

Property & Maintenance Committee
July 17, 2019

Present: Dean Peterson, Rod Sherwood, Douglas Path, Pete Peterson; Mary Cook absent
Others: Garry Spohn, Tina Osterberg

- The meeting was called to order in the Rolling Hills Recreation Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – Wednesday, August 14, 2019 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Rod Sherwood second by Pete Peterson to approve the 06/12/19 minutes. Carried 4-0.
- Administration Building Roof Bids – Garry Spohn explained that there were 3 bids for the Administration Building Roof. Garry's recommendation is Quality Roofing. Discussion. Motion by Douglas Path second by Rod Sherwood to approve the Quality Roofing bid in the amount of \$55,783.00, not to exceed \$65,000.00 for the total project. Carried 4-0.
- Tax Delinquent Properties – Garry Spohn explained that Debra Carney, Treasurer went to the County Treasurer meeting. Questions arose regarding the publication of properties. Currently the county is publishing as required. It was also explained that under certain conditions, bankruptcy can go back two years. This however would not affect anything in the committee's process, only the distribution of funds.
- Budget – Garry Spohn explained that he is currently working on the 2020 budget.
- Equipment Purchase – Garry Spohn explained the need to lease a new mower. The mower is \$65,000.00. This amount would be broken down into a four year period, with a \$1.00 buyout. Discussion. It was a consensus to budget for the new piece of equipment.
- Building A Closure – Garry Spohn explained that there will be Information System work to be completed before the Building A Closure. Tina Osterberg further explained. The Administration/Personnel Committee is the committee of jurisdiction for Information Systems and will further discuss the closure expenditure.
- The Building Managers Report was provided.
- Motion by Douglas Path second by Rod Sherwood to move into closed session. Dean Peterson, Douglas Path, Pete Peterson and Rod Sherwood all voted yes.
- Property Acquisitions – Closed Session per WI Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- Motion by Douglas Path second by Pete Peterson to return to open session. Dean Peterson, Douglas Path, Pete Peterson and Rod Sherwood all voted yes.
- No motions were made in closed session.
- Items for next month's agenda – 2020 Budget, Justice Center Parking
- Motion by Rod Sherwood second by Dean Peterson to adjourn at 2:22 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk - Recorder

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting