



Monroe County
Personnel Department

14345 County Highway B, Room 3
Sparta, WI 54656-4509
(608) 269-8719

NOTICE OF MEETING

COMMITTEE: PERSONNEL AND BARGAINING
TIME: 5:00 p.m.
PLACE: **Rolling Hills Activity Room**
DATE: Wednesday, January 13, 2016

SUBJECT MATTER TO BE CONSIDERED

1. Call to order - Roll Call
2. Minutes approval - December 7, 2015 - Discussion/Action
3. Personnel budget review - Discussion Only
4. New position request - Sheriff's Department
5. Elected officials wage rates - Discussion/Action
6. Topics and meeting date/time for next month's agenda - Discussion/Action
7. Adjournment

Pete Peterson
Committee Chairperson

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above. Date **sent**: 1/7/16

Personnel and Bargaining Committee
MINUTES
December 7, 2015

Present: P. Peterson, C. King, C. Schnitzler, C. Las
Absent: B. Humphrey
Also present: E. Smudde, K. Kittleson,

1. Call to Order - Roll Call

P. Peterson called the meeting to order at 5:00 P.M.
Roll Call - P. Peterson, C. King, C. Schnitzler -
Present
- C. Las, B. Humphrey - absent

2. Minutes approval- November 9, 2015 -

Motion to approve the November 9, 2015 minutes by C. Schnitzler,
second by C. King and approved on a 3-0 vote.

3. Personnel budget review -

K. Kittleson and E. Smudde explained current state of budget.
C. King asked about training line item in which K. Kittleson
explained that the expenses will be coming out for November and
December training yet this year.

C. Las arrived at 5:05 P.M.

4. Line Item Transfer -

K. Kittleson and E. Smudde explained that with a few unexpected
resignations and expiring eligibility lists that the need to
advertise would put them over the advertising line item. K.
Kittleson stated with the expected costs that they would need
\$2,000 transferred over from the training expense account.
Motion to approve the line item transfer of \$2,000 from the
training line item to the advertising line item by C.
Schnitzler, second by C. King and approved on a 4-0 vote.

5. Personnel policy reclassification procedure -

K. Kittleson explains his suggested changes to clean up the
language from 4.22(3) and 4.22(4) of the Personnel Policy Manual
to remove the confusion from the previous meeting. C. Las
questioned whether or not the Personnel Director and County
Administrator should be the last step in making the decision
regarding a reclassification. Discussion ensued regarding what
the last step in this process should be an administrative
decision or at the committee or board level. **Motion** to approve
the suggested changes to items 4.22 (3) and 4.22 (4) as proposed

by K. Kittleson by C. King, second by C. Schnitzler and approved on a 3-1 (C. Las) vote.

6. Topics and meeting date/time for next month's agenda-
Next meeting is scheduled to take place on Wednesday, January 13, 2015 at 5:00 P.M. in the Rolling Hills Activity Room.
Topics to include elected officials wage review.
7. Adjournment -
Motion to adjourn by C. Schnitzler, second by C. King, and approved on a 4-0 vote. Meeting adjourned at 5:27 P.M.

E. Smudde, Recorder



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Monroe County
MONTHLY COMMITTEE REPORT
PERSONNEL & BARGAINING

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FOR 2015 12		JOURNAL DETAIL 2015 12 TO 2015 12						
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
11430 PERSONNEL	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
11430000 PERSONNEL								
<u>11430000 461900 OTHER PERSONNEL RE</u>	0	0	0	-100.75	.00	100.75	100.0%	
<u>2015/12/000515</u> 12/31/2015 CRP	-76.00 REF 16192	SCOPELITS, GARVIN, L			OTHER PERSONNEL REVENUE			
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-100.75	.00	100.75	100.0%	
PL100 SALARIES & FRINGE BENEFITS								
<u>11430000 511000 SALARIES</u>	120,769	33	120,802	116,614.90	.00	4,187.10	96.5%	
<u>2015/12/000104</u> 12/10/2015 PRJ	4,650.41 REF 151210				WARRANT=151210	RUN=1 BI-WEEKL		
<u>2015/12/000395</u> 12/24/2015 PRJ	4,650.40 REF 151224				WARRANT=151224	RUN=1 BI-WEEKL		
<u>11430000 515005 RETIREMENT</u>	8,214	3	8,217	7,929.67	.00	287.33	96.5%	
<u>2015/12/000104</u> 12/10/2015 PRJ	316.22 REF 151210				WARRANT=151210	RUN=1 BI-WEEKL		
<u>2015/12/000395</u> 12/24/2015 PRJ	316.22 REF 151224				WARRANT=151224	RUN=1 BI-WEEKL		
<u>11430000 515010 SOCIAL SECURITY</u>	7,489	2	7,491	7,113.01	.00	377.99	95.0%	
<u>2015/12/000104</u> 12/10/2015 PRJ	283.68 REF 151210				WARRANT=151210	RUN=1 BI-WEEKL		
<u>2015/12/000395</u> 12/24/2015 PRJ	283.68 REF 151224				WARRANT=151224	RUN=1 BI-WEEKL		
<u>11430000 515015 MEDICARE</u>	1,753	1	1,754	1,663.65	.00	90.35	94.8%	
<u>2015/12/000104</u> 12/10/2015 PRJ	66.35 REF 151210				WARRANT=151210	RUN=1 BI-WEEKL		
<u>2015/12/000395</u> 12/24/2015 PRJ	66.35 REF 151224				WARRANT=151224	RUN=1 BI-WEEKL		
<u>11430000 515020 HEALTH INSURANCE</u>	11,382	-228	11,154	5,554.99	.00	5,599.01	49.8%	
<u>2015/12/000104</u> 12/10/2015 PRJ	241.62 REF 151210				WARRANT=151210	RUN=1 BI-WEEKL		
<u>2015/12/000395</u> 12/24/2015 PRJ	241.62 REF 151224				WARRANT=151224	RUN=1 BI-WEEKL		
<u>11430000 515025 DENTAL INSURANCE</u>	502	0	502	250.32	.00	251.68	49.9%	
<u>2015/12/000104</u> 12/10/2015 PRJ	20.86 REF 151210				WARRANT=151210	RUN=1 BI-WEEKL		



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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
11430 PERSONNEL	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
<u>11430000 515030 LIFE INSURANCE</u>	36	0	36	36.00	.00	.00	100.0%	
<u>2015/12/000104</u> 12/10/2015 PRJ	3.00 REF 151210				WARRANT=151210	RUN=1 BI-WEEKL		
<u>11430000 515040 WORKERS COMP</u>	326	0	326	314.97	.00	11.03	96.6%	
<u>2015/12/000104</u> 12/10/2015 PRJ	12.56 REF 151210				WARRANT=151210	RUN=1 BI-WEEKL		
<u>2015/12/000395</u> 12/24/2015 PRJ	12.56 REF 151224				WARRANT=151224	RUN=1 BI-WEEKL		
TOTAL SALARIES & FRINGE BENEFITS	150,471	-189	150,282	139,477.51	.00	10,804.49	92.8%	
PL200 OFFICE ADMINISTRATIVE COSTS								
<u>11430000 531000 OFFICE SUPPLIES</u>	500	0	500	338.29	43.98	117.73	76.5%	
<u>11430000 531050 POSTAGE</u>	525	0	525	294.00	.00	231.00	56.0%	
<u>11430000 531060 PRINTING</u>	200	0	200	.00	.00	200.00	.0%	
<u>11430000 531065 ADVERTISING</u>	8,400	5,000	13,400	9,863.03	1,306.52	2,230.45	83.4%	
<u>2015/12/000486</u> 12/31/2015 API	89.70 VND 004796 IN 15011560 NOV ADV				EVANS PRINT & MEDIA	ADVERTISING	1010858	
<u>2015/12/000486</u> 12/31/2015 API	151.32 VND 006499 IN 30415190 CLASSIFIEDS				RIVER VALLEY NEWSPAP	ADVERTISING	1010894	
<u>11430000 532000 BOOKS/PUBLICAT/SUB</u>	100	0	100	85.00	.00	15.00	85.0%	
<u>11430000 532500 DUES</u>	385	0	385	410.00	.00	-25.00	106.5%*	
TOTAL OFFICE ADMINISTRATIVE COSTS	10,110	5,000	15,110	10,990.32	1,350.50	2,769.18	81.7%	
PL300 TECHNOLOGY & EQUIPMENT								
<u>11430000 522025 TELEPHONE</u>	242	0	242	118.75	.00	123.25	49.1%	
<u>2015/12/000481</u> 12/11/2015 API	9.61 VND 002764 IN 1356688767				CENTURYLINK COMMUNIC	CENTURYLINK 10/31/	1010847	
<u>2015/12/000481</u> 12/11/2015 API	8.05 VND 002764 IN 1359621392				CENTURYLINK COMMUNIC	CENTURYLINK 11/31/	1010847	



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FOR 2015 12		JOURNAL DETAIL 2015 12 TO 2015 12						
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
11430 PERSONNEL	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
11430000 553100 EQUIPMENT SERVICE	1,668	0	1,668	1,596.00	.00	72.00	95.7%	
2015/12/000481 12/11/2015 API	133.00 VND	004998 IN	I00264916	E O JOHNSON	I00264916		1010855	
TOTAL TECHNOLOGY & EQUIPMENT	1,910	0	1,910	1,714.75	.00	195.25	89.8%	
PL350 IT POOL								
11430000 599000 TECHNOLOGY POOL	653	0	653	653.00	.00	.00	100.0%	
TOTAL IT POOL	653	0	653	653.00	.00	.00	100.0%	
PL400 CONF / EDUCATION & TRAVEL								
11430000 533010 CONFERENCE/SEMINAR	1,110	0	1,110	1,060.33	.00	49.67	95.5%	
11430000 533200 MILEAGE	1,300	0	1,300	1,304.00	.00	-4.00	100.3%*	
2015/12/000104 12/10/2015 PRJ	25.00 REF	151210			WARRANT=151210	RUN=1 BI-WEEKL		
2015/12/000395 12/24/2015 PRJ	85.00 REF	151224			WARRANT=151224	RUN=1 BI-WEEKL		
TOTAL CONF / EDUCATION & TRAVEL	2,410	0	2,410	2,364.33	.00	45.67	98.1%	
PL600 PROGRAM COSTS								
11430000 519000 LABOR RELATIONS	5,350	0	5,350	450.00	.00	4,900.00	8.4%	
TOTAL PROGRAM COSTS	5,350	0	5,350	450.00	.00	4,900.00	8.4%	
TOTAL PERSONNEL	170,904	4,811	175,715	155,549.16	1,350.50	18,815.34	89.3%	
TOTAL PERSONNEL	170,904	4,811	175,715	155,549.16	1,350.50	18,815.34	89.3%	
TOTAL REVENUES	0	0	0	-100.75	.00	100.75		
TOTAL EXPENSES	170,904	4,811	175,715	155,649.91	1,350.50	18,714.59		



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JOURNAL DETAIL 2015 12 TO 2015 12

ACCOUNTS FOR:
11431 TRAINING

ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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11431000 TRAINING

EE600 PROGRAM COSTS

11431000 515700 EMP. EDUCATION & T	20,000	-5,000	15,000	9,575.00	.00	5,425.00	63.8%
2015/12/000486 12/31/2015 API	7,305.00	VND 006896 IN IN03430 TRAINING					1010922
TOTAL PROGRAM COSTS	20,000	-5,000	15,000	9,575.00	.00	5,425.00	63.8%
TOTAL TRAINING	20,000	-5,000	15,000	9,575.00	.00	5,425.00	63.8%
TOTAL TRAINING	20,000	-5,000	15,000	9,575.00	.00	5,425.00	63.8%
TOTAL EXPENSES	20,000	-5,000	15,000	9,575.00	.00	5,425.00	



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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11432 11432 EMPLOYEE ASSISTANCE PROGRAM							
<hr/>							
11432000 EMPLOYEE ASSISTANCE PROGRAM							
<hr/>							
EA600 PROGRAM COSTS							
<hr/>							
<u>11432000 519100 EMPLOYEE ASSISTANC</u>	5,000	0	5,000	5,000.00	.00	.00	100.0%
TOTAL PROGRAM COSTS	5,000	0	5,000	5,000.00	.00	.00	100.0%
TOTAL EMPLOYEE ASSISTANCE PROGRAM	5,000	0	5,000	5,000.00	.00	.00	100.0%
TOTAL EMPLOYEE ASSISTANCE PROGRAM	5,000	0	5,000	5,000.00	.00	.00	100.0%
TOTAL EXPENSES	5,000	0	5,000	5,000.00	.00	.00	



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ACCOUNTS FOR: 11433 SECTION 125 FEES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11433000 SECTION 125 FEES							
SX600 PROGRAM COSTS							
11433000 515080 SECTION 125 ADMIN	3,600	0	3,600	3,807.50	.00	-207.50	105.8%*
2015/12/000335 12/17/2015 API	268.00	VND 002558 IN 1399376		EMPLOYEE BENEFITS CO DECEMBER INV 13993		1010493	
TOTAL PROGRAM COSTS	3,600	0	3,600	3,807.50	.00	-207.50	105.8%
TOTAL SECTION 125 FEES	3,600	0	3,600	3,807.50	.00	-207.50	105.8%
TOTAL SECTION 125 FEES	3,600	0	3,600	3,807.50	.00	-207.50	105.8%
TOTAL EXPENSES	3,600	0	3,600	3,807.50	.00	-207.50	



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ACCOUNTS FOR: 11434	HEALTH REIMBURSEMENT PROG	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11434000 HEALTH REIMBURSEMENT PROG								
MR600 PROGRAM COSTS								
11434000 515770	MEDICAL EXPENSE RE	160,000	0	160,000	120,179.43	.00	39,820.57	75.1%
2015/12/000335	12/17/2015 API	1,147.50	VND 002558 IN 1399376		EMPLOYEE BENEFITS CO DECEMBER INV 13993		1010493	
TOTAL PROGRAM COSTS		160,000	0	160,000	120,179.43	.00	39,820.57	75.1%
TOTAL HEALTH REIMBURSEMENT PROG		160,000	0	160,000	120,179.43	.00	39,820.57	75.1%
TOTAL HEALTH REIMBURSEMENT PROG		160,000	0	160,000	120,179.43	.00	39,820.57	75.1%
TOTAL EXPENSES		160,000	0	160,000	120,179.43	.00	39,820.57	



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ACCOUNTS FOR:		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11435	RETIREMENT/FRINGE POOL							
<hr/>								
11435000 NON-LAPSING RETIREMENT/FRINGE								
<hr/>								
FP600 PROGRAM COSTS								
<hr/>								
11435000	515200	NON-LAPSING RETIRE	33,300	11,145	44,445	15,548.15	.00	28,896.71 35.0%
TOTAL PROGRAM COSTS		33,300	11,145	44,445	15,548.15	.00	28,896.71	35.0%
TOTAL NON-LAPSING RETIREMENT/FRINGE		33,300	11,145	44,445	15,548.15	.00	28,896.71	35.0%
TOTAL RETIREMENT/FRINGE POOL		33,300	11,145	44,445	15,548.15	.00	28,896.71	35.0%
TOTAL EXPENSES		33,300	11,145	44,445	15,548.15	.00	28,896.71	



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	392,804	10,956	403,760	309,659.24	1,350.50	92,750.12	77.0%

** END OF REPORT - Generated by LESLIE SCHREIER **

NEW POSITION ANALYSIS

- X New position
 Increased part-time
 Additional existing position (attach job description, do not need to complete sections C, D, E, G & H)

A. Department: Sheriff's Office Date: Jan 07, 2016
Department Head: Monroe County Sheriff

B. Explain the necessity of the position (be specific as to reasons why this position is needed, include reasons why present staff cannot accomplish tasks):

This position would replace one of our current Jail Sergeant positions.

This position would supervise the remaining three jail sergeants. In 2009, the Jail Inspector provided Monroe County with a staffing analysis for the new jail scheduled to open in February 2016. In that analysis, it states "[w]hile it is customary to include ancillary staff to a facility of this potential size (e.g. program coordinator, classification officer, assistant jail administrator, etc.) I have only listed those positions which, at a minimum, should be filled". As we have progressed through the construction phase and are soon to take possession of our new facility, it has become evident that an Assistant Jail Administrator is required. Currently many of the administrative functions regarding our inmate population have been handled in the facility in which the inmate was housed. With the return of the entire jail population to Monroe County, there will be a need for additional onsite administrative staff to assume these daily tasks. Some of the administrative duties I am speaking of involve, due process hearings, grievance and appeal response, supervision of additional line and medical staff, progressive planning surrounding safety of jail operations,

resolving personnel conflicts, supervision of contracted services, ensuring compliance with state standards

Suggested Title: Assistant Jail Administrator Full Time X 40/hrs/WK

Personnel Director's Recommended Classification: Grade 9

Projected Start Date: Upon opening of the new facility

C. General Description of the Position: This position would replace one of our current Jail Sergeant positions. This position would supervise the remaining three jail sergeants.

D. Typical Examples of Work to be Performed (in detail):

1. Supervises and directs Daily Jail Security Operation
2. Supervises and directs Daily Administrative Inmate Due Process
3. Supervises and directs Court Calendar for jail inmates
4. Prepares schedules, supervise and train officers
5. Responds to and supervises disturbances, investigations, complaints, prepares reports and accounts for paperwork.
6. Accounts for personnel performance and takes or recommends recognition, discipline, suspension, or discharge

E. Minimum Qualifications of a Candidate:

Education: Bachelor Degree preferred.

Experience: 5 years of law enforcement/jail experience, 1 year of supervisory experience, or any combination of education and experience from which comparable knowledge and experience can be derived.

F: Funding:

Annual costs (with full family insurance coverage):

Grade	Hourly	Annual	Retire- ment	Social Security	Health Ins.	Dental Ins.	Life Ins.	Work Comp
9	\$26.89	\$56,146.32	\$3705.66	\$3481.07	\$13627.92	\$778.56	\$18.00	\$1083.62

1. Where will the funds for this position come from: Current budget Currently the Sergeant expected to fill this appointment earned \$59,881.47 in 2014 and as of December 14, 2015 \$57,743.80. This

position would not earn overtime, resulting in a cost savings of approximately 3,500.00.

2. What equipment will need to be purchased (desk, etc.)? N/A

Is office space presently available? YES Where?

Estimated equipment cost: N/A

Is this cost in the department budget? YES

3. Grand total cost, all items, this fiscal year: N/A

4. Thereafter, annual cost of salary and fringes:

G. Supervisory responsibility (if applicable):

1. In brief detail, explain the supervisory authority this position will have: This position would supervise the remaining three jail sergeants.

2. Employees directly supervised: 3 Indirectly: 19

List title of employees reporting to this position:

Jail Sergeant

Jail Deputies

H. Who will this person be responsible to? Jail Administrator

COUNTY ADMINISTRATOR Action:

Approval date: 1/7/2016 Catherine J Schmit

PERSONNEL & BARGAINING COMMITTEE Action:

Position approved Position denied by a vote of

Date:

FINANCE COMMITTEE Action:

Funds approved _____ Funds denied _____ by a vote of _____

New Position Analysis
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Date: _____

COUNTY BOARD Action:

Approved _____ Denied _____

Date: _____

By a vote of _____ aye, _____ nay, _____ absent/abstention

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MC-5

NEW POSITION ANALYSIS

This form is to be completed for all new position requests or requests for increasing hours of an already-approved part-time position.

DIRECTIONS:

All steps of the New Position Analysis form (MC-5) must be followed. Establishment of a new position or an increase in hours of a part-time position are subject to final approval by the County Board. The approval must be granted prior to submission of the department budget to the County Administrator for compiling of the county budget for the next year.

(a) The department head is required to consult with the Personnel Director prior to considering new position requests concerning position responsibilities and compensation plan placement. The department head may also consult with the Finance Director concerning position funding and budget issues. The department head completes the New Position Analysis form (MC-5) and submits the request to the County Administrator. If the County Administrator approves, the request moves on to step (b). Department heads shall keep their committees apprised of the status of the department's new position request through the budget process.

(b) The requesting department head shall present the completed MC-5 form along with justifying rationale to the Personnel and Bargaining Committee. They will review the request and vote to approve or deny the request. If approved, the Personnel Director will write a position description and county board resolution for the new position, and the request shall be presented to the Finance Committee for approval of the fiscal note at the end of the county board resolution.

(c) The request shall be presented to the County Board in resolution form for final approval if a new position is to be established or an increase in hours is recommended. The resolution will include the approval of the County Administrator and the votes of the Personnel and Bargaining Committee and the Finance Committee.

(d) The action of the County Board will be final, although the County Board may refer the resolution to an appropriate committee if more information is required.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF AN ASSISTANT JAIL ADMINISTRATOR POSITION IN THE SHERIFF'S DEPARTMENT

WHEREAS, the Monroe County Public Safety and Justice Coordinating Committee and the Personnel and Bargaining Committee request the establishment of an Assistant Jail Administrator position and the elimination of a Jail Sergeant position in the Sheriff's Department; and

WHEREAS, the Assistant Jail Administrator would replace a current Jail Sergeant and would supervise the remaining three Jail Sergeants. In 2009, the Jail Inspector provided Monroe County with a staffing analysis for the new jail which included an Assistant Jail Administrator position. Duties of the position include supervision, scheduling, safety, standards compliance, and overseeing contracted services. The elimination of a full-time Jail Sergeant position in conjunction with this request assures that there will be no net increase in cost or employment numbers in the Sheriff's Department.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that effective this date they do hereby authorize the establishment of an Assistant Jail Administrator and the elimination of a Jail Sergeant position in the Sheriff's Department at no additional cost.

Dated this 27th day of January 2016.

OFFERED BY THE PERSONNEL AND BARGAINING COMMITTEE:

Public Safety & Justice Coordinating Committee vote:

Personnel & Bargaining Committee vote:

Finance Committee vote:

Approved by Corporation Counsel: _____

Fiscal note: No additional funds needed in 2016 since the amount budgeted for the Jail Sergeant position is sufficient to cover the Assistant Jail Administrator position.

PURPOSE: Establish an Assistant Jail Administrator position for the new jail and eliminate a Jail Sergeant position to offset the cost

MONROE COUNTY
2013 - 2016 RATES FOR ELECTED OFFICIALS

<u>Elected Officials</u>	<u>2013 Rate</u>	<u>2014 Rate</u>	<u>2015 Rate</u>	<u>2016 Rate</u>
Sheriff	\$67,630.00 (0%)	\$67,630.00 (0%)	\$73,040.00 (8%)	\$73,770.00 (1%)
Clerk of Court	\$47,482.00 (0%)	\$47,482.00 (0%)	\$51,281.00 (8%)	\$51,794.00 (1%)
County Clerk	\$55,646.00 (0%)	\$55,646.00 (0%)	\$56,759.00 (2%)	\$57,894.00 (2%)
County Treasurer	\$50,553.00 (0%)	\$50,553.00 (0%)	\$51,564.00 (2%)	\$52,595.00 (2%)
Register of Deeds	\$49,109.00 (0%)	\$49,109.00 (0%)	\$50,091.00 (2%)	\$51,093.00 (2%)

RESOLUTION NO. _____

RESOLUTION CONCERNING ELECTED OFFICIALS' SALARY ADJUSTMENTS
FOR THE NEXT TERM OF OFFICE

WHEREAS, Wisconsin Statutes require that an elected official's compensation must be set prior to the date when candidates may take out papers to run for local office (positions for this term include County Clerk, County Treasurer, and Register of Deeds); and

WHEREAS, the Personnel and Bargaining Committee met on January 13, 2016, reviewed current wage information, and authorized the following salary rates for Monroe County elected official positions:

POSITION	2017	2018	2019	2020
County Clerk	59,052	60,233	61,438	62,667
County Treasurer	53,647	54,720	55,814	56,930
Register of Deeds	52,115	53,157	54,220	55,304

The above rates include two percent wage adjustments effective with the first full pay period in January for each of the four years of the term. Benefits for elected officials are not included in the compensation rates listed above and are similar to benefits received by other county employees, as outlined in personnel policy.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that the Personnel and Bargaining Committee is authorized to adjust elected official compensation effective with the first full pay period in January of each year as indicated for the terms listed above.

Dated this 27th day of January 2016.

OFFERED BY THE PERSONNEL AND BARGAINING COMMITTEE:

Approved by Corporation Counsel: _____

Personnel and Bargaining Committee vote:

Finance Committee vote:

Fiscal note: There is no fiscal impact in 2016, with subsequent years to be budgeted.

Purpose: Elected official pay adjustments in next term