



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
Phone 608-269-8705
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MONROE COUNTY BOARD AGENDA
Wednesday, October 28, 2015
Rolling Hills Rehab Center
Auditorium
14345 County Hwy B
Sparta, WI 54656

6:00 p.m. Call to Order/Roll Call/Pledge of Allegiance

Approval of Minutes 09/23/2015

Public Comment Period

**Public sign up before meeting. An individual may only speak once and is limited to 3 minutes.*

Announcements

Appointments –

Transportation Coordinating Committee for a term ending 03/01/17 -
*Peter Fletcher, Laura Moriarty, Ron Hamilton, Ken Woodall, Stephanie Averbeck, Jeff Klein,
Terrence Dwyer, Diane Fennigkoh, Patty Clark, Roger Gorius, Ben Hein, Jim Arena, Jennifer Mubarak,
Wally Habegger*

Housing Authority for a term ending 3/31/20 - *Rose Eddy*

Back Up Humane Officer – *Leslie Schreier*

Update on Justice Center Building Project – Kurt Marshaus

Update on Radio Tower Project – Randy Williams

Monthly Treasurers Report – Annette Erickson

Monthly Financial Report – Tina Osterberg

Monthly Administrators Report – Catherine Schmit

Budget Adjustment - Health

Resolutions – Discussion/Action (listed on separate sheet)

Adjournment

The September meeting of the County Board of Supervisors convened at the Rolling Hills Auditorium in the Town of Sparta, Wisconsin, on Wednesday, September 23, 2015 at 6:00 p.m. Chair James Kuhn presided. Roll Call was called with 17 Supervisors present; Supervisor Las joined the meeting at 6:13 p.m.; Supervisors Absent: Treu, Blackdeer, Habegger, Rasmussen, Olson, Duckworth. The Pledge of Allegiance was recited.

Motion by Supervisor Steele second by Supervisor Pierce to approve the minutes of the 08/26/15 meeting. Carried by voice vote.

Public Comment Period – Two individuals from the public spoke.

Announcements – Supervisor Folcey announced the results of the County Administrator Evaluation Process.

Appointments – None

Supervisor Las joined the meeting at 6:13 p.m.

Colonel Nott provided a presentation on the Economic Impact of Fort McCoy.

Kurt Marshaus provided the Justice Center Building Project update and answered questions.

Randy Williams provided the Radio Tower Project Update and answered questions.

Annette Erickson provided the monthly Treasurer's report and answered questions.

Tina Osterberg provided the monthly Financial report and answered questions.

Catherine Schmit provided the monthly County Administrators report and answered questions.

Budget Adjustments:

Land Conservation – Motion by Supervisor Sherwood second by Supervisor Chapman to approve budget adjustment. Tina Osterberg explained the 2015 budget adjustment in the amount of \$69,300.00 for barnyard runoff control project on Seymore Creek, SW of Kendall; \$7,350.00 for gate valve repair on the Tri-Creek Dam above Norwalk. A roll call vote was taken. The budget adjustment passed with all 18 Supervisors present voting yes.

Retirement/Fringe Pool – Motion by Supervisor Schnitzler second by Supervisor Pierce to approve budget adjustment. Tina Osterberg explained the 2015 budget adjustment in the amount of \$56,190.00 for retirement/fringe changes. A roll call vote was taken. The budget adjustment passed (17 Y - 1 N - 6 Absent).

Las voted: Y	VanWychen voted: Y	Treu was Absent	Schnitzler voted: Y
Chapman voted: Y	Pierce voted: Y	Blackdeer was Absent	Sherwood voted: Y
Cook voted: Y	Folcey voted: Y	Path voted: Y	Kuhn voted: Y
Schroeder voted: Y	Buswell voted: Y	Habegger was Absent	Rasmussen was Absent
Humphrey voted: Y	Olson was Absent	Duckworth was Absent	Steele voted: N
King voted: Y	D Peterson voted: Y	P Peterson voted: Y	Rice voted: Y

Health Insurance Savings – Motion by Supervisor P. Peterson second by Supervisor Cook to approve budget adjustment. Tina Osterberg explained the 2015 budget adjustment in the amount of \$55,373.00 for health insurance savings. A roll call vote was taken. The budget adjustment passed (17 Y - 1 N - 6 Absent).

Las voted: Y	VanWychen voted: Y	Treu was Absent	Schnitzler voted: Y
Chapman voted: Y	Pierce voted: Y	Blackdeer was Absent	Sherwood voted: Y
Cook voted: Y	Folcey voted: Y	Path voted: Y	Kuhn voted: Y
Schroeder voted: Y	Buswell voted: Y	Habegger was Absent	Rasmussen was Absent
Humphrey voted: Y	Olson was Absent	Duckworth was Absent	Steele voted: N
King voted: Y	D Peterson voted: Y	P Peterson voted: Y	Rice voted: Y

A recess was taken at 7:45 p.m., the meeting reconvened at 7:52 p.m.

Supervisor Buswell left the meeting at 7:45 p.m.

RESOLUTION 09-15-01

AUTHORIZATION TO INSTALL SMOKE EVACUATION SYSTEM IN THE JAIL

The foregoing resolution was moved for adoption by Supervisor Humphrey second by Supervisor Cook. Discussion. A roll call vote was taken. The resolution passed (9 Y - 8 N - 7 Absent).

Las voted: N	VanWychen voted: Y	Treu was Absent	Schnitzler voted: Y
Chapman voted: N	Pierce voted: N	Blackdeer was Absent	Sherwood voted: Y
Cook voted: Y	Folcey voted: Y	Path voted: N	Kuhn voted: Y
Schroeder voted: Y	Buswell was Absent	Habhegger was Absent	Rasmussen was Absent
Humphrey voted: Y	Olson was Absent	Duckworth was Absent	Steele voted: N
King voted: N	D Peterson voted: N	P Peterson voted: Y	Rice voted: N

Supervisor Buswell joined the meeting at 7:56 p.m.

RESOLUTION 09-15-02

RESOLUTION AUTHORIZING INCREASE IN PER DIEM PAYMENTS FOR MONROE COUNTY BOARD SUPERVISORS

The foregoing resolution was moved for adoption by Supervisor P. Peterson second by Supervisor Humphrey. Supervisor P. Peterson explained. Discussion. Motion by Supervisor King second by Supervisor Steele to amend board meetings to \$60.00 within the resolution. Discussion. A roll call vote was taken. The amendment failed (4 Y - 14 N - 6 Absent).

Las voted: N	VanWychen voted: N	Treu was Absent	Schnitzler voted: N
Chapman voted: N	Pierce voted: N	Blackdeer was Absent	Sherwood voted: Y
Cook voted: Y	Folcey voted: N	Path voted: N	Kuhn voted: Y
Schroeder voted: N	Buswell voted: N	Habhegger was Absent	Rasmussen was Absent
Humphrey voted: N	Olson was Absent	Duckworth was Absent	Steele voted: N
King voted: Y	D Peterson voted: N	P Peterson voted: N	Rice voted: N

The discussion continued. Motion by Supervisor VanWychen second by Supervisor Las to postpone indefinitely until standing committees are set. A roll call vote was taken. The motion to postpone failed (8 Y - 10 N - 6 Absent).

Las voted: Y	VanWychen voted: Y	Treu was Absent	Schnitzler voted: N
Chapman voted: N	Pierce voted: N	Blackdeer was Absent	Sherwood voted: N
Cook voted: N	Folcey voted: Y	Path voted: N	Kuhn voted: Y
Schroeder voted: N	Buswell voted: N	Habhegger was Absent	Rasmussen was Absent
Humphrey voted: Y	Olson was Absent	Duckworth was Absent	Steele voted: N
King voted: N	D Peterson voted: Y	P Peterson voted: Y	Rice voted: Y

A roll call vote was taken on the original resolution. The resolution failed (5 Y - 13 N - 6 Absent).

Las voted: N	VanWychen voted: Y	Treu was Absent	Schnitzler voted: N
Chapman voted: N	Pierce voted: N	Blackdeer was Absent	Sherwood voted: N
Cook voted: N	Folcey voted: Y	Path voted: N	Kuhn voted: N
Schroeder voted: N	Buswell voted: N	Habhegger was Absent	Rasmussen was Absent
Humphrey voted: Y	Olson was Absent	Duckworth was Absent	Steele voted: N
King voted: N	D Peterson voted: Y	P Peterson voted: Y	Rice voted: N

RESOLUTION 09-15-03

MONROE COUNTY CONSERVATION AIDS PROGRAM

The foregoing resolution was moved for adoption by Supervisor Chapman second by Supervisor Pierce. Chair Kuhn recognized Bob Micheel to explain. Discussion. A roll call vote was taken. The resolution passed (17 Y - 1 N - 6 Absent).

Las voted: Y	VanWychen voted: Y	Treu was Absent	Schnitzler voted: Y
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Chapman voted: Y
Cook voted: Y
Schroeder voted: Y
Humphrey voted: Y
King voted: N

Pierce voted: Y
Folcey voted: Y
Buswell voted: Y
Olson was Absent
D Peterson voted: Y

Blackdeer was Absent
Path voted: Y
Habhegger was Absent
Duckworth was Absent
P Peterson voted: Y

Sherwood voted: Y
Kuhn voted: Y
Rasmussen was Absent
Steele voted: Y
Rice voted: Y

RESOLUTION 09-15-04

RESOLUTION AUTHORIZING MONROE COUNTY SOLID WASTE DEPARTMENT TO LEAD THE INVESTIGATION PHASE OF THE BYRON/WYEVILLE LANDFILL RELOCATION PROJECT

The foregoing resolution was moved for adoption by Supervisor Las second by Supervisor Steele. Supervisor Las explained. Gail Frie further explained. Discussion. Call the question by Supervisor Buswell second by Supervisor Humphrey. A roll call vote was taken. The discussion ended (17 Y - 1 N - 6 Absent).

Las voted: Y
Chapman voted: Y
Cook voted: Y
Schroeder voted: Y
Humphrey voted: Y
King voted: Y

VanWychen voted: Y
Pierce voted: Y
Folcey voted: Y
Buswell voted: Y
Olson was Absent
D Peterson voted: Y

Treu was Absent
Blackdeer was Absent
Path voted: Y
Habhegger was Absent
Duckworth was Absent
P Peterson voted: N

Schnitzler voted: Y
Sherwood voted: Y
Kuhn voted: Y
Rasmussen was Absent
Steele voted: Y
Rice voted: Y

A roll call vote was taken on the resolution. The resolution passed with all 18 Supervisors present voting yes.

RESOLUTION 09-15-05

AMENDING CHAPTER 38 ARTICLE III DIVISION 2 OF THE MONROE COUNTY GENERAL CODE OF ORDINANCES, SPEED LIMITS

The foregoing resolution was moved for adoption by Supervisor Steele second by Supervisor Pierce. Supervisor Pierce recognized Jack Dittmar to explain. Discussion. A roll call vote was taken. The resolution passed (17 Y - 1 N - 6 Absent).

Las voted: Y
Chapman voted: Y
Cook voted: Y
Schroeder voted: Y
Humphrey voted: Y
King voted: Y

VanWychen voted: Y
Pierce voted: Y
Folcey voted: Y
Buswell voted: Y
Olson was Absent
D Peterson voted: Y

Treu was Absent
Blackdeer was Absent
Path voted: Y
Habhegger was Absent
Duckworth was Absent
P Peterson voted: N

Schnitzler voted: Y
Sherwood voted: Y
Kuhn voted: Y
Rasmussen was Absent
Steele voted: Y
Rice voted: Y

Motion by Supervisor P. Peterson second by Supervisor Schnitzler to adjourn at 8:46 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the September meeting of the Monroe County Board of Supervisors held on September 23, 2015.

TREASURER'S REPORT
For the period of
September 1, 2015 to September 30, 2015
Annette M. Erickson, County Treasurer

General Checking Balances	
Month End Balance	\$ 231,878.85
Outstanding Checks	\$ (433,054.62)
Outstanding Deposits	\$ 150,922.31
General Fund Investments	\$ 27,558,354.45
Totals	\$ 27,508,100.99

Receipts for Current Month:	\$ 6,615,862.93
Wires & Disbursements for Current Month:	\$ 5,865,543.64

INVESTMENTS

General Fund				
Bank	ACCOUNT #	AMOUNT	DUE DATES	RATE
State Bank		\$ 8,084,248.88	none	0.25%
State Investment Pool		\$ 1,454.68	none	0.10%
River Bank CD		\$ 502,018.47	3/18/2016	0.80%
Citizens First Bank CD		\$ 500,000.00	1/28/2016	0.75%
River Bank CD		\$ 501,745.61	3/7/2016	0.70%
Timberwood Bank MM		\$ 1,621,620.26	none	0.60%
Timberwood Bank CD		\$ 500,000.00	4/8/2016	0.85%
Timberwood Bank MM		\$ 3,620,777.55	none	0.35%
Timberwood Bank CD		\$ 1,000,000.00	7/22/2016	0.70%
Partnership Bank CD		\$ 500,560.95	10/1/2015	0.45%
River Bank CD		\$ 2,000,000.00	7/22/2016	0.70%
River Bank CD		\$ 1,005,995.51	11/5/2015	0.80%
F & M Bank of Tomah Cdars		\$ 820,090.58	none	0.94%
F & M Bank of Tomah		\$ 3,006.40	none	0.94%
Citizens First Bank MM		\$ 2,808,496.38	none	0.50%
River Bank MM		\$ 2,608,339.18	none	0.40%
ADM-CD's		\$ 980,000.00	none	1.10%
Union National CD		\$ 500,000.00	2/18/2016	0.50%
TOTAL GENERAL FUND =		\$ 27,558,354.45		

Total General Fund:	\$ 27,558,354.45
General Fund Reserve Balance:	\$ (14,809,400.00)
Restricted/Committed Fund Balance:	\$ (7,112,503.33)
	<u>\$ 5,636,451.12</u>

TOTAL GENERAL FUND AS OF September, 2014 WAS: **\$ 24,184,333.12**
DIFFERENCE FROM ONE YEAR AGO: **\$ 3,374,021.33**

Delinquent Taxes in September, 2015 were:	\$ 1,940,373.22
Delinquent Taxes in September, 2014 were:	\$ 2,494,988.93
Delinquent Taxes are down from one year ago:	<u>\$ (554,615.71)</u>

TREASURER'S REPORT

For the period of September 1, 2015 to September 30, 2015

Annette M. Erickson, County Treasurer

INVESTMENTS

BANK	ACCOUNT #	AMOUNT	DUE DATES	RATE
History Room				
Union National Bank MMI		\$ 85,942.73	None	0.25%
Union National Bank MMII		\$ 620,654.86	None	0.35%
Union National Bank Grotto MM		\$ 71,128.89	None	0.25%
Wegner Grotto Endowment		\$ 175,140.96	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2016	0.20%
Transportation - Senior Services				
River Bank CD		\$ 32,840.03	3/7/2016	0.70%
Union National Bank MM		\$ 14,620.50	None	0.25%
Jail Assessment				
Timberwood Bank MM		\$ 332,396.28	None	0.70%
Monroe County Land Information Board				
Timberwood Bank of Tomah		\$ 167,740.66	None	0.68%
Community Development Block Grant Fund - Revolving Loan				
State Bank of Sparta MM		\$ 727,956.92	None	0.25%
Solid Waste Management - State Bank				
Ridgeview II - Closure Escrow		\$ 201,787.91	3/10/2016	0.30%
		\$ 199,581.59	3/10/2016	0.30%
		\$ 197,958.25	2/4/2016	0.30%
		\$ 203,774.50	3/10/2016	0.30%
		\$ 213,768.58	3/10/2016	0.30%
Facility Reserve		\$ 172,052.82	None	0.25%
Section 125 Plan				
State Bank of Sparta		\$ 12,841.05	None	0.25%
Worker's Comp				
State Bank of Sparta		\$ 1,834,164.17	None	0.25%
F & M Bank-Tomah		\$ 545,276.78	None	0.45%
Park Bank-Sparta		\$ 259,381.84	None	0.21%
Justice Center				
ADM Investments- Bond 3		\$ 10,134,263.26	None	0.27%
PMA Financial Network - Bond 2		\$ 3,242,172.80	None	0.29%
TOTAL OF RESTRICTED FUNDS NOT IN GENERAL FUND:		\$ 19,446,445.38		

Sales & Use Tax	
January-July, 2015	\$ 1,952,939.32
January-July, 2014	\$ 1,708,893.65
Sales Tax up from 2014	\$ 244,045.67

2015 MONTHLY GENERAL INFORMATION

	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES
BALANCE AS OF 01/01/2015 →	\$21,854,323.72	\$2,591,913.94	\$368,347.00	\$1,702,727.90 *
JANUARY	\$27,113,401.14	\$228,755.85	\$368,347.00	\$1,600,670.48 *
FEBRUARY	\$28,420,154.68	\$326,459.38	\$368,347.00	\$1,514,892.56 *
MARCH	\$27,970,412.57	\$290,061.27	\$368,347.00	\$1,375,723.04 *
APRIL	\$29,385,234.82	\$251,354.28	\$368,347.00	\$1,268,686.88 *
MAY	\$26,447,301.88	\$276,909.50	\$217,072.00	\$1,176,777.96 *
JUNE	\$26,532,540.23	\$334,985.36	\$234,009.00	\$1,100,716.45 *
JULY	\$34,900,341.39	\$244,413.68	\$234,009.00	\$1,018,636.17 *
AUGUST	\$28,517,393.29		\$234,009.00	\$2,271,919.03
SEPTEMBER	\$27,558,354.45		\$234,009.00	\$1,940,373.22
OCTOBER				
NOVEMBER				
DECEMBER				

NOW INCLUDES
ALL YEARS
DELINQUENT
TAXES

(CONTINGENCY FUND IS ACTUALLY PART OF THE TOTAL GENERAL FUND)

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2014

TOTAL SALES TAX RECEIVED IN CALENDAR YEAR 2014 - \$3,083,751.36

2014 MONTHLY GENERAL INFORMATION

	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES	
BALANCE AS OF 01/01/2014 →	\$18,108,572.98	\$2,512,373.18	\$458,434.00	\$1,664,653.34 *	
JANUARY	\$22,825,638.48	\$211,380.15	\$458,434.00	\$1,541,831.19 *	
FEBRUARY	\$24,910,864.24	\$234,343.42	\$761,468.00	\$1,441,417.32 *	
MARCH	\$24,511,140.32	\$259,087.89	\$761,468.00	\$1,316,058.62 *	
APRIL	\$24,628,782.32	\$158,314.33	\$761,468.00	\$1,202,664.40 *	
MAY	\$24,009,467.40	\$290,137.99	\$761,468.00	\$1,153,594.69 *	
JUNE	\$24,166,041.57	\$340,239.49	\$761,468.00	\$1,093,702.62 *	
JULY	\$30,978,651.98	\$215,390.38	\$761,468.00	\$1,033,669.57 *	
AUGUST	\$23,351,371.25	\$361,930.98	\$761,468.00	\$2,840,855.73	NOW INCLUDES ALL YEARS DELINQUENT TAXES
SEPTEMBER	\$24,184,333.12	\$259,894.41	\$742,218.00	\$2,494,988.93	
OCTOBER	\$22,171,543.02	\$261,194.90	\$741,468.00	\$2,122,325.65	
NOVEMBER	\$24,785,394.27	\$256,003.08	\$741,468.00	\$1,923,701.71	
DECEMBER	\$21,854,323.72	\$235,834.34	\$41,468.00	\$1,702,727.90	

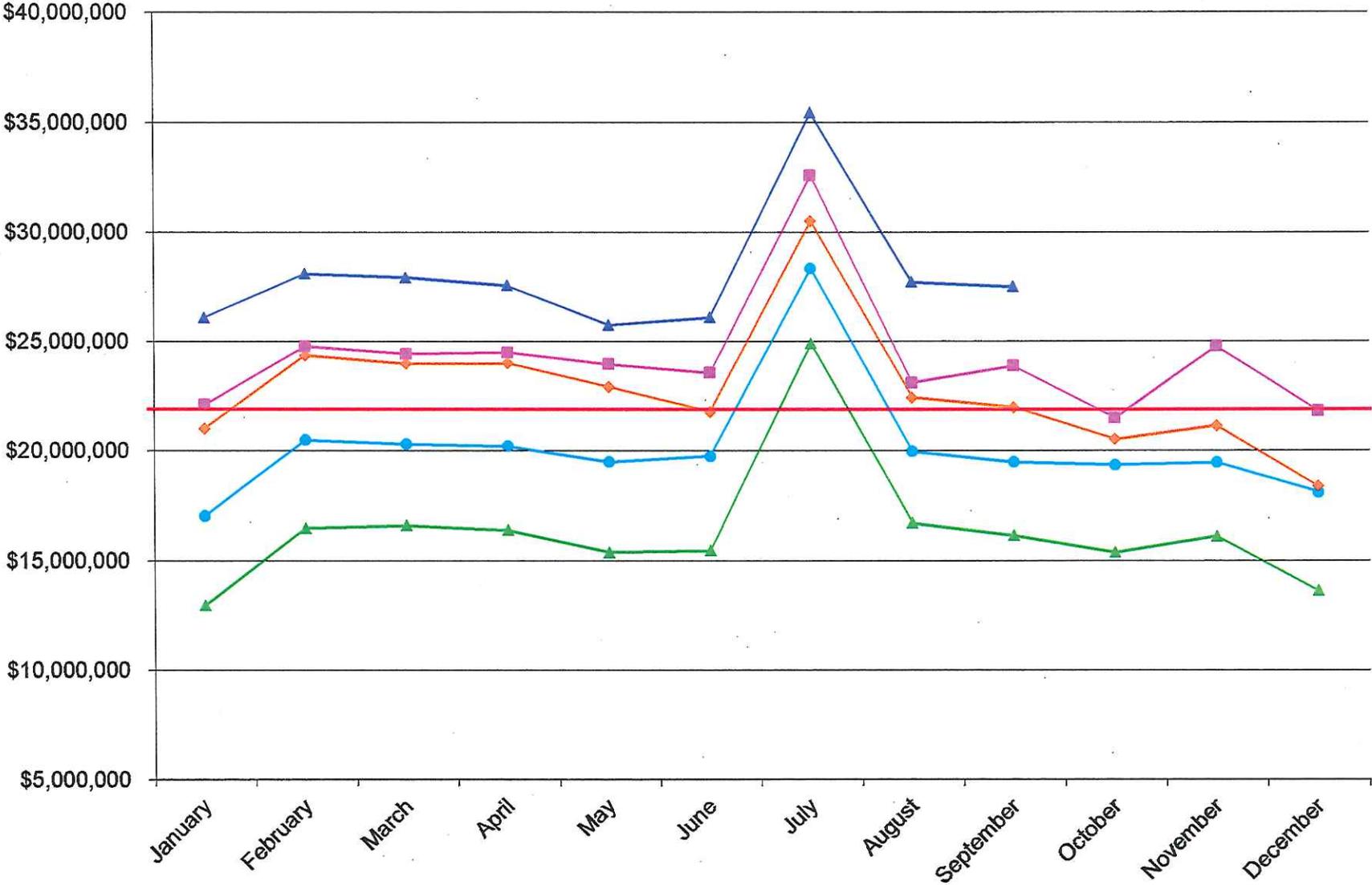
(CONTINGENCY FUND IS ACTUALLY PART OF THE TOTAL GENERAL FUND)

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2013

TOTAL SALES TAX RECEIVED IN CALENDAR YEAR 2013 - \$3,001,332.35

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

County Total General Fund Cash Balance



Total General Fund Restrictions

General Fund Balance MM/ICS -	\$ 19,517,780.45	
General Fund CD's	\$ 7,990,320.54	
Total General Fund	\$ 27,508,100.99	\$ 21,921,903.33 Reserve Policy - Includ.Restr/Com
Less Human Services Prepay	\$ 311,285.25	Prepay due back to state 12/31/2015 - \$415,047
Total General Fund -Less Prepay	\$ 27,196,815.74	1/12 each month is approximately \$34,587.25

Restricted Funds

Debt Service Fund Acct. 31000000 342100 E2010	\$ 199,858.80	2015 Bond Premium - August
MM Haney Res 10000000 342100 E2050-\$1,000	\$ 863.66	
Child Support - Designated Fund Balance	\$ 51,330.16	
Software/computers 21300000 342100 E2200		
WEDCS Election Exp. Fund 11421000 579100	\$ 1,621.13	
Redaction Fees 11715000 461390/521350	\$ 48,726.24	
K-9 Donations 12116000 485000	\$ 4,098.00	
Dog Control 14195000	\$ 24,666.48	
Parks 15200000 485000/579200	\$ 5,028.66	
Crep Program 16140000	\$ 14,924.71	
Forestry Maint. Land Acq. 16919000 580100	\$ 49,254.58	
Forestry-Habelman Reforest 16919000 521700	\$ 1,684.97	
Wildlife Habitat 16913000 435800/534050	\$ 1,353.52	

Committed Funds

Debt Service Fund - Resolution 06-13-02	\$ 985,561.00	
Justice Center Reserve -Fund 47200000	\$ 3,072,000.00	3 M. plus rent proceeds
Farm Proceeds-Ed Fd 10000000 342400 E4050-11:	\$ 55,918.77	
Nonlapsing Technology Pool 71490000	\$ 549,703.17	
Radio System Project 47260000	\$ 522,089.60	
Cloud-Based ERP Financial Software/(Avatar)	\$ 458,553.24	
Justice 12950000 485000/579200	\$ 510.00	
Angelo Wayside Improvement-17620620 582000	\$ 527.19	

Extension

Grant Exp. 15620611 579100	\$ 6,366.47	
Resource Agent 15620612 579100	\$ 217.22	
Family Living Agent 15620613 579100	\$ 643.69	
Agriculture Agent 15620614 579100	\$ 12,904.70	
Youth Development Agent 15620615 579100	\$ 82.21	
Pesticide Certification 15620616 579100	\$ 906.97	
Tri-Creek Watershed 16944000 534005	\$ 1,733.25	

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$ 300,000.00	
Contingency Fund Balance 10010000 539200	\$ 234,009.00	
Retirement/Fringe Pool 11435000 515200	\$ 28,896.71	
Nonlapsing Capital Pool 17100169 582500	\$ 478,469.23	

Total	\$ 7,112,503.33	
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Unassigned General Fund Balance	\$ 20,084,312.41	
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10/19/2015

Tina Osterberg Monroe County Finance Director

K:\Finance Report\2015\General Fund Reserved-Committed

FINANCIAL DATA THROUGH SEPTEMBER 30, 2015

SALARY EXPENSE

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
1110 County Board	\$ 75,484	\$ 41,752	55.31%	\$ 37,910	46.23%	
1121 Circuit Court	\$ 187,179	\$ 132,137	70.59%	\$ 127,409	69.97%	
1122 Clerk of Court	\$ 341,501	\$ 238,473	69.83%	\$ 234,909	70.05%	
1127 Medical Examiner	\$ 70,546	\$ 49,711	70.47%	\$ 47,910	68.68%	
1131 District Attorney	\$ 258,870	\$ 179,434	69.31%	\$ 178,530	68.69%	
1131 Victim Witness	\$ 47,446	\$ 23,070	48.62%	\$ 34,746	66.92%	
1132 Corporate Counsel	\$ 169,525	\$ 117,742	69.45%	\$ 73,853	69.63%	
1141 Administrator	\$ 113,699	\$ 77,001	67.72%	\$ 76,000	68.39%	
1142 County Clerk	\$ 109,747	\$ 77,316	70.45%	\$ 75,028	69.75%	
1143 Personnel	\$ 120,802	\$ 84,062	69.59%	\$ 82,845	69.97%	
1151 Finance	\$ 556,817	\$ 383,631	68.90%	\$ 380,962	68.96%	
1152 Treasurer	\$ 181,669	\$ 125,951	69.33%	\$ 124,528	69.95%	
1160 Maintenance	\$ 250,919	\$ 150,360	59.92%	\$ 192,499	67.50%	
1170 Register of Deeds	\$ 133,626	\$ 93,051	69.64%	\$ 99,808	70.71%	
1210 Sheriff (tribal law, speed, click-it)	\$ 1,762,711	\$ 1,159,589	65.78%	\$ 1,111,457	65.74%	
1270 Jail	\$ 1,433,306	\$ 942,010	65.72%	\$ 722,786	62.66%	
1290 Emergency Management(SARA)	\$ 95,094	\$ 54,299	57.10%	\$ 66,039	67.29%	
1293 Dispatch	\$ 673,440	\$ 462,311	68.65%	\$ 463,699	68.64%	
1295 Justice	\$ 326,069	\$ 194,279	59.58%	\$ 128,532	60.99%	
1368 Sanitation	\$ 80,276	\$ 56,105	69.89%	\$ 54,843	68.83%	
1419 Dog Control	\$ 84,679	\$ 53,580	63.27%	\$ 42,509	61.13%	
1470 Veterans Services	\$ 68,248	\$ 49,882	73.09%	\$ 53,474	67.35%	
1512 Local History Room	\$ 58,481	\$ 40,999	70.11%	\$ 40,138	69.87%	
1520 Parks	\$ 55,428	\$ 35,120	63.36%	\$ 32,127	56.58%	
1560 Extension	\$ 104,142	\$ 82,314	79.04%	\$ 53,836	44.63%	
1691 Forestry	\$ 31,302	\$ 20,306	64.87%	\$ 21,400	68.42%	
1694 Land Conservation	\$ 149,041	\$ 101,260	67.94%	\$ 117,322	70.65%	
1698 Zoning	\$ 61,512	\$ 42,387	68.91%	\$ 41,158	70.08%	
Total General Fund	\$ 7,601,559	\$ 5,068,135	66.67%	\$ 4,716,261	66.15%	

SALARY EXPENSES	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
100 General Fund	\$ 7,601,559	\$ 5,068,135	66.67%	\$ 4,716,261	66.15%	
213 Child Support	\$ 269,049	\$ 187,838	69.82%	\$ 174,698	63.24%	
241 Health	\$ 581,698	\$ 389,618	66.98%	\$ 407,687	67.67%	
246 Senior Services	\$ 416,334	\$ 283,105	68.00%	\$ 272,355	64.78%	
249 Human Services	\$ 2,203,873	\$ 1,450,896	65.83%	\$ 1,395,109	68.42%	
633 Solid Waste	\$ 97,767	\$ 54,553	55.80%	\$ 66,398	68.35%	
642 Rolling Hills	\$ 4,562,898	\$ 2,899,828	63.55%	\$ 2,990,245	66.63%	
714 Info Systems	\$ 210,968	\$ 150,367	71.27%	\$ 140,749	66.02%	
732 Highway	\$ 2,062,927	\$ 1,378,774	66.84%	\$ 1,345,782	66.32%	
Total Salary Expenses	\$ 18,007,073	\$ 11,863,114	65.88%	\$ 11,509,285	66.55%	

This is 18.2 out of 26 payrolls

70.00%

FRINGE BENEFIT EXPENSES

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
1110 County Board	\$ 7,330	\$ 3,310	45.15%	\$ 3,013	37.37%	
1121 Circuit Court	\$ 85,035	\$ 60,559	71.22%	\$ 51,178	72.04%	
1122 Clerk of Court	\$ 107,588	\$ 86,616	80.51%	\$ 78,017	70.83%	
1127 Medical Examiner	\$ 11,579	\$ 8,066	69.66%	\$ 7,831	67.46%	
1131 District Attorney	\$ 78,648	\$ 56,839	72.27%	\$ 62,027	66.46%	
1131 Victim Witness	\$ 6,998	\$ 6,517	93.13%	\$ 10,759	49.07%	
1132 Corporate Counsel	\$ 39,164	\$ 38,196	97.53%	\$ 21,656	72.16%	
1141 Administrator	\$ 23,362	\$ 21,042	90.07%	\$ 15,319	68.59%	
1142 County Clerk	\$ 45,014	\$ 32,470	72.13%	\$ 32,522	72.57%	
1143 Personnel	\$ 29,708	\$ 16,627	55.97%	\$ 21,193	71.62%	
1151 Finance	\$ 222,752	\$ 163,113	73.23%	\$ 160,308	72.35%	
1152 Treasurer	\$ 49,420	\$ 29,611	59.92%	\$ 39,104	68.75%	
1160 Maintenance	\$ 53,138	\$ 36,344	68.40%	\$ 57,929	64.44%	
1170 Register of Deeds	\$ 40,538	\$ 39,252	96.83%	\$ 29,902	72.22%	
1210 Sheriff(Speed, Tribal, Click-It)	\$ 593,273	\$ 391,851	66.05%	\$ 410,132	66.95%	
1270 Jail	\$ 385,661	\$ 294,753	76.43%	\$ 260,019	64.85%	
1290 Emergency Management(SARA)	\$ 26,410	\$ 12,793	48.44%	\$ 16,507	55.21%	
1293 Dispatch	\$ 236,960	\$ 179,401	75.71%	\$ 167,955	69.60%	
1295 Justice	\$ 142,039	\$ 48,290	34.00%	\$ 39,256	61.34%	
1368 Sanitation	\$ 26,922	\$ 20,525	76.24%	\$ 19,432	70.62%	
1419 Dog Control	\$ 19,367	\$ 15,586	80.48%	\$ 10,543	52.62%	
1470 Veterans Services	\$ 15,958	\$ 11,565	72.47%	\$ 11,493	65.44%	
1512 Local History Room	\$ 22,534	\$ 16,071	71.32%	\$ 16,340	72.67%	
1520 Parks	\$ 16,136	\$ 11,261	69.79%	\$ 10,000	59.43%	
1560 Extension	\$ 49,073	\$ 39,506	80.50%	\$ 25,917	44.19%	
1691 Forestry	\$ 14,030	\$ 8,758	62.43%	\$ 10,055	68.23%	
1694 Land Conservation	\$ 41,174	\$ 28,690	69.68%	\$ 34,247	61.61%	
1698 Zoning	\$ 23,194	\$ 17,604	75.90%	\$ 17,034	71.12%	
Total General Fund	\$ 2,413,005	\$ 1,695,218	70.25%	\$ 1,639,690	66.69%	

	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
100 General Fund	\$ 2,413,005	\$ 1,695,218	70.25%	\$ 1,639,690	66.69%	
213 Child Support	\$ 102,353	\$ 84,049	82.12%	\$ 65,909	59.47%	
241 Health	\$ 180,451	\$ 115,535	64.03%	\$ 136,358	66.72%	
246 Senior Services	\$ 100,737	\$ 69,045	68.54%	\$ 67,936	65.83%	
249 Human Services	\$ 884,816	\$ 574,480	64.93%	\$ 587,654	69.33%	
633 Solid Waste	\$ 36,102	\$ 24,573	68.07%	\$ 27,026	63.37%	
642 Rolling Hills	\$ 1,643,872	\$ 1,014,740	61.73%	\$ 1,083,186	66.50%	
714 Info Systems	\$ 59,597	\$ 43,472	72.94%	\$ 41,624	69.62%	
732 Highway	\$ 921,058	\$ 642,424	69.75%	\$ 643,698	66.45%	
Total Fringe Benefit Expenses	\$ 6,341,991	\$ 4,263,537	67.23%	\$ 4,293,082	66.82%	

This is 9 months of Insurance out of 12 with 18.2/26 payrolls

FINANCIAL DATA THROUGH SEPTEMBER 30, 2015

REVENUES

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015 Actual to Ann Budget %	Actual YTD 2014	2014 Actual to Ann Budget %
1190 Other Gen.including Taxes	\$ 15,290,097	\$ 9,907,654	64.80%	\$ 11,458,571	71.50%
1121 Circuit Court/Family Court	\$ 179,080	\$ 191,933	107.18%	\$ 177,514	98.19%
1122 Clerk of Court	\$ 396,600	\$ 323,830	81.65%	\$ 312,831	72.63%
1127 Medical Examiner	\$ 27,000	\$ 17,500	64.81%	\$ 19,300	64.55%
1131 District Attorney	\$ 28,000	\$ 35,686	127.45%	\$ 17,329	61.89%
1131 Victim Witness	\$ 29,188	\$ 12,531	42.93%	\$ 20,174	50.73%
1132 Corporation Counsel	\$ -	\$ -	100.00%	\$ -	0.00%
1142 County Clerk/Elections	\$ 21,295	\$ 21,249	99.78%	\$ 19,751	94.98%
1143 Personnel	\$ -	\$ 25	100.00%	\$ 25	100.00%
1151 Finance	\$ 550,389	\$ 381,158	69.25%	\$ 372,952	70.78%
1152 Treasurer	\$ 12,000	\$ 14,249	118.74%	\$ 11,889	97.42%
1160 Maintenance	\$ 33,201	\$ 3,486	10.50%	\$ 125,916	44.79%
1170 Surveyor	\$ -	\$ 1,260	100.00%	\$ 990	100.00%
1171 Register of Deeds	\$ 265,946	\$ 194,750	73.23%	\$ 215,631	64.37%
1175 Land Records	\$ 115,799	\$ 88,744	76.64%	\$ 56,827	55.55%
1210 Sheriff(Trib Law,Speed,Click-It,Tactical)	\$ 116,350	\$ 79,001	67.90%	\$ 73,875	64.12%
1270 Jail	\$ 150,245	\$ 49,161	32.72%	\$ 101,145	90.61%
1290 Emergency Mgmt (EPCRA, Grants)	\$ 81,352	\$ 14,412	17.72%	\$ 15,907	21.42%
1293 Dispatch	\$ -	\$ 295	100.00%	\$ 123	100.00%
1295 Justice	\$ 279,878	\$ 134,481	48.05%	\$ 61,202	87.68%
1368 Sanitation	\$ 122,000	\$ 58,836	48.23%	\$ 82,326	67.48%
1419 Dog Control	\$ 110,099	\$ 111,028	100.84%	\$ 98,187	96.26%
1470 Veterans Services	\$ 10,000	\$ 10,387	103.87%	\$ 10,000	100.00%
1512 Local History Room	\$ 15,000	\$ 7,885	52.57%	\$ 7,890	15.63%
1520 Parks	\$ 128,393	\$ 134,668	104.89%	\$ 131,978	105.48%
1530 Snowmobile	\$ 225,000	\$ 37,288	16.57%	\$ 181,294	90.65%
1560 Extension	\$ 2,156	\$ 10,931	506.99%	\$ 91	1.86%
1670 Tourism/Hid Valley/Economic Dev	\$ 3,000	\$ 7,683	256.11%	\$ 5,075	115.34%
1691 Forestry	\$ 99,910	\$ 134,245	134.37%	\$ 82,633	82.71%
1694 Land Conservation(env, wild, land)	\$ 454,285	\$ 45,194	9.95%	\$ 136,502	43.02%
1698 Zoning	\$ 20,660	\$ 16,848	81.55%	\$ 16,426	75.84%
Capital Outlay	\$ 46,725	\$ 18,725	40.07%	\$ 52,500	100.00%
Total General Fund	\$ 18,813,648	\$ 12,065,123	64.13%	\$ 13,866,852	71.11%

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015 Actual to Ann Budget %	Actual YTD 2014	2014 Actual to Ann Budget %
100 General Fund	\$ 18,813,648	\$ 12,065,123	64.13%	\$ 13,866,852	71.11%
213 Child Support	\$ 460,849	\$ 268,460	58.25%	\$ 246,236	52.26%
241 Health	\$ 853,766	\$ 709,927	83.15%	\$ 714,198	78.60%
246 Senior Services	\$ 928,081	\$ 732,099	78.88%	\$ 725,797	68.99%
249 Human Services	\$ 7,988,612	\$ 6,848,905	85.73%	\$ 6,538,943	81.64%
633 Solid Waste	\$ 1,884,669	\$ 1,285,145	68.19%	\$ 1,209,346	63.83%
642 Rolling Hills	\$ 8,575,007	\$ 5,485,908	63.98%	\$ 5,692,113	68.92%
714 Info Systems	\$ 1,133,753	\$ 949,699	83.77%	\$ 69,586	29.32%
715 Nonlapsing Technology Pool	\$ 591,562	\$ 135,220	22.86%	\$ 130,237	100.00%
719 Workers Compensation	\$ -	\$ 371,771	100.00%	\$ -	100.00%
732 Highway	\$ 9,699,138	\$ 6,484,240	66.85%	\$ 6,406,958	72.89%
Total General Operating Rev.	\$ 50,929,085	\$ 35,336,496	69.38%	\$ 35,600,265	69.90%
310 Debt Services	\$ 3,751,386	\$ 3,792,834	101.10%	\$ 2,506,059	94.41%
420 Capital Projects	\$ 8,209,787	\$ 11,317,206	137.85%	\$ 234,512	1.16%
820 Jail Assessment Fund	\$ 130,000	\$ 37,116	100.00%	\$ 38,733	100.00%
830 Local History Room	\$ 15,000	\$ 357,899	2386.00%	\$ 148,776	294.73%
856 M.M. Haney Trust Fund	\$ -	\$ -	100.00%	\$ 2	100.00%
860 Revolving Loan Fund	\$ -	\$ 5,662	100.00%	\$ 6,415	100.00%
Total Revenues	\$ 63,035,258	\$ 50,847,214	80.66%	\$ 38,534,761	53.30%

This is the 9 out of 12 months
 These revenue numbers include the tax appropriations for 2015.

75.00%

10/20/2015

Tina Osterberg Monroe County Finance Director
 K:\Finance Report\2015\Finance Summary Munis-2015

FINANCIAL DATA THROUGH SEPTEMBER 30, 2015

EXPENSES

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	2015		2014	
		Actual YTD 2015	Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %
1190 Other Gen Including Taxes	\$ 2,463,377	\$ 2,353,540	95.54%	\$ 562,756	50.72%
1110 County Board	\$ 149,833	\$ 95,930	64.02%	\$ 91,240	55.55%
1121 Circuit Court/Family Court	\$ 492,806	\$ 378,485	76.80%	\$ 300,864	62.80%
1122 Clerk of Court	\$ 616,942	\$ 450,016	72.94%	\$ 431,305	67.54%
1127 Medical Examiner	\$ 129,198	\$ 87,758	67.93%	\$ 88,132	67.17%
1131 District Attorney	\$ 379,484	\$ 253,245	66.73%	\$ 253,675	64.68%
1131 Victim Witness	\$ 58,472	\$ 31,788	54.36%	\$ 47,909	61.38%
1132 Corporate Counsel	\$ 222,142	\$ 160,819	72.39%	\$ 121,651	70.38%
1141 Administrator	\$ 150,855	\$ 106,893	70.86%	\$ 96,260	66.52%
1142 County Clerk/Elections	\$ 203,319	\$ 134,985	66.39%	\$ 1,013,741	99.76%
1143 Personnel	\$ 404,805	\$ 233,846	57.77%	\$ 240,536	63.39%
1151 Finance	\$ 849,645	\$ 593,057	69.80%	\$ 580,158	69.80%
1152 Treasurer	\$ 290,922	\$ 210,123	72.23%	\$ 198,609	69.71%
1160 Maintenance	\$ 880,216	\$ 385,304	43.77%	\$ 506,340	43.20%
1170 Surveyor	\$ 27,556	\$ 8,650	31.39%	\$ 16,270	59.04%
1171 Register of Deeds	\$ 262,005	\$ 165,879	63.31%	\$ 218,587	62.32%
1175 Land Records	\$ 115,799	\$ 77,729	67.12%	\$ 33,783	33.02%
1210 Sheriff(drug,trib,speed,click,tactical)	\$ 2,810,583	\$ 1,825,538	64.95%	\$ 1,807,544	65.19%
1270 Jail	\$ 2,770,369	\$ 1,888,167	68.16%	\$ 1,704,349	60.35%
1290 Emergency Mgmt (SARA, Grants)	\$ 142,002	\$ 74,534	52.49%	\$ 98,199	63.45%
1293 Dispatch	\$ 1,036,820	\$ 736,369	71.02%	\$ 726,761	68.39%
1295 Justice	\$ 918,870	\$ 392,388	42.70%	\$ 262,427	53.57%
1368 Sanitation	\$ 167,465	\$ 81,794	48.84%	\$ 111,418	66.26%
1419 Dog Control	\$ 159,319	\$ 94,868	59.55%	\$ 84,971	50.88%
1470 Veterans Services	\$ 112,460	\$ 72,267	64.26%	\$ 75,459	64.57%
1511 Library Grants	\$ 343,540	\$ 343,540	100.00%	\$ -	100.00%
1512 Local History Room	\$ 100,705	\$ 68,334	67.86%	\$ 104,040	77.01%
1520 Parks	\$ 127,908	\$ 70,503	55.12%	\$ 61,097	49.60%
1530 Snowmobile	\$ 225,000	\$ 72,258	32.11%	\$ 74,575	37.29%
1560 Extension	\$ 209,563	\$ 154,100	73.53%	\$ 104,984	43.44%
1670 Tourism/Hlid Valleys/Econmic Dev.	\$ 111,283	\$ 93,781	84.27%	\$ 88,418	78.47%
1691 Forestry	\$ 139,300	\$ 36,493	26.20%	\$ 34,119	24.54%
1694 Land Conservation(env, wild, land)	\$ 548,012	\$ 177,032	32.30%	\$ 213,734	50.39%
1698 Zoning	\$ 90,844	\$ 63,385	69.77%	\$ 67,169	71.38%
1700 Capital Outlay	\$ 1,102,228	\$ 179,131	16.25%	\$ 370,527	21.27%
Total General Fund	\$ 18,813,647	\$ 12,152,530	64.59%	\$ 10,791,606	58.51%

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	2015		2014	
		Actual YTD 2015	Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %
100 General Fund	\$ 18,813,647	\$ 12,152,530	64.59%	\$ 10,791,606	58.51%
213 Child Support	\$ 460,849	\$ 323,891	70.28%	\$ 296,865	63.00%
241 Health	\$ 853,766	\$ 565,409	66.23%	\$ 590,818	65.02%
246 Senior Services	\$ 928,081	\$ 607,789	65.49%	\$ 628,489	59.74%
249 Human Services	\$ 7,988,612	\$ 5,037,228	63.06%	\$ 5,131,454	64.07%
633 Solid Waste	\$ 1,884,669	\$ 1,210,928	64.25%	\$ 1,192,991	63.98%
642 Rolling Hills	\$ 8,575,007	\$ 4,053,650	47.27%	\$ 5,743,973	69.55%
714 Information Systems	\$ 1,133,753	\$ 666,437	58.78%	\$ 501,362	54.82%
715 Nonlapsing-Technology Pool	\$ 591,562	\$ 41,859	7.08%	\$ 49,213	9.59%
719 Workers Compensation	\$ -	\$ 187,803	100.00%	\$ -	0.00%
732 Highway	\$ 9,699,138	\$ 3,845,048	39.64%	\$ 4,600,960	52.34%
Total General Operating Exp.	\$ 50,929,084	\$ 28,692,574	56.34%	\$ 29,527,731	59.98%
310 Debt Service	\$ 3,751,386	\$ 2,765,098	73.71%	\$ 2,654,100	99.99%
410 Capital Projects	\$ 8,209,787	\$ 9,213,245	112.22%	\$ 3,040,934	20.78%
820 Jail Assessment	\$ 130,000	\$ 25,350	19.50%	\$ 33,148	25.50%
830 Local History Room	\$ 15,000	\$ 7,885	52.57%	\$ 7,890	15.63%
860 Revolving Loan Fund	\$ -	\$ 1,424	100.00%	\$ 47	100.00%
Total Expenses	\$ 63,035,258	\$ 40,705,575	64.58%	\$ 35,263,851	52.88%

This is the 9 out of 12 months

75.00%

10/20/2015

Tina Osterberg Monroe County Finance Director
K:\Finance Report\2015\Finance Summary Munis-2015

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: October 1, 2015
 Department: Health/WIC
 Amount: \$11,046.00
 Budget Year Amended: 2015

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

12 month grant (10/1/15-9/30-16) from the Div of Public Health for WIC Program. The intent of the grant is to enhance nutrition services and promote nutrition behavior change with families.

Revenue Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
24120000 43550	WIC	\$ 199,251.00	\$ 11,046.00	\$ 210,297.00
				\$ -
Total Adjustment			\$ 11,046.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
24120000 51100	Salaries	\$ 141,671.00	\$ 9,220.00	\$ 150,891.00
24120000 515005	Retirement	\$ 9,634.00	\$ 81.00	\$ 9,715.00
24120000 515010	Social Security	\$ 8,784.00	\$ 570.00	\$ 9,354.00
24120000 515015	Medicare	\$ 2,054.00	\$ 134.00	\$ 2,188.00
24120000 515020	Health Ins	\$ 30,692.00	\$ (3,276.00)	\$ 27,416.00
24120000 515025	Dental Ins	\$ 1,743.00	\$ (17.00)	\$ 1,726.00
24120000 515040	Work Comp	\$ 397.00	\$ 26.00	\$ 423.00
24120000 533200	Mileage	\$ 500.00	\$ 310.00	\$ 810.00
24120000 534150	Nutrition Ed Supplies	\$ 451.00	\$ 1,500.00	\$ 1,951.00
24120000 531060	Printing Expense	\$ 100.00	\$ 160.00	\$ 260.00
24120000 534250	Medical Expense	\$ 1,058.00	\$ 2,338.00	\$ 3,396.00
Total Adjustment			\$ 11,046.00	

Department Head Approval: Maura Nelson

Date Approved by Committee of Jurisdiction: Mary Jo Cook, PCH Chair 10/12/15
 Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 10/21/2015

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

RESOLUTIONS AND ORDINANCES – October 28, 2015

1. RESOLUTION APPROVING MONROE COUNTY FOREST ANNUAL WORK PLAN - 2016

Offered by the Land Conservation, Forestry & Parks Committee

RESOLUTION NO. 10-15-01

RESOLUTION APPROVING MONROE COUNTY FOREST
ANNUAL WORK PLAN - 2016

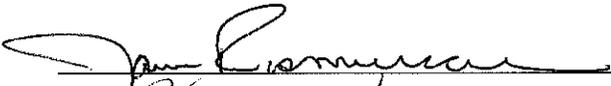
WHEREAS, it is required that the Monroe County Board of Supervisors approve the Monroe County Forest Annual Work Plan (see attached); and

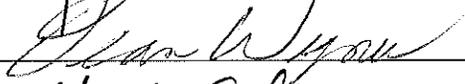
WHEREAS, the Monroe County Land Conservation, Forestry and Parks Committee has reviewed and approved this attached plan.

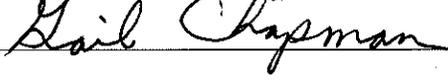
NOW, THEREFORE, BE IT RESOLVED, by the Monroe County Board of Supervisors that they do hereby approve the attached Annual Work Plan for the calendar year of 2016 for the Monroe County Forest.

Dated this 28th day of October, 2015.

OFFERED BY THE LAND CONSERVATION, FORESTRY and PARKS
COMMITTEE:







Committee Vote: 3 - 0 - 2

Finance Vote: 4 - 1

Statement of purpose: To approve this Annual Forest Work Plan for the calendar year of 2016; which will allow Monroe County to apply for the County Forest Administrators Grant.

Fiscal Note: Revenue from the County Forest Administrators Grant from the WDNR will be approximately \$40,000.00.

Drafted by Chad Ziegler, Forest & Parks Administrator

Reviewed and Approved as to Form by Corporation Counsel, ACK
Andy Kaftan

MONROE COUNTY FOREST
ANNUAL WORK PLAN - 2016

REFERENCES:

1. Annual Planning Meeting (once per year with minutes)
2. Fifteen Year Comprehensive Plan (2006-2020)

INTRODUCTION:

This work plan is intended to give a general overview of the accomplishment goals for 2016, not be a blueprint of what will or will not be done. Issues such as funding, weather, harvesting activity and workload will ultimately impact what will be accomplished. Due to unforeseen circumstances it may be expedient and prudent to perform more of one activity at the expense of another, with the understanding that at another time the situation may be reversed.

TIMBER SALE ADMINISTRATION:

As of September 18, 2015 there are five inactive timber sales on the county forest. Normal administrative procedures for timber sales include:

- Advertising the sale and negotiating the contract.
- Meeting with the purchaser before the job is started to go over the sale requirements.
- Routinely inspecting the sale once the harvest has started to confirm contract compliance.
- Collecting load tickets and tracking the volume and type of wood being harvested.
- Making sure landing and road repair is done properly following the harvest.
- Balancing the sale ledger and completing the cutting report at sale close out.

TIMBER SALE PLANNING AND ESTABLISHMENT:

The goals for timber sale establishment and sale in 2016 are:

- Approximately 200 acres of timber will be sold.
- One hundred fifty six acres will be even-aged harvests with reserve trees and reserve pockets of trees.
- Forty four acres will be pine thinning.

Normal sale establishment procedures include;

- Consulting the compartment reconnaissance to determine harvest needs for the year.
- Inspecting the scheduled stands to determine if a harvest is appropriate.
- Marking the timber to be sold in a manner appropriate for the type of sale.
- Preparing a sale prospectus and completing the cutting notice.

FOREST RECONNAISSANCE:

- The goal for compartment reconnaissance in 2016 is 354 acres.
- Reconnaissance of completed timber sales will be done as they are closed out.

TIMBER STAND IMPROVEMENT:

- Some buckthorn removal may be performed on timber sale areas via hand removal and herbicides.
- Prescribed burning may be used on a harvested timber sale to control buckthorn and prepare the site for oak and jack pine regeneration.

MONROE COUNTY FOREST
ANNUAL WORK PLAN - 2016

- Spotted knapweed treatments may occur in grassy openings and along county forest roads.
- Stump sprouts may be thinned mechanically to increase the vigor of the residual stems.

REFORESTATION:

Natural regeneration is anticipated on the mature sites that will be harvested; some site preparation, planting and seeding work may be needed to aid in regenerating the stands.

FISH AND WILDLIFE MANAGEMENT ACTIVITIES:

The normal activities associated with the Karner blue butterfly program and the maintenance of wildlife openings will continue during 2016.