

MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
Phone 608-269-8705
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www.co.monroe.wi.us

****Please note
Date Change****

MONROE COUNTY BOARD AGENDA
Tuesday, November 24, 2015
Rolling Hills Rehab Center
Auditorium
14345 County Hwy B
Sparta, WI 54656

- 6:00 p.m.** Call to Order/Roll Call/Pledge of Allegiance
- Approval of Minutes 10/28/15 & 11/04/15
- Public Comment Period
**Public sign up before meeting. An individual may only speak once and is limited to 3 minutes.*
- Announcements
- Appointments –
Ethics Board for a term ending 01/31/2017, *Kellie McElroy*
- Update on Justice Center Building Project – Kurt Marshaus
- Update on Radio Tower Project – Randy Williams
- Monthly Treasurers Report – Annette Erickson
- Monthly Financial Report – Tina Osterberg
- Monthly Administrators Report – Catherine Schmit
- Budget Adjustment –
Clerk of Courts
Jail/Maintenance
Solid Waste
- Resolutions – Discussion/Action (listed on separate sheet)
- Adjournment

The October meeting of the County Board of Supervisors convened at the Rolling Hills Auditorium in the Town of Sparta, Wisconsin, on Wednesday, October 28, 2015 at 6:00 p.m. Chair James Kuhn presided. Roll Call was called with 23 Supervisors present; Supervisor Habegger absent. The Pledge of Allegiance was recited.

Motion by Supervisor Sherwood second by Supervisor Pierce to approve the minutes of the 09/23/15 meeting. Carried by voice vote.

Public Comment Period – Two individuals from the public spoke.

Announcements – Shelley Bohl, County Clerk explained County Supervisor Election deadlines. A Supervisor overview packet was provided to all members.

Supervisor Folcey provided the proposed resolution Amending the County Code to Incorporate changes to County Committees and Boards due to Reduction of the Monroe County Board Size for review. Any comments or concerns should be brought forth to the Administrative Committee. The resolution will be taken up in November.

Supervisor Las explained that the WCA magazine highlighted the Treasurer roles and that a few months ago, the County Clerk roles and thanked the Officials and offices for their service to the public.

Chair Kuhn reminded the board that the Annual meeting will be held at 5:00 p.m. on Wednesday, November 4, 2015 in the Sparta High School cafeteria. The regular board meeting in November has been changed to Tuesday, November 24, 2015.

Appointments –

Transportation Coordinating Committee for a term ending 03/01/17 - Peter Fletcher, Laura Moriarty, Ron Hamilton, Ken Woodall, Stephanie Averbeck, Jeff Klein, Terrence Dwyer, Diane Fennigkoh, Patty Clark, Roger Gorius, Ben Hein, Jim Arena, Jennifer Mubarak, Wally Habegger. Motion by Supervisor Duckworth second by Supervisor Cook to affirm appointment of committee. Carried by voice vote.

Housing Authority for a term ending 3/31/20 - Rose Eddy. Motion by Supervisor King second by Supervisor Humphrey to affirm appointment. Carried by voice vote.

Back Up Humane Officer – Leslie Schreier. Motion by Supervisor Folcey second by Supervisor Humphrey to affirm appointment of Humane Officer. Carried by voice vote.

Kurt Marshaus provided the Justice Center Building Project update and answered questions.

Randy Williams provided the Radio Tower Project Update and answered questions.

Annette Erickson provided the monthly Treasurer's report and answered questions.

Tina Osterberg provided the monthly Financial report and answered questions.

Catherine Schmit provided the monthly County Administrators report and answered questions.

Budget Adjustments:

Health – Motion by Supervisor Cook second by Supervisor Steele to approve budget adjustment. Tina Osterberg explained the 2015 budget adjustment in the amount of \$11,046.00 for Division of Public Health grant for WIC programs. Tina explained that the revenue account should be changed to 24120000 435555 Fit Families. The original budget amount then would change to 0 and the final budget \$11,046.00. Motion to amend by Supervisor King second by Supervisor

Buswell. The amendment carried by voice vote. A roll call vote was taken on the budget adjustment as amended. All 23 present voted yes.

RESOLUTION 10-15-01

RESOLUTION APPROVING MONROE COUNTY FOREST ANNUAL WORK PLAN - 2016

The foregoing resolution was moved for adoption by Supervisor Chapman second by Supervisor Duckworth. Supervisor Chapman recognized Chad Ziegler to explain. A roll call vote was taken. The resolution passed with all 23 Supervisors present voting yes.

Motion by Supervisor P. Peterson second by Supervisor D. Peterson to adjourn at 7:32 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the October meeting of the Monroe County Board of Supervisors held on October 28, 2015.

The November annual meeting of the County Board of Supervisors convened at the Sparta High School Cafeteria in the City of Sparta, Wisconsin, on Wednesday, November 4, 2015 at 6:00 p.m. Chair James Kuhn presided. Roll Call was called with 22 Supervisors present, Supervisor Steele joined the meeting at 5:09 p.m.; Supervisor P. Peterson absent.

The Pledge of Allegiance was recited.

Supervisor Steele joined the meeting at 5:09 p.m.

Chair Kuhn announced at 5:09 p.m. that the Board would come together as a Quasi Committee of the Whole pursuant to Chapter 65.90(3) to conduct the public hearing of the proposed 2016 budget. One individual from the public requested to speak. Chair Kuhn called three times and closed the public hearing and the annual meeting continued at 5:12 p.m.

Motion by Supervisor Schnitzler to amend budget with addendum presented by Finance Director, Tina Osterberg. Chair Kuhn ruled the motion out of order, the budget must first be adopted.

Motion by Supervisor Humphrey second by Supervisor Pierce to adopt the 2016 budget.

Motion by Supervisor Schnitzler second by Supervisor Schroeder to amend budget with corrections and adjustments presented below by Finance Director, Tina Osterberg. Discussion. A roll call vote was taken. The addendum passed with all 23 present voting yes.

2016 Budget Corrections

Sanitation, Zoning, Dog Control & Land Records Administrator Salary Allocations

Land Records		Current Budget	Correct Amt	Inc.(dec.)
11750000	511000	2,083.00	1,838.00	(245.00)
11750000	515005	135.00	125.00	(10.00)
11750000	515010	128.00	114.00	(14.00)
11750000	515015	28.00	27.00	(1.00)
11750000	515040	47.00	43.00	(4.00)
		<u>2,421.00</u>	<u>2,147.00</u>	<u>(274.00)</u>

Sanitation		Current Budget	Correct Amt	Inc.(dec.)
13680000	511000	27,865.00	28,172.00	307.00
13680000	515005	1,840.00	1,916.00	

				76.00
13680000	515010	1,728.00	1,747.00	19.00
13680000	515015	405.00	409.00	4.00
13680000	515040	653.00	660.00	7.00
		<u>32,491.00</u>	<u>32,904.00</u>	<u>413.00</u>

Zoning

		<u>Current Budget</u>	<u>Correct Amt</u>	<u>Inc.(dec.)</u>
16980000	511000	27,865.00	28,172.00	307.00
16980000	515005	1,840.00	1,916.00	76.00
16980000	515010	1,728.00	1,747.00	19.00
16980000	515015	405.00	409.00	4.00
16980000	515040	653.00	660.00	7.00
		<u>32,491.00</u>	<u>32,904.00</u>	<u>413.00</u>

Dog Control

		<u>Current Budget</u>	<u>Correct Amt</u>	<u>Inc.(dec.)</u>
14190000	511000	3,430.00	3,063.00	(367.00)
14190000	515005	227.00	209.00	(18.00)
14190000	515010	213.00	190.00	(23.00)
14190000	515015	50.00	45.00	(5.00)
14190000	515040	81.00	72.00	(9.00)
		<u>4,001.00</u>	<u>3,579.00</u>	<u>(422.00)</u>
10010000	539200	<u>71,404.00</u>	<u>71,534.00</u>	<u>130.00</u>

2016 Health Insurance Increase Adjustment

ORG	OBJ	PROJECT	Amount	DEPARTMENT DESCRIPTION
10010000			(112,470.00)	CONTINGENCY
10000000	411100		(71,407.00)	GF APPROP
11210000	515020		2,096.00	CIR CRT
11220000	515020		2,842.00	CLK CRT
11310000	515020		1,572.00	DA
11311000	515020		524.00	VICTIM WITNESS
11320000	515020		1,048.00	CORP CNSL
11410000	515020		262.00	ADM
11420000	515020		1,048.00	CNTY CLK
11430000	515020		222.00	PERSONNEL
11510000	515020		2,967.00	FIN
11520000	515020		444.00	TREAS
11605610	515020		4.00	MAINT
11605630	515020		22.00	MAINT
11630610	515020		55.00	MAINT
11630630	515020		201.00	MAINT
11650610	515020		38.00	MAINT
11650630	515020		180.00	MAINT
11655610	515020		2.00	MAINT
11655630	515020		26.00	MAINT
11675610	515020		6.00	MAINT
11675630	515020		17.00	MAINT
11710000	515020		1,270.00	ROD
11750000	515020		20.00	LAND REC
12110000	515020		1,521.00	SHERIFF
12110200	515020	S7230	43.00	SHERIFF
12111000	515020		4,254.00	SHERIFF
12112000	515020		1,572.00	SHERIFF
12113000	515020		746.00	SHERIFF
12700000	515020		524.00	JAIL
12701000	515020		6,554.00	JAIL
12900000	515020		52.00	EMG MGMT
12930000	515020		6,128.00	DISP
12950000	515020		1,190.00	JUSTICE
13680000	515020		527.00	SAN
14190000	515020		409.00	DOGS
15120000	515020		524.00	HIST RM
15200000	515020		288.00	PARKS

15600000	515020		524.00	UW-EXT
16910000	515020		288.00	FOREST
16940000	515020		524.00	LAND CONS
16980000	515020		529.00	ZONING
24110000	411100		1,794.00	HLTH APPROP
24110000	515020		1,794.00	HEALTH
24600001	411100		164.00	SS APPROP
24600001	515020	SS120	54.00	SENIOR SERV
24600001	515020	SS110	42.00	SENIOR SERV
24600001	515020	SS130	68.00	SENIOR SERV
24600050	411100		127.00	SS APPROP
24600050	515020	SS120	79.00	SENIOR SERV
24600050	515020	SS110	15.00	SENIOR SERV
24600050	515020	SS130	33.00	SENIOR SERV
24630300	411100		318.00	SS APPROP
24630300	515020	SS120	157.00	SENIOR SERV
24630300	515020	SS110	95.00	SENIOR SERV
24630300	515020	SS130	33.00	SENIOR SERV
24630330	515020	SS130	33.00	SENIOR SERV
24660610	411100		684.00	SS APPROP
24660610	515020	SS120	137.00	SENIOR SERV
24660610	515020	SS150	524.00	SENIOR SERV
24660610	515020	SS110	23.00	SENIOR SERV
24660630	411100		132.00	SS APPROP
24660630	515020	SS120	100.00	SENIOR SERV
24660630	515020	SS110	32.00	SENIOR SERV
24900001	411100		19,508.00	HS APPROP
24900500	515020		4,545.00	HUMAN SERV
24910510	515020		2,694.00	HUMAN SERV
24910520	515020		2,167.00	HUMAN SERV
24930550	515020		892.00	HUMAN SERV
24950560	515020		2,006.00	HUMAN SERV
24950580	515020		2,004.00	HUMAN SERV
24970595	515020		1,834.00	HUMAN SERV
24990400	515020		3,366.00	HUMAN SERV
64210560	411100		30,056.00	RH APPROP
64210110	515020	60100	524.00	ROLLING HILLS
64210110	515020	60200	2,019.00	ROLLING HILLS
64210110	515020	60300	3,625.00	ROLLING HILLS
64210110	515020	60400	12,357.00	ROLLING HILLS
64210110	515020	60500	524.00	ROLLING HILLS
64210280	515020	60600	524.00	ROLLING HILLS
64210310	515020	60800	620.00	ROLLING HILLS

64210510	515020	60800	34.00	ROLLING HILLS
64210310	515020	60700	524.00	ROLLING HILLS
64210510	515020	60400	612.00	ROLLING HILLS
64210510	515020	61300	16.00	ROLLING HILLS
64210561	515020	61500	3,748.00	ROLLING HILLS
64210710	515020	61300	1,605.00	ROLLING HILLS
64210720	515020	61700	222.00	ROLLING HILLS
64210750	515020	61800	524.00	ROLLING HILLS
64210810	515020	61900	222.00	ROLLING HILLS
64210810	515020	62100	524.00	ROLLING HILLS
64210813	515020	62200	444.00	ROLLING HILLS
64210815	515020	62300	524.00	ROLLING HILLS
64210818	515020	62400	746.00	ROLLING HILLS
64210610	515020		118.00	ROLLING HILLS
71470000	411100		1,048.00	IS APPROP
71470000	515020		1,048.00	INFO SYS
73300112	411100		2,096.00	HWY APPROP
73300112	515020		1,048.00	HWY
73300191	515020		1,048.00	HWY
73330311	411100		15,480.00	HWY APPROP
73330311	512000		15,480.00	HWY

Motion by Supervisor Cook second by Supervisor Sherwood to move \$105,645.00 from the Contingency Fund and place it into the Monroe County Libraries. Discussion. A roll call vote was taken. The motion failed (5 Y - 18 N - 1 Absent).

Las voted: N	VanWychen voted: Y	Treu voted: N	Schnitzler voted: N
Chapman voted: N	Pierce voted: N	Blackdeer voted: N	Sherwood voted: Y
Cook voted: Y	Folcey voted: N	Path voted: N	Kuhn voted: N
Schroeder voted: N	Buswell voted: Y	Habhegger voted: N	Rasmussen voted: N
Humphrey voted: N	Olson voted: N	Duckworth voted: N	Steele voted: N
King voted: N	D Peterson voted: N	P Peterson was Absent	Rice voted: Y

Motion by Supervisor Las second by Supervisor Steele to move \$9,000.00 from the Highway Operation Expenses and place it into the County Board Operation and Achievement. Discussion. A roll call vote was taken. The motion failed (5 Y - 18 N - 1 Absent).

Las voted: Y	VanWychen voted: N	Treu voted: N	Schnitzler voted: N
Chapman voted: N	Pierce voted: N	Blackdeer voted: N	Sherwood voted: Y
Cook voted: Y	Folcey voted: N	Path voted: N	Kuhn voted: N
Schroeder voted: N	Buswell voted: N	Habhegger voted: N	Rasmussen voted: N
Humphrey voted: N	Olson voted: N	Duckworth voted: N	Steele voted: Y
King voted: N	D Peterson voted: N	P Peterson was Absent	Rice voted: Y

Motion by Supervisor Las second by Supervisor Steele to move \$67,217.00 from the Highway Operation Expenses to the Maintenance Department for a Maintenance Technician Position. Discussion. Motion by Supervisor Sherwood second by Supervisor Cook to amend motion to come out of the preventative maintenance budget. Discussion. Call the question by Supervisor Buswell second by Supervisor Habhegger. A roll call vote was taken. The discussion ended (19 Y - 4 N - 1 Absent).

Las voted: Y	VanWychen voted: Y	Treu voted: Y	Schnitzler voted: Y
Chapman voted: Y	Pierce voted: Y	Blackdeer voted: Y	Sherwood voted: N
Cook voted: Y	Folcey voted: Y	Path voted: N	Kuhn voted: Y
Schroeder voted: Y	Buswell voted: Y	Habhegger voted: Y	Rasmussen voted: Y
Humphrey voted: Y	Olson voted: N	Duckworth voted: Y	Steele voted: N

King voted: Y D Peterson voted: Y P Peterson was Absent Rice voted: Y
 The motion to amend was called out of order by Chair Kuhn as the preventative budget only contains \$14,850.00 for HVAC. Supervisor Steele objected to the ruling. Call the question on the original motion by Supervisor Humphrey second by Supervisor Habegger. The motion to end discussion failed (15 Y - 8 N - 1 Absent), 2/3 vote required.

Las voted: N	VanWychen voted: Y	Treu voted: Y	Schnitzler voted: Y
Chapman voted: Y	Pierce voted: Y	Blackdeer voted: Y	Sherwood voted: N
Cook voted: N	Folcey voted: Y	Path voted: N	Kuhn voted: Y
Schroeder voted: Y	Buswell voted: Y	Habegger voted: Y	Rasmussen voted: Y
Humphrey voted: Y	Olson voted: N	Duckworth voted: Y	Steele voted: N
King voted: Y	D Peterson voted: N	P Peterson was Absent	Rice voted: N

The discussion continued on the original motion. A roll call vote was taken. The motion failed (5 Y - 18 N - 1 Absent).

Las voted: Y	VanWychen voted: N	Treu voted: N	Schnitzler voted: N
Chapman voted: N	Pierce voted: N	Blackdeer voted: N	Sherwood voted: N
Cook voted: Y	Folcey voted: N	Path voted: Y	Kuhn voted: N
Schroeder voted: N	Buswell voted: N	Habegger voted: N	Rasmussen voted: N
Humphrey voted: N	Olson voted: N	Duckworth voted: N	Steele voted: Y
King voted: N	D Peterson voted: N	P Peterson was Absent	Rice voted: Y

Chair Kuhn recognized County Administrator, Catherine Schmit to answer questions requested by Supervisor Steele.

Motion by Supervisor Steele second by Supervisor Sherwood to Eliminate the Personnel Director pay and benefits in the amount of \$93,020.00 from the budget; the rest of the Personnel budget to be moved under the Administrator's budget. Discussion. A roll call vote was taken. The motion failed (7 Y - 16 N - 1 Absent).

Las voted: Y	VanWychen voted: N	Treu voted: N	Schnitzler voted: N
Chapman voted: N	Pierce voted: N	Blackdeer voted: N	Sherwood voted: Y
Cook voted: Y	Folcey voted: N	Path voted: N	Kuhn voted: Y
Schroeder voted: N	Buswell voted: N	Habegger voted: Y	Rasmussen voted: N
Humphrey voted: N	Olson voted: N	Duckworth voted: N	Steele voted: Y
King voted: N	D Peterson voted: N	P Peterson was Absent	Rice voted: Y

Chair Kuhn recognized County Administrator, Catherine Schmit to answer questions requested by Supervisor Las.

A roll call vote was taken on the 2016 budget as amended. The motion passed (20 Y - 3 N - 1 Absent).

Las voted: N	VanWychen voted: Y	Treu voted: Y	Schnitzler voted: Y
Chapman voted: Y	Pierce voted: Y	Blackdeer voted: Y	Sherwood voted: N
Cook voted: Y	Folcey voted: Y	Path voted: Y	Kuhn voted: Y
Schroeder voted: Y	Buswell voted: Y	Habegger voted: Y	Rasmussen voted: Y
Humphrey voted: Y	Olson voted: Y	Duckworth voted: Y	Steele voted: N
King voted: Y	D Peterson voted: Y	P Peterson was Absent	Rice voted: Y

RESOLUTION 11a-15-01

AUTHORIZING 2016 COUNTY AID FOR BRIDGE OR CULVERT CONSTRUCTION AND REPAIR UNDER WI STATUTES SECTIONS 82.08 & 61.48

The foregoing resolution was moved for adoption by Supervisor Schroeder second by Supervisor Pierce. Supervisor Schroeder explained. A roll call vote was taken. The resolution passed with all 23 Supervisors present voting yes.

RESOLUTION 11a-15-02

AUTHORIZING 2016 COUNTY HIGHWAY BRIDGE AND CULVERT SPECIAL ASSESSMENTS UNDER WI STATUTE 83.03(2)

The foregoing resolution was moved for adoption by Supervisor Schroeder second by Supervisor Pierce. Supervisor Schroeder explained. A roll call vote was taken. The resolution passed (22 Y - 1 N - 1 Absent).

Las voted: Y	VanWychen voted: Y	Treu voted: Y	Schnitzler voted: Y
Chapman voted: Y	Pierce voted: Y	Blackdeer voted: Y	Sherwood voted: Y
Cook voted: Y	Folcey voted: Y	Path voted: Y	Kuhn voted: Y
Schroeder voted: Y	Buswell voted: Y	Habhegger voted: Y	Rasmussen voted: Y
Humphrey voted: Y	Olson voted: Y	Duckworth voted: Y	Steele voted: N
King voted: Y	D Peterson voted: Y	P Peterson was Absent	Rice voted: Y

RESOLUTION 11a-15-03

ADOPTING THE 2016 BUDGET AND AUTHORIZING PROPERTY TAX LEVIES

The foregoing resolution was moved for adoption by Supervisor Duckworth second by Supervisor Humphrey. Chair Kuhn announced the changes reflected with the passage of the 2016 amended budget. The Operating and Debt Levy changed to \$17,387,301; the Special Purpose (libraries, bridges and sanitation) changed to \$432,021. Discussion. Motion by Supervisor Humphrey second by Supervisor Duckworth to amend the above changes as noted by Chair Kuhn. A roll call vote was taken. The amendment passed with all 23 present voting yes. A roll call vote was taken. The resolution as amended passed (21 Y - 2 N - 1 Absent).

Las voted: N	VanWychen voted: Y	Treu voted: Y	Schnitzler voted: Y
Chapman voted: Y	Pierce voted: Y	Blackdeer voted: Y	Sherwood voted: Y
Cook voted: Y	Folcey voted: Y	Path voted: Y	Kuhn voted: Y
Schroeder voted: Y	Buswell voted: Y	Habhegger voted: Y	Rasmussen voted: Y
Humphrey voted: Y	Olson voted: Y	Duckworth voted: Y	Steele voted: N
King voted: Y	D Peterson voted: Y	P Peterson was Absent	Rice voted: Y

Motion by Supervisor Humphrey second by Supervisor Steele to adjourn meeting at 7:44 p.m. Carried by voice vote.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the November annual meeting of the Monroe County Board of Supervisors held on November 4, 2015.

TREASURER'S REPORT
For the period of
October 1, 2015 to October 31, 2015
Annette M. Erickson, County Treasurer

General Checking Balances	
Month End Balance	\$ 177,873.08
Outstanding Checks	\$ (639,669.74)
Outstanding Deposits	\$ 64,253.15
General Fund Investments	\$ 26,122,431.29
Totals	\$ 25,724,887.78

Receipts for Current Month:	\$ 8,207,434.37
Wires & Disbursements for Current Month:	\$ 8,554,724.42

INVESTMENTS

General Fund				
Bank	ACCOUNT #	AMOUNT	DUE DATES	RATE
State Bank		\$ 6,640,762.10	none	0.25%
State Investment Pool		\$ 1,454.85	none	0.10%
River Bank CD		\$ 502,018.47	3/18/2016	0.80%
Citizens First Bank CD		\$ 500,000.00	1/28/2016	0.75%
River Bank CD		\$ 501,745.61	3/7/2016	0.70%
Timberwood Bank MM		\$ 1,622,286.68	none	0.60%
Timberwood Bank CD		\$ 500,000.00	4/8/2016	0.85%
Timberwood Bank MM		\$ 3,621,819.14	none	0.35%
Timberwood Bank CD		\$ 1,000,000.00	7/22/2016	0.70%
Partnership Bank CD		\$ 500,000.00	10/1/2016	0.70%
River Bank CD		\$ 2,003,528.77	7/22/2016	0.70%
River Bank CD		\$ 1,005,995.51	11/5/2015	0.80%
F & M Bank of Tomah Cdars		\$ 820,745.54	none	0.94%
F & M Bank of Tomah		\$ 3,006.40	none	0.94%
Citizens First Bank MM		\$ 2,809,842.92	none	0.50%
River Bank MM		\$ 2,609,225.30	none	0.40%
ADM-CD's		\$ 980,000.00	none	1.10%
Union National CD		\$ 500,000.00	2/18/2016	0.50%
TOTAL GENERAL FUND =		\$ 26,122,431.29		

Total General Fund:	\$ 26,122,431.29
General Fund Reserve Balance:	\$ (14,809,400.00)
Restricted/Committed Fund Balance:	\$ (7,144,691.49)
	<u>\$ 4,168,339.80</u>

TOTAL GENERAL FUND AS OF October, 2014 WAS: **\$ 22,171,543.02**
DIFFERENCE FROM ONE YEAR AGO: **\$ 3,950,888.27**

Delinquent Taxes in October, 2015 were:	\$ 1,769,097.50
Delinquent Taxes in October, 2014 were:	\$ 2,122,325.65
Delinquent Taxes are down from one year ago:	<u>\$ (353,228.15)</u>

TREASURER'S REPORT

For the period of October 1, 2015 to October 30, 2015

Annette M. Erickson, County Treasurer

INVESTMENTS

BANK	ACCOUNT #	AMOUNT	DUE DATES	RATE
History Room				
Union National Bank MMI		\$ 85,773.07	None	0.25%
Union National Bank MMII		\$ 620,778.14	None	0.35%
Union National Bank Grotto MM		\$ 71,143.02	None	0.25%
Wegner Grotto Endowment		\$ 184,205.34	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2016	0.20%
Transportation - Senior Services				
River Bank CD		\$ 32,840.03	3/7/2016	0.70%
Union National Bank MM		\$ 14,623.40	None	0.25%
Jail Assessment				
Timberwood Bank MM		\$ 336,611.62	None	0.70%
Monroe County Land Information Board				
Timberwood Bank of Tomah		\$ 173,661.06	None	0.68%
Community Development Block Grant Fund - Revolving Loan				
State Bank of Sparta MM		\$ 734,346.72	None	0.25%
Solid Waste Management - State Bank				
Ridgeview II - Closure Escrow		\$ 201,839.25	3/10/2016	0.30%
		\$ 199,632.37	3/10/2016	0.30%
		\$ 198,008.62	2/4/2016	0.30%
		\$ 203,826.35	3/10/2016	0.30%
		\$ 213,822.97	3/10/2016	0.30%
Facility Reserve		\$ 172,089.35	None	0.25%
Section 125 Plan				
State Bank of Sparta		\$ 19,906.50	None	0.25%
Worker's Comp				
State Bank of Sparta		\$ 1,829,022.50	None	0.25%
F & M Bank-Tomah		\$ 545,478.46	None	0.45%
Park Bank-Sparta		\$ 259,426.61	None	0.21%
Justice Center				
ADM Investments- Bond 3		\$ 9,136,512.23	None	0.27%
PMA Financial Network - Bond 2		\$ 1,725,345.91	None	0.29%
TOTAL OF RESTRICTED FUNDS NOT IN GENERAL FUND:		\$ 16,959,893.52		

Sales & Use Tax	
January-August, 2015	\$ 2,288,947.10
January-August, 2014	\$ 2,070,824.63
Sales Tax up from 2014	\$ 218,122.47

2015 MONTHLY GENERAL INFORMATION

	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES
BALANCE AS OF 01/01/2015 →	\$21,854,323.72	\$2,591,913.94	\$368,347.00	\$1,702,727.90 *
JANUARY	\$27,113,401.14	\$228,755.85	\$368,347.00	\$1,600,670.48 *
FEBRUARY	\$28,420,154.68	\$326,459.38	\$368,347.00	\$1,514,892.56 *
MARCH	\$27,970,412.57	\$290,061.27	\$368,347.00	\$1,375,723.04 *
APRIL	\$29,385,234.82	\$251,354.28	\$368,347.00	\$1,268,686.88 *
MAY	\$26,447,301.88	\$276,909.50	\$217,072.00	\$1,176,777.96 *
JUNE	\$26,532,540.23	\$334,985.36	\$234,009.00	\$1,100,716.45 *
JULY	\$34,900,341.39	\$244,413.68	\$234,009.00	\$1,018,636.17 *
AUGUST	\$28,517,393.29	\$336,007.78	\$234,009.00	\$2,271,919.03
SEPTEMBER	\$27,558,354.45		\$234,009.00	\$1,940,373.22
OCTOBER	\$26,122,431.29		\$234,009.00	\$1,769,097.50
NOVEMBER				
DECEMBER				

NOW INCLUDES
ALL YEARS
DELINQUENT
TAXES

(CONTINGENCY FUND IS ACTUALLY PART OF THE TOTAL GENERAL FUND)

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2014

TOTAL SALES TAX RECEIVED IN CALENDAR YEAR 2014 - \$3,083,751.36

2014 MONTHLY GENERAL INFORMATION

	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES
BALANCE AS OF 01/01/2014 →	\$18,108,572.98	\$2,512,373.18	\$458,434.00	\$1,664,653.34 *
JANUARY	\$22,825,638.48	\$211,380.15	\$458,434.00	\$1,541,831.19 *
FEBRUARY	\$24,910,864.24	\$234,343.42	\$761,468.00	\$1,441,417.32 *
MARCH	\$24,511,140.32	\$259,087.89	\$761,468.00	\$1,316,058.62 *
APRIL	\$24,628,782.32	\$158,314.33	\$761,468.00	\$1,202,664.40 *
MAY	\$24,009,467.40	\$290,137.99	\$761,468.00	\$1,153,594.69 *
JUNE	\$24,166,041.57	\$340,239.49	\$761,468.00	\$1,093,702.62 *
JULY	\$30,978,651.98	\$215,390.38	\$761,468.00	\$1,033,669.57 *
AUGUST	\$23,351,371.25	\$361,930.98	\$761,468.00	\$2,840,855.73
SEPTEMBER	\$24,184,333.12	\$259,894.41	\$742,218.00	\$2,494,988.93
OCTOBER	\$22,171,543.02	\$261,194.90	\$741,468.00	\$2,122,325.65
NOVEMBER	\$24,785,394.27	\$256,003.08	\$741,468.00	\$1,923,701.71
DECEMBER	\$21,854,323.72	\$235,834.34	\$41,468.00	\$1,702,727.90

NOW INCLUDES
ALL YEARS
DELINQUENT
TAXES

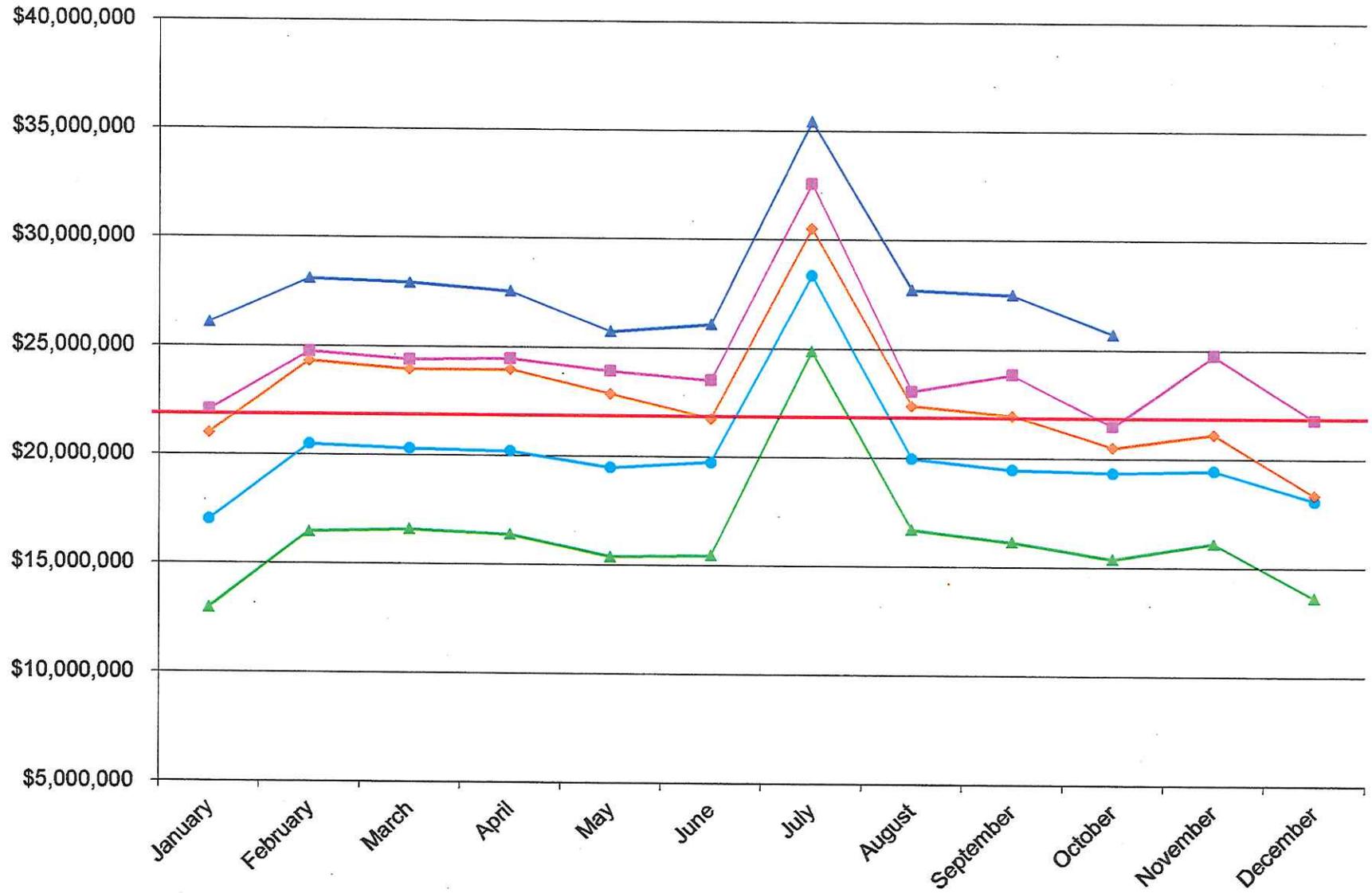
(CONTINGENCY FUND IS ACTUALLY PART OF THE TOTAL GENERAL FUND)

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2013

TOTAL SALES TAX RECEIVED IN CALENDAR YEAR 2013 - \$3,001,332.35

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

County Total General Fund Cash Balance



Total General Fund Restrictions

General Fund Balance MM/ICS -	\$ 17,735,128.19	
General Fund CD's	\$ 7,989,759.59	
Total General Fund	\$ 25,724,887.78	\$ 21,954,091.49 Reserve Policy - Includ.Restr/Com
Less Human Services Prepay	\$ 345,872.50	Prepay due back to state 12/31/2015 - \$415,047
Total General Fund -Less Prepay	\$ 25,379,015.28	1/12 each month is approximately \$34,587.25

Restricted Funds

Debt Service Fund Acct. 31000000 342100 E2010	\$ 199,858.80	2015 Bond Premium - August
MM Haney Res 10000000 342100 E2050-\$1,000	\$ 863.66	
Child Support - Designated Fund Balance	\$ 51,330.16	
Software/computers 21300000 342100 E2200		
WEDCS Election Exp. Fund 11421000 579100	\$ 1,621.13	
Redaction Fees 11715000 461390/521350	\$ 48,726.24	
K-9 Donations 12116000 485000	\$ 5,764.01	
Dog Control 14195000	\$ 25,167.19	
Parks 15200000 485000/579200	\$ 5,053.66	
Crep Program 16140000	\$ 17,267.71	
Forestry Maint. Land Acq. 16919000 580100	\$ 49,254.58	
Forestry-Habelman Reforest 16919000 521700	\$ 1,684.97	
Wildlife Habitat 16913000 435800/534050	\$ 1,353.52	

Committed Funds

Debt Service Fund - Resolution 06-13-02	\$ 985,561.00	
Justice Center Reserve Fund 47200000	\$ 3,074,000.00	3 M. plus rent proceeds
Farm Proceeds-Ed Fd 10000000 342400 E4050-111	\$ 55,918.77	
Nonlapsing Technology Pool 71490000	\$ 549,703.17	
Radio System Project 47260000	\$ 517,827.60	
Cloud-Based ERP Financial Software/(Avatar)	\$ 455,578.24	
Justice 12950000 485000/579200	\$ 510.00	
Angelo Wayside Improvement-17620620 582000	\$ 527.19	

Extension

Grant Exp. 15620611 579100	\$ 6,366.47	
Resource Agent 15620612 579100	\$ 217.22	
Family Living Agent 15620613 579100	\$ 643.69	
Agriculture Agent 15620614 579100	\$ 12,899.70	
Youth Development Agent 15620615 579100	\$ 82.21	
Pesticide Certification 15620616 579100	\$ 881.97	
Tri-Creek Watershed 16944000 534005	\$ 1,733.25	

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$ 300,000.00	
Contingency Fund Balance 10010000 539200	\$ 234,009.00	
Retirement/Fringe Pool 11435000 515200	\$ 28,896.71	
Nonlapsing Capital Pool 17100169 582500	\$ 511,389.67	

Total	\$ 7,144,691.49	
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Unassigned General Fund Balance	\$ 18,234,323.79	
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11/13/2015
Tina Osterberg Monroe County Finance Director
K:\Finance Report\2015\General Fund Reserved-Committed

FINANCIAL DATA THROUGH OCTOBER 31, 2015

REVENUES

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
1190 Other Gen including Taxes	\$ 15,319,822	\$ 10,185,219	66.48%	\$ 12,036,043	75.10%	
1121 Circuit Court/Family Court	\$ 179,080	\$ 194,206	108.45%	\$ 180,874	100.05%	
1122 Clerk of Court	\$ 396,600	\$ 352,533	88.89%	\$ 345,942	80.32%	
1127 Medical Examiner	\$ 27,000	\$ 19,300	71.48%	\$ 22,100	73.91%	
1131 District Attorney	\$ 28,000	\$ 36,272	129.54%	\$ 17,445	62.30%	
1131 Victim Witness	\$ 29,188	\$ 12,531	42.93%	\$ 20,174	50.73%	
1132 Corporation Counsel	\$ -	\$ -	100.00%	\$ -	0.00%	
1142 County Clerk/Elections	\$ 21,295	\$ 21,925	102.96%	\$ 20,386	98.03%	
1143 Personnel	\$ -	\$ 25	100.00%	\$ 25	100.00%	
1151 Finance	\$ 550,389	\$ 440,203	79.98%	\$ 430,115	81.63%	
1152 Treasurer	\$ 12,000	\$ 14,259	118.83%	\$ 12,533	102.70%	
1160 Maintenance	\$ 33,201	\$ 3,803	11.45%	\$ 170,870	60.79%	
1170 Surveyor	\$ -	\$ 1,380	100.00%	\$ 1,110	100.00%	
1171 Register of Deeds	\$ 265,946	\$ 216,271	81.32%	\$ 248,253	74.11%	
1175 Land Records	\$ 115,799	\$ 94,022	81.19%	\$ 62,724	61.31%	
1210 Sheriff(Trib Law,Speed,Click-it,Tactical)	\$ 120,350	\$ 90,361	75.08%	\$ 80,162	69.58%	
1270 Jail	\$ 150,245	\$ 57,146	38.04%	\$ 104,265	93.40%	
1290 Emergency Mgmnt (EPCRA, Grants)	\$ 81,352	\$ 14,632	17.99%	\$ 15,977	21.51%	
1293 Dispatch	\$ -	\$ 339	100.00%	\$ 165	100.00%	
1295 Justice	\$ 279,878	\$ 152,586	54.52%	\$ 79,448	113.82%	
1368 Sanitation	\$ 122,000	\$ 69,097	56.64%	\$ 91,779	75.23%	
1419 Dog Control	\$ 110,099	\$ 114,280	103.80%	\$ 103,496	101.47%	
1470 Veterans Services	\$ 10,000	\$ 10,387	103.87%	\$ 10,000	100.00%	
1512 Local History Room	\$ 15,000	\$ 8,072	53.81%	\$ 9,391	18.60%	
1520 Parks	\$ 128,393	\$ 141,895	110.52%	\$ 135,146	108.01%	
1530 Snowmobile	\$ 225,000	\$ 37,288	16.57%	\$ 181,294	90.65%	
1560 Extension	\$ 2,156	\$ 12,196	565.66%	\$ 111	2.25%	
1670 Tourism/Hid Valley/Economic Dev	\$ 3,000	\$ 7,708	256.95%	\$ 5,075	115.34%	
1691 Forestry	\$ 99,910	\$ 136,780	136.90%	\$ 99,495	99.59%	
1694 Land Conservation(env, wild, land)	\$ 530,935	\$ 60,648	11.42%	\$ 145,720	45.92%	
1698 Zoning	\$ 20,660	\$ 19,375	93.78%	\$ 19,239	88.82%	
Capital Outlay	\$ 46,725	\$ 18,725	40.07%	\$ 52,500	100.00%	
Total General Fund	\$ 18,924,023	\$ 12,543,464	66.28%	\$ 14,701,855	75.39%	

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
100 General Fund	\$ 18,924,023	\$ 12,543,464	66.28%	\$ 14,701,855	75.39%	
213 Child Support	\$ 460,849	\$ 360,613	78.25%	\$ 336,401	71.39%	
241 Health	\$ 870,304	\$ 747,741	85.92%	\$ 759,967	83.64%	
246 Senior Services	\$ 933,450	\$ 824,264	88.30%	\$ 794,870	75.56%	
249 Human Services	\$ 8,036,442	\$ 7,097,531	88.32%	\$ 6,952,329	86.80%	
633 Solid Waste	\$ 1,884,669	\$ 1,447,438	76.80%	\$ 1,379,627	72.82%	
642 Rolling Hills	\$ 8,559,326	\$ 6,244,237	72.95%	\$ 6,336,651	76.73%	
714 Info Systems	\$ 1,133,223	\$ 949,699	83.81%	\$ 70,586	29.74%	
715 Nonlapsing-Technology Pool	\$ 591,562	\$ 135,220	22.86%	\$ 130,237	100.00%	
719 Workers Compensation	\$ -	\$ 428,839	100.00%	\$ -	100.00%	
732 Highway	\$ 9,690,223	\$ 6,940,452	71.62%	\$ 6,928,188	78.82%	
Total General Operating Rev.	\$ 51,084,071	\$ 37,719,499	73.84%	\$ 38,390,711	75.15%	
310 Debt Services	\$ 3,751,386	\$ 3,792,834	101.10%	\$ 2,664,470	100.38%	
420 Capital Projects	\$ 18,209,787	\$ 11,323,855	62.19%	\$ 9,891,487	48.94%	
820 Jail Assessment Fund	\$ 130,000	\$ 41,206	100.00%	\$ 43,653	100.00%	
830 Local History Room	\$ 15,000	\$ 367,118	2447.45%	\$ 151,714	300.55%	
856 M.M. Haney Trust Fund	\$ -	\$ -	100.00%	\$ 2	100.00%	
860 Revolving Loan Fund	\$ -	\$ 6,249	100.00%	\$ 7,122	100.00%	
Total Revenues	\$ 73,190,244	\$ 53,250,761	72.76%	\$ 51,149,159	70.75%	

This is the 10 out of 12 months
These revenue numbers include the tax appropriations for 2015.

83.00%

11/17/2015

Tina Osterberg Monroe County Finance Director
K:\Finance Report\2015\Finance Summary Munis-2015

FINANCIAL DATA THROUGH OCTOBER 31, 2015
2015

EXPENSES

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	Actual to Ann Budget %	Actual YTD 2014	2014 Actual to Ann Budget %
1190 Other Gen Including Taxes	\$ 2,463,377	\$ 2,352,862	95.51%	\$ 665,439	59.97%
1110 County Board	\$ 149,833	\$ 104,445	69.71%	\$ 105,864	64.45%
1121 Circuit Court/Family Court	\$ 491,746	\$ 434,006	88.26%	\$ 366,058	76.41%
1122 Clerk of Court	\$ 618,837	\$ 524,334	84.73%	\$ 497,344	77.88%
1127 Medical Examiner	\$ 129,198	\$ 98,235	76.03%	\$ 102,518	78.13%
1131 District Attorney	\$ 378,689	\$ 292,661	77.28%	\$ 292,799	74.66%
1131 Victim Witness	\$ 58,472	\$ 36,859	63.04%	\$ 52,153	66.82%
1132 Corporate Counsel	\$ 235,760	\$ 186,240	79.00%	\$ 138,790	80.29%
1141 Administrator	\$ 157,797	\$ 124,210	78.72%	\$ 112,236	77.55%
1142 County Clerk/Elections	\$ 202,789	\$ 152,280	75.09%	\$ 1,029,148	101.28%
1143 Personnel	\$ 403,760	\$ 265,789	65.83%	\$ 270,793	71.36%
1151 Finance	\$ 852,860	\$ 686,975	80.55%	\$ 671,295	80.77%
1152 Treasurer	\$ 290,544	\$ 237,893	81.88%	\$ 228,061	80.05%
1160 Maintenance	\$ 879,936	\$ 449,688	51.10%	\$ 664,982	56.73%
1170 Surveyor	\$ 27,556	\$ 16,900	61.33%	\$ 17,420	63.22%
1171 Register of Deeds	\$ 274,730	\$ 187,360	68.20%	\$ 239,055	68.15%
1175 Land Records	\$ 115,799	\$ 77,729	67.12%	\$ 33,783	33.02%
1210 Sheriff(drug,trib,speed,click, tactical)	\$ 2,810,630	\$ 2,107,604	74.99%	\$ 2,079,176	74.98%
1270 Jail	\$ 2,767,880	\$ 2,169,255	78.37%	\$ 1,969,269	69.73%
1290 Emergency Mgmt (SARA, Grants)	\$ 141,840	\$ 85,158	60.04%	\$ 115,175	74.41%
1293 Dispatch	\$ 1,034,093	\$ 847,358	81.94%	\$ 838,408	78.90%
1295 Justice	\$ 918,491	\$ 460,199	50.10%	\$ 315,435	64.39%
1368 Sanitation	\$ 168,542	\$ 94,475	56.05%	\$ 123,160	73.24%
1419 Dog Control	\$ 163,356	\$ 107,858	66.03%	\$ 98,695	59.10%
1470 Veterans Services	\$ 112,346	\$ 91,368	81.33%	\$ 84,626	72.42%
1511 Library Grants	\$ 343,540	\$ 343,540	100.00%	\$ -	100.00%
1512 Local History Room	\$ 100,440	\$ 80,337	79.98%	\$ 114,493	84.75%
1520 Parks	\$ 127,775	\$ 84,991	66.52%	\$ 77,254	62.71%
1530 Snowmobile	\$ 225,000	\$ 72,258	32.11%	\$ 74,575	37.29%
1560 Extension	\$ 209,298	\$ 161,813	77.31%	\$ 114,276	47.29%
1670 Tourism/Hid Valleys/Econmic Dev.	\$ 111,283	\$ 101,948	91.61%	\$ 95,252	84.53%
1691 Forestry	\$ 139,141	\$ 41,416	29.77%	\$ 38,967	28.03%
1694 Land Conservation(env, wild, land)	\$ 624,397	\$ 261,811	41.93%	\$ 263,885	62.22%
1698 Zoning	\$ 92,059	\$ 73,027	79.33%	\$ 76,158	80.93%
1700 Capital Outlay	\$ 1,102,228	\$ 200,422	18.18%	\$ 429,896	24.68%
Total General Fund	\$ 18,924,022	\$ 13,613,303	71.94%	\$ 12,396,439	67.21%

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015 Actual to Ann Budget %	Actual YTD 2014	2014 Actual to Ann Budget %
100 General Fund	\$ 18,924,022	\$ 13,613,303	71.94%	\$ 12,396,439	67.21%
213 Child Support	\$ 460,849	\$ 373,441	81.03%	\$ 342,779	72.75%
241 Health	\$ 870,304	\$ 654,139	75.16%	\$ 698,120	76.83%
246 Senior Services	\$ 933,450	\$ 700,134	75.01%	\$ 738,162	70.17%
249 Human Services	\$ 8,036,442	\$ 5,792,309	72.08%	\$ 5,824,156	72.72%
633 Solid Waste	\$ 1,884,669	\$ 1,361,684	72.25%	\$ 1,316,244	70.60%
642 Rolling Hills	\$ 8,559,326	\$ 5,998,065	70.08%	\$ 6,542,044	79.21%
714 Information Systems	\$ 1,133,223	\$ 789,700	69.69%	\$ 578,902	63.29%
715 Nonlapsing-Technology Pool	\$ 591,562	\$ 41,859	7.08%	\$ 46,150	9.00%
719 Workers Compensation	\$ -	\$ 195,247	100.00%	\$ -	0.00%
732 Highway	\$ 9,690,223	\$ 4,295,111	44.32%	\$ 5,812,005	66.12%
Total General Operating Exp.	\$ 51,084,070	\$ 33,814,993	66.19%	\$ 34,295,002	69.67%
310 Debt Service	\$ 3,751,386	\$ 2,765,098	73.71%	\$ 2,654,100	99.99%
410 Capital Projects	\$ 18,209,787	\$ 11,734,713	64.44%	\$ 4,028,164	27.53%
820 Jail Assessment	\$ 130,000	\$ 27,651	21.27%	\$ 36,485	28.07%
830 Local History Room	\$ 15,000	\$ 7,885	52.57%	\$ 9,391	18.60%
860 Revolving Loan Fund	\$ -	\$ 2,465	100.00%	\$ 47	100.00%
Total Expenses	\$ 73,190,244	\$ 48,352,805	66.06%	\$ 41,023,189	61.51%

This is the 10 out of 12 months

83.00%

11/17/2015

Tina Osterberg Monroe County Finance Director
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FINANCIAL DATA THROUGH OCTOBER 31, 2015

SALARY EXPENSE

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
1110 County Board	\$ 75,484	\$ 47,492	62.92%	\$ 48,250	58.84%	
1121 Circuit Court	\$ 187,179	\$ 153,721	82.12%	\$ 148,438	81.52%	
1122 Clerk of Court	\$ 343,988	\$ 276,308	80.32%	\$ 274,611	81.89%	
1127 Medical Examiner	\$ 70,546	\$ 57,901	82.08%	\$ 56,794	81.42%	
1131 District Attorney	\$ 258,870	\$ 209,289	80.85%	\$ 208,537	80.24%	
1131 Victim Witness	\$ 47,446	\$ 25,993	54.78%	\$ 38,385	73.93%	
1132 Corporate Counsel	\$ 169,525	\$ 137,304	80.99%	\$ 86,103	81.18%	
1141 Administrator	\$ 113,699	\$ 90,457	79.56%	\$ 87,924	79.13%	
1142 County Clerk	\$ 109,747	\$ 89,832	81.85%	\$ 87,292	81.15%	
1143 Personnel	\$ 120,802	\$ 98,013	81.14%	\$ 96,517	81.51%	
1151 Finance	\$ 556,817	\$ 447,235	80.32%	\$ 444,197	80.41%	
1152 Treasurer	\$ 181,669	\$ 146,799	80.81%	\$ 144,959	81.43%	
1160 Maintenance	\$ 250,919	\$ 175,034	69.76%	\$ 228,597	80.15%	
1170 Register of Deeds	\$ 133,626	\$ 108,459	81.17%	\$ 114,890	81.39%	
1210 Sheriff (tribal law, speed, click-it)	\$ 1,762,711	\$ 1,350,527	76.62%	\$ 1,290,616	76.34%	
1270 Jail	\$ 1,353,306	\$ 1,096,943	81.06%	\$ 854,603	74.08%	
1290 Emergency Management(SARA)	\$ 95,094	\$ 63,219	66.48%	\$ 79,737	81.25%	
1293 Dispatch	\$ 673,440	\$ 539,611	80.13%	\$ 541,048	80.09%	
1295 Justice	\$ 326,069	\$ 229,448	70.37%	\$ 156,374	74.20%	
1368 Sanitation	\$ 80,276	\$ 65,336	81.39%	\$ 63,714	79.96%	
1419 Dog Control	\$ 84,679	\$ 62,100	73.34%	\$ 51,559	74.14%	
1470 Veterans Services	\$ 68,248	\$ 58,035	85.04%	\$ 60,820	76.60%	
1512 Local History Room	\$ 58,481	\$ 47,793	81.72%	\$ 46,955	81.74%	
1520 Parks	\$ 55,428	\$ 42,484	76.65%	\$ 41,510	73.11%	
1560 Extension	\$ 104,142	\$ 86,660	83.21%	\$ 58,207	48.26%	
1691 Forestry	\$ 31,302	\$ 23,925	76.43%	\$ 24,932	79.72%	
1694 Land Conservation	\$ 149,041	\$ 118,425	79.46%	\$ 132,903	80.03%	
1698 Zoning	\$ 61,512	\$ 49,293	80.14%	\$ 47,674	81.17%	
Total General Fund	\$ 7,524,046	\$ 5,897,637	78.38%	\$ 5,516,148	77.37%	

SALARY EXPENSES	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
100 General Fund	\$ 7,524,046	\$ 5,897,637	78.38%	\$ 5,516,148	77.37%	
213 Child Support	\$ 269,049	\$ 218,996	81.40%	\$ 204,988	74.21%	
241 Health	\$ 590,918	\$ 455,247	77.04%	\$ 483,307	80.23%	
246 Senior Services	\$ 416,334	\$ 331,314	79.58%	\$ 319,486	75.99%	
249 Human Services	\$ 2,203,873	\$ 1,703,006	77.27%	\$ 1,626,515	79.77%	
633 Solid Waste	\$ 97,767	\$ 65,746	67.25%	\$ 77,184	79.46%	
642 Rolling Hills	\$ 4,562,898	\$ 3,362,587	73.69%	\$ 3,458,725	77.07%	
714 Info Systems	\$ 210,968	\$ 175,291	83.09%	\$ 164,564	77.19%	
732 Highway	\$ 2,062,927	\$ 1,608,853	77.99%	\$ 1,581,425	77.93%	
Total Salary Expenses	\$ 17,938,780	\$ 13,818,677	77.03%	\$ 13,432,342	77.67%	

This is 21.2 out of 26 payrolls

81.00%

FRINGE BENEFIT EXPENSES

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
1110 County Board	\$ 7,330	\$ 3,766	51.37%	\$ 3,834	47.56%	
1121 Circuit Court	\$ 83,975	\$ 68,317	81.35%	\$ 57,873	81.46%	
1122 Clerk of Court	\$ 106,996	\$ 98,527	92.09%	\$ 89,086	80.88%	
1127 Medical Examiner	\$ 11,579	\$ 9,426	81.41%	\$ 9,340	80.46%	
1131 District Attorney	\$ 77,853	\$ 64,518	82.87%	\$ 69,855	74.85%	
1131 Victim Witness	\$ 6,998	\$ 8,030	114.75%	\$ 11,302	51.54%	
1132 Corporate Counsel	\$ 52,782	\$ 43,394	82.21%	\$ 24,666	82.18%	
1141 Administrator	\$ 30,304	\$ 24,345	80.34%	\$ 17,837	79.87%	
1142 County Clerk	\$ 44,484	\$ 36,668	82.43%	\$ 36,726	81.95%	
1143 Personnel	\$ 29,480	\$ 19,152	64.97%	\$ 23,219	78.47%	
1151 Finance	\$ 225,967	\$ 184,308	81.56%	\$ 181,363	81.85%	
1152 Treasurer	\$ 49,042	\$ 33,925	69.18%	\$ 44,008	77.38%	
1160 Maintenance	\$ 52,858	\$ 41,901	79.27%	\$ 69,717	77.56%	
1170 Register of Deeds	\$ 53,263	\$ 44,377	83.32%	\$ 33,840	81.73%	
1210 Sheriff(Speed, Tribal, Click-it)	\$ 589,320	\$ 447,696	75.97%	\$ 466,644	76.17%	
1270 Jail	\$ 383,172	\$ 336,323	87.77%	\$ 298,637	74.48%	
1290 Emergency Management(SARA)	\$ 26,248	\$ 14,063	53.58%	\$ 19,048	63.71%	
1293 Dispatch	\$ 234,233	\$ 203,203	86.75%	\$ 192,308	79.69%	
1295 Justice	\$ 141,660	\$ 56,034	39.55%	\$ 45,290	70.77%	
1368 Sanitation	\$ 27,999	\$ 23,261	83.08%	\$ 22,039	80.10%	
1419 Dog Control	\$ 23,404	\$ 18,410	78.66%	\$ 10,852	54.16%	
1470 Veterans Services	\$ 15,844	\$ 12,754	80.50%	\$ 13,087	74.51%	
1512 Local History Room	\$ 22,269	\$ 18,149	81.50%	\$ 18,479	82.18%	
1520 Parks	\$ 16,003	\$ 12,855	80.33%	\$ 13,921	82.74%	
1560 Extension	\$ 48,808	\$ 41,289	84.59%	\$ 27,733	47.28%	
1691 Forestry	\$ 13,871	\$ 10,063	72.55%	\$ 11,371	77.16%	
1694 Land Conservation	\$ 40,909	\$ 32,951	80.55%	\$ 38,276	68.85%	
1698 Zoning	\$ 24,409	\$ 19,947	81.72%	\$ 19,232	80.30%	
Total General Fund	\$ 2,441,060	\$ 1,927,652	78.97%	\$ 1,869,584	76.04%	

	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
100 General Fund	\$ 2,441,060	\$ 1,927,652	78.97%	\$ 1,869,584	76.04%	
213 Child Support	\$ 102,353	\$ 94,889	92.71%	\$ 75,648	68.26%	
241 Health	\$ 183,461	\$ 130,913	71.36%	\$ 145,015	70.95%	
246 Senior Services	\$ 100,106	\$ 79,227	79.14%	\$ 78,194	75.77%	
249 Human Services	\$ 875,356	\$ 654,433	74.76%	\$ 663,894	78.32%	
633 Solid Waste	\$ 36,102	\$ 28,901	80.05%	\$ 30,531	71.59%	
642 Rolling Hills	\$ 1,628,191	\$ 1,148,747	70.55%	\$ 1,219,970	74.89%	
714 Info Systems	\$ 59,067	\$ 49,508	83.82%	\$ 47,597	79.61%	
732 Highway	\$ 912,143	\$ 731,692	80.22%	\$ 735,309	75.91%	
Total Fringe Benefit Expenses	\$ 6,337,839	\$ 4,845,962	76.46%	\$ 4,865,741	75.73%	

This is 10 months of Insurance out of 12 with 21.2/26 payrolls

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: November 9, 2015
 Department: Clerk of Court
 Amount: \$21,742.83
 Budget Year Amended: 2015

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

2015 revenue exceeded budgeted amounts in attorney fees, judicial reimbursement and State GAL payment. These additional revenues are needed to cover expense line items that have exceeded budgeted amounts.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11220000 461430	Attorneys Fee Due County	\$ 22,500.00	\$ 11,879.13	\$ 34,379.13
11220000 435100	Judicial Reimburse	\$ 60,000.00	\$ 8,222.00	\$ 68,222.00
11220000 435110	State GAL Payment	\$ 3,000.00	\$ 1,641.70	\$ 4,641.70
Total Adjustment			\$ 21,742.83	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11220000 521105 CC600	Attorney Fees	\$ 65,000.00	\$ 21,742.83	\$ 86,742.83
Total Adjustment			\$ 21,742.83	

Department Head Approval: Shuley K. Chapewsky 11-9-15
 Date Approved by Committee of Jurisdiction: 11/09/15

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 11/18/2015

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: November 4, 2015
 Department: Jail/Maintenance
 Amount: \$194,000.00
 Budget Year Amended: 2015

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Due to the delayed completion of phase 1 of the Justice Center the Jail is incurring unforeseen additional expenses for the Board of Prisoners Out of County Housing. In an effort to cover these overages the excess Maintenance Courthouse budget can cover a portion of the needed funding. The Maintenance Courthouse budget had been increased with the expectation that phase 1 would be complete and the utilities would increase with the operation of the new facility. After review of the current status of these utility accounts the adjustments below seem reasonable and will leave enough budget to cover the remaining expense through year end.

Jail Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
12710120 521145 SH650	BRD PRISONERS OUT OF CNTY	\$ 599,192.00	\$ 194,000.00	\$ 793,192.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 194,000.00	

Maintenance Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11620600 522015	COURTHOUSE FUEL & GAS	\$ 135,000.00	\$ (100,000.00)	\$ 35,000.00
11620600 522010	COURTHOUSE ELECTRICITY	\$ 150,000.00	\$ (90,000.00)	\$ 60,000.00
11620600 522005	COURTHOUSE WATER & SEWER	\$ 22,000.00	\$ (4,000.00)	\$ 18,000.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ (194,000.00)	

Department Head Approval: *Darryl Johnson*
 Date Approved by Committee of Jurisdiction: 11-17-2015

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 11-18-2015
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: November 4, 2015
 Department: Jail/Maintenance
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 Budget Year Amended: 2015

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Due to the delayed completion of phase 1 of the Justice Center the Jail is incurring unforeseen additional expenses for the Board of Prisoners Out of County Housing. In an effort to cover these overages the excess Maintenance Courthouse budget can cover a portion of the needed funding. The Maintenance Courthouse budget had been increased with the expectation that phase 1 would be complete and the utilities would increase with the operation of the new facility. After review of the current status of these utility accounts the adjustments below seem reasonable and will leave enough budget to cover the remaining expense through year end.

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12710120 521145 SH650	BRD PRISONERS OUT OF CNTY	\$ 599,192.00	\$ 194,000.00	\$ 793,192.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 194,000.00	

Maintenance Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11620600 522015	COURTHOUSE FUEL & GAS	\$ 135,000.00	\$ (100,000.00)	\$ 35,000.00
11620600 522010	COURTHOUSE ELECTRICITY	\$ 150,000.00	\$ (90,000.00)	\$ 60,000.00
11620600 522005	COURTHOUSE WATER & SEWER	\$ 22,000.00	\$ (4,000.00)	\$ 18,000.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ (194,000.00)	

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: 11-09-15 

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 11-18-15
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: November 10, 2015
 Department: SW/RECYCLING SERVICES
 Amount: \$4,799.44
 Budget Year Amended: \$ 2,015.00

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

ADDITIONAL GRANT DOLLARS RECEIVED

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
6365000-435450 52910	STATE RECYCLING GRAN	\$ 139,765.00	\$ 4,799.44	\$ 144,564.44
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 4,799.44	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
63650000-521340	CONTRACTED SERVICES	\$ 82,414.00	\$ 4,799.44	\$ 87,213.44
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 4,799.44	

Department Head Approval

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 11/18/15 Contigent Upon Committee Approval *Boehl*

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

RESOLUTIONS AND ORDINANCES – November 24, 2015

1. RESOLUTION REGARDING CANCELLATION OF 2014 OUTSTANDING CHECKS

Offered by the Finance Committee

2. RESOLUTION AMENDING THE COUNTY CODE TO INCORPORATE CHANGES TO COUNTY COMMITTEES AND BOARDS DUE TO REDUCTION OF THE MONROE COUNTY BOARD SIZE

Offered by the Administrative/Executive Committee

3. RESOLUTION APPROVING AMENDMENT TO THE COUNTY ADMINISTRATOR CONTRACT

Offered by the Administrative/Executive Committee

RESOLUTION NO. 11-15-01

REGARDING CANCELLATION OF OUTSTANDING 2014 CHECKS

WHEREAS, The checks listed on the attachment, 2014 Outstanding Checks, are outstanding and demand special accounting and extra work listing them as outstanding due to not being timely presented for payment; and

WHEREAS, The checks read "Void 90 days after date of issue" and more than 90 days have passed since the checks were issued; and

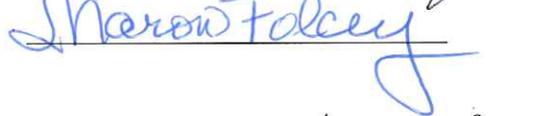
WHEREAS, The auditors for the county recommend a policy and practice of canceling outstanding checks on a yearly basis.

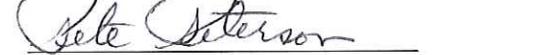
NOW THEREFORE BE IT RESOLVED that the Monroe County Treasurer, in accordance with §59.64(4)(e) of the Wisconsin Statutes, is instructed to:

1. Cancel the attached list of checks issued in the calendar year of 2014; and
2. Credit the amount of the outstanding checks to the General Fund; and
3. If a listed check is presented at a later date and within six years of the date of the check, issue a new check in payment thereof.

Dated this 24th day of November, 2015.

OFFERED BY THE FINANCE COMMITTEE:

Committee Vote: 4 Yes; 0 No. 1 Absent

Fiscal Note: Passage would increase the General Fund by the amount of \$798.88.

Statement of purpose: The purpose of this resolution is to clear Monroe County's books of old outstanding checks.

Approved as to form by Corporation Counsel ACK

CHECK #	AMOUNT	NAME	VENDOR	DEPARTMENT	DATE
346879	\$ 18.00	Jeannie M Western	Juror	Clerk of Court	1/17/2014
347386	\$374.30	Joseph Brickman	9611	Human Services	2/14/2014
347491	\$19.02	Lane Alan Johnson	Juror	Clerk of Court	2/14/2014
347715	\$15.00	10-2 Distributors LLC	6934	Sheriff's Dept	2/14/2014
348032	\$19.02	Tracey Lynn Crane	Juror	Clerk of Court	2/28/2014
348568	\$103.10	CenturyLink	9809	Rolling Hills	3/21/2014
348990	\$2.05	Joseph & Stacy Freybler	Ovrpmt	County Treasurer	4/11/2014
349944	\$25.51	Jonathan Dobey	Juror	Clerk of Court	5/16/2014
350925	\$6.12	Kristy Brown	11526	County Board	6/20/2014
350953	\$3.00	Cevil Daulton	Vol Driv	Senior Services	6/20/2014
351303	\$19.53	Morgan Lynn Hardy	Juror	Clerk of Court	7/3/2014
351434	\$103.20	Bridget Gartmann	Witness	Clerk of Court	7/11/2014
352472	\$10.00	Robert M Olson	Ovrpmt	County Treasurer	8/15/2014
352506	\$25.00	Robert Smith	6724	Medical Examiner	8/15/2014
352640	\$6.12	Kristy Brown	11526	County Board	8/22/2014
352996	\$1.57	Bob H Walker	Ovrpmt	County Treasurer	9/5/2014
353903	\$2.34	Janet Nytko	Ovrpmt	County Treasurer	10/10/2014
1000174	\$46.00	Lee Enterprises Inc	7763	Annual Subscript	11/14/2014
Total	\$798.88				

RESOLUTION NO. 11-15-02

RESOLUTION AMENDING THE COUNTY CODE TO INCORPORATE CHANGES TO COUNTY COMMITTEES AND
BOARDS DUE TO REDUCTION OF THE MONROE COUNTY BOARD SIZE

WHEREAS, the size of the county board will be reduced to 16 supervisory districts in April of 2016, and

WHEREAS, reduction of the board size will impact the staffing of county committees and boards by county board supervisors, and

WHEREAS, the Monroe County Administrative/Executive Committee has given considerable time and consideration to:

1. The most balanced approach to combining committees and boards to ensure full staffing by county board supervisors, and
2. Whether the committee or board is authorized by state statute or county ordinance, and
3. The duties of the committee or board, and
4. The work of the departments of the county.

NOW THEREFORE BE IT RESOLVED, by the Monroe County Board of Supervisors that the attached amendments and additions to the Monroe County Code are hereby adopted as of April 19, 2016.

Offered by the Administrative/Executive Committee on November 24, 2015.

Vote: 5 yes 0 no

Sharon Tolcey Larry B. Kuhn
Pete Peterson Paul
Steve King

Purpose: To change the Monroe County Board committee and board structure to accommodate the change in the board size from 24 to 16 as of April 19, 2016.

Fiscal Note: Anticipated costs are the costs for amending the county ordinances.

Finance Committee Vote: 4 yes, 1 absent

Approved as to form: Corporation Counsel, Andrew Kaftan ACK

THE MONROE COUNTY BOARD DOES ORDAIN:

That sec. 2-368 of the General Code of the County of Monroe, Wisconsin, is hereby amended to read as follows:

Sec. 2-368. - Standing committees.

(a) Following are the established standing committees and boards of the county:

(1) **Administration & Personnel Committee.**

(i) Composition and duties: Five county board supervisors to act as the Administrative/Executive Committee, *see Chapter 2, Article IV, Division 6, Subdivision II*, and the Personnel and Bargaining Committee. Three of the committee members shall serve as the Bargaining Committee.

(ii) To be the committee of jurisdiction for the following departments: Child Support Agency, Corporation Counsel, County Administrator, County Clerk, Information Systems, Land Information Office, Personnel, Real Property Lister, Register of Deeds, Surveyor, and Veterans Services.

(2) **Economic Development Committee.**

(i) Composition and duties: *See Chapter 2, Article IV, Division 6, Subdivision III.*

(ii) To be the committee of jurisdiction for the following departments: Economic Development, and Tourism.

(3) **Finance Committee.**

(i) Composition and duties: Five county board supervisors to act as the Finance Committee a/k/a Finance, Claims and Insurance Committee. To address library funding and planning.

(ii) To be the committee of jurisdiction for the following departments: Finance and County Treasurer.

(4) **Health & Human Services Committee.**

(i) Composition and duties: Five county board supervisors plus additional four citizen members under Wisconsin Statutes to act as the Board of Health, Human Services Board, *see Chapter 15, Article II, Division 2*, and Commission on Aging, *see Chapter 2, Article IV, Division 7*, and Senior Services Committee.

(ii) To be the committee of jurisdiction for the following departments: Health Department. Department of Human Services, and Senior Services.

(5) **Highway Committee.**

(i) Duties: To act as the Highway Committee under Chapter 83 of the Wisconsin Statutes.

(ii) To be the committee of jurisdiction for the following departments: Highway Department.

(6) **Natural Resources & Extension Committee.**

(i) Composition and duties: Five county board supervisors, plus members under §92.06 Wis. Stat., to act as the Agriculture and Extension Committee, Land Conservation Committee and Forestry & Parks Committee.

(ii) To be the committee of jurisdiction for the following departments: Home and Community Education, Land Conservation, Local History Room, Parks & Forestry, U.W. Extension and 4H.

(7) **Property & Maintenance Committee.**

(i) Composition and duties: Five county board supervisors to act as the Property & Purchasing Committee.

(ii) To be the committee of jurisdiction for the following departments: Maintenance.

(8) **Public Safety & Justice Committee**

(i) Composition and duties: Five county board supervisors to act as the Public Safety Committee.

(ii) To be the committee of jurisdiction for the following departments: Clerks of Courts, District Attorney's Office, Emergency Management, Justice Systems, Medical Examiner, Circuit and Probate Courts, Sheriff's Office and 911 Communications Center.

(9) Rolling Hills Committee

(i) Composition and duties: Five county board supervisors to act as the Rolling Hills Rehabilitation Center committee.

(ii) To be the committee of jurisdiction for the following departments: Rolling Hills Rehabilitation Center.

(10) Sanitation & Zoning Committee.

(i) Composition and duties: Five county board supervisors to act as the Dog Control Committee, Sanitation & Zoning Committee, Sanitation Committee and Zoning Committee. The Zoning Committee addresses land use, planning and zoning policy for the county.

(ii) To be the committee of jurisdiction for the following departments: Animal Shelter, Animal Control, Sanitation and Zoning.

(11) Solid Waste Committee.

(i) Composition and duties: *See Chapter 2, Article IV, Division 3.*

(b) Appointments to the committees listed in subsection (a) of this section shall be made in compliance with state laws, county ordinances or county board of supervisors' rules.

AND

That sec. 2-410 of the General Code of the County of Monroe, Wisconsin, is hereby amended to read as follows:

Sec. 2-410. - Composition.

The economic development, commerce and tourism committee shall consist of three county board supervisors and three ex-officio members that will participate in an advisory capacity on the standing committee. Such ex-officio members shall not have voting rights and shall not be compensated by the county for their participation. Term of all committee members shall coincide with the terms of all other standing committees.

AND

That sec. 5-352 of the General Code of the County of Monroe, Wisconsin, is hereby amended to read as follows: This article is promulgated pursuant to Wis. Stats. § 169.43 and pertains to the unincorporated areas of Monroe County. The Monroe County department of jurisdiction is the Dog Control department.

AND

That Chapter 35 of the General Code of the County of Monroe, Wisconsin, is hereby amended so that any use of zoning committee, sanitation/planning committee, sanitation/planning and zoning/forestry committee, or planning and zoning committee is amended to read zoning committee.

AND

That Chapter 44 of the General Code of the County of Monroe, Wisconsin, is hereby amended so that any use of zoning committee, sanitation/planning committee, sanitation/planning and zoning/forestry committee, or planning and zoning committee is amended to read zoning committee.

AND

That Chapter 47 of the General Code of the County of Monroe, Wisconsin, is hereby amended so that any use of zoning committee, sanitation/planning committee, sanitation/planning and zoning/forestry committee, or planning and zoning committee is amended to read zoning committee.

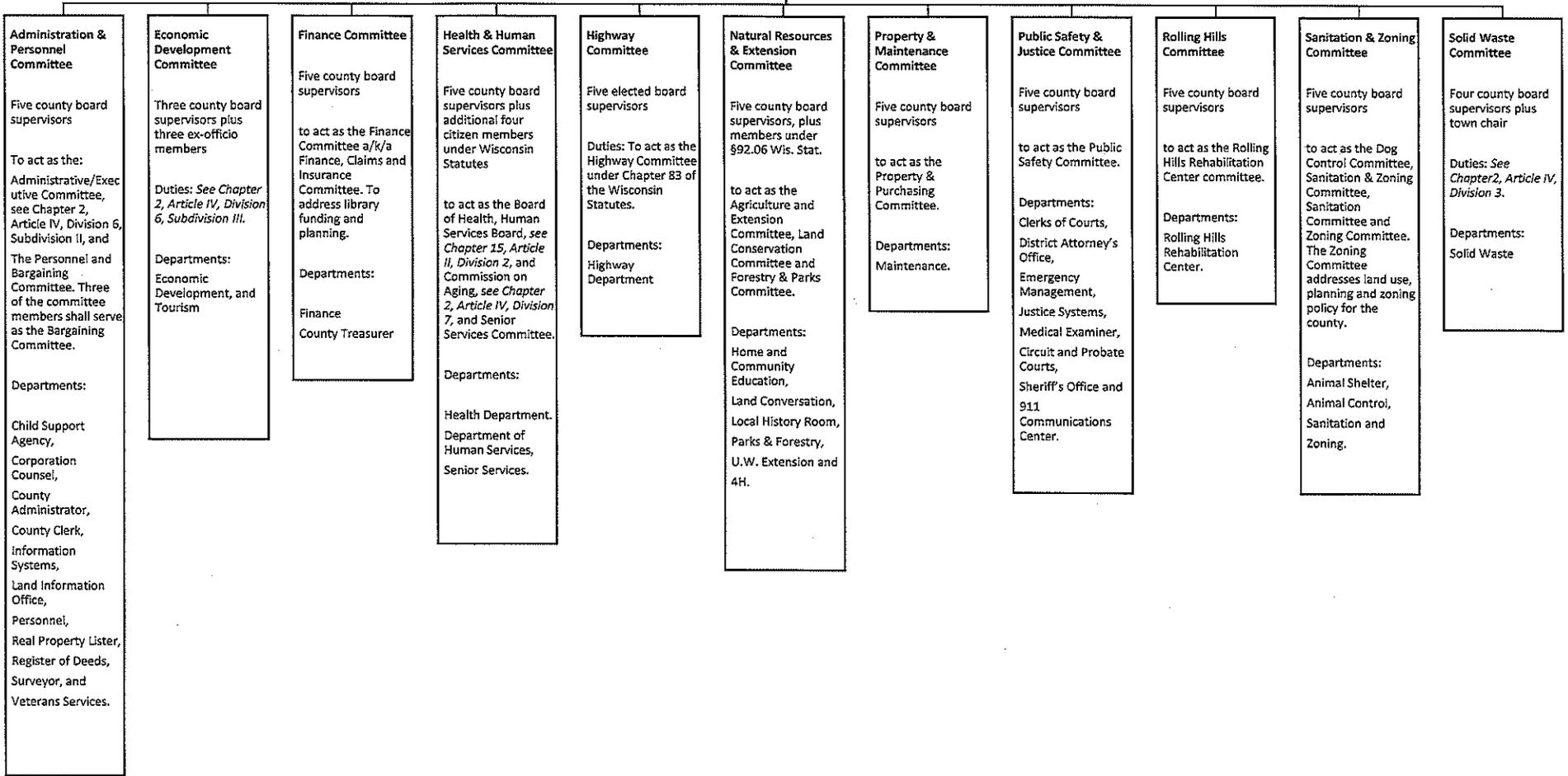
AND

That Chapter 50 of the General Code of the County of Monroe, Wisconsin, is hereby amended so that any use of zoning committee, sanitation/planning committee, sanitation/planning and zoning/forestry committee, or planning and zoning committee is amended to read zoning committee.

AND

That Chapter 53 of the General Code of the County of Monroe, Wisconsin, is hereby amended so that any use of zoning committee, sanitation/planning committee, sanitation/planning and zoning/forestry committee, or planning and zoning committee is amended to read zoning committee.

Monroe County Board



RESOLUTION NO. 11-15-03

APPROVING AMENDMENT TO THE COUNTY ADMINISTRATOR CONTRACT

WHEREAS, the Monroe County Board of Supervisors by majority vote appointed Catherine J. Schmit to act as County Administrator under Resolution 9-08-9; and

WHEREAS, an Employment Agreement was executed between Monroe County and Catherine J. Schmit in July of 2009 for such employment starting no later than August 31, 2009; and

WHEREAS, the Administrative/Executive Committee distributed forms to supervisors for comments on the County Administrator contract and received eight responses; and

WHEREAS, the Administrative/Executive Committee met with the County Administrator to discuss changes to the contract; and

WHEREAS, the discussion resulted in the attached Amendment to the County Administrator contract.

THEREFORE BE IT RESOLVED, the Monroe County Board of Supervisors hereby approves the Amendment and authorizes the County Board Chair to execute the Amendment.

Offered by the Administrative/Executive Committee this 24th day of November, 2015.

Vote: 4 yes; 1 no

_____	_____
_____	_____
_____	_____

Purpose: To approve the proposed amendment to the County Administrator contract.

Fiscal Note: Additional 2016 annual salary/and fringe compensation in the amount of \$8,260.00 to be funded from the retirement/fringe pool account: #11435000-51500. This budget change requires a 2/3rds vote.

Finance Committee Vote: 3 yes, 1 no, 1 absent
Approved as to form: Corporation Counsel, Andrew Kaftan ACK

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4. Page 2, Paragraph 5(f), Lines 12 through 13 shall be deleted and replaced with the following language:

Wisconsin Retirement System: The County and Employee shall contribute to the Wisconsin Retirement System in accordance with State Statutes.

5. Page 2, Paragraph 6, Lines 18 through 21 is recognized as no longer applicable.

6. Page 2, Paragraph 10 shall be amended to add the following language. "The County shall budget annually for the Administrator to attend at least one national conference related to his/her professional development. In addition the County shall budget for the Administrator to attend the national financial software user group conference."

7. Page 2, Paragraph 11, Line 41 shall be amended to read "County agrees to budget to pay the annual dues for Employee to belong to up to 5 professional associations directly related to her work as County Administrator."

8. Page 3, Paragraph 13, Lines 1 through 2 is recognized as no longer applicable.

9. Page 3, Paragraph 14, the following language shall be added: "At the conclusion of the annual performance review process the County Board will be advised that the annual performance review has been concluded and the performance of the Administrator has been found to be either Satisfactory or Unsatisfactory."

10. Page 3, Paragraph 16, modify "30 calendar days" to "60 calendar days".

11. Page 3, Paragraph 19, Lines 36 through 38 is recognized as no longer applicable as County agreed to eliminate the residency requirement.

12. This amendment to the original employment agreement shall be in effect on the date of acceptance by both County and Employee.

IN WITNESS WHEREOF MONROE COUNTY has caused its name to be signed to this Amendment by JAMES KUHN, COUNTY BOARD CHAIRMAN.

MONROE COUNTY:

James Kuhn, County Board Chairman

Date

THIS AGREEMENT IS ACCEPTED BY CATHERINE J. SCHMIT, EMPLOYEE.

Catherine J. Schmit, Employee

Date

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EMPLOYMENT AGREEMENT BETWEEN
THE MONROE COUNTY, WISCONSIN AND CATHERINE J. SCHMIT

AGREEMENT between the Monroe County, created and existing under the laws of the State of Wisconsin, hereinafter called the "County," and Catherine J. Schmit hereinafter called the "Employee."

WITNESSETH:

WHEREAS, the Monroe County Board of Supervisors has by majority vote appointed Catherine J. Schmit as the County Administrator,

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, it is mutually agreed by and between the parties as follows:

1. County hereby engages the services of Employee as County Administrator of Monroe County. In her capacity as County Administrator, Employee shall be the chief administrative officer of Monroe County as specified in Wisconsin Statute Chapter 59.
2. Employee hereby accepts continued employment in the County Administrator position and agrees to devote the required time and attention to the business of the County.
3. County agrees to pay Employee an annual salary of \$88,000 prorated from the commencement of employment through December 31, 2009. Thereafter annually, the salary of Employee shall be determined according to the normal practices of the County.
4. County agrees to pay Employee an allowance of \$100 per month for a Blackberry service contract in order to allow Employee to be in 24/7 contact with the County Board, staff, and email regardless of her physical location.
5. County agrees to provide Employee with minimum fringe benefits of no less than the following, any additions in the future to be as the County may direct, with changes as directed by the County.
 - a. Sick leave consisting of 80 hours, vesting at the commencement of employment. At the completion of ten months of employment, Employee shall accrue additional sick leave at the rate of eight hours per month. Employees may accumulate a maximum of 1,040 hours. At termination, if Employee is eligible for retirement benefits, Employee is entitled to receive a payout of twenty percent of the accumulated sick leave at her rate of compensation at the time of termination.
 - b. Funeral leave as provided in the Employee Personnel Policy Manual.
 - c. Holiday leave as provided in the Employee Personnel Policy Manual.

RECEIVED

JUL 31 2009

MONROE COUNTY CLERK

1 d. Vacation leave: For purposes of determining vacation benefit, Employee shall be credited with
2 thirteen years of prior work experience. According to the vacation schedule described in the
3 Employee Personnel Policy Manual, Employee shall receive fifteen working days vacation during
4 each of the first year of employment.

5
6 e. Insurance benefit consisting of health, dental and life insurance coverage shall be provided
7 according to the Employee Personnel Policy Manual. The health insurance premium currently
8 includes an employee contribution. In the event that county health insurance coverage does not
9 begin at the commencement of employment, County agrees to pay the premium of Employee's
10 existing health insurance policy until county coverage begins.

11
12 f. The County shall contribute to the Wisconsin Retirement System in accordance with State
13 Statutes, and shall, in addition, pay one hundred percent (100%) of the employee's share.

14
15 g. Employee shall receive any other benefits as provided other non-represented employees and
16 specified in the Employee Personnel Policy Manual.

17
18 6. In recognition that Employee may be commuting during a portion of the first year of
19 employment, sometimes in uncertain weather conditions, and may encounter unanticipated events
20 during the transition, County agrees to provide up to three personal days leave during the first year
21 of employment in addition to vacation and holiday leave.

22
23 7. To be considered to have worked full time during a two-week pay period, Employee must
24 have a total of at least 80 hours of any combination of hours worked, sick leave, funeral leave,
25 holiday leave, and vacation leave.

26
27 8. It is expected that Employee shall work during the normal office hours of the County. In
28 recognition of the fact that Employee is required to attend meetings regularly which occur outside
29 of normal County office hours, the Employee may adjust her work schedule as long as all work is
30 completed in an appropriate and timely manner.

31
32 9. Employee is required to attend the regular monthly and any special County Board of
33 Supervisors meetings, Executive/Administrative Committee meetings, and Finance Committee
34 meetings.

35
36 10. Professional development is encouraged, and the County shall budget and pay for Employee to
37 attend professional and educational conferences and training programs related to her professional
38 responsibilities, state conferences of the Wisconsin Counties Association and the Wisconsin
39 City/County Management Association, and meetings of Wisconsin county administrators.

40
41 11. County agrees to budget up to \$500 to pay the annual dues of Employee to belong to
42 associations directly related to her work as County Administrator such as the National Association
43 of County Administrators, the International City/County Management Association, Governmental
44 Finance Officers Association, and the Wisconsin City/County Management Association.

45
46 12. County will reimburse Employee at the county rate for the business use of her personal
47 vehicle.

1 13. County shall pay the moving expenses of Employee of the lower of two bids from established
2 moving companies, not to exceed \$5,000.

3
4 14. County agrees to conduct an annual performance evaluation of Employee. County and
5 Employee mutually shall determine annual performance goals and the process by which
6 performance shall be evaluated. In the event that agreement is not reached, County shall determine
7 the goals and the process. The evaluation will be conducted by the County Board Chairman and the
8 Executive/Administrative Committee.

9
10 15. Employee is an at-will employee and is appointed to an indefinite term. Employee can be
11 terminated by a majority vote of the County Board, on recommendation of the
12 Executive/Administrative Committee.

13 a) If Employee is terminated by County for cause, defined as malfeasance, or willful misconduct in
14 office, during the term of this contract, Employee is terminated immediately upon written notice
15 and with due process and is not entitled to severance compensation.

16
17 b) If Employee is terminated by County without cause, Employee shall receive written notice of
18 termination. Employee shall receive six months salary and health insurance coverage as severance
19 compensation **or** six months notice of termination with no severance compensation **or** any
20 combination of severance compensation and termination notice providing six months of financial
21 protection, with the termination option being at the discretion of the County.

22
23 16. Employee shall give County 30 calendar day's written notice of her intention to resign.

24
25 17. If the County Board abolishes or fails to fund the County Administrator position or
26 substantially alters the enumerated duties in the position description, the Employee may deem
27 herself terminated and receive the severance terms described in Section 15b of this agreement.

28
29 18. County shall not reduce the salary and/or benefits of Employee unless the salary and/or
30 benefits of all non-represented employees are reduced in the same manner and by the same
31 percentage. If Employee's salary and/or benefits are reduced in a different manner and/or by a
32 greater percentage than those of other non-represented employees, Employee has the option of
33 deeming her employment terminated and receiving the severance terms described in section 15b of
34 this agreement.

35
36 19. Employee agrees to establish residence within Monroe County within one year of the
37 commencement of employment. County has the authority to extend this deadline or to eliminate
38 the requirement.

39
40 20. County shall defend, save harmless, and indemnify Employee against any tort, professional
41 liability, claim, demand or other legal action, whether groundless or otherwise arising out
42 of an alleged act or omission occurring in the performance of Employee's duties as County
43 Administrator. Such duties include all obligations and commitments as articulated in this
44 Employment Contract. County will compromise and settle any such claim or suit and pay the
45 amount of any settlement or judgment rendered thereon; provided, however, that nothing herein
46 shall obligate County to pay the costs of defending or the amount of claim arising out of any
47 criminal action brought by any State or Federal authority.

1 21. Employee acknowledges and agrees that the terms and conditions of the Monroe County
2 Personnel Policy, as amended from time to time, are part of this Employment Agreement, and
3 enforceable as part of this Employment Agreement without further elaboration or attachment,
4 although if there is a conflict between this Employment Agreement and the Employee Personnel
5 Policy, both parties acknowledge and agree that the provisions of this Employment Agreement
6 shall control.

7
8 22. Both parties agree any amendments to the Employment Agreement shall be as agreed from
9 time to time and reduced to writing in the same fashion as this Employment Agreement.

10
11 23. This Employment Agreement contains all the terms and conditions agreed on by the parties;
12 hereto; that the terms and conditions of this Employment Agreement, including adjustments
13 of salary, are reviewable annually on the anniversary of employment, and that no other agreements,
14 oral or otherwise, regarding the subject matter of this Employment Agreement shall be
15 deemed to exist as to any of the parties.

16
17 24. Employee shall commence employment no later than August 31, 2009.

18
19 25. This agreement shall be in effect on the date of acceptance by both County and Employee,
20 although it shall be contingent upon a satisfactory criminal investigation review.

21
22 IN WITNESS WHEREOF MONROE COUNTY has caused its name to be signed to this
23 Agreement by DENNIS HUBBARD, COUNTY BOARD CHAIRMAN.

24
25 MONROE COUNTY:

26
27 Dennis Hubbard
28 Dennis Hubbard, County Board Chairman

29
30 7/30/09
31 Date

32
33 THIS AGREEMENT IS ACCEPTED BY CATHERINE J. SCHMIT, EMPLOYEE.

34
35 Catherine J. Schmit
36 Catherine J. Schmit, Employee

37
38 7-23-2009
39 Date