



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

NOTICE OF MEETING

COMMITTEE:
DATE:
TIME:
PLACE:

PROPERTY & MAINTENANCE
Wednesday, November 21, 2018
1:00 p.m.
Monroe County Justice Center
Assembly Hall
112 South Court Street, Sparta
Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval, October 10, 2018 - (enclosure).
5. Relocation of Departments Housed in Annex B / Building D
6. Courthouse Project
7. Justice Center
8. 206 South K Street
9. Rolling Hills Projects
10. Tax Delinquent Properties
11. Building Managers Report
12. Future Agenda Items
13. Adjournment

Dean Peterson, Committee Chair

PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 11/19/2018

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
October 10, 2018

Present: Pete Peterson, Rod Sherwood, Mary Cook, Dean Peterson, Douglas Path
Others: Garry Spohn, Jim Bialecki, Linda Anderson, Bob Micheel, John Mehtala, Tina Osterberg, Ron Radar

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – One individual addressed the members.
- Set next meeting date/time – Wednesday, November 21, 2018 at 1:00 p.m., in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Douglas Path second by Pete Peterson to amend the minutes to reflect a 3-0 vote for approval of the 08/29/18 minutes and reflect a 3-0 vote for adjournment. The amendment carried 5-0. The 09/11/18 minutes as amended Carried 5-0.
- Zoning/Planning Commission – Jim Bialecki, County Administrator explained that the K Street and Gundersen properties need to be re-zoned. The paperwork is currently in process.
- Relocation of Departments Housed in Annex B / Building D – Jim Bialecki explained that the K Street property is in the design phase. Garry Spohn further explained that the fiber is in and that concrete quotes have been received.
- Courthouse Project – John Mehtala, Information Systems Director explained the progress of the technology installation within the courthouse. Currently the county is waiting on Centurylink to complete the project. The week of November 28th is the drop dead date. Discussion.

On the maintenance side, Garry Spohn explained that there are a few minor projects that the staff are finishing up. The next step is to begin assembling desks.

- Justice Center – John Mehtala updated the committee on IT Systems within the Justice Center. Discussion. A contractor will be in to review systems. This item will be revisited next month.
- Rolling Hills Projects – Jim Bialecki explained that \$16 million is unrealistic for a new nursing home. Costs could be upwards to \$20 million. The county could choose to place a referenda on the Spring Ballot. Discussion.

Garry Spohn explained that a replacement control board is needed in the booster station.

Linda Anderson, Nursing Home Administrator explained that due to excess water, duct work is underwater at the Haven House. An insurance claim will be filed.

- Tax Delinquent Properties – Garry Spohn explained that Andrew Kaftan, Corporation Counsel is currently working on the Writ of Assistance for Tax Delinquent Parcels #185-00041-0000 at 219 Grant St, Warrens and #185-00041-5000 at 217 Grant St, Warrens.

New delinquent parcels were discussed. The committee at this time is not publishing the new delinquent properties for sale. This item will be revisited next month.

- The Building Managers Report was provided.
- Motion by Mary Cook second by Pete Peterson to go into closed session. Pete Peterson, Rod Sherwood, Mary Cook, Douglas Path and Dean Peterson all voted yes.

Discuss Purchase of Property from Badger Housing Associates III, LLP to house Planning & Zoning, GIS and Forestry Departments.

Motion to Close under Sec. 19.85(1)(e) Wis. Stats. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Motion to return to open session by Pete Peterson second by Mary Cook. Pete Peterson, Rod Sherwood, Mary Cook, Douglas Path and Dean Peterson all voted yes.
- There was a motion in closed session to authorize an offer to purchase the Badger Housing Associates III, LLP Property.
- Rolling Hills Projects – The committee discussed the roof of the Rolling Hills building. Members questioned if the 2019 budget contained repairs of the roof or full replacement.
- Items for next month's agenda – Tax Delinquent Properties, Badger Housing Building.
- Motion by Rod Sherwood second by Pete Peterson to adjourn at 3:03 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder