

Monroe County Health and Human Services Board
Meeting of September 6th, 2016
Community Services Center, Sparta, Wisconsin

Board Members Present: Chairperson David Pierce, Vice-Chairperson Mary Cook, Sharon Folcey, Dr. Emma Ledbetter, Dean Peterson, Mary Von Ruden, and Cyndi Wise

Board Members Excused: James Shilling and Marlene Sund

Staff Present: Sharon Nelson, Health Department, Laura Moriarty and Susie Brownell, Senior Services, Ron Hamilton, and Cathy Abbott, Human Services

Call to Order: Chairperson David Pierce called the Monroe County Health and Human Services Board meeting to order at 8:31 a.m. on September 6th, 2016.

Approve Health and Human Service Board Meeting Minutes of August 2nd, 2016 – Discussion/Action: A MOTION WAS MADE BY MARY VON RUDEN, SECONDED BY MARY COOK, AND CARRIED WITH ALL IN FAVOR to approve the Health and Human Services Board meeting minutes from August 2nd, 2016 as written.

Public Comment Period: There was no one present to comment at this time.

Space Utilization Plan – Discussion: The three agency directors shared information about a proposal to move agencies (including Health Department, the Aging and Disability Resource Center, and Senior Services) from Building A and B to alternate locations near the Courthouse/Justice Center complex. They noted that a special County Board meeting has been planned on September 20th to discuss this potential with Board members. Mr. Hamilton commented that if implemented, this may alleviate staff overcrowding that is currently felt at Human Services and will be exacerbated with the expansion of two new staff being hired in April of 2017. Ms. Moriarty also noted Senior Services' space needs for buses and nutrition site supplies. Board members commented and inquired about parking and conference room space needs, current building utilization, security issues, and the potential plan for Building A in the future. Staff indicated they would keep the Board apprised of the results of the meeting planned for later this month.

Monroe County Senior Services:

Budget Adjustment – Discussion/Action: Ms. Laura Moriarty explained the need to increase the budget for the recreational trips that are coordinated by Senior Services upward by \$7,000 and noted that this increase is offset by revenue paid by those participating in the trips. Following brief discussion, A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY DEAN PETERSON, AND CARRIED WITH ALL IN FAVOR to approve the budget adjustment for Senior Services in the amount of \$7,000 for recreational trips and forward this recommendation to the Finance Committee for their review and action.

Line Item Transfer – Discussion/Action: Ms. Moriarty requested an amount of \$400 be transferred into the line item for the meal coordinator to provide home visits to participants that receive home delivered meals as it had been under-budgeted based on previous utilization. Upon

review, A MOTION WAS MADE BY CYNDI WISE, SECONDED BY MARY COOK, AND CARRIED WITH ALL IN FAVOR to approve the \$400 line item transfer and forward to the County Administrator for review and action.

2017 Budget Overview – Discussion: Ms. Moriarty provided a summary and detailed description of the 2017 proposed budget in comparison to 2016. This summary also noted the differences between the two years, as well as the county appropriation modification and the percentage of the budget. The overall 2017 budget has been reduced by \$45,783, with a reduction of \$9,840 in county appropriations. She also reviewed changes in specific program areas, i.e., the introduction of a restaurant meal voucher program, discontinuation of buses for transportation at the Tomah and Sparta dining sites, and the utilization of volunteer drivers for those sites. This budget was presented for informational purposes to this Board and will be submitted to the County Administrator for consideration and recommendations to the Finance Committee during their budget deliberation process prior to presentation of the full county's budget at the November County Board meeting.

Senior Services Financial Report – Discussion: Board members were provided a report for the month of July for the various meal site locations, along with an expenditure report through July. Laura Moriarty also provided flyers about programs that Senior Services was organizing or partnering to provide in the community including: Powerful Tools for Caregiving Stress Workshop, Healthy Living for your Brain and Body, Simple Will and Power of Attorney Help for Low Income Seniors, and the Lunch Bunch Memory Cafés being cosponsored with Monroe County Health Department and the Aging and Disability Resource Center of Western Wisconsin.

Monroe County Health Department:

2016-2017 Wisconsin Environmental Public Health Grant – Discussion/Action: Sharon Nelson provided copies of the 2015 Monroe County Environmental Health Profile that was published by the Wisconsin Environmental Public Health Tracking Program and highlighted some of the key data that was found within the report. She also announced that the Health Department was one of seven counties in the state awarded a grant that would allow programming to help draw attention to the increase in incidence of melanoma. She shared some of the planned public awareness and educational events and activities that would be made available to County residents as a result of receiving this \$10,000 grant award. Board members asked that copies of this report be shared with all County Board members as it was very valuable information for them to receive. Ms. Nelson also shared details about a Health Department grant that is allowing them to test well water for arsenic and bacteria, as well as the outreach efforts that occurred with the town boards last month.

2016-2017 High Dose Flu Vaccine Charge – Discussion/Action: Ms. Nelson informed Board members about the current High Dose Flu Vaccine with a current cost per dose of \$40. She recommended an added \$6 for an administration fee for a total charge of \$46 per dose. She noted that the Quadrivalent Vaccine would remain the same at a charge of \$30. Following this discussion, A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY MARY COOK, AND CARRIED WITH ALL IN FAVOR to establish a rate of \$46 per dose for the High Dose Flu Vaccine for the 2016-17 flu season.

2016-2017 Pneumonia 23 Vaccine Charge – Discussion/Action: Sharon Nelson shared details about the Pneumonia 23 Vaccine to be administered for adults age 55 and over. The cost has increased from \$65 per dose to \$69.51, and she recommended a charge be established at \$75 per dose to cover administration costs. Following this discussion, A MOTION WAS MADE BY DEAN PETERSON, SECONDED BY MARY VON RUDEN, AND CARRIED WITH ALL IN FAVOR to establish the rate of \$75 per dose for the Pneumonia 23 Vaccine for the upcoming 2016-17 season.

Health Department Monthly Reports – Discussion: Ms. Nelson shared and reviewed details of a report on services provided through the Health Department for the months of July and August, as well as provided a budget summary for July and a detailed listing of line item expenses for August.

Monroe County Department of Human Services:

Human Services Program and Fiscal Reports/Updates – Discussion: Ron Hamilton highlighted areas included on the Human Services Program Area Statistical Report noting that the cases in the Comprehensive Community Services Program have increased to 43 cases as of the end of July. He shared that the caseloads are growing with an additional 3-4 cases being added per month, thus the reason for the new social worker effective next April. He also noted that the previous waiting list for the Children’s Long-Term Support Waiver Program has been decreased from 50 down below 10 over the past year. With the additional cases from the Autism Waiver and to continue to provide services to children that have been added for services from the waiting list, the second social work position will be very welcomed in April next year.

Mr. Hamilton also updated Board members on the status of the Child Abuse Neglect (CAN) Report Partnership, noting that the State is willing to provide support and resources including potential implementation funds in moving the consortium forward. To address the statutory issue that seems to be presenting a roadblock to moving forward, Partnership Directors are planning to meet with area legislators in December after the elections to further discuss the potential of diminishing the barrier of county boundaries in providing Child Abuse Neglect services. Board members asked whether a letter of support from this Board would be helpful in this regard and Mr. Hamilton agreed to draft a letter for the Board’s review and consideration at the October 4th meeting.

Board members were also provided an update on the status of the Aging and Disability Resource Center and Senior Services integration effort. Chairperson David Pierce provided a brief update on the Mississippi Valley Health Services meeting that he attended on August 17th. He noted that the per diem rate for Lakeview Health Care Center has increased from \$100 to \$120 per day and an Open House of their newly constructed facility in West Salem is being planned for October 10th from 1-4:30 p.m. The next Board meeting will occur that same day just prior to the Open House event.

Program Area Statistical Reports and Staff Updates – Discussion: Program statistics were shared for services provided under Behavioral Health, Children and Families, Economic Support, and the Aging and Disability Resource Center (ADRC).

2016 Purchase of Service Contract Addendums – Discussion/Action: Mr. Hamilton indicated the State had provided additional funds in the Wisconsin Home Energy Assistance Program (WHEAP) resulting in an adjustment to the purchase of service contract with Flock's Guardians for a total increase of \$11,701. Upon review, A MOTION WAS MADE BY CYNDI WISE, SECONDED BY SHARON FOLCEY, AND CARRIED WITH ALL IN FAVOR to approve the adjustment to the purchase of service contract with Flock's Guardians identified above with an increased amount of \$11,701 and forward to the Finance Committee for their review and action.

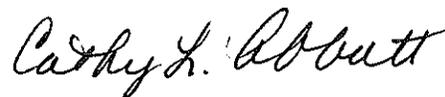
Board members were informed that there is an Opioid Roundtable with Representatives Jennifer Shilling and Julie Lassa occurring in Tomah today and some Board members along with Mr. Hamilton and Ms. Nelson were planning to attend.

Monthly Financial Report – Discussion: Board members were provided a financial report for July and Mr. Hamilton addressed items in the report, noting the budget is \$192,656 over budget or (-3.9 % of the budget.) He noted that due to a higher volume of both child and adult placements, and less revenue than anticipated at this time of year, the budget continues to be running over, but seems to be leveling off in the amount each month at this time.

Date of Next Meeting: The next meeting of the Health and Human Services Board is scheduled for Tuesday, October 4th, 2016 at 8:30 a.m. in the Community Services Center, Building A, fourth floor, Room 443-444. Following the adjournment of this meeting, the Annual Public Budget Meeting was planned to commence at 10:00 a.m. specifically to review the Human Services' 2017 budget. Agenda items noted for inclusion for the October meeting, in addition to regular reports, was a draft letter of support from the Board to legislators regarding the statutory changes necessary to proceed with Child Abuse Neglect (CAN) Report Partnership implementation.

Adjournment: A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY DEAN PETERSON, AND CARRIED WITH ALL IN FAVOR to adjourn this meeting. The meeting adjourned at 9:53 a.m.

Respectfully submitted:



Cathy L. Abbott, Recording Secretary

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