	133,581	46,997	35.18%
1530 - SNOWMOBILE	225,000	73,323	32.59%	200,000	89,490	44.75%
1560 - UW-EXTENSION	249,466	119,176	47.77%	231,683	88,820	38.34%
1614 - CONSERV RESERVE ENHANCE PROGR	21,954	0	0.00%	24,297	0	0.00%
1670 - ECON DEV COMMERCE & TOURISM	107,900	60,617	56.18%	107,303	60,782	56.65%
1691 - FORESTRY	160,035	51,067	31.91%	145,782	55,225	37.88%
1694 - LAND CONSERVATION	891,019	171,812	19.28%	1,161,249	213,028	18.34%
1698 - ZONING	97,694	48,666	49.81%	123,344	49,105	39.81%
1700 - CAPITAL OUTLAY	1,445,628	395,924	27.39%	1,760,082	505,914	28.74%
100 - GENERAL FUND Total	20,963,907	8,299,431	39.59%	25,415,081	13,145,665	51.72%
213 - CHILD SUPPORT	526,448	271,698	51.61%	558,426	288,030	51.58%
241 - HEALTH DEPARTMENT	899,835	460,186	51.14%	886,129	434,077	48.99%
249 - HUMAN SERVICES	11,854,167	5,374,178	45.34%	11,985,705	6,065,759	50.61%
310 - DEBT SERVICE	3,672,487	2,084,516	56.76%	7,022,703	2,111,316	30.06%
410 - CAPITAL PROJECTS	50,651	85,433	168.67%	0	0	100.00%
633 - SOLID WASTE	3,682,250	1,695,104	46.03%	2,136,750	1,138,785	53.30%
642 - ROLLING HILLS	7,575,636	3,974,446	52.46%	7,358,266	3,923,349	53.32%
714 - INFORMATION SYSTEMS	1,709,549	589,336	34.47%	1,808,311	973,956	53.86%
715 - INFORMATION TECHNOLOGY POOL	701,287	21,471	3.06%	739,108	83,189	11.26%
719 - WORKERS COMPENSATION	420,510	280,182	66.63%	292,618	255,902	87.45%
732 - HIGHWAY	11,978,619	2,626,908	21.93%	11,349,781	2,722,378	23.99%
820 - JAIL ASSESSMENT	90,000	6,295	6.99%	90,000	24,820	27.58%
830 - LOCAL HISTORY ROOM	61,674	36,530	59.23%	92,798	11,741	12.65%
860 - REVOLVING LOAN FUND	1,400	128	9.13%	1,400	0	0.00%
Grand Total	64,188,419	23,610,303	36.78%	69,737,076	28,917,916	41.47%

This is 7 out of 12 months

58.33%

HISTORIC YEAR COMPARISON

Account Type	Revenue					
	2016 Actual	2017 Actual	2018 Actual	2019 Total Annual Budget	2019 Actual	2019 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	159,933	131,855	660,614	0	0	100.00%
1000 - GENERAL GOVERNMENT	13,072,565	13,827,946	15,065,145	20,848,605	10,255,717	49.19%
1121 - CIRCUIT COURT	209,138	206,935	215,033	202,590	85,076	41.99%
1122 - CLERK OF COURT	468,502	533,183	646,986	512,290	295,417	57.67%
1124 - FAMILY COURT COMMISSIONER	5,440	5,260	5,500	5,720	3,060	53.50%
1127 - MEDICAL EXAMINER	32,100	34,500	32,008	34,300	17,402	50.73%
1131 - DISTRICT ATTORNEY	76,692	88,873	78,075	77,709	44,807	57.66%
1132 - CORPORATION COUNSEL	0	0	0	0	0	0.00%
1142 - COUNTY CLERK	25,407	25,797	23,338	23,610	21,900	92.76%
1143 - PERSONNEL	116	7	0	0	0	100.00%
1151 - FINANCE DEPARTMENT	572,397	561,500	580,049	613,052	305,500	49.83%
1152 - TREASURER	11,439	13,974	12,974	13,000	6,981	53.70%
1160 - MAINTENANCE	12,159	4,615	2,064	1,001	818	81.69%
1171 - REGISTER OF DEEDS	285,361	291,732	306,048	300,847	163,509	54.35%
1172 - SURVEYOR	1,680	1,380	1,470	1,500	1,170	78.00%
1175 - LAND RECORDS	166,248	155,150	149,997	387,072	157,889	40.79%
1210 - SHERIFF DEPARTMENT	134,560	103,473	121,900	97,922	51,508	52.60%
1270 - JAIL	128,176	151,625	166,375	155,293	104,480	67.28%
1290 - EMERGENCY MANAGEMENT	66,701	70,549	78,085	95,415	784	0.82%
1293 - DISPATCH CENTER	562	236	555	0	292	100.00%
1295 - JUSTICE DEPARTMENT	198,394	219,224	261,615	239,980	164,880	68.71%
1368 - SANITATION	110,089	99,245	108,301	127,000	48,466	38.16%
1419 - DOG CONTROL	136,897	137,225	138,850	146,368	112,390	76.79%
1470 - VETERANS SERVICE	10,350	7,907	11,842	10,070	11,570	114.90%
1512 - LOCAL HISTORY ROOM	18,684	62,139	51,912	92,798	8,885	9.58%
1520 - PARKS	174,300	186,597	201,167	174,606	131,556	75.34%
1530 - SNOWMOBILE	130,445	105,579	83,609	200,000	62,932	31.47%
1560 - UW-EXTENSION	20,706	21,385	14,859	10,360	10,761	103.87%
1614 - CONSERV RESERVE ENHANCE PROGR	2,343	2,343	2,343	0	0	100.00%
1670 - ECON DEV COMMERCE & TOURISM	10,533	0	2,000	0	0	100.00%
1691 - FORESTRY	97,487	163,699	186,662	503,252	437,877	87.01%
1694 - LAND CONSERVATION	417,620	605,982	251,797	429,977	72,380	16.83%
1698 - ZONING	25,964	35,138	22,342	22,128	14,556	65.78%
1700 - CAPITAL OUTLAY	0	52,500	72,500	92,000	1,082	1.18%
100 - GENERAL FUND Total	16,782,987	17,643,842	19,556,012	26,418,466	12,593,648	49.55%
213 - CHILD SUPPORT	501,962	538,809	528,632	558,426	240,410	43.05%
241 - HEALTH DEPARTMENT	851,204	890,089	912,887	886,129	667,371	75.31%
249 - HUMAN SERVICES	9,566,801	10,995,017	11,787,356	11,986,112	7,279,465	60.73%
310 - DEBT SERVICE	5,390,548	301,263	3,305,998	7,022,703	5,720,475	81.46%
410 - CAPITAL PROJECTS	4,277,689	2,799,185	0	0	0	100.00%
833 - SOLID WASTE	2,005,878	2,318,976	2,277,461	2,136,750	843,646	39.48%
642 - ROLLING HILLS	8,167,958	7,822,724	7,372,819	7,358,266	4,384,103	59.58%
714 - INFORMATION SYSTEMS	995,074	1,439,517	1,536,194	1,811,351	1,422,880	78.55%
715 - INFORMATION TECHNOLOGY POOL	136,237	213,393	121,936	739,108	125,419	16.97%
719 - WORKERS COMPENSATION	335,917	319,914	230,407	292,618	146,848	50.18%
732 - HIGHWAY	7,916,730	8,894,512	9,543,703	11,349,781	7,278,978	64.13%
820 - JAIL ASSESSMENT	75,059	70,070	76,497	90,000	44,361	49.29%
830 - LOCAL HISTORY ROOM	73,589	570,919	209,192	92,798	217,612	234.50%
856 - M.M. HANEY TRUST	0	0	2	0	0	100.00%
860 - REVOLVING LOAN FUND	8,022	11,175	16,970	7,500	13,514	180.19%
Grand Total	57,085,455	64,829,405	67,476,066	69,750,007	40,978,729	58.75%

This is 7 out of 12 months

These Revenue numbers include the tax appropriations for 2019

58.33%

HISTORIC YEAR COMPARISON

Account Type	Expense					
	2016 Actual	2017 Actual	2018 Actual	2019 Total Annual Budget	2019 Actual	2019 Actual to Annual Budget %
100 - GENERAL FUND						
0000 - UNDEFINED	7,576,441	2,880,097	1,546,230	4,766,833	4,682,295	0.00%
1000 - GENERAL GOVERNMENT	0	0	0	229,252	0	0.00%
1110 - COUNTY BOARD	120,031	111,425	95,792	97,844	41,969	42.89%
1121 - CIRCUIT COURT	529,898	584,485	535,039	563,594	293,738	52.12%
1122 - CLERK OF COURT	651,263	659,660	682,279	758,189	347,450	45.83%
1124 - FAMILY COURT COMMISSIONER	40,800	40,800	40,800	40,800	20,400	50.00%
1127 - MEDICAL EXAMINER	141,561	150,565	153,455	154,795	76,768	49.59%
1131 - DISTRICT ATTORNEY	423,518	452,438	466,596	515,544	274,718	53.29%
1132 - CORPORATION COUNSEL	239,292	251,410	259,593	273,490	145,004	53.02%
1141 - ADMINISTRATOR	163,065	164,410	169,550	208,629	112,307	53.83%
1142 - COUNTY CLERK	253,312	202,247	265,783	225,369	122,619	54.41%
1143 - PERSONNEL	384,831	389,447	559,517	687,908	239,566	34.83%
1151 - FINANCE DEPARTMENT	875,249	947,548	976,795	1,026,413	560,525	54.61%
1152 - TREASURER	325,554	347,088	288,138	303,608	205,534	67.70%
1160 - MAINTENANCE	701,296	779,569	945,398	1,009,603	425,793	42.17%
1171 - REGISTER OF DEEDS	218,332	211,537	234,743	274,277	133,806	48.78%
1172 - SURVEYOR	26,966	24,940	27,442	27,556	10,445	37.90%
1175 - LAND RECORDS	101,813	94,475	175,392	387,072	191,557	49.49%
1190 - CNTY INS /MRRPC/SMRT/FARM ED	354,557	371,240	467,406	539,656	571,831	105.96%
1210 - SHERIFF DEPARTMENT	2,730,679	2,832,821	2,887,054	3,093,383	1,575,864	50.94%
1270 - JAIL	2,716,705	2,727,697	2,861,302	2,933,706	1,593,785	54.33%
1290 - EMERGENCY MANAGEMENT	105,889	130,066	120,161	164,331	78,333	47.67%
1293 - DISPATCH CENTER	1,111,666	1,101,566	1,140,779	1,209,706	682,961	56.46%
1295 - JUSTICE DEPARTMENT	763,547	768,328	809,699	880,192	421,299	47.86%
1368 - SANITATION	148,088	133,182	149,426	175,380	64,437	36.74%
1419 - DOG CONTROL	152,229	157,594	153,193	194,508	81,614	41.96%
1470 - VETERANS SERVICE	94,500	94,634	132,467	155,485	77,902	50.10%
1511 - LIBRARY	340,781	413,317	429,176	430,958	430,958	100.00%
1512 - LOCAL HISTORY ROOM	109,670	155,899	165,861	205,537	76,654	37.29%
1520 - PARKS	97,616	113,825	104,726	133,608	47,087	35.24%
1530 - SNOWMOBILE	130,445	105,579	83,609	200,000	89,490	44.75%
1560 - UW-EXTENSION	205,656	203,367	198,050	232,223	88,820	38.25%
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	0	24,297	0	0.00%
1670 - ECON DEV COMMERCE & TOURISM	113,934	104,119	103,042	107,303	60,782	56.65%
1691 - FORESTRY	75,521	78,930	77,666	145,782	55,225	37.88%
1694 - LAND CONSERVATION	484,609	654,214	338,832	1,161,249	223,814	19.27%
1698 - ZONING	91,082	91,710	88,970	123,344	49,105	39.81%
1700 - CAPITAL OUTLAY	434,980	948,402	587,601	1,760,082	506,996	28.81%
100 - GENERAL FUND Total	23,035,375	19,478,631	18,321,563	25,421,506	14,661,448	57.67%
213 - CHILD SUPPORT	501,962	563,806	528,632	558,426	292,519	52.38%
241 - HEALTH DEPARTMENT	851,204	890,089	912,887	886,129	434,799	49.07%
249 - HUMAN SERVICES	9,675,625	11,117,723	11,625,858	11,986,112	6,279,853	52.39%
310 - DEBT SERVICE	3,012,721	3,413,548	2,332,258	7,022,703	2,111,316	30.06%
410 - CAPITAL PROJECTS	10,812,768	6,186,142	105,753	0	0	0.00%
633 - SOLID WASTE	2,742,381	2,695,110	2,099,774	2,136,750	1,175,948	55.03%
642 - ROLLING HILLS	7,606,043	7,677,745	7,390,049	7,358,266	4,086,243	55.53%
714 - INFORMATION SYSTEMS	1,006,815	1,291,634	1,462,126	1,808,311	986,173	54.54%
715 - INFORMATION TECHNOLOGY POOL	70,750	173,814	143,360	739,108	83,189	11.26%
719 - WORKERS COMPENSATION	255,460	216,033	468,323	292,618	278,455	95.16%
732 - HIGHWAY	8,719,913	6,405,472	9,353,618	11,349,781	3,108,661	27.39%
820 - JAIL ASSESSMENT	53,648	31,735	35,662	90,000	24,892	27.66%
830 - LOCAL HISTORY ROOM	18,685	61,889	48,209	92,798	12,045	12.98%
860 - REVOLVING LOAN FUND	6,011	2,076	727	1,400	0	0.00%
Grand Total	68,369,360	60,205,447	54,828,799	69,743,908	33,535,541	61.16%

This is 7 out of 12 months

58.33%

HISTORIC YEAR COMPARISON

Account Type	Salary & Fringe Expense					
	2016 Actual	2017 Actual	2018 Actual	2019 Total Annual Budget	2019 Actual	2019 Actual to Annual Budget %
100 - GENERAL FUND						
1110 - COUNTY BOARD	56,945	56,857	51,119	54,757	20,301	37.07%
1121 - CIRCUIT COURT	289,592	299,030	299,776	305,886	163,526	53.46%
1122 - CLERK OF COURT	455,383	475,106	498,732	531,226	253,958	47.81%
1127 - MEDICAL EXAMINER	83,254	91,066	88,104	90,363	50,108	55.45%
1131 - DISTRICT ATTORNEY	388,664	424,498	449,784	477,552	261,463	54.75%
1132 - CORPORATION COUNSEL	233,978	245,967	252,749	265,158	140,621	53.03%
1141 - ADMINISTRATOR	152,951	156,170	161,329	198,271	107,151	54.04%
1142 - COUNTY CLERK	155,869	162,749	168,722	175,306	93,464	53.31%
1143 - PERSONNEL	158,719	169,854	182,572	175,144	94,026	53.69%
1151 - FINANCE DEPARTMENT	812,432	881,680	922,251	961,886	512,006	53.23%
1152 - TREASURER	229,189	218,518	237,436	246,266	131,042	53.21%
1160 - MAINTENANCE	326,314	278,174	296,474	356,543	144,355	40.49%
1171 - REGISTER OF DEEDS	190,401	194,040	200,851	206,301	113,326	54.93%
1175 - LAND RECORDS	64,794	66,273	67,798	69,898	36,985	52.91%
1210 - SHERIFF DEPARTMENT	2,325,320	2,347,771	2,408,078	2,583,091	1,320,425	51.12%
1270 - JAIL	1,955,213	2,083,686	2,109,765	2,156,305	1,155,425	53.58%
1290 - EMERGENCY MANAGEMENT	88,527	99,125	90,945	106,523	52,631	49.41%
1293 - DISPATCH CENTER	943,438	950,683	957,686	987,550	544,141	55.10%
1295 - JUSTICE DEPARTMENT	451,877	486,196	507,721	553,543	278,880	50.38%
1368 - SANITATION	109,870	113,087	109,325	112,927	59,995	53.13%
1419 - DOG CONTROL	116,873	109,853	116,841	126,166	65,454	51.88%
1470 - VETERANS SERVICE	82,490	83,913	118,286	133,965	70,358	52.52%
1512 - LOCAL HISTORY ROOM	86,887	96,638	106,098	110,847	60,218	54.33%
1520 - PARKS	69,424	71,669	70,727	77,208	34,457	44.63%
1560 - UW-EXTENSION	158,824	151,050	152,146	160,108	72,028	44.99%
1691 - FORESTRY	45,543	47,249	47,777	49,753	25,740	51.73%
1694 - LAND CONSERVATION	193,908	229,597	234,365	317,425	159,276	50.18%
1698 - ZONING	86,232	87,403	84,543	88,588	46,680	52.69%
100 - GENERAL FUND Total	10,312,912	10,677,906	10,992,001	11,678,556	6,068,040	51.96%
213 - CHILD SUPPORT	384,070	392,696	411,462	451,248	244,258	54.13%
241 - HEALTH DEPARTMENT	716,362	751,233	755,595	774,559	391,362	50.53%
249 - HUMAN SERVICES	3,673,084	3,784,588	4,008,918	4,479,291	2,309,529	51.56%
633 - SOLID WASTE	156,191	154,145	153,848	162,937	87,392	53.64%
642 - ROLLING HILLS	5,595,313	5,607,774	5,606,384	5,732,967	3,125,119	54.51%
714 - INFORMATION SYSTEMS	287,924	294,635	316,242	386,256	192,493	49.84%
732 - HIGHWAY	2,994,671	3,067,827	3,275,593	3,395,373	1,862,838	54.86%
Grand Total	24,120,527	24,730,804	25,520,043	27,061,187	14,281,029	52.77%

This is 7 out of 12 months Insurance and 15/26 Payrolls

CURRENT YEAR MONTHLY COMPARISON

Account Type	Revenue						
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
100 - GENERAL FUND							
0000 - UNDEFINED	0	0	0	0	0	0	0
1000 - GENERAL GOVERNMENT	8,016,468	78,067	347,173	361,275	471,982	247,214	733,556
1121 - CIRCUIT COURT	0	64,385	3,011	3,205	1,532	2,290	10,652
1122 - CLERK OF COURT	0	83,346	39,222	45,547	45,663	44,883	36,755
1124 - FAMILY COURT COMMISSIONER	240	40	260	500	500	700	820
1127 - MEDICAL EXAMINER	1,200	3,500	2,602	2,800	2,000	2,900	2,400
1131 - DISTRICT ATTORNEY	0	1,192	1,518	1,111	6,613	2,954	31,421
1132 - CORPORATION COUNSEL	0	0	0	0	0	0	0
1142 - COUNTY CLERK	3,085	60	8,690	1,518	5,584	1,583	1,380
1143 - PERSONNEL	0	0	0	0	0	0	0
1151 - FINANCE DEPARTMENT	23,736	46,722	46,928	47,631	47,928	46,577	45,878
1152 - TREASURER	415	912	1,860	2,260	865	460	409
1160 - MAINTENANCE	457	0	25	0	335	0	0
1171 - REGISTER OF DEEDS	14,772	17,603	22,641	24,209	28,776	27,055	28,454
1172 - SURVEYOR	150	90	90	120	120	360	240
1175 - LAND RECORDS	5,332	3,959	44,552	30,382	5,845	61,948	5,871
1210 - SHERIFF DEPARTMENT	24,561	3,205	7,075	3,018	2,749	6,555	4,345
1270 - JAIL	15,526	2,179	37,367	4,392	5,726	10,602	18,688
1290 - EMERGENCY MANAGEMENT	0	0	0	0	784	0	0
1293 - DISPATCH CENTER	11	35	36	24	23	113	50
1295 - JUSTICE DEPARTMENT	20,344	25,827	27,653	26,164	24,303	19,106	21,383
1368 - SANITATION	100	800	978	3,370	11,960	10,158	11,100
1419 - DOG CONTROL	12,870	11,688	38,361	7,938	10,243	7,581	13,709
1470 - VETERANS SERVICE	0	0	11,500	0	0	70	0
1512 - LOCAL HISTORY ROOM	0	1,676	3,737	2,099	614	2,007	2,104
1520 - PARKS	57	28	23,258	8,009	29,267	27,481	33,436
1530 - SNOWMOBILE	0	0	71,939	0	9,007	0	0
1560 - UW-EXTENSION	5,130	437	0	3,425	340	540	885
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	0	0	0	0	0
1670 - ECON DEV COMMERCE & TOURISM	0	0	0	0	0	0	0
1691 - FORESTRY	2,259	3,578	46,743	3,428	3,893	377,230	750
1694 - LAND CONSERVATION	13,954	15,998	23,946	1,320	13,961	3,202	0
1698 - ZONING	331	955	1,387	2,456	4,059	2,188	3,170
1700 - CAPITAL OUTLAY	0	0	0	0	0	0	1,082
100 - GENERAL FUND Total	8,160,998	363,029	812,352	626,205	716,658	906,866	1,006,640
213 - CHILD SUPPORT	0	407	76	139,358	403	371	99,795
241 - HEALTH DEPARTMENT	488,959	3,287	38,860	32,793	33,813	44,123	25,538
249 - HUMAN SERVICES	3,595,455	190,614	389,629	622,962	577,426	552,089	1,351,291
310 - DEBT SERVICE	949,671	0	14,048	4,710,884	0	13,811	32,081
410 - CAPITAL PROJECTS	0	0	0	0	0	0	0
533 - SOLID WASTE	1,228	1,942	136,508	168,172	323,223	179,805	42,768
642 - ROLLING HILLS	649,193	583,729	622,334	572,133	652,513	637,005	667,196
714 - INFORMATION SYSTEMS	1,420,036	3,995	0	1,160	0	0	0
715 - INFORMATION TECHNOLOGY POOL	125,419	0	0	0	0	0	0
719 - WORKERS COMPENSATION	27,727	20,202	20,417	19,007	19,618	19,634	20,242
732 - HIGHWAY	4,743,287	1,575	97,235	318,571	555,183	1,017,157	545,969
820 - JAIL ASSESSMENT	709	6,273	6,644	7,723	7,058	8,669	7,285
830 - LOCAL HISTORY ROOM	92,251	32,736	22,965	21,280	59,223	74,463	33,159
856 - M.M. HANEY TRUST	0	0	0	0	0	20	0
880 - REVOLVING LOAN FUND	2,835	1,891	1,808	1,777	1,831	1,773	1,799
Grand Total	20,257,767	1,209,481	2,162,876	7,229,675	2,828,501	3,454,787	3,935,661

CURRENT YEAR MONTHLY COMPARISON

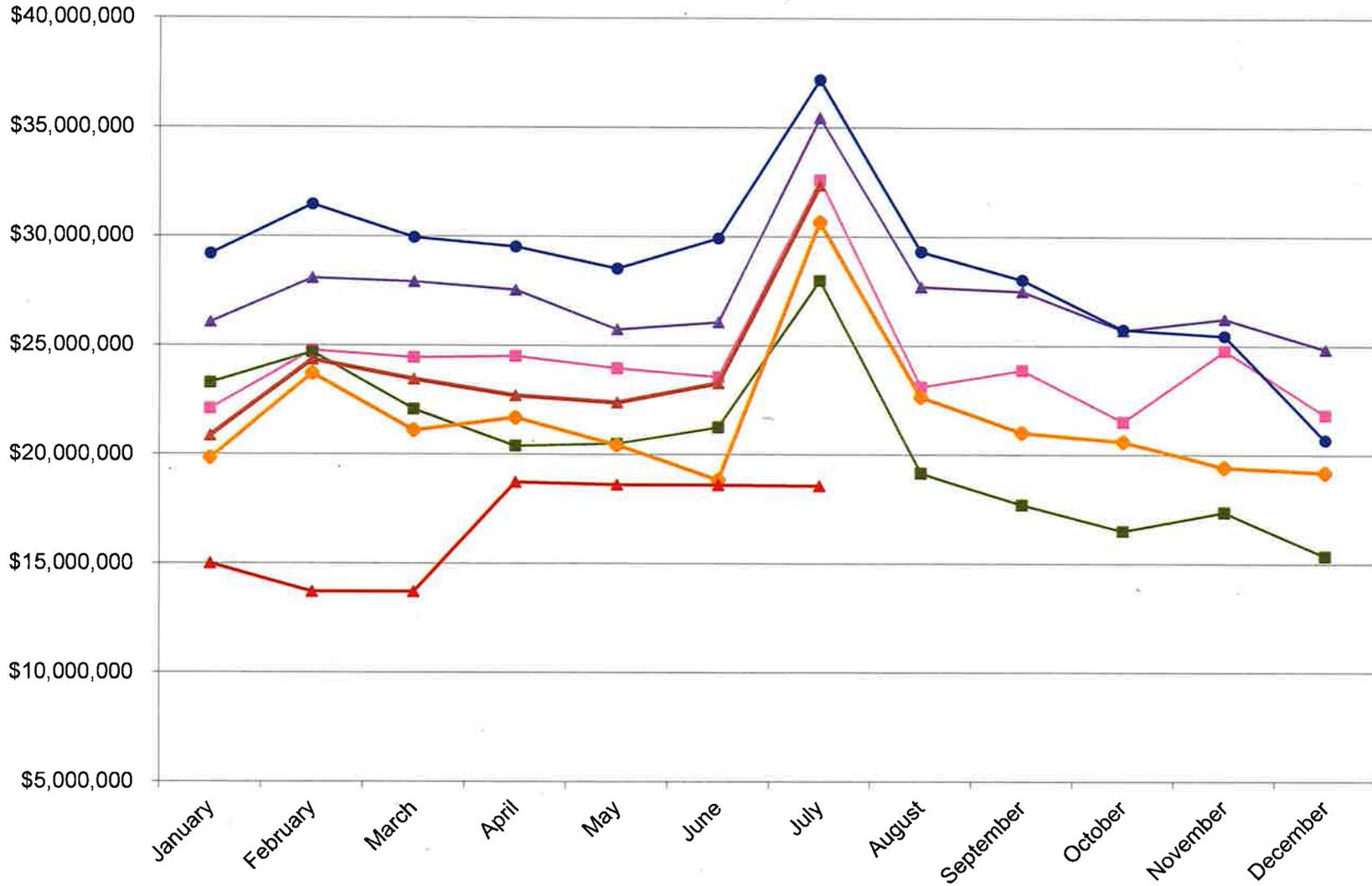
Account Type	Expense						
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
100 - GENERAL FUND							
0000 - UNDEFINED	0	0	0	4,682,295	0	0	0
1000 - GENERAL GOVERNMENT	0	0	0	0	0	0	0
1110 - COUNTY BOARD	10,560	5,576	5,568	7,059	6,297	1,697	5,212
1121 - CIRCUIT COURT	23,972	35,752	55,351	36,039	53,720	44,424	44,480
1122 - CLERK OF COURT	51,294	45,748	43,725	47,711	59,413	49,398	50,161
1124 - FAMILY COURT COMMISSIONER	0	3,400	3,400	3,400	3,400	3,400	3,400
1127 - MEDICAL EXAMINER	10,699	10,377	7,660	8,448	22,355	9,280	7,949
1131 - DISTRICT ATTORNEY	38,504	38,134	38,255	38,907	39,125	42,796	38,997
1132 - CORPORATION COUNSEL	20,175	20,136	20,125	20,501	21,894	20,945	21,229
1141 - ADMINISTRATOR	14,681	13,868	14,014	14,065	24,523	16,387	14,770
1142 - COUNTY CLERK	18,572	14,266	13,654	32,565	15,163	13,712	14,686
1143 - PERSONNEL	15,659	40,380	32,230	42,339	33,159	31,300	44,499
1151 - FINANCE DEPARTMENT	81,629	73,195	73,585	75,339	90,722	73,972	92,084
1152 - TREASURER	22,932	22,740	29,753	19,710	23,259	21,025	68,115
1160 - MAINTENANCE	62,599	65,673	60,633	58,174	53,382	49,178	76,154
1171 - REGISTER OF DEEDS	19,925	17,085	20,417	18,498	18,142	21,066	18,674
1172 - SURVEYOR	0	720	6,690	0	2,495	540	0
1175 - LAND RECORDS	30,833	10,772	7,019	7,778	114,850	6,377	13,927
1190 - CNTY INS /MRRPC/SMRT/FARM ED	408,004	(426)	5,910	2,050	(30,457)	5,346	181,405
1210 - SHERIFF DEPARTMENT	274,942	208,380	210,703	205,022	228,073	227,802	220,942
1270 - JAIL	226,055	191,864	229,099	189,711	275,859	237,473	243,723
1290 - EMERGENCY MANAGEMENT	6,848	8,875	9,000	8,358	29,345	7,665	8,241
1293 - DISPATCH CENTER	151,780	78,632	80,593	87,568	91,547	93,139	99,703
1295 - JUSTICE DEPARTMENT	36,991	59,256	58,137	70,198	64,303	66,618	65,795
1368 - SANITATION	9,082	8,830	9,034	9,402	9,237	9,539	9,313
1419 - DOG CONTROL	10,165	12,325	11,625	12,229	12,031	9,281	13,959
1470 - VETERANS SERVICE	10,372	10,342	13,907	10,694	11,086	10,359	11,142
1511 - LIBRARY	449,371	(21,851)	0	0	0	3,438	0
1512 - LOCAL HISTORY ROOM	8,989	10,777	10,840	9,588	11,518	11,286	13,656
1520 - PARKS	3,569	3,906	3,883	4,828	9,769	9,628	11,504
1530 - SNOWMOBILE	0	0	40,000	0	0	0	49,490
1560 - UW-EXTENSION	8,403	4,998	9,213	43,032	6,104	8,545	8,524
1614 - CONSERV RESERVE ENHANCE PROGR	0	0	0	0	0	0	0
1670 - ECON DEV COMMERCE & TOURISM	9,520	9,167	16,138	1,742	17,133	6,667	415
1691 - FORESTRY	5,615	3,710	29,627	3,702	3,857	4,486	4,227
1694 - LAND CONSERVATION	24,817	21,894	25,479	31,819	33,817	47,732	38,257
1698 - ZONING	6,748	6,951	6,720	7,238	7,309	7,081	7,057
1700 - CAPITAL OUTLAY	376,202	4,311	9,926	76,822	9,345	16,897	13,493
100 - GENERAL FUND Total	2,449,510	1,037,762	1,211,913	5,886,829	1,371,777	1,188,475	1,515,183
213 - CHILD SUPPORT	42,038	41,175	39,806	41,455	41,400	42,681	43,964
241 - HEALTH DEPARTMENT	59,868	59,689	57,967	67,776	72,040	58,602	58,858
249 - HUMAN SERVICES	483,908	713,677	1,076,038	870,734	1,007,345	1,064,116	1,064,035
310 - DEBT SERVICE	0	2,111,316	0	0	0	0	0
410 - CAPITAL PROJECTS	0	0	0	0	0	0	0
633 - SOLID WASTE	40,472	52,759	95,674	106,212	160,347	362,033	358,452
642 - ROLLING HILLS	548,965	570,469	537,321	610,953	623,577	573,780	621,178
714 - INFORMATION SYSTEMS	109,365	279,330	52,523	104,541	212,240	97,510	130,664
715 - INFORMATION TECHNOLOGY POOL	1,129	25,828	6,392	0	4,842	15,632	29,365
719 - WORKERS COMPENSATION	117,529	19,887	23,150	20,973	62,111	8,726	26,078
732 - HIGHWAY	490,052	374,414	406,647	319,214	377,160	454,129	687,045
820 - JAIL ASSESSMENT	141	904	5,078	1,256	5,078	10,026	2,408
830 - LOCAL HISTORY ROOM	688	2,595	3,737	2,099	614	2,007	304
860 - REVOLVING LOAN FUND	0	0	0	0	0	0	0
Grand Total	4,343,665	5,289,806	3,516,247	8,032,043	3,938,529	3,877,717	4,537,535

CURRENT YEAR MONTHLY COMPARISON

Account Type	Salary & Fringe Expense						
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
100 - GENERAL FUND							
1110 - COUNTY BOARD	591	3,830	4,050	3,662	4,042	431	3,694
1121 - CIRCUIT COURT	22,187	23,040	23,110	23,503	23,896	23,896	23,896
1122 - CLERK OF COURT	35,436	37,105	35,462	35,001	37,095	37,030	36,829
1127 - MEDICAL EXAMINER	7,374	8,742	6,352	5,935	7,998	6,881	6,826
1131 - DISTRICT ATTORNEY	35,740	36,791	37,091	37,608	38,174	38,030	38,030
1132 - CORPORATION COUNSEL	19,006	19,736	19,863	20,219	20,576	20,576	20,646
1141 - ADMINISTRATOR	12,477	13,483	13,476	13,695	23,711	15,822	14,487
1142 - COUNTY CLERK	12,749	13,399	13,258	13,603	13,502	13,454	13,499
1143 - PERSONNEL	12,733	13,291	13,291	13,512	13,733	13,733	13,733
1151 - FINANCE DEPARTMENT	70,549	72,835	73,356	74,804	74,852	73,204	72,406
1152 - TREASURER	17,972	18,687	18,687	18,235	21,720	17,459	18,282
1160 - MAINTENANCE	22,077	20,351	17,862	17,067	17,927	25,034	24,038
1171 - REGISTER OF DEEDS	15,345	15,981	17,504	14,455	16,666	16,709	16,666
1175 - LAND RECORDS	4,974	5,230	5,230	5,320	5,410	5,410	5,410
1210 - SHERIFF DEPARTMENT	207,640	189,109	178,488	178,221	179,326	195,671	191,970
1270 - JAIL	165,384	152,853	144,049	157,308	173,954	179,327	182,550
1290 - EMERGENCY MANAGEMENT	6,492	8,245	8,203	7,397	7,570	7,390	7,335
1293 - DISPATCH CENTER	74,071	69,558	70,737	75,072	83,821	83,033	87,849
1295 - JUSTICE DEPARTMENT	34,644	34,252	38,372	41,582	42,501	43,167	44,361
1368 - SANITATION	8,047	8,425	8,492	8,650	8,794	8,798	8,788
1419 - DOG CONTROL	8,991	9,060	9,645	9,704	9,876	7,792	10,386
1470 - VETERANS SERVICE	9,306	9,857	9,857	10,217	10,263	10,177	10,682
1512 - LOCAL HISTORY ROOM	7,895	8,295	8,722	8,700	8,915	8,806	8,886
1520 - PARKS	3,491	3,639	3,639	4,149	6,181	6,694	6,663
1560 - UW-EXTENSION	4,194	4,543	4,459	42,021	4,602	5,997	6,212
1691 - FORESTRY	3,491	3,640	3,640	3,698	3,757	3,757	3,757
1694 - LAND CONSERVATION	17,726	18,520	19,999	25,914	26,462	26,012	24,642
1698 - ZONING	6,196	6,476	6,549	6,804	6,914	6,962	6,779
100 - GENERAL FUND Total	846,780	828,972	813,444	876,057	892,237	901,249	909,301
213 - CHILD SUPPORT	32,876	35,893	34,277	35,292	35,308	35,333	35,279
241 - HEALTH DEPARTMENT	54,211	55,746	53,351	58,216	59,602	56,209	54,027
249 - HUMAN SERVICES	293,827	326,300	328,050	334,900	335,373	343,897	347,182
633 - SOLID WASTE	11,790	12,149	12,327	12,961	12,930	12,635	12,598
642 - ROLLING HILLS	423,191	455,690	441,527	445,813	456,254	450,245	452,400
714 - INFORMATION SYSTEMS	24,373	32,197	28,264	24,048	25,149	29,804	28,657
732 - HIGHWAY	216,502	324,938	326,463	248,148	249,665	249,414	247,708
Grand Total	1,903,549	2,071,885	2,037,703	2,035,435	2,066,518	2,078,786	2,087,152

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

County Total General Fund Cash Balance



■ 2014
 ▲ 2015
 ● 2016
 ■ 2017
 ◆ 2018
 ▲ 2019
 ▲ 19 Reserve

— Minimum Fund Balance Reserve + Restricted/Committed Fd Balance

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8/14/2019

Diane Erickson

Monroe County Finance Director

Total General Fund Restrictions

General Fund Balance MM/ICS -	\$ 23,096,518.93	
General Fund CD's	\$ 9,265,121.68	
Total General Fund	\$ 32,361,640.61	\$ 18,583,644.14 Reserve Policy - Includ. Restr/Com
Less Human Services Prepay	\$ 242,110.75	Prepay due back to state 12/31/2019 - \$415,047
Total General Fund -Less Prepay	\$ 32,119,529.86	1/12 each month is approximately \$34,587.25

Restricted Funds

MM Haney Res 10000000 342100 E2050-\$1,000	\$ 871.65
Child Support - Designated Fund Balance	\$ 26,333.13
Software/computers 21300000 342100 E2200	
WEDCS Election Exp. Fund 11421000 579100	\$ 1,621.13
Redaction Fees 11715000 461390/521350	\$ 14,211.55
K-9 Donations 12116000 485000/579200	\$ 17,260.24
Dog Control 14195000 485000/579200	\$ 34,100.35
Veterans Service 14700000 485000/579200	\$ 1,062.00
Parks 15200000 485000/579200	\$ 5,500.40
Crep Program 16140000	\$ 24,296.71
Forestry Maint. Land Acq. 16919000 580100	\$ 49,254.58
Forestry-Habelman Reforest 16919000 521700	\$ 1,471.13
Wildlife Habitat 16913000 435800/534050	\$ (70.32)
Land Cons. Awards Banquet Don. 16940000 485000/579200	\$ 1,606.46
Non-lapsing Cons. Programs Account 16942000 435800/534005	\$ 248,375.00
Non-lapsing MDV(Multi-Discharge Variance) 16942100	\$ 23,319.64
Non-lapsing Land Dev &MGMT Account 16948000 435800/534005	\$ 290,000.00

Committed Funds

Debt Service Fund - Resolution 06-13-02	\$ 4,682,295.00	2018 rolled to debt service for future payments
Farm Proceeds-Ed Fd 10000000 342400 E4050-11970	\$ 15,037.59	
Nonlapsing Technology Pool 71490000	\$ 633,194.80	
Cloud-Based ERP Financial Software 17100151	\$ 26,895.31	
Cloud-Based Human Services MyEvolv Software 71475000 521415 I9790	\$ 18,022.10	
Justice 12950000 485000/579200	\$ 550.00	
Angelo Wayside Improvement-17620620 582000	\$ 527.19	

Extension

Leadership Prog. Exp. 15620611 579100	\$ 6,318.98
Family Living Agent 15620613 579100	\$ 2,852.32
Agriculture Agent 15620614 579100	\$ 13,768.10
Youth Development Agent 15620615 579100	\$ 82.21
Pesticide Certification 15620616 579100	\$ 4,334.17

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$ 204,548.02
Contingency Fund Balance 10010000 539200	\$ 229,251.60
Retirement/Fringe Pool 11435000 515200	\$ 85,301.19
Nonlapsing Capital Pool 17100169	\$ 799,228.05
Nonlapsing Capital Vehicle Pool 17100169 581100	\$ 317,788.66
Total	\$ 7,779,208.94

Unassigned General Fund Balance \$ 24,340,320.92

8/14/2019

Diane Erickson Monroe County Finance Director

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RESOLUTIONS AND ORDINANCES – AUGUST 28, 2019

1. RESOLUTION UNDER 59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO ZONING IN THE TOWN OF WELLS

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

2. RESOLUTION UNDER 59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO ZONING IN THE TOWN OF SPARTA

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

3. RESOLUTION APPROVING THE MONROE COUNTY FOREST ANNUAL WORK PLAN - 2020

Offered by the Natural Resources and Extension Committee

4. RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PATROL OFFICER POSITION IN THE MONROE COUNTY SHERIFF'S DEPARTMENT IN 2020

Offered by the Administration & Personnel Committee

5. RESOLUTION AUTHORIZING ADRC HOME DELIVERED MEAL DRIVER POSTION INCREASE TO PART TIME

Offered by the Administration & Personnel Committee

6. RESOLUTION PSYCHIATRIC ADVANCED PRACTICE NURSE PRESCRIBER (PAPNP) POSITION IN MONROE COUNTY

Offered by the Administration & Personnel Committee

7. RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – HOURS OF WORK

Offered by the Administration & Personnel Committee

8. RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – FUNERAL LEAVE

Offered by the Administration & Personnel Committee

9. RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – RULES FOR ADMINISTRATION OF CLASSIFICATION PLAN

Offered by the Administration & Personnel Committee

10. RESOLUTION AUTHORIZING INCREASE IN SALARY FOR THE MONROE COUNTY BOARD CHAIRPERSON AND VICE CHAIRPERSON EFFECTIVE APRIL 21, 2020

Offered by the Administration & Personnel Committee

11. RESOLUTION AUTHORIZING INCREASE IN PER DIEM PAYMENTS FOR THE MONROE COUNTY BOARD OF SUPERVISORS EFFECTIVE APRIL 21, 2020

Offered by the Administration & Personnel Committee

12. RESOLUTION ESTABLISHING HO CHUNK FUNDS ALLOCATION FOR 2020 BUDGET

Offered by the Finance Committee

13. RESOLUTION AUTHORIZING PURCHASE OF REVOLVING LOAN FUND

Offered by the Finance Committee (Option A)

14. RESOLUTION AUTHORIZING PURCHASE OF REVOLVING LOAN FUND

Offered by the Finance Committee (Option B)

RESOLUTION NO. 08-19-01

Resolution Under § 59.69 Wis. Stats. to Amend an Ordinance
Pertaining to Zoning in the Town of Wells

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WHEREAS, The Sanitation/Planning and Zoning/Dog Control Committee held a public hearing on August 19, 2019 on a petition from James Herricks to rezone the real property described below from B-Business to R-3 Rural Residential; and

WHEREAS, The Town of Wells submitted a favorable recommendation on the petition; and

WHEREAS, The primary reason for the rezoning is a business is no longer operated on the property. It is used for residential only; and

WHEREAS, This resolution serves as written recommendation from the Sanitation/Planning and Zoning/Dog Control Committee for approval of adoption of the petition request changing county zoning as described in this resolution.

NOW, THEREFORE, BE IT RESOLVED the zoning of the real property described below shall now be designated as R-3 Rural Residential and the official zoning map of the General Code of the County of Monroe, Wisconsin is hereby amended accordingly.

That portion of the County of Monroe, State of Wisconsin, located at 24693 State Hwy 27 Cashton, WI., in the NW¼ -SW¼ of Section 32, T16N, R3W, tax parcel # 046-00700-0003, Town of Wells, Monroe County, 6.45 acres, described as follows:

Lot 5 of 25 CSM 158.

Dated this 28th day of August 2019

Offered by the Sanitation, Planning & Zoning, Dog Control Committee

Purpose: To rezone to reflect actual usage of the property.

Fiscal Note: None

Finance Vote (If required):
___ Yes ___ No ___ Absent

Approved as to form on 8-19-19
Andrew C. Kaftan
Andrew C. Kaftan, Corporation Counsel

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20__
___ Yes ___ No ___ Absent

Committee of Jurisdiction Forwarded on: August 19, 2019
5 Yes 0 No ___ Absent

Committee Chair: _____
Paul D. Snow Alton H. McKey
Snow Talbot Management Co.

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

RESOLUTION NO. 08-19-02

Resolution Under § 59.69 Wis. Stats. to Amend an Ordinance
Pertaining to Zoning in the Town of Sparta

WHEREAS, The Sanitation/Planning and Zoning/Dog Control Committee held a public hearing on August 19, 2019 on a petition from Patrick Kobernick to rezone the real property described below from GA- General Agriculture to R-3 Rural Residential; and

WHEREAS, The Town of Sparta submitted a favorable recommendation on the petition; and

WHEREAS, The primary reason for the rezoning is to reduce minimum required setbacks; and

WHEREAS, This resolution serves as written recommendation from the Sanitation/Planning and Zoning/Dog Control Committee for approval of adoption of the petition request changing county zoning as described in this resolution.

NOW, THEREFORE, BE IT RESOLVED the zoning of the real property described below shall now be designated as R-3 Rural Residential and the official zoning map of the General Code of the County of Monroe, Wisconsin is hereby amended accordingly.

That portion of the County of Monroe, State of Wisconsin, located at 13540 Co Hwy B, Sparta, WI., in the NE¼ -SE¼ of Section 2, T17N, R4W, tax parcel # 040-00066-0000, Town of Sparta, Monroe County, 0.908 acres, described as follows:

All that part of the Northeast Quarter of the Southeast Quarter (NE/14 of SE ¼) of Section Two (2), Township Seventeen (7) North, Range Four (4) West, lying to the North and east of the highway (Then known as Highway 27) which runs through said forty diagonally from the southeast to the northwest specifically described as:

Commencing in the center of said highway (then known as Highway 27) where the North line of the said above described parcel of land intersects said highway, thence East 23 ½ rods along the north boundary line; thence south 10 ¾ rods, thence Southwesterly 12 ¾ rods more or less to a point in the center of said highway (then known as Highway 27) 25 ½ rods south from the place of beginning, thence northwesterly along the center of the highway 25 ½ rods to the place of beginning.

Except a parcel described as follows: Commencing in the center of C.T.H."B" where the North line of said NE ¼ of SE ¼ intersects the same; thence East along the North line of NE ¼ of SE ¼ a distance of 23 ½ rods; thence Southwesterly to a point on the center line of C.T.H. "B" being 210 feet.

Southeasterly of the place of beginning; thence in a Northwesterly direction along the center line of C.T.H. "B" 210 feet to the place of beginning, excepting lands contained in highway.

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RESOLUTION APPROVING THE MONROE COUNTY FOREST ANNUAL WORK PLAN - 2020

WHEREAS, it is required that the Monroe County Board of Supervisors approve the Monroe County Forest Annual Work Plan (see attached); and

WHEREAS, the Monroe County Natural Resources and Extension Committee has reviewed and approved this attached plan.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that they do hereby approve the attached Annual Work Plan for the calendar year of 2020 for the Monroe County Forest.

Dated this 28th of August 2019.

Offered by the NATURAL RESOURCES and EXTENSION COMMITTEE.

Purpose: To approve this Annual Forest Work Plan for the calendar year of 2020; which will allow Monroe County to apply for the County Forest Administrator Grant.

Fiscal Note: Revenue from the County Forest Administrator Grant from the WDNR will be approximately \$46,000.00.

Reviewed as to form on _____

Andy Kaftan, Corporation Counsel

Finance Vote (If required):
4 Yes 0 No 1 Absent

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20____
_____ Yes _____ No _____ Absent

Committee of Jurisdiction Forwarded on: August 13 2019
6 Yes 0 No 0 Absent
Committee Chair: Nodji Vandeghepen
David Buehler Debra Sabharwal
James L. Schneider Alan McHugh

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing
is a true and correct copy of Resolution # _____ acted on by the County
Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
(A raised seal certifies an official document)

MONROE COUNTY FOREST ANNUAL WORK PLAN - 2020

REFERENCES:

1. Annual Planning Meeting (once per year with minutes)
2. Fifteen Year Comprehensive Plan (2006-2020)

INTRODUCTION:

This work plan is intended to give a general overview of the accomplishment goals for 2020, not be a blueprint of what will or will not be done. Issues such as funding, weather, harvesting activity and workload will ultimately impact what will be accomplished. Due to unforeseen circumstances it maybe expedient and prudent to perform more of one activity at the expense of another, with the understanding that at another time the situation may be reversed.

TIMBER SALE ADMINISTRATION:

There are four active timber sale contracts on the county forest. Normal administrative procedures for timber sales include:

- Advertising the sale and negotiating the contract.
- Meeting with the purchaser before the job is started to go over the sale requirements.
- Routinely inspecting the sale once the harvest has started to confirm contract compliance.
- Collecting load tickets and tracking the volume and type of wood being harvested.
- Making sure landing and road repair is done properly following the harvest.
- Balancing the sale ledger and completing the cutting report at sale close out.

TIMBER SALE PLANNING AND ESTABLISHMENT:

The goals for timber sale establishment and sale in 2020 are:

- Approximately 133 acres of timber will be set up and sold.
- Ninety eight acres will be even-aged harvests with reserve trees and reserve pockets of trees.
- 35 acres will be swamp hardwood thinning.

Normal sale establishment procedures include:

- Consulting the compartment reconnaissance to determine harvest needs for the year.
- Inspecting the scheduled stands to determine if a harvest is appropriate.
- Marking the timber to be sold in a manner appropriate for the type of sale.
- Preparing a sale prospectus and completing the cutting notice.

FOREST RECONNAISSANCE:

- The goal for compartment reconnaissance in 2020 is 354 acres.
- Reconnaissance of completed timber sales will be done as they are closed out.
- Regeneration surveys will be performed on stands recently harvested.

TIMBER STAND IMPROVEMENT:

- Invasive treatments with herbicides will be performed on timber sale areas before they are sold.

REFORESTATION:

Natural regeneration is anticipated on the mature sites that will be harvested.

FISH AND WILDLIFE MANAGEMENT ACTIVITIES:

The normal activities associated with the Karner blue butterfly program and the maintenance of wildlife openings will continue during 2020.

A one acre prescribed burn will be completed to promote native grasses and forbs.

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PATROL OFFICER POSITION IN THE MONROE COUNTY SHERIFF'S DEPARTMENT IN 2020

1 **WHEREAS**, the Monroe County Public Safety & Justice Committee and the Administrative &
2 Personnel Committee request the establishment of one additional Patrol Officer position in the Monroe
3 County Sheriff's Office effective January 1, 2020; and
4

5 **WHERE AS**, this position would work as a school resource deputy and would be split between
6 the Cashton School District, Norwalk-Ontario-Wilton School District, and the Ho-Chunk Head Start
7 Program. This position would promote proactive police measures, respond to incidents, and protect
8 students; and
9

10 **WHEREAS**, these duties are not able to be fulfilled with the current staffing levels while
11 maintaining the minimum required amounts for Monroe County. This position would assure school and
12 public security in addition to the current Patrol Officers, who will continue to provide those services.
13

14 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that
15 effective this date they do hereby authorize the establishment of an additional Patrol Officer Position in the
16 Monroe County Sheriff's Office effective January 1, 2020 based on the funding mechanisms established
17 within the fiscal note.
18

19 Dated this 28th day of August, 2019.

20 Offered by the Administration & Personnel Committee

21 Purpose: Approve one new Patrol Officer Position effective January 1, 2020.

22 Fiscal note: \$128,101.00 to be budgeted for the position effective January 1, 2020; Contingent upon
23 external funding mechanism outside of county levy; No more than \$32,148.00 to be placed on the
24 county levy.
25
26
27

Finance Vote (If required):

 4 Yes 0 No 1 Absent

Committee of Jurisdiction Forwarded on: August 13, 2019

 4 Yes 0 No 1 Absent

Approved as to form on _____

Andrew C. Kaftan, Corporation Counsel

Committee Chair: _____

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

 Yes No Absent

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.



Monroe County Sheriff's Office
 112 S. Court Street, Rm. 500
 Sparta, Wisconsin 54656
 Phone (608) 269-2117
 Fax (608) 269-8889

Wesley D. Revels, Sheriff

Robert J. Conroy, Chief Deputy

August 8, 2019,

The Monroe County Sheriff's Office in collaboration with the Cashton School District, Norwalk-Ontario-Wilton School District and the Ho-Chunk Nation Head Start Program, are seeking creation and implementation of a School Resource Officer. During the 9 months of the school year this position is projected to work 16 hours per week in each of the two respective school districts. For 8 hours a week throughout the calendar year, this position is projected to work with the Ho-Chunk Nation, and finally during times there is no school, the position would revert back to work within the Sheriff's Patrol schedule.

Initial cost for the implementation of this position includes a larger initial investment. This initial investment would decrease during years 2 -4 and then would require re-evaluation in year 5 in order to take into consideration expected life cycles of equipment purchased during year 1. The initial investment of equipment totals \$32,375 dollars with \$3,980 being continual annual charges.

FY 2020 includes a 2096 hour work year. FY 2021 – FY 2023 each are calculated at a 2080 hour work year with a 3% average salary increase each year. No calculation has been included for inflation. Based on the hours worked in each location a cost share break down for years 1-4 is projected to be:

	Brookwood	Cashton	Ho- Chunk	Monroe County
CY 2020	35570.03	35570.03	23835.59	32147.48
CY 2021	28607.83	28607.83	19170.19	25855.18
CY 2022	29338.43	29338.43	19659.77	26515.49
CY 2023	30090.95	30090.95	20164.04	27195.60

Your support for this important youth program is greatly appreciated. We look forward to working in collaboration with you as a vital partner.

Respectfully,

Wesley D. Revels
 Sheriff
 Monroe County

RESOLUTION NO. 08-19-05

RESOLUTION AUTHORIZING ADRC HOME DELIVERED MEAL DRIVER POSITION INCREASE TO PART TIME

1 **WHEREAS**, ADRC currently has an On-Call Home Delivered Meals Driver and the Human
2 Service Board recommends increase of the position to part-time status; and
3

4 **WHEREAS**, the On-Call Driver has been working from 10-15 hours per week on a scheduled
5 basis for over twelve months with regularly scheduled hours Monday thru Friday; and
6

7 **WHEREAS**, the On-Call Driver is responding to a need of the department to transport meals to
8 the ADRC's clients on a regular basis, it no longer meets the criteria of an on-call or an "as needed"
9 basis as the hours and demand are continuous for the Tomah area; and
10

11 **WHEREAS**, if an employee is working regularly scheduled hours between 10-19 hours they are
12 classified as a quarter time employee. These employees are not eligible for any benefits other than the
13 annual wage increase.
14

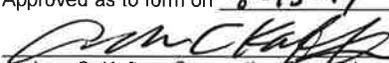
15 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that
16 they do hereby authorize the increase from on-call to part-time hours for the ADRC Home Delivered
17 Meal Driver position effective January 1, 2020.
18

19 Dated this 28th day of August, 2019.
20

21 Offered by the Administration & Personnel Committee
22

23 Purpose: To change the ADRC Home Delivered Meal Driver position from on-call to part-time status
24 effective January 1, 2020.
25

26 Fiscal note: This change in status from on-call to part-time will have no effect on the budget for the
27 ADRC as they have an on-call line item that covers these salaries cost that will offset the change. No
28 County Levy to be allocated.

Finance Vote (If required): <u>4</u> Yes <u>0</u> No <u>1</u> Absent	Committee of Jurisdiction Forwarded on: <u>August 13</u> , 20 <u>19</u> <u>4</u> Yes <u>0</u> No <u>1</u> Absent
Approved as to form on <u>8-13-19</u>  Andrew C. Kaftan, Corporation Counsel	Committee Chair: <u>Pete Peterson</u> <u>Sharon Folcey</u> <u>Mary VanRuden</u> <u>Max DeBora</u>
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ _____ Yes _____ No _____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.

NEW POSITION ANALYSIS

- New position
 Increased part-time
 Additional existing position (attach job description, do not need to complete sections C, D, E, G & H)

A. Department: Human Services - ADRC Date: 8/5/2019

Department Head: Ron Hamilton

- B. Explain the necessity of the position (be specific as to reasons why this position is needed, include reasons why present staff cannot accomplish tasks):

The ADRC is requesting to add a Part-Time Driver position effective 9/1/2019. Our current On-Call driver has been working consistent and regular hours and therefore no longer meets the On-Call status but rather is working approximately 15 hours per week as a Part-Time Driver. This request is perfunctory as we are required to follow wage and hour requirements. This driver performs the task of Home Delivered Meals Monday through Friday and thus has regular hours. It is certainly advantageous for the ADRC to have a consistent driver performing this duty. This position is cost neutral as we are currently incurring these costs related to the On-Call driver. The 2020 ongoing costs are estimated to be \$8,974 but will not require new county levy.

Suggested Title: ADRC Driver Full Time Part Time 15 /hrs

Personnel Director's Recommended Classification: Grade 20

Projected Start Date: ~~9/1/2019~~ 01/01/2020 (SB)

C. General Description of the Position: See Position Description

-
- D. Typical Examples of Work to be Performed (in detail):

1. See Position description

E. Minimum Qualifications of a Candidate:

Education: Driver's License with satisfactory driving record.

Experience: Prior work experience with elderly is a plus but not required.

F: Funding:

Annual costs (with full family insurance coverage):

Grade	Hourly	Annual	Retire- ment	Social Security	Health Ins.	Dental Ins.	Life Ins.	Work Comp
20	\$10.44	\$8143	\$0	\$623	\$0	\$0	\$0	\$208

1. Where will the funds for this position come from: County Levy that we currently paying as an on-call Driver

2. What equipment will need to be purchased (desk, etc.)?

N/A

Is office space presently available? N/A Where? _____

Estimated equipment cost:

N/A

Is this cost in the department budget? All Revenues and Expenditures related to this increased position will be in the 2020 budget.

3. Grand total cost, all items, **2020** fiscal year: \$8974

4. Thereafter, annual cost of salary and fringes: \$8974

G. Supervisory responsibility (if applicable):

1. In brief detail, explain the supervisory authority this position will have: N/A

2. Employees directly supervised: N/A Indirectly: _____

List title of employees reporting to this position:

N/A

H. Who will this person be responsible to? ADRC Manager - Pam Weber

COUNTY ADMINISTRATOR Action:

Approval date: _____

PERSONNEL & BARGAINING COMMITTEE Action:

Position approved _____ Position denied _____ by a vote of _____

Date: _____

FINANCE COMMITTEE Action:

Funds approved _____ Funds denied _____ by a vote of _____

Date: _____

COUNTY BOARD Action:

Approved _____ Denied _____

Date: _____

By a vote of _____ aye, _____ nay, _____ absent/abstention

Job Title:	ADRC Home Delivered Meal Driver	Department:	ADRC
Location:	315 W. Oak St. Suite A, Community Services Center, Sparta, WI 54656	FLSA Category:	Non-exempt
Immediate Supervisor:	ADRC Manager	Salary Grade:	20
Supervision Exercised:	None.	Position Type:	Part-time

Basic Functions and Responsibilities

Under Supervision of the ADRC Nutrition Site Manager, the Nutrition Program Driver delivers meals to the Homebound participants and assists at the meal site with various duties.

Job Description

ROLE AND RESPONSIBILITIES

- Using own vehicle delivers meals to the homebound and assists in opening food containers if needed
- Checks for unusual circumstances in the home environment and with the participants' appearance. Reports any concerns to the Nutrition Site Manager.
- Establishes routes to accommodate changes in participation
- Periodically checks meal temperature to ensure food temperature safety
- Picks up meal site supplies from the office when needed
- Serves as site manager substitute when requested
- Assists at meal site as needed
- Returns participant's meal containers to meal site.
- Maintains cleanliness of hot totes and coolers. Reports equipment failure to Nutrition Site Manager.
- For Meal Sites with transportation to the site this position may include driving participants to and from the meal site and assisting them in and out of van using wheelchair lifts and tie downs, ensuring participants get into their home safely, performing daily vehicle safety checks and reporting any equipment failure to the Nutrition Site Manager.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Must hold valid Wisconsin driver's license, one year related driving experience, good driving record, prefer high school graduation, and experience working with the older population.

PHYSICAL DEMANDS

A large percentage of time is spent sitting, talking, hearing, handling, using near and far vision, lifting up to 40 pounds, exposed to extreme weather, traveling to and moving about homes and sites. Walks, stands, stoops, climbs, balances, bends, reaches, lifts, carries up to 40 pounds, pushes/pulls up to 40 pounds intermittently.

ADDITIONAL NOTES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

RESOLUTION AUTHORIZING PSYCHIATRIC ADVANCED PRACTICE NURSE PRESCRIBER (PAPNP) POSITION IN MONROE COUNTY

1 **WHEREAS**, the Monroe County Human Services Board and Administration & Personnel Committee have
2 reviewed the attached New Position Analysis and request the establishment of a Psychiatric Advanced Practice
3 Nurse Prescriber (PAPNP) position in the Department of Human Services; and
4

5 **WHEREAS**, direct services to our Behavioral Health Clinic, Community Support Program (CSP),
6 Comprehensive Community Services Program, and Crisis Program must be provided by a Psychiatric Advanced
7 Practice Nurse Prescriber; and
8

9 **WHEREAS**, this PAPNP position would serve 105 consumers through the Clinic and additional 20-30 through
10 CSP with Monroe and Jackson County, and an additional 5-10 residents at Rolling Hills Nursing Home
11 providing psychiatric assessments, formulate treatment plans, prescribe medications, and other duties in
12 accordance with the Psychiatrist; and
13

14 **WHEREAS**, the position that was previously supplied through the WRIC consortia will be discontinued at the
15 end of 2019, Monroe County is in need of this position to provide the required services through the Monroe
16 County Behavioral Health Clinic while remaining cost effective; and
17

18 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that it does hereby
19 authorize the establishment of a Psychiatric Advanced Practice Nurse Prescriber position in the Department of
20 Human Services with start date of December 1, 2019.
21

22 Dated this 28th day of August, 2019.
23

24 Offered by the Administration & Personnel Committee
25

26 **Fiscal note:** The 2019 budget would be offset by the costs already set aside for the PAPNP role with WRIC at
27 no additional funding. The 2020 budget for this position (wages, benefits and equipment) is approximately
28 \$189,933 which will be covered by funding that was previously set aside for these services to be handled
29 through the WRIC consortia. This will include an offset of an estimated \$165,502 of revenue and the remaining
30 difference will continue to be county levy.
31

32 **Purpose:** To approve budgeting for one Psychiatric Advanced Practice Nurse Prescriber position.

Finance Vote (If required):
4 Yes 0 No 1 Absent

Approved as to form on 8-13-19
Andrew C. Kaftan
Andrew C. Kaftan, Corporation Counsel

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20__
_____ Yes _____ No _____ Absent

Committee of Jurisdiction Forwarded on: August 13, 2019
4 Yes 0 No 1 Absent

Committee Chair: Pete Peterson
Sharon Falcey Shirley Van Ruden

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

Dear Health and Human Services Committee member,

I am including this letter to inform you that the current Advanced Practice Nurse Prescriber which has been contracted with LaCrosse through WRIC, has accepted another position out of state. LaCrosse has indicated that this position will not be continued through them beyond 2019. Therefore we need to create and fill this position or contract with an individual or another entity for the Clinical and prescribing services. We did research two options which were considerably more expensive than direct employment. Two LaCrosse staff, our outgoing APNP and our Clinic Medical Director were able to reach out and connect us with a Psychiatric APNP. LaCrosse has agreed to hire this person with the knowledge that we would pursue this as a position in Monroe County by years end. Without this connection we could have gone many months without a long term solution and would have had to pay whatever rate a contractor would have presented.

This occurred very quickly and therefore was not addressed in the previous Committee meeting or through past position requests. We will have the Position Analysis and Resolution prepared for the Committee meeting next Tuesday and will provide specific detail as to expenditures and revenues related to this position. I apologize for the very rapid pace at which this has occurred. Our County Administrator and Personnel Director were involved as early as possible when considering this option.

Thank you for your continued involvement and commitment to the Human Services Committee.

Ron Hamilton

Director

PAPNP Costs and Revenues

	Clinic	CCS	CSP	CSP Jackson	RH	
% of Time	44.50%	30%	13.50%	10.00%	2%	100.00%
Total Hours	926	624	281	208	41	2080
Costs	\$ 84,298	\$ 56,830	\$ 25,573	\$ 18,944	\$ 3,788	\$ 189,433
Revenue	\$ 65,273	\$ 56,830	\$ 18,773	\$ 20,838	\$ 3,788	\$ 165,502
Funding Source	MA/Ins	MA	MA	Contract	Contract	

The Chart above are the Projected Employee Costs and Revenues related to the Psychiatric Advanced Practice Nurse Prescriber.

- The Clinic revenue is based on a 60% billable rate of the potential revenue as we do serve individuals who do not have Insurance or Medical Assistance.
- CCS is 100% reimbursable through MA and WIMCR
- CSP revenue is estimated on 75% billable rate of the potential revenue as not all services within CSP are billable
- CSP with Jackson County contract will cover PAPNP and minimal administration fee
- Rolling Hills contract will cover PAPNP

The difference in Revenue and Cost will use a reallocation of current funds which are directed to pay for the APNP through WRIC.

NEW POSITION ANALYSIS

This form is to be completed for all new position requests or requests for increasing hours of an already-approved part-time position.

DIRECTIONS:

All steps of the New Position Analysis form (MC-5) must be followed. Establishment of a new position or an increase in hours of a part-time position are subject to final approval by the County Board. The approval must be granted prior to submission of the department budget to the County Administrator for compiling of the county budget for the next year.

(a) The department head is required to consult with the Personnel Director prior to considering new position requests concerning position responsibilities and compensation plan placement. The department head may also consult with the Finance Director concerning position funding and budget issues. The department head completes the New Position Analysis form (MC-5) and submits the request to the County Administrator. If the County Administrator approves, the request moves on to step (b). Department heads shall keep their committees apprised of the status of the department's new position request through the budget process.

(b) The requesting department head shall present the completed MC-5 form along with justifying rationale to the Personnel and Bargaining Committee. They will review the request and vote to approve or deny the request. If approved, the Personnel Director will write a position description and county board resolution for the new position, and the request shall be presented to the Finance Committee for approval of the fiscal note at the end of the county board resolution.

(c) The request shall be presented to the County Board in resolution form for final approval if a new position is to be established or an increase in hours is recommended. The resolution will include the approval of the County Administrator and the votes of the Personnel and Bargaining Committee and the Finance Committee.

(d) The action of the County Board will be final, although the County Board may refer the resolution to an appropriate committee if more information is required.

NEW POSITION ANALYSIS

X New position
 Increased part-time
 Additional existing position (attach job description, do not need to complete sections C, D, E, G & H)

A. Department: Human Services Date: 8/28/2019

Department Head: Ron Hamilton

B. Explain the necessity of the position (be specific as to reasons why this position is needed, include reasons why present staff cannot accomplish tasks):

We are requesting to create a new Psychiatric Advanced Practice Nurse Prescriber position. This is a position which previously had been contracted from LaCrosse through the Western Region Integrated Care Consortium but will not be not be continued beyond 2019. This position will provide direct services to our Behavioral Health Clinic, Community Support Program, Comprehensive Community Services Program, and Crisis Program. This position will also provide consultant services to staff in all programs as well. Some primary duties are as follows:

- Performs psychiatric assessments, formulates diagnoses and treatment plans, and selects and initiates treatment modalities for a wide range of mental illnesses and substance abuse issues.
- Prescribes medications, provides education to patient and families, and monitors client's response to medications and documents all of these activities in the electronic health record.
- Performs clinical screens if needed, orders and monitors selected laboratory or routine diagnostic tests and educates patient and families to the findings.
- Provides consultation to other mental health therapists within the clinic, clients and their families, other community agencies and/or health care providers.
- Provides education and support to MCDHS staff.

The proposed position cost will be at \$\$91.07/hr. (Including Fringes). This is a unique and highly specialized position for which we would utilize an employee contract to spell out obligations and responsibilities of both parties. We have an individual that has accepted this position in LaCrosse County with the knowledge that we would be seeking approval of this position in Monroe County. Without this opportunity it could have taken many months to locate someone to meet these requirements. Prior to this option we explored alternatives to contract for these services. Two alternatives considered were one Psychiatrist at \$500.00/hr. and another Psychiatrist at \$400/hr. These were options we may have had to consider if this opportunity had not arisen. Funding will be a combination of Medical Assistance billing, insurance, contracts and reallocation of funding

We currently serve 105 Mental Health consumers through the Clinic, 20 through CSP and another 10 with Jackson County CSP. Rolling Hills currently utilizes the APNP for 4 residents. The Behavioral Health Clinic could not exist without a prescriber. This would put some of our most vulnerable individuals at risk for high cost placements in hospital, residential and group home settings and be contrary to the welfare of our consumers.

Suggested Title: Psychiatric Advanced Professional Nurse Prescriber
Full Time X Part Time /hrs

Personnel Director's Recommended Classification: Grade Contract Specific

Projected Start Date: 12/1/2019

C. General Description of the Position: See Position Description

D. Typical Examples of Work to be Performed (in detail):

1. See Position Description

E. Minimum Qualifications of a Candidate:

Education: Master's Degree in Nursing with specialization in Mental health Nursing. Board Certified as an Advanced Practice Psychiatric -Mental Health Nurse. Licensed to practice as an Advanced Practice Nurse Prescriber

Experience: Prior work experience as an APNP with individuals with Mental Health Diagnosis

F: Funding:

Annual costs (with full family insurance coverage):

Grade	Hourly	Annual	Retire- ment	Social Security	Health Ins.	Dental Ins.	Life Ins.	Work Comp
Open	\$72.12	\$150,000	\$9825	\$11,475	\$15260	\$740	\$18	\$2115

1. Where will the funds for this position come from: Medical Assistance billing/ reallocation of funding directed to Lacrosse/ Insurance / Self-Pay/ Jackson County

2. What equipment will need to be purchased (desk, etc.)?
cell phone

Is office space presently available? X Where? Human Services

Estimated equipment cost: \$500

Is this cost in the department budget? All revenues and expenditures related to this position will be incorporated in the 2020 budget

3. Grand total cost, all items, this fiscal year: \$16,892 which is offset by a reduction in the cost to LaCrosse for the contracted position

4. Thereafter, annual cost of salary and fringes: \$189,433

G. Supervisory responsibility (if applicable):

1. In brief detail, explain the supervisory authority this position will have: N/A

2. Employees directly supervised: N/A Indirectly: _____

List title of employees reporting to this position:
N/A

H. Who will this person be responsible to? MCDHS Director - Ron Hamilton

COUNTY ADMINISTRATOR Action:

Approval date: _____

PERSONNEL & BARGAINING COMMITTEE Action:

Position approved _____ Position denied _____ by a vote of _____

Date: _____

FINANCE COMMITTEE Action:

Funds approved _____ Funds denied _____ by a vote of _____

Date: _____

COUNTY BOARD Action:

Approved _____ Denied _____

Date: _____

By a vote of _____ aye, _____ nay, _____ absent/abstention

Job Title:	Psychiatric Advanced Practice Nurse Prescriber (PAPNP)	Department:	Human Services
Location:	112 S. Court Street, Sparta, WI	FLSA Category	Exempt- Administrative
Immediate Supervisor:	Human Services Director	Salary Grade	Contract
Supervision Exercised:	None.	Position Type:	Full-time:

Basic Functions and Responsibilities

Under direction of the Human Services Director this position is to provide diagnostic, treatment and medication management services to clients in the Monroe County Human Services Behavioral Health Clinic. This position would work in collaboration with the Psychologist.

Job Description

ROLE AND RESPONSIBILITIES

- Performs psychiatric assessments, formulates diagnoses and treatment plans, and selects and initiates treatment modalities for a wide range of mental illnesses and substance abuse issues.
- Prescribes medications, provides education to patient and families, and monitors client’s response to medications and documents all of these activities in the electronic health record.
- Performs clinical screens if needed, orders and monitors selected laboratory or routine diagnostic tests and educates patient and families to the findings.
- Provides consultation to other mental health therapists within the clinic, clients and their families, other community agencies and/or health care providers.
- Conducts medication groups, administers medication, if needed. Initiates patient assistance programs for medications as needed.
- Reviews medication information and consents with clients/guardians to ensure an understanding of the risk benefit of medications and that clients know their rights.
- Receives phone calls from client and triages concerns within scope of practice.
- Collaborates with clients’ other treatment providers to assure appropriate response to crisis/emergencies.
- Assesses health status and coordinates mental health services with primary care physicians.
- Participates in collaboration with the Psychologist.

Additional Tasks and Responsibilities

- Compiles with practice standards of the Clinic and compiles with policies and procedures in order to ensure Clinic certification.
- Communicates with managed care companies and/or other payers as needed.
- Participates in treatment planning conferences including Dual Diagnoses Staffing.
- Collaborates with staff in other departments in order to facilitate the continuum of services for clients.
- Documents all client related activities in the medical record.
- Provide education and consultation to other departments, nursing, or staff.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Masters of Science Degree in Nursing, preferably with specialization in Mental Health Nursing
- Must be Board Certified by the American Nurses Credentialing Center or the American Academy of Nurse Practitioners as an Advanced Practice Psychiatric-Mental Health Nurse
- Have passed a jurisprudence examination for advanced practice nurse prescriber
- Licensed to practice as both a professional nurse and Advanced Practice Nurse Prescriber in the State of Wisconsin
- Two to four years’ work experience in a psychiatric setting preferred.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. A large percentage of time is spent sitting, talking, hearing, typing, and using near/far vision and judgment. The employee may also be required to stand; walk; run; handle objects; lift, carry, and push/pull up to 40 pounds; stoop; kneel; bend; reach; crouch; crawl; climb; balance; taste and smell; be exposed to extreme weather, be at risk of physical attack and adverse atmospheric conditions; and travels to and move about homes intermittently.

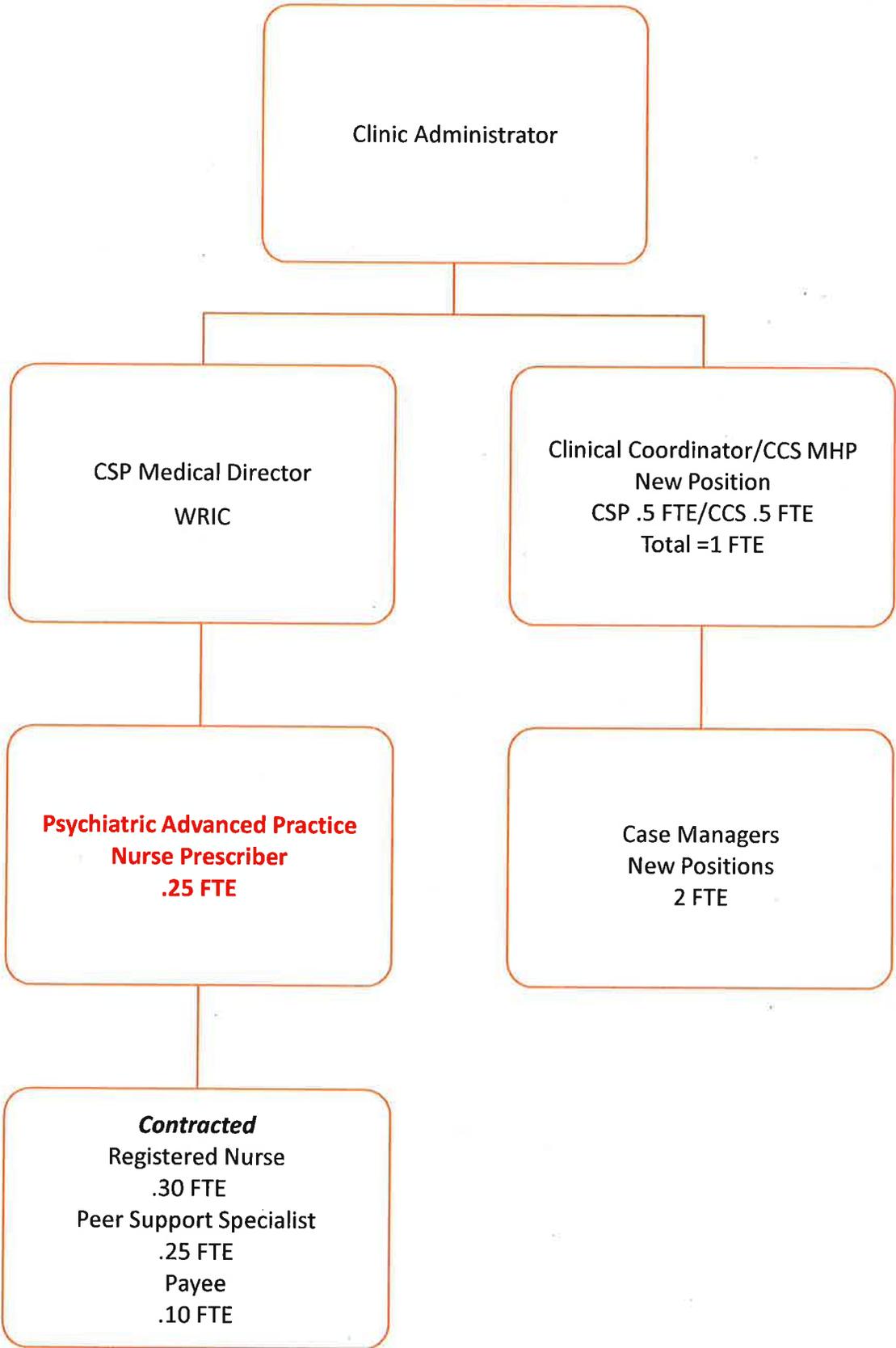
ADDITIONAL NOTES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Employee Signature: _____ **Date:** _____

Approved by Supervisor: _____ **Date:** _____

Community Support Program



RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – HOURS OF WORK

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WHEREAS, the Monroe County Administration and Personnel Committee, recommends the changes proposed by the Personnel Director to section 4.51, Hours of Work of the Personnel Policy Manual, as referenced on the attached document, and

WHEREAS, the changes replace the language referencing five eight hour days in section 4.51(1) and replace it with forty (40) hours; and

WHEREAS, the change also add additional language requiring that departments maintain standard hours of operation: Monday through Friday, 8:00 AM to 4:30 PM while remaining flexible with schedules to meet the needs of Monroe County.

NOW, THEREFORE BE IT RESOLVED by the Monroe County Board of Supervisors that effective this date they do hereby authorize the proposed Personnel Policy Manual changes to section 4.51, Hours of Work, as set out in the attached document.

Dated this 28th day of August 2019.

Offered by the Administration & Personnel Committee

Purpose: Approve changes to Personnel Policy Manual section 4.51 Hours of Work.

Fiscal note: No direct costs.

Finance Vote (If required): ___ Yes ___ No ___ Absent
--

Committee of Jurisdiction Forwarded on: <u>August 13</u> , 20 <u>19</u> <u>4</u> Yes <u>0</u> No <u>1</u> Absent

Approved as to form on <u>8-13-19</u>  Andrew C. Kaftan, Corporation Counsel

Committee Chair: <u>Pete Peterson</u> <u>Sharon Falcey</u> <u>Mark H. Wern</u> <u>Mary Von Ruden</u>
--

<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20____ ___ Yes ___ No ___ Absent
--

STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____ _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>

HOURS OF WORK 4.51 – Page 49

- (1) The ~~regular work week~~ usual business hours for all full-time employees shall be ~~five eight hour days~~ forty (40) hours. This shall not be construed as a guaranteed work day or work week. With County Administrator approval, Department Heads may adjust the regular work day and work week due to weather-related or other operational needs. <4/14> Alternative working arrangements (e.g., flexible schedules, working at home, telecommuting, etc.) may be considered if employer benefit can be shown, and require advance approval from the County Administrator. <2/00> Departments shall maintain coverage for ~~normal working~~ usual business hours of operation Monday-Friday 8:00 AM – 4:30 PM to best serve the public and other employees of Monroe County. ~~and~~ Departments may be closed only with prior approval of the County Administrator, excepting unforeseen emergencies. <2/03> Departments with twenty four hour operations must maintain usual business hours that best meet the needs of the public and the standard day-to-day operations required.

- (2) EMERGENCY CLOSING. The Monroe County Administrator is allowed to determine when the courthouse and other County offices may be closed to the public as a result of emergency weather or other emergency conditions. Employees affected may use paid time such as vacation, floating holiday, compensatory time, or utilize an unpaid leave of absence upon approval of their respective department head, or continue to work for the balance of the day or portion thereof relating to an emergency closing. <11/89>

RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – FUNERAL LEAVE

1 **WHEREAS**, the Monroe County Administration and Personnel Committee, recommends
2 approval of the Personnel Policy Manual changes proposed by the Personnel Director to section 4.41
3 Funeral Leave, as referenced on the attached document, and
4

5 **WHEREAS**, to remove the language referencing “other relative who is,” and “may be taken
6 from accumulated sick leave balance,” in section 4.41(1); and
7

8 **WHEREAS**, this language will allow employees more funeral leave in regards to any member
9 of the immediate household; and
10

11 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that
12 effective this date they do hereby authorize the proposed Personnel Policy Manual changes as set out in the
13 attached document adjusting the language in section 4.41 Funeral Leave.
14

15 Dated this 28th day of August 2019.

16 Offered by the Administration & Personnel Committee

17 Purpose: Approve changes to Personnel Policy Manual section 4.41 Funeral Leave.
18

19 Fiscal note: No direct costs.
20
21

Finance Vote (If required):
___ Yes ___ No ___ Absent

Committee of Jurisdiction Forwarded on: August 13, 2019
4 Yes 0 No 1 Absent

Approved as to form on 8-13-19
Andrew C. Kaftan
Andrew C. Kaftan, Corporation Counsel

Committee Chair: Pete Peterson
Sherwin Falcov
Mark Weber Mary Von Ruden

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20__
___ Yes ___ No ___ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

LEAVES OF ABSENCE – Page 38-39, 4.41 Funeral Leave

- (1) Employees shall receive a three day funeral leave with full pay for the death of a spouse, daughter, son, mother, father, sister, brother, mother-in-law, father-in-law, daughter-in-law, son-in-law,, stepchild or stepparent. Certification of attendance may be required to qualify for this benefit.<1/95> Funeral leave shall be taken within a five work day period (excluding scheduled days off) consisting of the two work days immediately preceding and the two work days immediately following the funeral. If there is a need to use funeral leave on a scheduled holiday, the holiday (excluding floating holiday) shall be taken as an extra day after the funeral leave, with approval of the employee's supervisor. An additional two days of funeral leave in the case of the death of an immediate family member (spouse, child, parent or ~~other relative who is a~~ member of the employee's immediate household) <6/94><1/95><12/99> ~~may be taken from an accumulated sick leave balance.~~ These days shall be taken immediately preceding or following use of funeral leave.
- (2) Employees shall receive one day funeral leave with full pay for the death of a grandparent, grandchild, brother-in-law, sister-in-law, grandparent-in-law, aunt, uncle, niece or nephew of the first degree, if actually attending the funeral on a scheduled work day. Certification of attendance may be required to qualify for this benefit.
- (3) Definitions for this section shall be as follows; nephew - son of employee's brother or sister or brother-in-law or sister-in-law; niece - daughter of employee's brother or sister or brother-in-law or sister-in-law; aunt - sister or brother's wife of employee's mother or father; uncle - brother or sister's husband of employee's mother or father. Divorce severs in-law relationship.
- (4) Employees shall receive a one-half day funeral leave with full pay when attending a funeral as a pallbearer, and also shall receive a one-half day funeral leave with full pay when attending a military funeral as a participant. Such attendance shall be limited to three times per calendar year.

RESOLUTION AUTHORIZING CHANGES TO THE MONROE COUNTY PERSONNEL POLICY MANUAL – RULES FOR ADMINISTRATION OF CLASSIFICATION PLAN

1 **WHEREAS**, the Monroe County Administration and Personnel Committee recommends
2 approval of changes, as proposed by the Personnel Director, to section 4.22, Rules for Administration of
3 Classification Plan, of the Personnel Policy Manual; and
4

5 **WHEREAS**, the attached documents show replacement of the entire section 4.22(1) with the
6 language on the attached document that creates an eight (8) step process; and
7

8 **WHEREAS**, the process creates a more defined timeline for all new position requests and
9 clarifies the standard documentation required for these requests; and
10

11 **WHEREAS**, considering all requests prior to the budget cycle will allow the County Board to
12 prioritize use of the resources of the county.
13

14 **NOW, THEREFORE BE IT RESOLVED** by the Monroe County Board of Supervisors that
15 effective for 2020 budget cycle they do hereby authorize the proposed Personnel Policy Manual changes as
16 set out in the attached document adjusting the language in section 4.22 Rules for Administration of
17 Classification Plan.
18

19 Dated this 28th day of August 2019.
20

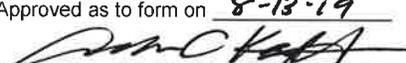
21 Offered by the Administration & Personnel Committee
22

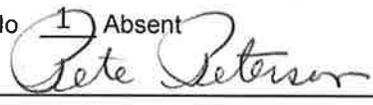
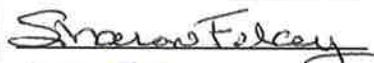
23 Purpose: Approve changes to Personnel Policy Manual section 4.22(1) Rules for Administration of
24 Classification Plan.
25

26 Fiscal note: No direct costs.

Finance Vote (If required):
____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: August 13, 2019
4 Yes 0 No 1 Absent

Approved as to form on 8-13-19

Andrew C. Kaftan, Corporation Counsel

Committee Chair: 

 

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20__
____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is
a true and correct copy of Resolution # _____ acted on by the Monroe
County Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

New Position Request Process – Page 13, 4.22 RULES FOR ADMINISTRATION OF CLASSIFICATION PLAN

- (1) **POSITION CREATION OR MODIFICATION.** New position requests, or additional hours for current positions, shall be submitted as part of the annual budget cycle. Absent any extenuating circumstances the procedure to complete this process is as follows:
 1. **Department Discussion with Personnel.** Department Head must meet with the Personnel Director and complete the New Position Analysis (MC-5) form. During this step the department head must also gather the accurate cost information from the Finance Director. The New Position Analysis form must have a detailed job description attached with it in the county's current/proper format and associated accurate information.
 2. **Department Discussion with County Administrator.** Department Head must meet with the County Administrator and present the New Position Analysis form along with the job description. The County Administrator will then approve or deny the request.
 3. **Draft Resolution with Personnel & Corporation Counsel.** Once approved by the County Administrator the Department Head shall work with the Personnel Department to draft a resolution to submit to the Corporation Counsel. This must be submitted to the Corporation Counsel at least two weeks prior to the Committee of Jurisdictions scheduled May meeting.
 4. **Department Approval from Committee of Jurisdiction.** With the Corporation Counsel approved resolution the new position request will move to the May Committee of Jurisdictions meeting for discussion of need or approval. If approved this will proceed to the next step, which is the Administrative & Personnel Committee.
 5. **Department Approval from Administration & Personnel Committee.** If all steps have been approved up through the Committee of Jurisdiction the request for discussion/action will be placed on the Administrative & Personnel Committee's agenda, no later than the scheduled June meeting. If approved this resolution will be passed to the next step, the Finance Committee for action on the Fiscal Note of the resolution.
 6. **Department Approval from Finance Committee.** The Finance Committee will meet to approve all new position requests fiscal notes to verify accuracy in the information no later than the scheduled June meeting. Once approved the resolutions and new positions analysis information will be forwarded to the full County Board for the June scheduled meeting.
 7. **Department Approval from County Board.** All new position requests and resolutions will be voted on during the scheduled June meeting. In order for a resolution to be addressed the department head or department representative for each request MUST be present for their resolution to be voted on.
 8. **Appeal Process** – If at any point prior to the Administration & Personnel Committee a new position request is denied, an appeal can be made to the Administration & Personnel Committee no later than the May scheduled meeting. For any appeal the New Position Analysis form, job description and resolution would still be required for the committee to take action on the request.

4.22 RULES FOR ADMINISTRATION OF CLASSIFICATION PLAN. **CURRENT POLICY LANGUAGE**

- (1) **POSITION CREATION OR MODIFICATION.** New position requests, or additional hours for current positions, shall be submitted as part of the annual budget cycle. Absent any extenuating circumstances, departments shall initiate a new position request no later than June 30 of the year prior to the budget year. The request shall be submitted to the County Administrator with a completed New Position Analysis form (MC-5), which includes a detailed explanation of the need for the new position, an estimate of the annual cost (to include salary, benefits and office or other equipment) and the source of the funding identified (e.g., county levy, offsetting reductions in the department's budget, funding from federal, state, or grant sources, etc.). No request will be considered without a New Position Analysis form. Questions concerning compensation, benefits, and other personnel policy issues may be addressed with the Personnel Director, and funding questions may be addressed with the Finance Director. Department Heads shall obtain approval from their committee of jurisdiction prior to June 1 and shall keep their committees apprised of the status of the department's new position request as part of the budget process.

Upon County Administrator approval, the Personnel Director shall be directed to draft a county board resolution for review by the Administrations and Personnel Committee. The Administration and Personnel Committee shall be the committee of origination for new position or additional hours request resolutions. The Department Head and County Administrator shall address the request at the committee meeting. If approved by the Administration and Personnel Committee, the resolution shall be submitted to the Finance Committee for review and comment on the fiscal note and submission to the County Board for final decision. <10/13>

- (2) County Board authorization for a position shall expire if the position remains vacant for one calendar year. <1/00> The Administration and Personnel Committee may grant an extension for extenuating circumstances through an appeal by the department head. <2/10>
- (3) To ensure appropriate classification and wages, the County periodically reviews positions and conducts job audits at the request of the department head. If the duties and responsibilities substantially exceed those specified for the position, or if the job has substantially changed due to increased departmental demands which place increased responsibility on the position, it is possible to seek a position reclassification. Note: "More of the same" is not the basis for reclassification, but rather new work of a higher level shall be demonstrated before the Personnel Director shall consider reclassification request. Due to varying circumstances involved in position reclassification, the department head shall meet with Personnel Director prior to the initiation of any review involving a reclassification. This effort should help avoid any misunderstanding during the reclassification process. The review results shall be submitted to the County Administrator, who makes the final determination concerning reclassification requests.
- (4) Conversely, some positions are reduced in level of classification to reflect reduction in duties or responsibilities. Downgrading of positions shall follow the same procedure outlined in 4.22(3) above.
- (5) For each position, a range of salary is established which reflects differences in the weighted factor score, as described in 4.25-4.27.

New Position Analysis



- New position
- Increased hours to current position
- Additional existing position

Date:	Department:
Department Head Name:	

Explain the necessity of this position (be specific as to the reasons why this position is needed and explain reasons why present staff cannot accomplish tasks):

Suggested Title:			
Personnel Director's Recommended Classification:		Grade:	FLSA Class:
Full-time:	Part-time:	/hours	Projected Start Date:

Current or newly created Job Description in current County format must be attached.

A completed and approved Resolution must also accompany this Position Analysis.

Funding - Annual Costs to include family insurance coverage:

Hourly Rate	Annual Salary	Retirement	Social Security	Medicare	Work Comp	Health Ins.	Dental Ins.	Life Ins.

1. Where will the funds for this position come from?

2. What equipment will need to be purchased for this position (desk, etc.)?

 - a. Is office space presently available? _____ Where? _____
 - b. Estimated cost of needed equipment? _____
 - c. Is the cost of needed equipment in the department budget? _____
3. What is the grand total cost of all items this fiscal year? _____
4. What is the annual cost of salary and fringes, thereafter? _____

Supervisory Responsibility (if applicable):

1. In brief detail, explain the supervisory authority this position will have:

--

2. Number of employees Directly supervised: _____ Indirectly: _____

List the position titles that will report to this position:

3. What position title will this position report to? _____

County Administrator – Action:

Date:	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>	
-------	---	---	--

Committee of Jurisdiction: _____ – Action:

Date:	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>	by a vote of:
-------	---	---	---------------

Administration & Personnel Committee – Action:

Date:	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>	by a vote of:
-------	---	---	---------------

Finance Committee – Action on Fiscal Note:

Date:	Funds Approved: <input type="checkbox"/>	Funds Denied: <input type="checkbox"/>	by a vote of:
-------	--	--	---------------

County Board – Action:

Date:	Position Approved: <input type="checkbox"/>	Position Denied: <input type="checkbox"/>	
By a vote of:	aye	nay	absent/abstention

1 **RESOLUTION AUTHORIZING INCREASE IN SALARY FOR THE MONROE COUNTY**
2 **BOARD CHAIRPERSON AND VICE CHAIRPERSON EFFECTIVE APRIL 21, 2020**
3

4 **WHEREAS**, the Monroe County Administration & Personnel Committee, at its
5 meeting on August 13, 2019, did review the salary paid to the Monroe County Board
6 Chairperson and Vice Chairperson which were last adjusted in 1997 and 2000 respectively;
7 and
8

9 **WHEREAS**, it was determined by the Monroe County Administration & Personnel
10 Committee, that it would be appropriate to recommend an increase in salary paid to the
11 Monroe County Board Chairperson from \$4,000.00 to \$4,800.00 and Vice Chairperson from
12 \$1,200.00 to \$2,400.00 annually to be effective following the April 2020 election; and
13

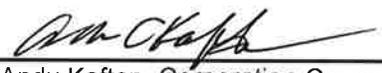
14 **BE IT FURTHER RESOLVED**, by the Monroe County Board of Supervisors that
15 pursuant to Monroe County Ordinance Section 2.50, the salary for the Monroe County Board
16 Chairperson be established in the amount of \$4,800.00 and the salary for the Monroe County
17 Board Vice Chairperson be established in the amount of \$2,400.00 annually in addition to
18 committee per diem allowance, effective April 21, 2020.
19

20 Dated this 28th day of August, 2019.

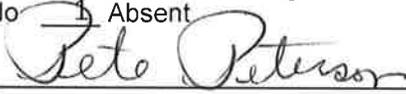
21 Offered by the Administration & Personnel Committee
22

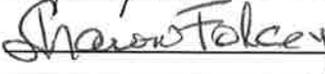
23 Purpose: To amend Monroe County Board Chairperson and Vice Chairperson Salaries as of
24 April 21, 2020.
25

26 Fiscal Note: The above recommendation will increase the annual County Board Chairperson's
27 salary by \$800.00 and the County Board Vice Chairperson's salary by \$1,200.00. The total
28 salary increase and fringe is \$1,501.05 for 2020; \$2,154.20 annually thereafter. Approval of this
29 resolution will require the increased appropriation of these monies for the budget year of 2020 in
30 the County Board Budget.
31

Reviewed as to form

Andy Kaftan, Corporation Counsel

Finance Vote (If required):
3 Yes 1 No 1 Absent

Committee of Jurisdiction Forwarded on August 13 2019
4 Yes 0 No 4 Absent
Committee Chair: 

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20____
_____ Yes _____ No _____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing
is a true and correct copy of Resolution # _____ acted on by the County
Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK
(A raised seal certifies an official document)

RESOLUTION AUTHORIZING INCREASE IN PER DIEM PAYMENTS FOR THE MONROE COUNTY BOARD OF SUPERVISORS EFFECTIVE APRIL 21, 2020

WHEREAS, the Monroe County Administration & Personnel Committee, at its meeting on August 13, 2019, did review the current per diem rates paid to the members of the Monroe County Board of Supervisors which were last adjusted in 1997; and

WHEREAS, it was determined by the Monroe County Administration & Personnel Committee, that it would be appropriate to recommend an increase in per diems paid to Monroe County Supervisors; said increase to be from \$40.00 to \$50.00 for Monroe County Committee meetings and from \$50.00 to \$75.00 for Monroe County Board meetings to be effective following the April 2020 election; and

BE IT FURTHER RESOLVED, by the Monroe County Board of Supervisors that pursuant to Monroe County Ordinance Section 2.50, per diems for Monroe County Board Supervisors are to be paid at the rate of \$50.00 for Monroe County Committee meetings and \$75.00 for Monroe County Board meetings effective April 21, 2020.

Dated this 28th day of August, 2019.

Offered by the Administration & Personnel Committee

Purpose: To amend Monroe County per diem rates as of April 21, 2020.

Fiscal Note: The above recommendation will increase the per diem to the Monroe County Board of Supervisors for committee meetings by \$10.00 and for board meetings by \$25.00. The total per diem increase to include salary and fringe is estimated at \$10,132.06 for 2020; \$14,540.85 annually thereafter. Approval of this resolution will require the increased appropriation of these monies for the budget year of 2020 in the County Board Budget.

Reviewed as to form

Andy Kaftan

Andy Kaftan, Corporation Counsel

Committee of Jurisdiction Forwarded on: August 13 2019

4 Yes 0 No 1 Absent

Committee Chair:

Pete Peters

Sharon Tolcey Mary VonHelden
Mal Hansen

Finance Vote (If required):

3 Yes 1 No 1 Absent

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing

is a true and correct copy of Resolution # _____ acted on by the County

Board of Supervisors at the meeting held on _____

SHELLEY R. BOHL, MONROE COUNTY CLERK

(A raised seal certifies an official document)

RESOLUTION NO. 08-19-12

1 **RESOLUTION ESTABLISHING HO CHUNK FUNDS ALLOCATION FOR 2020 BUDGET**

2
3 **WHEREAS**, The County and the Ho-Chunk Nation have been good neighbors and desire the
4 spirit of cooperation to continue between the two governments; and

5
6 **WHEREAS**, on November 1, 1994, the United States Secretary of the Interior approved a
7 new Constitution for the Ho-Chunk Nation, formerly known as the Wisconsin Winnebago Tribe; and

8
9 **WHEREAS**, the Ho-Chunk Nation is a federally recognized Indian Tribe, pursuant to the
10 Indian Reorganization Act of 1934; and

11
12 **WHEREAS**, the Nation is a sovereign government possessed of all sovereign powers and
13 rights thereto pertaining; and

14
15 **WHEREAS**, Article V, Section 2(i) of the Ho-Chunk Nation Constitution grants the Ho-
16 Chunk Nation Legislature the power to negotiate and enter into treaties, compacts, contracts, and
17 agreements with other governments, organizations, or individuals; and

18
19 **WHEREAS**, the Congress of the United States has enacted into law the *Indian Gaming*
20 *Regulatory Act*, (hereinafter "IGRA") P.L. 100-497, 25 U.S.C. §2701, et seq., which provides in part
21 that a tribal/state compact may be negotiated between a tribe and a state to set forth the rules,
22 regulations and conditions under which a tribe may conduct Class III gaming, as defined in the Act,
23 on Indian lands within a state permitting Class III gaming; and

24
25 **WHEREAS**, pursuant to IGRA, the Nation and the State of Wisconsin entered into a
26 Compact on June 11, 1992; and

27
28 **WHEREAS**, the Nation and State subsequently amended the Compact three times; and

29
30 **WHEREAS**, in relevant part the Third Amendment to the Compact with the State of
31 Wisconsin provides:

32 Payment to Counties. Commencing May 1, 2010, to make the Annual Payment, the Nation
33 shall deduct from its Annual Payment One Thousand Dollars (\$1,000.00) paid to each county for
34 every acre of land owned by the United States of America in trust for the Nation as of the effective
35 date of this Compact and the Second Amendment which is located within the county's jurisdiction;
36 and

37
38 **WHEREAS**, the effective date of the Compact and the Second Amendment was July 3,
39 2003; and

40
41 **WHEREAS**, Patricia Olby, Realty Officer of the Midwest Regional Office of the Bureau of
42 Indian affairs, sent a letter dated July 29, 2009 to Sheena Schoen, Department of Heritage
43 Preservation, Division of Natural Resources of the Ho-Chunk Nation. The July 29, 2009 letter from
44 Ms. Olby provides that pursuant to documents of record retained in the Bureau of Indian Affairs and
45 approved by the Secretary of Interior of the United States government had taken title to land on
46 behalf of the Ho-Chunk Nation geographically located within the borders of twelve Wisconsin
47 Counties as of July 3, 2003; and

48 **WHEREAS**, the Ho-Chunk Nation and the State of Wisconsin through the Wisconsin
49 Administrator of Gaming for the Department of Administration have agreed the amount and location
50 of acreage held in trust that qualifies for this credit is set out in the July 29, 2009 letter from Patricia
51 Olby, Realty Officer for the Bureau of Indian Affairs, Great Lakes Agency, to Sheena Schoen,
52 Department of Heritage Preservation, Division of Natural Resources of the Ho-Chunk Nation; and
53

54 **WHEREAS**, the County was one of the twelve Wisconsin Counties that the United States
55 government had taken title to land geographically located within the borders of the County on behalf
56 of the Ho-Chunk Nation; and
57

58 **WHEREAS**, according to the Midwest Regional Office of the Bureau of Indian Affairs, as
59 of July 3, 2003 the Department of Interior had taken title to 52.5 acres of land in trust for the Ho-
60 Chunk Nation, which were located within the geographic boundaries of the County of Monroe; and
61

62 **WHEREAS**, pursuant to the terms of the Compact the Nation may provide \$52,500 to the
63 County and, if it makes this payment, the Nation beginning with its payment due on May 1, 2010
64 will receive a corresponding reduction in the amount that is owed by the Nation to the State; and
65

66 **WHEREAS**, pursuant to Wis. Stat. § 59.01, the County “is a body corporate, authorized to
67 sue and be sued,...to make such contracts and to do such other acts as are necessary and proper to
68 the exercise of the powers and privileges granted and the performance of the legal duties charged
69 upon it”; and
70

71 **WHEREAS**, in order to clarify the terms and conditions associated with the County’s receipt
72 of the funds from the Nation, pursuant to Monroe County Resolution 04-10-06 the parties did enter
73 into an Intergovernmental Agreement (“Agreement”); and
74

75 **WHEREAS**, that consistent with the terms of Monroe County Resolution
76 04-10-06 the Treasurer is authorized to accept money from the Nation pursuant to the Agreement
77 and to be used in a manner consistent with the Agreement; and
78

79 **WHEREAS**, that consistent with the terms of the Agreement upon the Nation providing the
80 payment, the County shall provide written notification to the State of Wisconsin of the amount of
81 any payment received in order to ensure that the State has the written notification no later than April
82 2nd; and
83

84 **WHEREAS**, the County may use the money for any purpose as determined by the County in
85 its sole discretion, except that the County cannot use any of the funds paid to it in a manner that
86 would diminish the Nation’s governmental jurisdiction or have an adverse financial impact on the
87 Nation; and
88

89 **WHEREAS**, consistent with the Agreement, the County shall report to the Nation by March
90 1 of each year of the Agreement, how it intends to use the money provided by the Nation and
91 explain, if applicable, how the County believes its proposed use of the money benefits either the Ho-
92 Chunk Nation or Ho-Chunk Nation Tribal Members.
93

94 **NOW, THEREFORE BE IT RESOLVED**, that for the fiscal year 2020 the County will use
95 the money provided by the Nation for the following purpose:

96 Dated this 28th day of August, 2019.

97

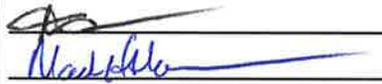
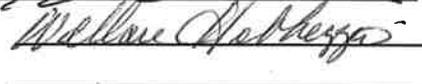
98 Offered by the Finance Committee.

99

100 **Purpose:** Acquisition of mobile radios in the Sheriff's Department. The current mobile radios have
101 exceeded their life expectancy and require an upgrade for the safety of officers and the public.

102

103 **Fiscal Note:** Will provide \$52,500 of non-levy funding for 2020 fiscal year capital needs

<p>Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent ***** Approved as to form on _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>August 21</u>, <u>2019</u> VOTE: <u>4</u> Yes <u>0</u> No <u>1</u> Absent Committee Chair:   </p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.</p>

RESOLUTION NO. 08-19-13

RESOLUTION AUTHORIZING PURCHASE OF REVOLVING LOAN FUND

1 **WHEREAS**, Monroe County participates in the Community Development Block Grant Program (CDBG)
2 operating the Monroe County Revolving Loan Fund; and

3
4 **WHEREAS**, the Wisconsin Department of Administration (DOA) is closing all CDBG Economic
5 Development Revolving Loan Funds; and

6
7 **WHEREAS**, Monroe County must return all current Revolving Loan Funds on-hand and make a choice on
8 1) whether to buyout the funds for use on Low to Moderate (LMI) income eligible projects within Monroe
9 County which meet the requirements of WI DOA, and 2) how to handle the outstanding loans; and

10
11 **WHEREAS**, under a buyout of these on-hand funds, the on-hand funds will be made available to Monroe
12 County to complete up to two (2) LMI eligible projects and the outstanding loans will be subject to state and
13 federal monitoring while remaining the responsibility of the county; and

14
15 **WHEREAS**, the county may also buyout the outstanding loan portfolio removing future state and federal
16 oversight and increasing funds available for projects and adding room for a third project; and

17
18 **WHEREAS**, federal monies are available under the CDBG program for up to (2) years once a project has
19 been approved by DOA; and

20
21 **WHEREAS**, the projects will be presented to the Monroe County Board for approval and establishment of
22 a budget at a later date.

23
24 **NOW, THEREFORE BE IT RESOLVED**, that the Monroe County Board of Supervisors approves
25 buyout of the Revolving Loan Funds on-hand (approximately \$675,000) at that time be returned to the State,
26 contingent upon WI DOA approval, and purchase of the outstanding loan portfolio (as of 7-31-19, not to
27 exceed \$245,282) from the General Fund Reserve. The Finance Department is authorized to convey this
28 position to the DOA; and

29
30 **BE IT FURTHER RESOLVED**, the bought-out funds received from the State for a project, as the project
31 is completed, will be revenue to the county department where the project expenses were budgeted; and

32
33 **BE IT FURTHER RESOLVED**, funds received from re-payments of current outstanding loans will be
34 returned to the General Fund Reserve.

35
36 Offered by the Finance Committee this 28th day of August, 2019.

37
38 **Fiscal note:** The funds on-hand (approximately \$675,000) are held in trust by the county separate from
39 general operating funds. There is no direct impact to returning the funds. The purchase of the outstanding
40 loan portfolio will require funds from the general fund in the amount not to exceed \$245,282. The
41 repayment of outstanding loan principal and interest will be returned to the general fund. Per Wisconsin
42 Statute 65.90 this resolution will require a 2/3 vote of the entire membership of the Monroe County Board
43 of Supervisors for approval.

44
45 **Purpose:** To approve return and buyout of the RLF on-hand funds and to purchase the RLF outstanding
46 loan portfolio.

Finance Vote (If required):

___ Yes ___ No ___ Absent

Committee of Jurisdiction Forwarded on: August 21, 2019

4 Yes 0 No 1 Absent

Approved as to form on _____

Andrew C. Kaftan, Corporation Counsel

Committee Chair: _____

[Handwritten signatures]

[Handwritten signature]

[Handwritten signature]

ADOPTED FAILED AMENDED

OTHER _____

County Board Vote on: _____ 20__

___ Yes ___ No ___ Absent

STATE OF WISCONSIN
COUNTY OF MONROE

I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.

SHELLEY R. BOHL, MONROE COUNTY CLERK
A raised seal certifies an official document.

ESOLUTION NO. 08-19-14

RESOLUTION AUTHORIZING PURCHASE OF REVOLVING LOAN FUND

1 **WHEREAS**, Monroe County participates in the Community Development Block Grant Program (CDBG)
2 operating the Monroe County Revolving Loan Fund; and

3
4 **WHEREAS**, the Wisconsin Department of Administration (DOA) is closing all CDBG Economic
5 Development Revolving Loan Funds; and

6
7 **WHEREAS**, Monroe County must return all current Revolving Loan Funds on-hand and make a choice on
8 1) whether to buyout the funds for use on Low to Moderate (LMI) income eligible projects within Monroe
9 County which meet the requirements of WI DOA, and 2) how to handle the outstanding loans; and

10
11 **WHEREAS**, under a buyout of these on-hand funds, the on-hand funds will be made available to Monroe
12 County to complete up to two (2) LMI eligible projects and the outstanding loans will be subject to state and
13 federal monitoring while remaining the responsibility of the county; and

14
15 **WHEREAS**, federal monies are available under the CDBG program for up to (2) years once a project has
16 been approved by DOA; and

17
18 **WHEREAS**, the projects will be presented to the Monroe County Board for approval and establishment of
19 a budget at a later date.

20
21 **NOW, THEREFORE BE IT RESOLVED**, that the Monroe County Board of Supervisors approves
22 buyout of the Revolving Loan Funds on-hand (approximately \$675,000) at that time be returned to the State,
23 contingent upon WI DOA approval. The Finance Department is authorized to convey this position to the
24 DOA; and

25
26 **BE IT FURTHER RESOLVED**, the bought-out funds received from the State for a project, as the project
27 is completed, will be revenue to the county department where the project expenses were budgeted.

28
29 Offered by the Finance Committee this 28th day of August, 2019.

30
31 **Fiscal note:** The funds on-hand (approximately \$675,000) are held in trust by the county separate from
32 general operating funds. There is no direct impact to returning the funds. The county will remain
33 accountable to the state and federal agencies for the outstanding loans.

34
35 **Purpose:** To approve return and buyout of the RLF on-hand funds and to purchase the RLF outstanding
36 loan portfolio.

Finance Vote (If required):
____ Yes ____ No ____ Absent

Committee of Jurisdiction Forwarded on: August 21, 2019
4 Yes 0 No 1 Absent

Approved as to form on _____

Andrew C. Kaftan, Corporation Counsel

Committee Chair: _____

ADOPTED FAILED AMENDED
 OTHER _____
County Board Vote on: _____ 20__
____ Yes ____ No ____ Absent

STATE OF WISCONSIN
COUNTY OF MONROE
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