



# Monroe County Department of Human Services

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## NOTICE OF MEETING

### MONROE COUNTY DEPARTMENT OF HUMAN SERVICES

#### CHILDREN'S LONG-TERM SUPPORT and CITIZENS' ADVISORY COMMITTEES

**DATE:** Thursday, April 5<sup>th</sup>, 2018  
**TIME:** 1:00 – 3:00 p.m.  
**PLACE:** 14301 County Highway B, Sparta, WI  
Community Services Center  
Building A, Room 443-444

- A. Call to Order and Introductions
- B. Approval of Meeting Minutes for October 19<sup>th</sup>, 2017 – Discussion/Action
- C. Agency Program Updates – Discussion
  - 1) Child Abuse Prevention Awareness Month Activities
  - 2) Child Abuse Neglect (CAN) Reporting Partnership
  - 3) Agency Move to The Historic Courthouse
  - 4) Planning and Implementation of MyEvolv Software and Electronic Records
- D. Review of Children's Long-Term Support (CLTS) Programs – Discussion
  - 1) Program Brochure
  - 2) Wait List Update and Quarterly Spreadsheet
  - 3) Program Audit
  - 4) Development of Program Procedures
  - 5) Financial Report
- E. Schedule Next Meeting Date/Time/Location
- F. Adjournment (approximately 3:00 p.m.)

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Barbara Mlsna  
Committee Chairperson

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The mission of the Monroe County Department of Human Services is to serve people, with an emphasis on Monroe County residents, by empowering participant responsibility and choice toward safe and independent lifestyles through the delivery of services in response to assessed needs.

It intends to achieve this mission through providing public awareness, resource and referral information, economic support, and direct provision of services in a fiscally responsible manner.