

2. Termination of Domestic Partnership

Application

- One or both partners request a Notice of Termination of domestic partnership at the same County Clerk's Office that issued the declaration of domestic partnership.
- The County Clerk should check to make sure that office issued a declaration of domestic partnership to that couple.
- The County Clerk gives (or sends) the partner(s) the notice of termination to complete. If only one partner will be signing the notice, the County Clerk gives (or sends) the applicant the affidavit of notification of intent to terminate the domestic partnership, pointing out the information on giving proper notice.



Receipt of Notice of Termination of Domestic Partnership

- The applicant(s) complete the notice of termination and either have signatures notarized before coming to the County Clerk's Office or ask the County Clerk staff to notarize signature(s).
- If applicable, the party completes and files the affidavit of notification of intent to terminate a domestic partnership. The party either has his or her signature notarized before coming to the County Clerk's Office or asks the County Clerk staff to notarize the signature.
- The County Clerk reviews the completed notice of termination and (if applicable) the affidavit of notification. If the documents are acceptable, the County Clerk issues the certificate of termination of domestic partnership to the applicant(s) with instructions on filing the document.
- The County Clerk sends the statistical page of the notice of termination to the SVRO.



Filing of the Certificate of Termination of Domestic Partnership

- The partner(s) are responsible for filing the certificate of termination of domestic partnership with the Register of Deeds office in the county in which the declaration (and the certificate of termination) was issued.
- There is no time limit for filing the certificate of termination.
- The termination of domestic partnership becomes effective 90 days after the date the Register of Deeds files the termination. Exception: if the termination is filed because one of the partners married while the partnership was in effect, the effective date is the date of marriage of the partner.



Filing

- The Register of Deeds should check to make sure the declaration of domestic partnership was filed in that office.
- The Register of Deeds files (signs and dates) the certificate of termination, makes a copy of it, and sends the original certificate of termination to the SVRO within 10 working days of receipt of the declaration.
- The SVRO reviews the certificate of termination for acceptance and registers (dates and numbers) it.

Queries

- Queries are sent from the SVRO to the Register of Deeds or to the issuing County Clerk. Responses are due back in 10 days.
- The SVRO amends the original certificate of termination and sends a new copy of the amended certificate of termination to the Register of Deeds in the county of filing.

