



MONROE COUNTY BOARD OF SUPERVISORS

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NOTICE OF MEETING

Committee: Justice Center Building Committee
Date: Thursday, August 11, 2016
Time: 5:00 p.m.
Location: Monroe County Highway Department
Conference Room
803 Washington Street
Sparta, WI 54656

AGENDA ITEMS

1. Call to Order/Roll Call
2. Approve Minutes of July 14, 2016
3. Project Representative Update
4. Change Order to Sheetrock Some Basement Walls - \$21,107.00 – Discussion/Action
5. Change Order for Temporary Boiler for upcoming winter for Phase I - \$53,917.40 Discussion/Action
6. Contract to Landscape and Maintain Bio-Retention Pond - \$4,800.00 – Discussion/Action
7. Change Order to delete repairs to Gunderson Parking Lot and Sidewalks – (\$47,298.75) – Discussion/Action
8. Adjournment

Judge David Rice, Committee Chair
Date Notices Mailed 08/03/2016

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted, only the business noted above.

Committee Members: Judge David Rice, Deputy Sheriff Rob Conroy, Cathy Schmit, Cedric Schnitzler, Wallace Habegger, Carol Las, James Schroeder, Mary Cook, Mary Von Ruden, Sharon Folcey, David Pierce

Justice Center Building Committee
July 14, 2016

Present: Judge David Rice, Sheriff Scott Perkins, Administrator Catherine Schmit, Supervisors Schnitzler, Habhegger, Schroeder, Pierce, Folcey, Cook, Von Ruden, Las (5:05)

Absent: n/a

Others: Kurt Marshaus, Public

- The meeting was called to order in the Highway Department Conference Room in Sparta, WI at 5:00 p.m.
- Motion by Schnitzler, second by Schroeder to approve the 6/9/16 minutes as presented. Carried 10-0.
- Kurt Marshaus presented a Justice Center Project update.
- EOC Location & Cost Approval –
Discussion regarding proposed basement 700+ sq. foot EOC designated space vs. utilizing 1400+ sq. foot County Board Assembly Room space on 1st floor as EOC. Concerns regarding size of space, cost of added infrastructure, security & convenience. Motion by Las, second by Sheriff Perkins to designate the future County Board Assembly Room on the 1st floor as the EOC, with the basement space as a backup EOC space should the Assembly Room not be available.
Roll Call Vote: Judge David Rice - Y, Sheriff Perkins - Y, Administrator Schmit - N, Schnitzler - N, Habhegger - N, Schroeder - Y, Pierce - Y, Folcey - Y, Cook - Y, Von Ruden - N, Las - Y.
Motion carried 7 - 4.
- Asbestos Removal in Pipe Tunnel –
- Kurt Marshaus presented the detailed information regarding the need for asbestos removal in the pipe tunnel in the new Justice Center. DNR and OSHA involved. Kurt estimates the total cost to be approximately \$25,000. Motion by Las, second by Pierce to authorize Marshaus proceed with the asbestos removal process in the pipe tunnel as presented. Carried 11-0.
- Proposal for Jail Workstations, Housing & Huber –

Kurt Marshaus presented the detailed information regarding the workstation bids for the new Justice Center. Wright Line bid = \$30,666.68 and Xybix Systems bid = \$31,382.56. Staff preference is the Xybix Systems furnishings. Discussion. Motion by Von Ruden, second by Cook to award the bid to Xybix Systems in an amount of \$31,382.56 as presented. Carried 11-0.
Roll Call Vote: Judge David Rice - Y, Sheriff Perkins - Y, Administrator Schmit - Y, Schnitzler - Y, Habhegger - Y, Schroeder - Y, Pierce - Y, Folcey - Y, Cook - Y, Von Ruden - Y, Las - Y.
Motion carried unanimously.
- The next Building Committee Meeting will be Thursday, August 11, 2016 at 5 pm at the Highway Conference Room.
- Motion by Schnitzler, second by Pierce to adjourn at 6:00 p.m.

Cathy Schmit, County Administrator
Recorder