



Monroe County Department of Human Services

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NOTICE OF REGULAR MONTHLY MEETING

DATE and TIME: Thursday, March 17th, 2016 8:30 a.m.

PLACE: Community Services Ctr., Bldg. A
Room 443-444, Sparta, WI

- A. Call to Order
- B. Approval of Open Meeting Minutes for February 18th, 2016 - Discussion/Action
- C. Public Comment Period - Sign up Prior to Meeting
An individual may only speak once, limited to 3 minutes, on issues not on the current agenda
- D. Employee Safety and Building Security – Discussion/Action
- E. Regional Child Protective Services Access and Screening – Discussion/Action
- F. Director/Staff Reports/Discussions:
 - Oral Reports: Director Update incl. Board Meetings/Committee Structure
 - WREA Consortium Update
 - Behavioral Health Unit Update including WRIC Collaboration
 - Aging and Disability Resource Center Update
 - Children and Family Services Unit Update
- G. Board Member Reports/Discussions:
 - Oral Reports: Aging & Disability Resource Center (ADRC) Advisory Committee
 - Mississippi Valley Health Services Board
 - Western Wisconsin Cares (WWC) Board
- H. Policy/Operational Items: Policy Review – Discussion/Action:
 - Handling Client Funds Policy (Review)
 - Non-Federal Share of Medicaid Policy (Review)
 - Petty Cash Policy (Review)
- I. Staffing Updates – Discussion
- J. Fiscal Reports:
 - 2015 Line Item Transfer– Discussion/Action
 - 2016 Budget Adjustment – Discussion/Action
 - 2016 Purchase of Service New and Amended Contract(s) – Discussion/Action
 - Monthly Financial Report – Discussion
 - Payment of Agency’s Monthly Vouchers – Discussion/Action
- K. Date of Next Meeting – No April Meeting; May Meeting Date and Time to be Determined
- L. Adjournment (approx. 10:00 a.m.)

David Pierce, Committee Chairperson

The mission of the Monroe County Department of Human Services is to serve people, with an emphasis on Monroe County residents, by empowering participant responsibility and choice toward safe and independent lifestyles through the delivery of services in response to assessed needs.

It intends to achieve this mission through providing public awareness, resource and referral information, economic support, and direct provision of services in a fiscally responsible manner.