

Property & Maintenance Committee  
February 13, 2019

Present: Rod Sherwood, Mary Cook, Dean Peterson, Douglas Path      Absent: Pete Peterson  
Others: Garry Spohn, Mary Von Ruden, Michael Hurtz, Shari Locante

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None
- Set next meeting date/time – Wednesday, March 13, 2019 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Rod Sherwood to approve the January 9, 2019 minutes. Carried 5-0.
- Tax Delinquent Properties – Property #6 - One bid was received for Parcel 032-00077-3000 in the Town of Portland on Mallard Road. Garry Spohn announced the bid was for \$1.00. Discussion. Motion by Rod Sherwood, second by Douglas Path to accept the bid. Carried 4-0. A resolution will be drafted and forwarded to the County Board. Buyer to pay Administrative Fees in the amount of \$150.00 and Deed Fees of \$30.00.

Property #3 – Parcel 281-02657-0000 for 1327 S Water Street was discussed. It will be placed along with the five other properties on the list (parcels #151-00047-0000; 151-00014-0000; 036-00128-2000/036-00128-3000; 281-00065-0000; and 032-00717-5000) and re-advertised 3 consecutive times removing minimum bids and due on March 12<sup>th</sup>. Motion by Mary Cook and second by Rod Sherwood. Carried 4-0.

Annette Erickson, Treasurer was contacted regarding the proper procedure for unpaid special assessments and special charges on sale of foreclosed properties. She referenced State Statute §75.36(2) and §75.36 (3b).

- Relocation of Departments Housed in Annex B / Building D / Land Conservation Building – Garry updated the committee on the status of the Extension Office relocation. Currently all phone lines are being hooked up. The move is anticipated to take place soon.
- Justice Center – Garry discussed that the fire alarm inspection was done; panic alarm is being worked on; shut down for well pumps has been completed. Discussion on door access locks, camera system and snow removal.
- 206 South K Street – No further discussion
- Rolling Hills Projects – The generator was down but our maintenance staff was able to get it up and running.
- The Building Managers Report was provided.
- Items for next month's agenda – Tax Delinquent Properties,
- Motion by Mary Cook second by Rod Sherwood to adjourn at 1:55 p.m. Carried 5-0.

Mary Brieske, Monroe County Deputy Clerk  
Recorder