



Monroe County Department of Human Services

14301 County Highway B, A-19
Sparta, WI 54656-4509

(608) 269-8600
FAX: (608) 269-8935

NOTICE OF REGULAR MONTHLY MEETING

DATE and TIME: Thursday, March 21st, 2013 8:30 a.m.

PLACE: Community Services Ctr., Bldg. A, Room 443-444, Sparta, WI

REVISED AGENDA

March is National Social Work Month

- A. Call to Order
- B. Employee Recognition – Gina Phelps and Kelley Manske, 5 Years of Employment
- C. Approval of Open Meeting Minutes for February 21st, 2013
- D. Public Comment Period:
Sign up before meeting; an individual may only speak once and is limited to 3 minutes on issues not on the current agenda
- E. Director/Staff Reports:
Oral Reports: Director Update including WREA Consortium and WRIC Collaboration
Behavioral Health Unit and ADRC Update
Children and Family Services Unit Update
- F. Board Member Reports/Discussions:
Oral Reports: Aging & Disability Resource Center (ADRC) Advisory Committee
Mississippi Valley Health Services Board
Western Wisconsin Cares (WWC) Board
- G. Weapons Prohibition Signage for M.C. Human Services/Health Building – Discussion/Action
- H. Policy/Operational Items: Policy Review – Discussion/Action:
Handling Client Funds Policy (Revision)
Petty Cash Policy (Revision)
- I. Fiscal Reports: Monthly Financial Report
2013 Budget Adjustment – Discussion/Action
Establishment of Dedicated Bank Account for Disabled Child – Discussion/Action
Reserve Fund Limit Increase Resolution – Discussion/Action
Payment of Agency's Monthly Vouchers – Discussion/Action
- J. Date of Next Meeting – April 18th, 2013
- K. Adjournment (approx. 10:30 a.m.)

Carol Las, Committee Chairperson

The mission of the Monroe County Department of Human Services is to serve people, with an emphasis on Monroe County residents, by empowering participant responsibility and choice toward safe and independent lifestyles through the delivery of services in response to assessed needs.

It intends to achieve this mission through providing public awareness, resource and referral information, economic support, and direct provision of services in a fiscally responsible manner.