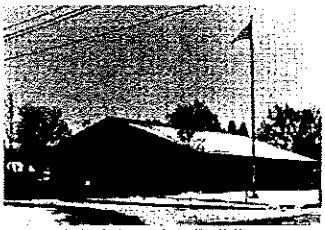

Administration Building

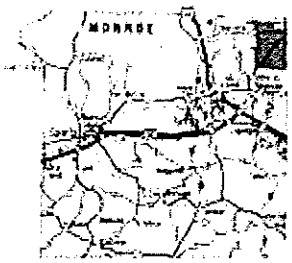
MONROE COUNTY HIGHWAY DEPARTMENT

JACK DITTMAR, P.E., Highway Commissioner

803 Washington Street, Sparta, WI 54656

Phone: (608) 269-8740 Fax: (608) 269-8831

e-mail: jack.dittmar@co.monroe.wi.us



NOTICE OF MEETING

COMMITTEE: **Highway**

TIME: **9:00 A.M.**

PLACE: **Highway Administration Building**
803 Washington Street, Sparta, WI

DATE: **Friday, September 19, 2014**

SUBJECT MATTER TO BE CONSIDERED

[all items are subject to Discussion & (except public comment) Action]

1. **Period of Public Comment**
2. **Last Meeting Minutes**
3. **Review Payroll**
4. **Review Vouchers & Credit Card Charges**
5. **9:15 am – 10:00 am – Meet with Cindy Polzin, Director of Legislative Affairs, State of WI**
6. **Commissioner's Report (copy attached)**
   Projects, Equipment, Facilities, Budget, & Personnel
7. **Proposed Revisions - Standard Operating Policy No. 04-1 (SOP-04-1) Cattle Pass Installation, Maintenance & Replacement (original & draft revised copies attached)**
8. **Winter Maintenance Guidelines Revisions (2008 approved copy attached)**
9. **2014 CTH Winter Maintenance Agreements (2013 approved sample copy attached)**
10. **Resolution Agreeing to Control of Access Along Local Street or Highway – WisDOT STH 16 Controlled Access Project I.D. 7570-02-29 - CTH BC (draft copy attached)**
11. **Nominal Payment Parcel Report – WisDOT Project I.D. 5019-00-00, CTH BC Bridge Replacement**
12. **Next Meeting Date & Future Agenda Items**

Date Notice Posted: September 15, 2014

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

August 15, 2014 meeting of the Monroe County Highway Committee

Meeting called to order at 9:05 a.m., by Vice Chairman Gail Chapman in the Ho-Chunk Nation Roads Division Conference Room

Members present: David Pierce, Nodji VanWychen, Wade Blackdeer and Gail Chapman.
Members absent: James Schroeder
Others present: Highway Commissioner – Jack Dittmar, Highway Department Employee – Lance Larson (Items I.-*VIII. only*) & Road Runners ATV/UTV Club of Monroe County President – Judy Ziebell (Items I.-*VII. only*)

I. Period of Public Comment – None.

II. Motion to approve the minutes of the regular July 18, 2014 meeting made by Nodji VanWychen, seconded by David Pierce. All ayes, motion carried.

III. Payroll presented as follows:

Check Date: 07/24/2014

- Field Personnel $58,040.45
- Administration $10,985.48
- Total $69,025.93

Check Date: 08/07/2014

- Field Personnel $58,717.61
- Administration $10,999.12
- Total $69,716.73

IV. Vouchers presented as follows:

- Early Pay $ 2,293.06
- Credit Cards $ 1,731.19
- Month Vouchers $266,625.66
- Insurance $ 77,232.95

$347,882.86

V. Commissioner's Report

- **Projects:**
  - County crews: replaced more rusted out culverts, performed a lot of maintenance ditching, patched pavement (by hand and also with a spray injection machine), continued mowing, and started our only major reconditioning project of the year (4.1 miles of CTH A from Jungle Rd to CTH N in Clifton).
  - State crews: washed bridges, performed shoulder maintenance, performed maintenance ditching, patched pavement, cut trees, and fixed highway fencing.
  - State & County crews also started and finished our first WDOT Performance-based Maintenance (PbM) project shouldering the inside westbound lane of I-90 from CTH M to the La Crosse county line. As part of the 2013-2015 State budget the WDOT is piloting PbM projects with most all counties. PbM projects are completed for unit cost prices, not actual costs like other WDOT maintenance work. We submitted our unit costs based on the project taking 4 days to complete and we finished in under 3 days, so we should easily cover our costs.
- **Equipment & Facilities:** -Nothing new to report.
- **Budget:**
  - June monthly budget analysis (see handout). Due to a late start on summer paving & reconditioning projects we are about $190k under historic averages of our 3 major accounts combined and cash balance continues in good shape & close to historic averages.
- **Personnel:**
  - Public Works Laborer testing & interviews of the top 8 of 30 applicants to the recent advertisement was conducted at the end of June. Personnel is currently making offers to 3 of the top candidates to fill a current opening and the one retirement & one resignation that occurred at the end of June. New employees are expected to start around the beginning of September.

** The majority of employees wanted 4-10 hour days extended so we have just approved this for 5 more weeks (until October 02) but starting and ending ½ hour later (6:30 a.m. to 4:30 p.m.).

**** = added to report during meeting**

VI. Monroe County Highway Department Standard Operating Policy No. 14-1 (SOP-14-1) Establishment of ATV/UTV Routes on County Trunk Highways (revised draft)

A revised draft was included with today's agenda. Jack mentioned that all items the Committee requested at the last meeting are included in this revision. The revisions were read and discussed. Judy Ziebell, President of Road Runners ATV/UTV Club of Monroe County mentioned that there are 4 major Juneau County clubs (Bear Bluff and 3 others) assisting them with route signing and getting roads opened up. Right now the clubs can get to Warrens businesses but need to get north into Jackson County and the Town of Grant has voted to not open up their Town roads and the Town of Knapp in Jackson County (just north of Lincoln Township) is not currently in favor of opening up their Town roads. So getting segments of County highways opened is very important. **Motion to approve and sign the Monroe County Highway Department Standard Operating Policy No. 14-1 (SOP-14-1) Establishment of ATV/UTV Routes on County Trunk Highways as revised made by David Pierce, seconded by Wade Blackdeer. All ayes, motion carried.**

VII. ***2015 Budget***

Jack handed out copies of a draft 2015 program budget that he would like to submit to County Administrator Cathy Schmit and copies of this year's program budget for comparison. The proposed budget again contains $500K in surplus funds applied which brings the total operating levy down but will not be available if we don't finish the year with these funds in our cash balance. How much winter we have in November & December and how much we get done on our reconditioning project dictates how large our year-end cash balance will be. Jack also handed out copies of proposed 2015 machinery purchases and CTH Supplemental Construction Improvement projects. The good news is we were granted $625K in state CHIP-D funding to reconstruct the CTH A hill by Irvine Road. The bad news is we have to match this funding and we have to bid it out, therefore our crews can't perform any of the work where we receive matching funding. In order for our crews to have enough work for the summer, Jack included 4.8 miles of reconditioning on CTH EW with only county funding. This is the lion's share of the $1,053K proposed tax levy increase. Winter maintenance is also proposed to increase by almost $60K and summer maintenance is proposed at around a $75K increase. Concerns for the deteriorating conditions of our highways and only improving 4-5 miles a year (an unrealistic 70+ year improvement cycle) were discussed. Jack also mentioned that the proposed $81,326 County Bridge Aids is up drastically from last year's $9,982 but we have little control on this number and it also is a special purpose levy on all 24 Townships and only 4 Villages which doesn't fall under our county tax levy cap. **David Pierce made a motion to move the budget forward to the Administrator with a total operating levy of $4,071,000, seconded by Nodji VanWychen. All ayes, motion carried.**

VIII. ***Future Agenda Items*** - Alternative highway funding and highway tours were discussed for next meeting.

IX. ***10:30 a.m. – 1:00 p.m. – Highway Tour: East Side of County***

The Committee and Commissioner conducted a highway tour from 10:20 a.m. to 12:50 p.m. of:

- ✓ CTH N (CTH G to CTH EW) – A lower traveled highway reconditioned in 2011, 2008 & 2002 with cold mix pavement and in great shape.
- ✓ CTH EW & O (Main Street Village of Warrens) – New pav't just replaced a month ago with County & Village funds. Main Street was almost 40 years old and in dire need of new pav't. Nodji said everyone is happy to have this completed and it will be a long anticipated improvement for Cranfest.
- ✓ CTH EW (CTH O to STH 173) – An average traveled highway with most all in poor condition. The eastern approximate ½ is the only major reconditioning project with completion proposed in next year's budget. The culvert that beaver keep plugging up was reviewed.
- ✓ CTH PP (STH 21 to USH 12) – A heavy traveled highway reconditioned last summer to I-94.
- ✓ CTH W (USH 12 to CTH A) – A lower traveled highway with most all in poor condition.
- ✓ CTH A (CTH W to STH 131) – An average traveled highway. The eastern approximate mile (to Clifton) was resurfaced in 1998. We just started reconditioning the next 4.1 miles with lots of cross culverts replaced. The next approximate mile is the big hill slated for reconstruction over the next two years and the western remaining 2.5 miles was reconditioned in 2002 and is in good shape.
- ✓ CTH ET (USH 12 to Formica Rd) – A heavy traveled highway reconstructed from USH 12 to North Glendale Ave. in 2003, reconditioned to Industrial Drive in 2004 with the remaining approximate ½ mile in poor shape (as well as the approximate next 2 miles to CTH N).

Total mileage of the above poor shape/condition highways is about 15.

Motion to adjourn at 12:50 p.m. made by David Pierce, seconded by Wade Blackdeer. All ayes, motion carried.

County Highway Commissioner's Report for: September 19, 2014

Projects:

- County crews: continue working on our only major reconditioning project of the year (4.1 miles of CTH A from Jungle Rd to CTH N in Clifton), performed some maintenance ditching, patched pavement with a spray injection machine, performed some shoulder maintenance, and started the second round of mowing.
- State crews: repaired bridges & guardrail, performed shoulder maintenance, performed maintenance ditching, patched pavement (by hand and also with a spray injection machine), performed crack sealing, cut trees & brush, and fixed highway fencing.

Equipment:

- Our new low profile section truck is here.

Facilities: - Nothing new to report.

Budget:

- July monthly budget analysis (see handout). Due to a late start on summer paving & our main reconditioning project just gaining steam we are now about $470k under historic averages of our 3 major accounts combined and cash balance continues in good shape close to historic averages.

Personnel:

- Two new Public Works Laborers started at the end of August and the one remaining vacancy is expected to be filled by the end of September.

2014 JULY MONTHLY BUDGET ANALYSIS

MONROE COUNTY HIGHWAY DEPT.

Year to Date (YTD) Expenditures (EXP) of 3 Major Accounts
(Summer & Winter Maintenance and Supplemental Construction)
AND Cash Balance (BAL) as of 07/31/2014

** NOTE: All $ are thousands **

Account #	Account Name	2014 BUDGET	2014 YTD EXPENDITURES	2014 YTD PERCENT OF BUDGET	*3 YR AVE YTD EXP* (% TOTAL EXP)	10 YR AVE YTD PERCENT TOTAL EXP
1-53311	County Routine Maintenance	$1,750	$757	43.2%	*$794* 45.6%	45.9%
1-53312	County Snow & Ice Control	$700	$620	88.6%	*$470* 72.0%	67.3%
1-53319	C.T.H. Supplemental Construction	$2,200	$21	0.9%	*$230* 20.9%	27.2%
	TOTALS =	$4,650	$1,398	30.1%	*$1,493* 38.9%	41.5%

	2014 TAX LEVY	2014 YTD CASH BALANCE	2014 YTD PERCENT OF TAX LEVY	*3 YR AVE YTD BAL* (% TAX LEVY)	10 YR AVE YTD PERCENT TAX LEVY
CASH BALANCE	$3,076	$2,883	93.7%	*$3,310* 113.5%	81.1%

MONROE COUNTY HIGHWAY DEPARTMENT
STANDARD OPERATING POLICY NO. 04-1 (SOP-04-1)

CATTLE PASS INSTALLATION, MAINTENANCE & REPLACEMENT

Purpose:
To set the criteria that determines cost sharing for new or replacement cattle pass installations and responsibility for maintenance of existing cattle passes.

Justification:
Cost sharing the installation of new and replacement cattle passes and requiring the landowner to maintain existing cattle passes will:

- Not burden all taxpayers of Monroe County with these costs where the majority of the benefit is for the landowner (i.e. reduced taxes on agricultural lands, less inconvenience compared to driving cattle across CTHs, minimized potential loss of cattle, less food and water handling expenses).
- Maximize the use of tax dollars for the benefit of the entire county public.
- Provide landowners with a written policy when they have questions about installing a new or replacement cattle pass or maintaining an existing one.
- Provide an incentive for landowners NOT to install expensive cattle passes where they are not really needed or there is minimal long-term benefit.

Policy Criteria Considerations:

- *Cost Sharing Percentage or Dollar Amount:* Dollar amounts are quickly eroded by inflation, percentages are not. The cost of a new cattle pass installation (similar to most culvert installations) breaks down to about ½ for the cost of the cattle pass structure and the other ½ for labor, equipment & materials to install the structure.
- *Taxability of Cost Sharing:* Permit fees are not taxable, public purchases are.
- *Who Caused Damage to Existing Cattle pass:* If damage caused by highway workers or others.
- *Installation of Replacement or New Cattle pass:* Specifications for landowner use.
- *Installation During a Major Highway Improvement Project:* When land negotiations are also involved.

POLICY:

- The County Highway Department will install new or replace existing cattle passes for a permit fee (not taxable) equal to the cost of the new cattle pass structure plus one dollar.
- The County Highway Department is responsible for repair of private cattle passes only if it was damaged by actually being hit with a county vehicle/equipment or its appurtenance.
- When a CTH improvement project necessitates the purchase or barter of additional R/W from a landowner, the cattle pass permit fee may be negotiated in conjunction with the additional R/W. All of which requires final approval by the Highway Committee.
- Cattle passes shall be installed with a minimum 18 inches cover from the top of the cattle pass to the top of the finished pavement, with a slope no steeper than 2:1 from the shoulder edge down to the bottom of the cattle pass (minimum length of 60 feet), and only new structures shall be installed with a minimum 10 gage thickness if steel construction.

Recommended for Adoption:

Jack Dittmar

Jack Dittmar, County Highway Commissioner

Adopted: August 19, 2004
Monroe County Highway Committee:

Loren Pierce

Julie K. Radke

Julie Radke

Chuck Bluske

Chuck Bluske

Maila Kuhn

Simon J. Wells

Simon Wells

MONROE COUNTY HIGHWAY DEPARTMENT
STANDARD OPERATING POLICY NO. 04-1 (SOP-04-1)

CATTLE PASS INSTALLATION, MAINTENANCE & REPLACEMENT

(REVISED September 19, 2014)

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- *Who Caused Damage to Existing Cattle pass:* If damage caused by highway workers or others.
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- *Installation During a Major Highway Improvement Project:* When land negotiations are also involved.

POLICY:

- The County Highway Department will install new or replace existing cattle passes for a permit fee (not taxable) equal to the cost of the new cattle pass structure plus one dollar.
- The County Highway Department is responsible for repair of private cattle passes only if it was damaged by actually being hit with a county vehicle/equipment or its appurtenance.
- When a CTH improvement project necessitates the replacement of an existing cattle pass, the cost of the drainage structure (structure materials only excluding installation) necessary for adequately passing the flow of a rainfall event with a 100 year recurrence interval shall be deducted from the permit fee.
- When a CTH improvement project necessitates the purchase or barter of additional R/W from a landowner, the cattle pass permit fee may be negotiated in conjunction with the additional R/W. All of which requires final approval by the Highway Committee.
- Cattle passes shall be installed with a minimum 18 inches cover from the top of the cattle pass to the top of the finished pavement, with a slope no steeper than 2:1 from the shoulder edge down to the bottom of the cattle pass (minimum length of 60 feet), and only new structures shall be installed with a minimum 10 gage thickness if steel construction.

Recommended for Adoption:

_____

Jack Dittmar, County Highway Commissioner

Adopted: September 19, 2014
Monroe County Highway Committee:

_____

James Schroeder, Chairman

MONROE COUNTY HIGHWAY DEPARTMENT
WINTER MAINTENANCE GUIDELINES
FOR THE COUNTY TRUNK HIGHWAY SYSTEM

Goal: Mobility – Tax Dollars - Driver Expectations

The goal of winter maintenance is to provide mobility over county highways during the winter months. Mobility is defined as travel, within the limitations of shrinking tax dollars. Hence, motorists should expect inconveniences and will be expected to modify their driving to adapt to changing weather and/or highway conditions. Mobility IS NOT travel at the posted/statutory speed limit at all times during any day without regard for changing weather and/or highway conditions.

Winter Maintenance Methods: Plowing – Sanding - Salting

Plowing is the primary method used for snow removal. Sand (with only enough salt to keep the sand from freezing in the stockpile) is lightly spread over limited areas (at intersections, some driveways, curves, hills & shaded spots) of the highways to increase traction. Sand may be occasionally "spiked" with additional salt to promote thawing of severe icy spots or freezing rain. Pure salt is never used on the County Trunk Highway system.

Hours of Service: Normal – Night – Weekends & Holidays – Freezing Rain - Emergencies

All county trunk highways will receive normal service between the hours of 4:30 a.m. (for school buses) and 6:30 p.m. Monday through Friday. Night service (between the hours of 6:30 p.m. and 4:30 a.m.) will not normally be provided except in rare occasions.

During weekends and holidays, service will be restricted to plowing of snow in excess of an average of 2 inches or more between the hours of 6:00 a.m. and 6:00 p.m. No service between the hours of 6:00 p.m. and 6:00 a.m. except in rare occasions.

Trucks shall go out as soon as possible at any time or day of the week during freezing rain, in order to minimize bonding of rain to highways and to increase roughness of the resulting ice.

Special attention and cooperation will be given to emergency requests from the Sheriff's Department to plow open highways when an impending threat of health or life exists which requires an ambulance and/or fire truck.

Chain-of-Command

The Highway Commissioner is the Department Head and shall have authority over all winter maintenance operations. He shall designate, as listed below, the necessary responsibility to Department Supervisors or the Foreman to implement these Winter Maintenance Guidelines:

a) Patrol Superintendent } Alternate being on call on
b) Road Supervisor } weekends and holidays
c) Foreman ---------- (pre-approved by Commissioner)

When it appears a winter storm is in progress, which might require special efforts on the part of the Highway Department, Supervisors/Foreman will study the storm conditions and decide the level of response required.

The Commissioner shall be advised of unusual or emergency situations.

Operations

Stalled Vehicles: Stalled vehicles shall not be moved by County Highway personnel or equipment, unless the vehicle is in the traveled roadway and endangering the traveling public. Department personnel encountering such obstacles shall notify their immediate supervisor, if possible, before any action is taken.

Mailbox Replacement: Mailbox installation, replacement, and repair shall comply with Monroe County Highway Department Standard Operating Policy No. 03-2 (Private Mailbox Replacement and Repair). Operators who hit mailboxes with their plow or wing shall note time and place of the incident and report it to their immediate supervisor as soon as practical.

Mailboxes and/or bases damaged by actually being hit with a County vehicle or its appurtenance shall be repaired or replaced, whichever is more practical, by the County as soon as emergency snow removal operations have abated. All reports of damage and potential damages that are reported by private citizens shall be turned over to the County's insurance carrier as soon as practical.

Documentation of all incidents shall be mandatory and it shall be the responsibility of the Supervisor in charge to ensure compliance.

Departure from Guidelines

The Monroe County Highway Committee recognizes that conditions may be so unusual or unexpected that a departure from these guidelines should be authorized. Therefore, when conditions warrant, the Highway Commissioner, in consultations with the Patrol Superintendent, Road Supervisor, Sheriff, and/or Emergency Management Director may order a departure from these guidelines when, in his opinion, conditions warrant such action.

Adopted this 26th, day of September 2008.

Monroe County Highway Committee:

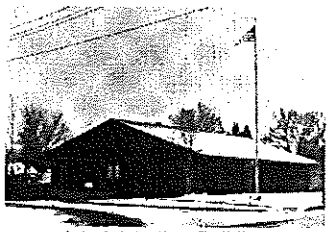
Cedric Schnitzler, Chair

Simon Wells, Vice-Chair

Chuck Bluske, Member

James Kuhn, Member

Julie K. Radke, Member



Administration Building

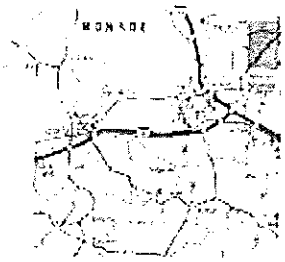
MONROE COUNTY HIGHWAY DEPARTMENT

JACK DITTMAR, P.E., Highway Commissioner

803 Washington Street, Sparta, WI 54656

Phone: (608) 269-8740 Fax: (608) 269-8831

e-mail: jack.dittmar@co.monroe.wi.us



In Cooperation with the Township of *SHELDON*

SAMPLE

Winter Maintenance Service Agreement
CTH F (Newport Rd to CTH T) 4.36 miles

This agreement is entered into for the purpose of the above named Township providing winter maintenance services on the above-specified CTH by their employee(s) with their equipment, and materials starting with the 2015 calendar year.

General Agreement Conditions:

Liability:

The Township is liable for all damages and injury resulting from their winter maintenance services on the specified CTH segment. The Township shall indemnify the County and provide a certificate of insurance prior to the start of service.

Service Expectations:

The Township shall provide winter maintenance at a level comparable to or better than that which is detailed in the "Monroe County Highway Department Winter Maintenance Guidelines for the County Trunk Highway System" (from here on after referred to as CTH Winter Maintenance Guidelines) adopted by the Highway Committee on September 26, 2008. Items specifically mentioned in this agreement take precedence over the CTH Winter Maintenance Guidelines. During snow or ice, the Highway Department recommends that the Township make an initial pass down the specified CTH before proceeding onto intersecting Town roads.

Service Expectations Not Being Met:

In the event that the Highway Department feels the Township is not providing winter service at a level comparable to the CTH Winter Maintenance Guidelines, the County Highway Commissioner and Town Chairman shall correct the situation. If the Township is not willing to correct the situation, the Highway Department may declare this agreement null and void and reimburse the Township 50% of the agreed compensation, prorated by the number of winter weeks (November 01 to April 30) the Township has provided service. If the reimbursement just described is less than the initial reimbursement as defined below under compensation, the Township will be invoiced for the difference.

Emergency Equipment:

In case of an emergency should Township equipment break down or be unavailable for performing winter maintenance in a timely manner as detailed in this agreement, the County Highway Department will have equipment for rent (at the applicable state WDOT rental rates, which includes normal maintenance and fuel).

Unusual Circumstances & Freezing Rain:

The Highway Department shall be provided with phone and radio call numbers of Township personnel that will be providing services under this agreement. If replacement personnel will be filling in, their contact information must be provided to the Highway Department along with the dates that they will be filling in. Highway Department supervisor(s) may need to contact Township personnel for questions or to relay information on unusual circumstances or damage. The Highway Department will notify (by telephone) Township personnel when freezing rain is initially detected.

Mailboxes and Other Damage:

The Township shall be responsible for all damage caused by their service under this agreement. The Township shall treat mailboxes in the same manner as the CTH Winter Maintenance Guidelines. Other items damaged by the Town (signs, posts, culverts, lawns, etc.) shall be permanently repaired as soon as possible. If a permanent repair cannot be made within a few days, a temporary repair shall be performed. After being notified about damage, if the Town does not make the necessary repairs within a timely manner, the Highway Department may make the repairs and bill the Town for all costs.

Winter Patrol & Non-Winter Maintenance Highway Situations During Service Agreement Period:

The Township shall regularly patrol the specified CTH segment and perform winter maintenance as needed. If non-winter maintenance situations are encountered at any time, the County Highway Department shall be informed of the situation. If the situation cannot be corrected in a timely manner by the Highway Department, the Highway Department may authorize the Township to perform corrective measure(s) and reimburse the Township for actual costs of services performed outside the scope of this agreement. Foreseeable, situations that are non-winter maintenance services and therefore outside the scope of this agreement are: tree(s) down, culvert or ditchline frozen up, traffic sign down due to an accident or storm, shoulder washed out due to heavy rains, etc. Situations not specifically mentioned shall be determined to be within or outside the scope of this agreement by a Highway Department Supervisor and reimbursed accordingly. The main concern is getting the situation corrected as soon as possible. If a Township disagrees with the determination of a Department Supervisor, the Township may appeal the determination to the Highway Committee for a final determination after the situation is corrected.

Agreement Termination:

If either party wishes to terminate this agreement, they shall give written notice to the other party a minimum of four months before doing so.

Compensation:

The Highway Department shall reimburse the Township annually for all service under this agreement at a per mile rate based on a percentage of the actual annual CTH Winter Maintenance rate per mile (hereinafter referred to as AACTH Rate). AACTH Rate is the total CTH Winter Maintenance costs reported in the Highway Department Annual Report (Account 53312) without year-end sand mix inventory adjustments divided by the total miles of CTH serviced directly by the County Highway Department (total 2013 CTH mileage is 342.93). Total compensation will be made in two payments. An initial reimbursement of $1,000 per mile will be made in January. The final reimbursement consisting of the below specified percentage reimbursement of AACTH Rate minus the initial reimbursement will be made after the calendar year books are closed out for the Highway Department (normally in March or April of the following year). Total compensation shall be payment in full for all labor, equipment, materials, insurances, claims, repairs and any other costs for items associated with services performed under this agreement.

PERCENTAGE REIMBURSEMENT = 95%

(total compensation is anticipated to be in the range of $1,300 to $2,500 per mile)

Accepted by the Sheldon Town Board on _____, 2014

Board Vote: _____ yes, _____ no

Approved by the Monroe County Highway Department on September xx, 2014

_____
Dennis Hubbard, Chairman

_____
Jack Dittmar, Commissioner

_____
John Boldon, Supervisor

_____
Leonard Arndt, Supervisor

Document Number

RESOLUTION AGREEING TO CONTROL OF ACCESS ALONG LOCAL STREET OR HIGHWAY

Wisconsin Department of Transportation
Exempt from fee s.77.25(2r) Wis. Stats.
DT2049 2/2014 S.84.25(9) Wis. Stats.

WHEREAS, the Department of Transportation, hereinafter designated as WisDOT, proposed the control of access along a portion of the local street or highway identified as CTH BC in connection with Controlled-Access Project 7570-02-29, west county line to Hammer Road, herein designated as the Project, in the Town of Sparta, Monroe County; Wisconsin which Project is located and further described as follows:

Beginning at the west county line, which is also the west line of the NW 1/4 of Section 30, T17N, R4W, thence in an easterly direction along STH 16 to the intersection of Hammer Road, also being the east line of the SW 1/4 of Section 21, T17N, R4W, for an approximate total distance of 2.54 miles, all in La Crosse County.

This space is reserved for recording data

Return to:

WisDOT SW Region - La Crosse Office
Attn. Mike Lenz, Planning Section
3550 Mormon Coulee Road
La Crosse, WI 54601

WHEREAS, s.84.25(9), Wisconsin Statutes, provides for cooperative agreements between WisDOT and the governing bodies of a city, county, town or village respecting the control of access on local streets or highways, and charges WisDOT to do all things necessary to carry out the cooperation contemplated and provided for by this Section;

NOW, THEREFORE, BE IT RESOLVED, for and in consideration of WisDOT's undertaking of this Project under the requirements of s.84.25 of the Wisconsin Statutes, that insofar as its legal jurisdiction over the local street or highway is concerned the Monroe County Highway Department assents to the requirements of s.84.25 of the statutes and pledges its good faith to carrying out the purposes stipulated therein, and to this end the Monroe County Highway Department hereby agrees that access will be controlled by WisDOT along the above-described street or highway extending from

the centerline of STH 16 to a point about 442 feet north on CTH BC, also being the north line of the SE 1/4 - SE 1/4 of Section 19 and the north line of the SW 1/4 - SW 1/4 of Section 20

and affecting the adjacent properties located in

the SE 1/4 - SE 1/4 of Section 19 and the SW 1/4 - SW 1/4 of Section 20, Town 17 North, Range 4 West, Town of Sparta, Monroe County, Wisconsin.

(Resolution Presented By)

(Approved)

(Date Adopted)

(Title)

I, , chairof the highway committee of the Monroe County Highway Dept. Wisconsin, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the commitee of the highway committee, Wisconsin, on _____ and that the said resolution was approved by Jack Dittmar, on _____.

(Signature, Title)

Jack Dittmar, PE, Commissioner

(Print or Type Name)

(Date)

State of Wisconsin)
) ss.
_____ County)

On the above date, this instrument was acknowledged before me by the named person(s).

Wisconsin Department of Transportation

(Signature for Regional Director)

(Print or Type Name)

(Date)

(Signature, Notary Public, State of Wisconsin)

(Print or Type Name, Notary Public, State of Wisconsin)

(Date Commission Expires)

This instrument was drafted by WisDOT