



Monroe County Department of Human Services

14301 County Highway B, A-19
Sparta, WI 54656-4509

(608) 269-8600
FAX: (608) 269-8935

NOTICE OF REGULAR MONTHLY MEETING

DATE and TIME: Thursday, December 17th, 2015 8:30 a.m.
PLACE: Community Services Ctr., Bldg. A
Room 443-444, Sparta, WI

- A. Call to Order
- B. Approval of Open Meeting Minutes for November 19th, 2015 - Discussion/Action
- C. Public Comment Period - Sign up Prior to Meeting
An individual may only speak once, limited to 3 minutes, on issues not on the current agenda
- D. Employee Safety and Building Security – Discussion/Action
- E. Director/Staff Reports/Discussions:
 - Oral Reports: Director Update
 - WREA Consortium Update
 - Behavioral Health Unit Update including WRIC Collaboration
 - Aging and Disability Resource Center Update
 - Children and Family Services Unit Update
- F. Board Member Reports/Discussions:
 - Oral Reports: Aging & Disability Resource Center (ADRC) Advisory Committee
 - Mississippi Valley Health Services Board
 - Western Wisconsin Cares (WWC) Board
- G. Policy/Operational Items: Policy Review – Discussion/Action:
 - Exchange of Information Between Units and Contracted Agencies Policy (Review)
 - Kinship Care Program Eligibility and Payment Policy (Review)
 - Kinship Care Program Waiting List Policy (Review)
 - Relinquishment of a Newborn Child Policy (Review)
- H. Staffing Updates – Discussion
- I. Fiscal Reports: Request to Approve Staff Credit Cards – Discussion/Action
 - Line Item Transfer – Discussion/Action
 - 2015 Budget Adjustment – Discussion/Action
 - 2015 Purchase of Service Amended Contracts – Discussion/Action
 - 2016 Purchase of Service Contracts – Discussion/Action
 - Monthly Financial Report – Discussion
 - Payment of Agency’s Monthly Vouchers – Discussion/Action
- J. Date of Next Meeting – January 21st, 2016
- K. Adjournment (approx. 10:00 a.m.)

David Pierce, Committee Chairperson

The mission of the Monroe County Department of Human Services is to serve people, with an emphasis on Monroe County residents, by empowering participant responsibility and choice toward safe and independent lifestyles through the delivery of services in response to assessed needs.

It intends to achieve this mission through providing public awareness, resource and referral information, economic support, and direct provision of services in a fiscally responsible manner.