

MONROE COUNTY BOARD OF SUPERVISORS



AMENDED NOTICE OF MEETING

COMMITTEE: FINANCE MEETING
TIME: 9:00 a.m.
PLACE: Justice Center
Monroe County Board Assembly Room
(South Side/Oak Street Entrance)
1st Floor – Room #1200
112 South Court Street
Sparta, WI 54656
DATE: Wednesday, April 11, 2018

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SPARTA, WISCONSIN 54656
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SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date & Time
3. Minutes approval March 29, 2018
4. Public Comment
5. Nursing Home Building Project
 - a. Update
 - b. Voucher Approval – Discussion/Action
6. Sheriff's Office Budget Adjustment – Discussion/Action
7. Notice of Re-Purpose of Funds – Discussion/Action
 - a. Solid Waste
 - b. Maintenance (2)
8. Register of Deeds - Discussion
 - a. Customer Payment Types
 - b. Register of Deeds Recording System Software
9. Forestry/Parks Potential Forestry Land Acquisition Update
10. Monroe County Board Lawsuit Litigation Cost, Case 18 CV 72 - Discussion
11. Treasurer
 - a. Monthly Treasurers Report
 - b. Treasurer Department Monthly Report Review
12. Finance
 - a. Monthly Financial Report
 - b. Finance Department Monthly Report Review
 - c. Fleet Card
13. Justice Center Project Fund Update
14. Animal Shelter Donation Policy – Discussion/Action
15. Monthly Approvals – Discussion/Action
 - a. Notice of Donations/User Fees Received Budget Adjustment
 - b. County Disbursement Journal Approval
 - c. County Board Monthly Per Diem and Voucher Approval
 - d. Justice Center Voucher Approval
16. Items for next month's agenda
17. Adjournment

Cedric Schnitzler, Committee Chair

Date notices mailed: April 9, 2018

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Finance Committee
March 29, 2018

Present: Cedric Schnitzler, Pete Peterson, Wallace Habegger, Douglas Path, Mark Halverson
Others: Jim Bialecki, Tina Osterberg, Annette Erickson, Linda Anderson, Press

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler

- Minutes Approval – Motion by Pete Peterson second by Mark Halverson to approve the 03/21/18 minutes. Carried 5-0.
- Monroe County Nursing Home, Placing Bonding out for Bids – The floor was opened for discussion on bonding. Following the board meeting last evening, members learned the facility cost is now more than \$16,000,000. Members discussed that placing bonding out for bids would need to occur for an award to take place at the April 17, 2018 board meeting. Postponing past that date would create another standard and poors rating to occur. Pros and cons of of bonding were discussed. Motion by Pete Peterson second by Mark Halverson to postpone bonding decision for 30 days. Carried 4-1.
- Approval of Justice Center Vouchers – Motion by Mark Halverson second by Pete Peterson to approve the Justice Center Vouchers in the amount of \$18,061.55; the invoice for Communications Engineering Company in the amount \$16,000.11 is contingent upon the Judge's approval next week. Carried 5-0.
- Adjournment - Motion by Pete Peterson second by Wallace Habegger to adjourn at 9:54 a.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder

MONROE COUNTY
Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 5, 2018
 Department: Sheriff's Office
 Amount: \$ 2,246.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Annually, the Sheriff's Office receives a grant to assist the Ho-Chunk Nation with patrol of Ho-Chunk lands within the Sheriff's jurisdiction. Revenues associated with this State Tribal Enforcement Program (STEP) were received in excess of those anticipated, based on historical information. Based on this increase, the Sheriff asks that the following lines be modified to match the grant award.

Revenue Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
12110200 435230 S7230	LE County Tribal Asst. Grant	\$ (22,496.00)	\$ (2,246.00)	\$ (24,742.00)
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ (2,246.00)	

Expenditure Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
12110200 512000 S7230	Overtime	\$ 15,450.00	\$ 790.00	\$ 16,240.00
12110200 515005 S7230	Retirement	\$ 1,689.00	\$ 87.00	\$ 1,776.00
12110200 515010 S7230	Social Security	\$ 958.00	\$ 49.00	\$ 1,007.00
12110200 515015 S7230	Medicare	\$ 224.00	\$ 11.00	\$ 235.00
12110200 515020 S7230	Health Insurance	\$ 814.00	\$ 1,026.00	\$ 1,840.00
12110200 515025 S7230	Dental Insurance	\$ 102.00	\$ 56.00	\$ 158.00
12110200 515030 S7230	Life Insurance	\$ -	\$ 5.00	\$ 5.00
12110200 515040 S7230	Workers Comp.	\$ 147.00	\$ 8.00	\$ 155.00
12110200 533200 S7230	Mileage	\$ 3,112.00	\$ 214.00	\$ 3,326.00
Total Adjustment			\$ 2,246.00	

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Notice of Re-Purpose of Funds

MONROE COUNTY

Unanticipated Change of What Funds Were Budgeted For

Date: 3/15/2018
 Department: Solid Waste Department
 Amount: \$ 22,000.-
 Budget Year Amended: 2018

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

Purchase of used seventy foot truck scale from La Crosse County Landfill
Sand blasting/priming / 2 coats epoxy paint
Removal and delivery to the Monroe County Landfill

Original Budgeted Line's Purpose:

Account #	Account Name	Original Purpose	New Purpose	Amount to Re-Purpose
6363MD 581000	CAP EQUIP	Leachate Project Equipment	70 ft Truck Scale	\$ 22,000.-
Total Adjustment				\$ 22,000.-

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: _____
 Following this approval please forward to the County Clerk's Office: _____
 Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Gerrard Realty Corp Property

List Price: \$464,000.00 (\$2,900/ac)

160 acres m/l

2017 taxes: \$212.80

Enrolled in Managed Forest Law Program (Closed) until 2042.

High Capacity Well located on the property

Location:

Town of New Lyme, Section 28, NW ¼

Approx. 0.7 miles west of North Impact Area

Parcel has been identified as “private lands most susceptible to incompatibility” by the Fort McCoy/Monroe County Joint Land Use Study that was completed in 2013.

Town of New Lyme supports County Acquisition of Gerrard Parcel due to close proximity to North Impact Area

Forest Composition:

26 year old red pine and white pine

140 acres well stocked (3600 tons of pine pulp)

12 acres poorly stocked (150 tons of pine pulp)

8 acres grass/fire lanes/Road Right of Way

Approximate Timber Value: \$56,000

First thinning in 2017

Potential Funding Options:

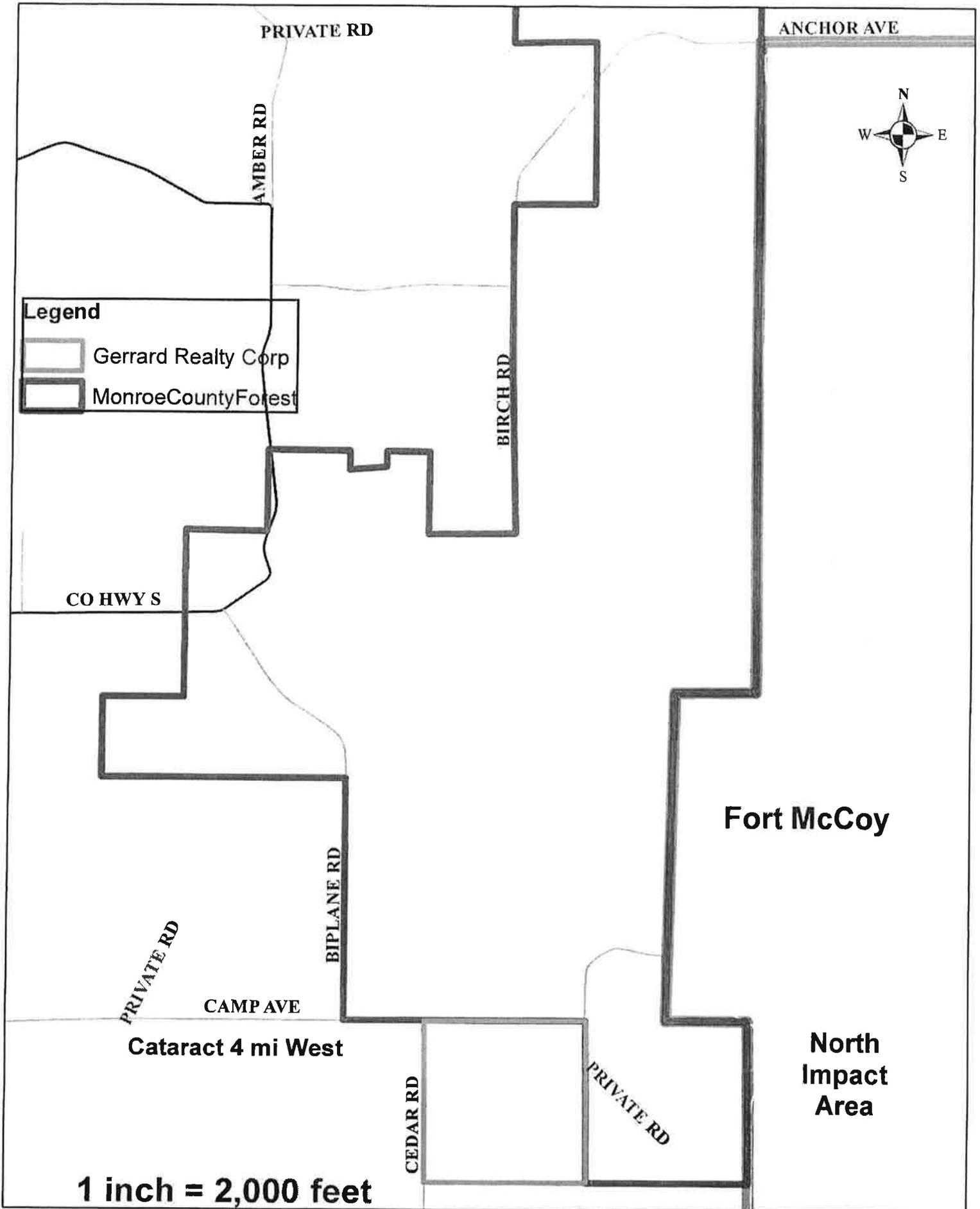
Forestry Maintenance and Land Acquisition Fund (non-lapsing): \$49,254.58

Forest Stewardship Grant: up to half of purchase price

Interest Free Project Loan: paid back at 20% of annual timber sale revenue

ATC Mitigation Money: a portion of the \$290,000

Gerrard Realty Corp



Legend

-  Gerrard Realty Corp
-  Monroe County Forest



Fort McCoy

North Impact Area

1 inch = 2,000 feet

Gerrard Realty Corp

Legend

-  Gerrard Realty Corp
-  monroe_gis.SDELOAD.FP_MonroeCountyForest
-  C. F. rds





