



# Monroe County Department of Human Services

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## NOTICE OF REGULAR MONTHLY MEETING

**DATE and TIME:** Thursday, February 21<sup>st</sup>, 2013 8:30 a.m.  
**PLACE:** Community Services Ctr., Bldg. A, Room 443-444, Sparta, WI

### AGENDA

- A. Call to Order
- B. Employee Recognition – Kellee Tourdot, 15 Years of Employment
- C. Approval of Open Meeting Minutes for January 17<sup>th</sup>, 2013
- D. Public Comment Period:  
Sign up before meeting; an individual may only speak once and is limited to 3 minutes on issues not on the current agenda
- E. Human Services Board Orientation
- F. Director/Staff Reports:  
Oral Reports: Director Update including WREA Consortium and WRIC Collaboration  
Behavioral Health Unit and ADRC Update  
Children and Family Services Unit Update
- G. Board Member Reports/Discussions:  
Oral Reports: Aging & Disability Resource Center (ADRC) Advisory Committee  
Mississippi Valley Health Services Board  
Western Wisconsin Cares (WWC) Board
- H. Board Items
- I. Policy/Operational Items: Policy Review – Discussion/Action:  
Director Limit on Purchase of Public Works Policy (Elimination)  
Handling Client Funds Policy (Revision)  
Petty Cash Policy (Revision)  
Respite Care Policy (Elimination)
- J. Fiscal Reports: Monthly Financial Report  
Line Item Adjustment – Discussion/Action  
Reserve Fund Limit Increase Resolution – Discussion/Action  
Payment of Agency's Monthly Vouchers – Discussion/Action
- K. Date of Next Meeting – March 21<sup>st</sup>, 2013
- L. Adjournment (approx. 10:30 a.m.)

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Carol Las, Committee Chairperson

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The mission of the Monroe County Department of Human Services is to serve people, with an emphasis on Monroe County residents, by empowering participant responsibility and choice toward safe and independent lifestyles through the delivery of services in response to assessed needs.

It intends to achieve this mission through providing public awareness, resource and referral information, economic support, and direct provision of services in a fiscally responsible manner.