



Monroe County  
*Personnel Department*

14345 County Highway B, Room 3  
Sparta, WI 54656-4509  
(608) 269-8719

**AMENDED NOTICE OF MEETING**

COMMITTEE: PERSONNEL AND BARGAINING  
TIME: 9:00 a.m.  
PLACE: **Rolling Hills Activity Room**  
DATE: Wednesday, December 10, 2014

SUBJECT MATTER TO BE CONSIDERED

1. Call to order - Roll Call
2. Minutes approval - November 12, 2014 - Discussion/Action
3. New position request - Human Services - Discussion/Action
4. **Sheriff's Department Protective Management Resolution - Discussion/Action**
5. Health Insurance transition - Discussion only
6. **Rule 21 Health Insurance Resolution - Discussion/Action**
7. Line Item Transfer - Discussion/Action
8. Topics and meeting date/time for next month's agenda - Discussion/Action
9. Adjournment

Pete Peterson  
Committee Chairperson

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above. Date **amended:** 12/8/14

Personnel and Bargaining Committee  
MINUTES  
November 12, 2014

Present: P. Peterson, B. Humphrey, C. King, C. Schnitzler  
C. Las (arrived at 9:04 AM)

Absent:

Also present: E. Smudde, K. Kittleson, C. Schmit, A. Erickson,  
R. Stedman, L. Svendsen, K. Schendel, C. Schmit

1. Call to Order - Roll Call  
P. Peterson called the meeting to order at 9:00 A.M.  
Roll Call - All members present except C. Las
2. Minutes approval- October 8, 2014 -  
**Motion** to approve the October 8, 2014 minutes by C. Schnitzler, second by B. Humphrey, and approved on a 4-0 vote.
3. Paid time off (PTO) -  
P. Peterson stated PTO will not come through this committee as long as he is chair. Discussion about the vote at county board level ensued. K. Schendel thanked the committee for their transparency throughout the process and for getting the input of employees on the matter.  
(C. Las arrived at 9:04 AM)  
No action taken as this was discussion only.
4. 2015 Health Insurance -  
K. Kittleson informed the committee that the negotiation process was still in progress for the 2015 Health Insurance Plan. K. Kittleson explained that Gundersen had originally given the county a 21% increase as its renewal rate. Since then K. Kittleson has received multiple offers from other health plans and that the two main organizations were the Gundersen HMO and Mayo Health Tradition HMO who have taken turns lowering their rates from the initial proposal. K. Kittleson also explained his goal was to get the county the lowest rates for the employees while still offering quality coverage. K. Kittleson requested the committee not take action as he was still gathering quotes and would request a special meeting once the negotiations have been settled.  
No action taken.

5. Voucher and budget review-

E. Smudde explains the charges on the vouchers. Vouchers were circulated and signed by committee members. **Motion** to approve vouchers was made by C. King, second by B. Humphrey, and approved on a 5-0 vote.

6. Topics and meeting date/time for next month's agenda-  
Next meeting items to be discussed were the health insurance rates for 2015. Next meeting is scheduled to take place on Wednesday, December 10, 2014 at 9:00 A.M. in the Rolling Hills Activity Room.

7. Closed Session -

**Motion** to enter closed session by B. Humphrey, second by C. Las.

Roll Call: P. Peterson, C. Las and B. Humphrey present.

Meeting entered closed session at 9:20 A.M.

**Motion** to approve resolution as written by B. Humphrey, second by C. Las and approved on a 3-0 vote. All members of the committee signed the resolution.

**Motion** to leave closed session by B. Humphrey, second by C. Las.

Roll Call: P. Peterson, C. Las and B. Humphrey present.

Left closed session at 9:30 A.M.

8. Adjournment -

**Motion** to adjourn by B. Humphrey, second by C. Las and approved on a 3-0 vote.

Meeting adjourned at 9:30 A.M.

NEW POSITION ANALYSIS

       New position  
       Increased part-time  
  X   Additional existing position (attach job description, do not need to complete sections C, D, E, G & H)

A. Department:   Human Services   Date:   11/20/2014  

Department Head:   Ron Hamilton  

B. Explain the necessity of the position (be specific as to reasons why this position is needed, include reasons why present staff cannot accomplish tasks):

  The Western Region Economic Assistance Consortia (WREA) has selected one of our current ESS staff to specialize in Benefits Recovery. This worker will remain in Monroe County. In doing so, WREA has allocated another ESS position in Monroe County to take on the tasks that will be vacated by the specialized Benefits Recovery ESS worker, thereby creating an additional existing position. This additional position will allow for the work level in Monroe to remain consistent. This new position does allow for 50% recovery of AMSO costs, \$17,415 annually and will not increase county tax levy.

Suggested Title:   Economic Support Specialist Full Time     X   Part Time        /hrs

Personnel Director's Recommended Classification: Grade   16  

Projected Start Date:   1/1/2015  

C. General Description of the Position:   See attached Job description  

D. Typical Examples of Work to be Performed (in detail):

1.   See attached Job description
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

E. Minimum Qualifications of a Candidate:

Education: See attached Job description

---

Experience: See attached Job description

---

F. Funding:

Annual costs (with full family insurance coverage):

Grade	Hourly	Annual	Retire- ment	Social Security	Health Ins.	Dental Ins.	Life Ins.	Work Comp
16	\$14.25	\$29,754	\$2024	\$2277	\$13,369	\$779	\$18	\$81

1. Where will the funds for this position come from: WREA Consortia Funding, which is county levy base from 8 counties and State and federal funding. The addition of this position will not increase Monroe County levy

2. What equipment will need to be purchased (desk, etc.)? None

---

Is office space presently available? x Where? Human Services

Estimated equipment cost: \_\_\_\_\_

Is this cost in the department budget? 2015 Revenues and cost will be adjusted when approved

3. Grand total cost, all items, this fiscal year: \$48,302

4. Thereafter, annual cost of salary and fringes: \$48,302

G. Supervisory responsibility (if applicable):

1. In brief detail, explain the supervisory authority this position will have: N/A

---

2. Employees directly supervised: \_\_\_\_\_ Indirectly: \_\_\_\_\_

List title of employees reporting to this position:

N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

H. Who will this person be responsible to? HS Director

\*\*\*\*\*

Human Services Committee Action:

Position approved X Position denied \_\_\_\_\_ by a vote of 6-2 (1 Absent)

Date: 11/20/2014

\*\*\*\*\*

PERSONNEL & BARGAINING COMMITTEE Action:

Position approved \_\_\_\_\_ Position denied \_\_\_\_\_ by a vote of \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*\*\*

FINANCE COMMITTEE Action:

Funds approved \_\_\_\_\_ Funds denied \_\_\_\_\_ by a vote of \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*\*\*

COUNTY BOARD Action:

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Date: \_\_\_\_\_

By a vote of \_\_\_\_\_ aye, \_\_\_\_\_ nay, \_\_\_\_\_ absent/abstention

\*\*\*\*\*

Title: Human Services Economic Support Specialist  
Department: Human Services (work site: 14301 Co Hwy B, Community Services Center, Sparta) in conjunction with Western Region Economic Assistance Consortia(WREA)  
Title of Immediate Supervisor: WREA Economic Support Supervisor

Basic Functions and Responsibilities

Under general supervision of the WREA Economic Support Supervisor and the Director of Human Services, the Human Services Economic Support Specialist works in an eight county consortia, to assist consumers from diverse backgrounds having social/economic problems and determines eligibility for economic assistance.

Essential Duties and Responsibilities

- Responds to Call/Change Center e-mails regarding case situations
- Performs case assessments, and refers customers to additional, outside resources.
- Refers fraud cases to our investigative agency, updates case based on the investigation findings, and refers case to WREA's Overpayment Specialist.
- Reviews eligibility when changes occur.
- Determines what verification items are needed for each program requested, interpret documents received, and enter correctly into state database system (CWW).
- Determines Child Care eligibility for the eight county consortia including foster parents.
- Calculates number of authorized for child care recipients through the eight county consortia, which entails working with child care providers that are outside of Monroe County.
- Enters authorized hours in the child care database system (CSAW).
- Calculates monthly Child Support income using the KIDS System.
- Works with Probation and Parole regarding violations that affect the Food Share Programs.
- Works with State of Wisconsin Disability Determination Bureau (DDB) for disabled individuals applying for healthcare benefits.
- Works closely with Western WI Cares and Care Wisconsin regarding Family Care eligibility.
- Align Family Care and waiver eligibility dates, cost shares, etc. with Family Care requests and the Forward Health Portal.
- Approves and denies state and federal benefits each month.
- Works closely with Children and Families Unit (where children are placed, birth queries, questions, cooperation with disposition orders, etc.).
- Uses federal tax forms (1040 form, Schedule C, Schedule F, Schedule E, 4797 form, etc.) to determine eligibility for IM and Child Care Programs for self-employed applicants (sole proprietor, partnerships, corporations, farming business, etc.).
- Act on all cases by the verification due date to maintain a 95% timeliness score for Health Care and Food Share applications.
- Interpret Social Security database system to determine income/Medicare benefits received by applicant.
- Other duties as assigned

Physical demands: A large percentage of time is spent sitting, talking, hearing, using near vision, judgment. Walks, stands, stoops, climbs, reaches, lifts, carries up to 10 pounds intermittently.

Supervision Exercised  
None.

Qualifications

1. Two year associate degree in bookkeeping, accounting, financial management or related area.
2. Minimum of two years related experience, or equivalent combination of education and experience from which comparable knowledge and abilities can be acquired.
3. Computer proficiency
4. Valid driver's license, reliable transportation and sufficient driver liability insurance.

Closing Statement

This description has been prepared to assist in evaluating responsibilities, duties and skills of the position. It is not intended as a complete list of specific responsibilities and duties, nor is it intended to limit duties to those listed. It is understood that the supervisor has the right to assign, direct, and modify duties and responsibilities listed and that duties not mentioned that are of similar kind or level of difficulty shall not be excluded.

Fair Labor Standards Act Category  
Non-exempt.

\_\_\_\_\_  
employee

approved by supervisor: \_\_\_\_\_

date: \_\_\_\_\_

revised: 12/93, 3/06  
hsess

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING ESTABLISHMENT OF AN ADDITIONAL ECONOMIC SUPPORT SPECIALIST POSITION IN THE MONROE COUNTY HUMAN SERVICES DEPARTMENT

WHEREAS, the Monroe County Human Services Board and Personnel & Bargaining Committee requests the establishment of an additional Economic Support Specialist (ESS) position in the Human Services Department; and

WHEREAS, the Western Region Economic Assistance Consortia (WREC) has selected a current ESS staff member to specialize in Benefits Recovery and allocated another ESS position to take over duties of the existing position.

WHEREAS, this position will not require additional Monroe County tax levy and allows for 50% recovery of AMSO costs in the amount of \$17,415 annually (see fiscal note below).

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that they do hereby authorize the establishment of an Economic Support Specialist position in the Economic Support unit of the Human Services Department effective January 1, 2015.

FURTHER BE IT RESOLVED THAT the fiscal note is incorporated herein, and that if State funding ceases, the position will be reviewed.

Dated this 22nd day of December 2014.

OFFERED BY THE PERSONNEL & BARGAINING COMMITTEE:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Human Services Board action: 6 yes, 2 no, 1 absent

Personnel & Bargaining Committee action:

Finance Committee action:

Approved by County Administrator:

Approved by Corporation Counsel:

Fiscal note: Annual salary and benefits cost of \$48,302 funded by the Western Region Economic Assistance Consortia and will not increase county tax levy. Revenue will include \$17,415 in AMSO reimbursement annually.

PURPOSE: Approve an additional Economic Support Specialist position in the Human Services Department at no additional cost to the County.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING SHERIFF'S OFFICE PROTECTIVE MANAGEMENT  
EMPLOYEES TO RECEIVE SAME WAGE AND RETIREMENT CONDITIONS AS UNION  
EMPLOYEES IN 2015-2016

WHEREAS, the Personnel and Bargaining Committee has noted that Sheriff's Office protective management employees are to receive the same wage increases and retirement contributions as approved for the union in accordance with Act 32; and

WHEREAS, Sheriff's Office protective management employees (to include Chief Deputy and three Lieutenants) would receive the wage and retirement contribution provisions approved in the police union contract, i.e., 4% wage increase and a total of 6% WRS contribution by the employee effective January 1, 2015, and a 3% wage increase and the total WRS employee contribution effective January 1, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors to approve the same wage and retirement contributions for Sheriff's Office protective management employees (Chief Deputy and Lieutenants) as agreed to by the police union (i.e., 4% wage adjustment and 6% employee WRS contribution effective January 1, 2015; 3% wage adjustment and full employee WRS contribution effective January 1, 2016).

Dated this 22nd day of December, 2014

OFFERED BY THE PERSONNEL AND BARGAINING COMMITTEE:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Personnel & Bargaining Committee vote:  
Finance Committee vote:  
County Administrator approval:  
Corporation Counsel approval:

Purpose: see resolution title.

Fiscal Note: For 2015, the increase would cost \$7,139 for wage increases and wage-related benefits, and was included in the 2015 budget. For 2016, the increase would cost \$5,346 for wage increases and wage-related benefits, and will be included in the 2016 budget.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION TO RETAIN GUNDERSEN LUTHERAN HEALTH PLAN  
FOR MONROE COUNTY EMPLOYEES

WHEREAS, Monroe County (MC) has contracted with Gunderson Lutheran Health Plan for the last 4 years to provide health care insurance to Monroe County employees; and

WHEREAS, The health care insurance contract for MC employees is bid out on a yearly basis for the lowest price; and

WHEREAS, Employees have built ties and trust with their Gunderson Lutheran Health Care providers; and

WHEREAS, Gunderson Lutheran Health Plan has agreed to offer a contract for 1 year (2015) at 0% increase from the previous year (2014) contract; and

WHEREAS, The offer of 2% less by Mayo's Health Tradition would result in a savings of about \$267 per year for a Family Plan and \$114 an individual plan per employee using the plan; and

WHEREAS, Some decisions by the Monroe County Board and its committees should not be based upon monetary savings alone, but upon the impact the decisions have on the life, health and well-being of those involved.

NOW THEREFORE BE IT RESOLVED that the decision of the Personal Committee to retain Mayo's Health Tradition's for 2015 shall be reversed and Gunderson Lutheran Health plan's offer for 2015 of 0% increase shall be accepted for the 2015 contract year.

Dated this 22<sup>nd</sup> day of December, 2014.

Offered by Rule 21 Petition.

Vote of the  
Personal Committee: \_\_\_\_\_ Yes; \_\_\_\_\_ No

Fiscal Note: Costs are included in the 2015 budget.

Finance Committee Vote: \_\_\_\_\_ Yes; \_\_\_\_\_ No

Approved as to form by:  
Andrew Kaftan, Corporation Counsel

**RECEIVED**

DEC 08 2014

MONROE COUNTY CLERK

RULE 21 PETITION

We the undersigned Monroe County Supervisors, hereby petition, pursuant to Monroe County Board Rule #21, the Personnel Committee to review and consider the attached resolution.

Further, pursuant to Rule #21, we ask the chairperson of the committee to forward this resolution to the full County Board to be considered for action at the next scheduled meeting.

- |     |                                   |                                   |                        |
|-----|-----------------------------------|-----------------------------------|------------------------|
| 1)  | <u>Carol Albas</u><br>Print Name  | <u>Carol Albas</u><br>Signature   | <u>12/6/14</u><br>Date |
| 2)  | <u>Paul Stur</u><br>Print Name    | <u>Paul Stur</u><br>Signature     | <u>12/8-14</u><br>Date |
| 3)  | <u>Rob Shwood</u><br>Print Name   | <u>Rob Shwood</u><br>Signature    | <u>12/8-14</u><br>Date |
| 4)  | <u>James A Rice</u><br>Print Name | <u>James A. Rice</u><br>Signature | <u>12/8/14</u><br>Date |
| 5)  | <u>Gene Tra</u><br>Print Name     | <u>Gene Tra</u><br>Signature      | <u>12-8-14</u><br>Date |
| 6)  | _____<br>Print Name               | _____<br>Signature                | _____<br>Date          |
| 7)  | _____<br>Print Name               | _____<br>Signature                | _____<br>Date          |
| 8)  | _____<br>Print Name               | _____<br>Signature                | _____<br>Date          |
| 9)  | _____<br>Print Name               | _____<br>Signature                | _____<br>Date          |
| 10) | _____<br>Print Name               | _____<br>Signature                | _____<br>Date          |

RECEIVED

DEC 08 2014

MONROE COUNTY CLERK

# REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: Personnel  
 Budget Year Amended: 2014

No. _____
Date: _____

	<u>Account #</u>	<u>Account Name</u>	<u>Transfer Amount</u>	<u>Original Budget</u>	<u>YTD Expenditures</u>
<b>From Account</b>	10.143.51434.392	HRA Msc. Expense	\$ 3,000.00	\$ 160,000.00	\$ 94,988.14
	<b>Total Transfer</b>		<b>\$ 3,000.00</b>		

<b>To Account</b>	143.51430.326	Advertising	\$ 3,000.00	\$ 7,200.00	\$ 9,559.54
	<b>Total Transfer</b>		<b>\$ 3,000.00</b>		

**Explanation for Transfer:**  
 Advertising expense will exceed amount budgeted due to retirements at the end of the year and addition of new positions in various departments. Also, new position requests created additional advertising for years end.

Department Head Approval \_\_\_\_\_

Governing Committee Approval \_\_\_\_\_

-----  
**If < \$500:**  
 Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval given on : \_\_\_\_\_  
Date

**If > \$500:**  
 Send to County Clerk's Office  
 FINANCE COMMITTEE Approval given on : \_\_\_\_\_  
Date



# MONROE COUNTY, WISCONSIN

12/05/2014 17:11  
8516csch

Monroe County  
PERSONNEL MONTHLY COMMITTEE REPORT

P 1  
glytbdud

FOR 2014 11

JOURNAL DETAIL 2014 11 TO 2014 11

ACCOUNTS FOR: 1143 PERSONNEL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11430 PERSONNEL							
00000 UNDEFINED							
<u>11430000 461900 OTHER PERSONNEL RE</u>	0	0	0	-24.50	.00	24.50	100.0%
<u>11430000 511000 SALARIES</u>	118,407	0	118,407	105,632.65	.00	12,774.35	89.2%
<u>2014/11/000135 11/30/2014 GNI</u>	4,557.60	REF 14113			SALARIES		
<u>2014/11/000273 11/26/2014 GNI</u>	4,557.60	REF PYR112			SALARIES		
<u>11430000 515010 SOCIAL SECURITY</u>	30,533	-1,264	29,269	24,780.40	.00	4,488.60	84.7%
<u>2014/11/000135 11/30/2014 GNI</u>	1,160.00	REF 14113			FRINGE BENEFITS		
<u>2014/11/000273 11/26/2014 GNI</u>	661.96	REF PYR112			FRINGE BENEFITS		
<u>11430000 515040 WORKERS COMP</u>	321	0	321	285.31	.00	35.69	88.9%
<u>2014/11/000135 11/30/2014 GNI</u>	12.31	REF 14113			WORK COMP		
<u>2014/11/000273 11/26/2014 GNI</u>	12.31	REF PYR112			WORK COMP		
<u>11430000 519000 LABOR RELATIONS</u>	5,350	16,378	21,728	21,077.92	.00	650.00	97.0%*
<u>11430000 522025 TELEPHONE</u>	314	0	314	276.66	.00	37.34	88.1%
<u>11430000 531000 OFFICE SUPPLIES</u>	500	0	500	431.01	.00	68.99	86.2%
<u>2014/11/000321 11/05/2014 API</u>	189.94	VND 015000 PO 14001061	COUNTY CLERK/STAPLES OFF SUPPLIES				1000657
<u>11430000 531050 POSTAGE</u>	525	0	525	524.00	.00	1.00	99.8%*
<u>11430000 531060 PRINTING</u>	200	0	200	.00	.00	200.00	.0%
<u>11430000 531065 ADVERTISING</u>	7,200	2,452	9,652	9,559.54	.00	92.54	99.0%*
<u>2014/11/000105 11/06/2014 API</u>	75.20	VND 001038 PO 14000215	MONROE COUNTY PUBLIS ADVERTISING BILL				1000147
<u>2014/11/000248 11/05/2014 API</u>	929.62	VND 006499 PO 14001055	RIVER VALLEY NEWSPAP ADVERTISING				1000548



# MONROE COUNTY, WISCONSIN

12/05/2014 17:11  
8516csch

Monroe County  
PERSONNEL MONTHLY COMMITTEE REPORT

P 2  
glytdbud

FOR 2014 11

JOURNAL DETAIL 2014 11 TO 2014 11

ACCOUNTS FOR: 1143 PERSONNEL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>11430000 532000 BOOKS/PUBLICAT/SUB</u>	100	0	100	85.00	.00	15.00	85.0%
<u>2014/11/000248 11/05/2014 API</u>	46.00 VND 007763 PO 14001056 TOMAH JOURNAL-MONITO SUB RENEWAL						1000566
<u>11430000 532500 DUES</u>	385	0	385	405.00	.00	-20.00	105.2%*
<u>2014/11/000101 11/12/2014 API</u>	195.00 VND 005753 PO 14000015 NPELRA MEMBERSHIP RENEWAL						1000150
<u>11430000 533010 CONFERENCE/SEMINAR</u>	1,110	0	1,110	810.00	.00	300.00	73.0%
<u>2014/11/000101 11/12/2014 API</u>	25.00 VND 003257 PO 14000007 KITTLESON KEN MILEAGE						1000138
<u>2014/11/000101 11/12/2014 API</u>	65.00 VND 002635 PO 14000216 WI COUNTIES ASSOCIAT CONFERENCE						1000189
<u>11430000 533200 MILEAGE</u>	1,300	0	1,300	957.68	74.46	267.86	79.4%
<u>2014/11/000248 11/05/2014 API</u>	269.28 VND 003257 PO 14001102 KITTLESON KEN MILEAGE						1000510
<u>11430000 553100 EQUIPMENT SERVICE</u>	1,668	0	1,668	1,197.00	133.00	338.00	79.7%
<u>11430000 599000 TECHNOLOGY POOL</u>	453	0	453	453.00	.00	.00	100.0%*
TOTAL PERSONNEL	168,366	17,566	185,932	166,450.67	207.46	19,273.87	89.6%



# MONROE COUNTY, WISCONSIN

12/05/2014 17:11  
8516csch

Monroe County  
PERSONNEL MONTHLY COMMITTEE REPORT

P 3  
glytdbud

FOR 2014 11

JOURNAL DETAIL 2014 11 TO 2014 11

ACCOUNTS FOR:  
1143 PERSONNEL

ORIGINAL  
APPROP

TRANFRS/  
ADJSTMTS

REVISED  
BUDGET

YTD ACTUAL

ENCUMBRANCES

AVAILABLE  
BUDGET

PCT  
USED

11431 TRAINING

00000 UNDEFINED

11431000 515700 EMP. EDUCATION & T

20,000

-18,830

1,170

1,170.00

.00

.00 100.0%\*

TOTAL TRAINING

20,000

-18,830

1,170

1,170.00

.00

.00 100.0%



# MONROE COUNTY, WISCONSIN

12/05/2014 17:11  
8516csch

Monroe County  
PERSONNEL MONTHLY COMMITTEE REPORT

P 4  
glytdbud

FOR 2014 11

JOURNAL DETAIL 2014 11 TO 2014 11

ACCOUNTS FOR: 1143 PERSONNEL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
11432 EMPLOYEE ASSISTANCE PROGRAM							
<hr/>							
00000 UNDEFINED							
<hr/>							
11432000 519100 EMPLOYEE ASSISTANC	4,000	0	4,000	4,276.50	.00	-276.50	106.9%*
TOTAL EMPLOYEE ASSISTANCE PROGRAM	4,000	0	4,000	4,276.50	.00	-276.50	106.9%



# MONROE COUNTY, WISCONSIN

12/05/2014 17:11  
8516csch

Monroe County  
PERSONNEL MONTHLY COMMITTEE REPORT

P 5  
glytdbud

FOR 2014 11

JOURNAL DETAIL 2014 11 TO 2014 11

ACCOUNTS FOR:  
1143 PERSONNEL

ORIGINAL  
APPROP

TRANFRS/  
ADJSTMTS

REVISED  
BUDGET

YTD ACTUAL

ENCUMBRANCES

AVAILABLE  
BUDGET

PCT  
USED

11433 SECTION 125 FEES

00000 UNDEFINED

11433000 515080 SECTION 125 ADMIN

3,600

0

3,600

3,044.00

.00

556.00

84.6%

2014/11/000248 11/05/2014 API

300.00 VND 002558 PO 14001052 EMPLOYEE BENEFITS CO HRA

1000492

2014/11/000248 11/05/2014 API

269.50 VND 002558 PO 14001053 EMPLOYEE BENEFITS CO INVOICE ID 1096272

1000492

TOTAL SECTION 125 FEES

3,600

0

3,600

3,044.00

.00

556.00

84.6%



# MONROE COUNTY, WISCONSIN

12/05/2014 17:11  
8516csch

Monroe County  
PERSONNEL MONTHLY COMMITTEE REPORT

P 6  
glytdbud

FOR 2014 11

JOURNAL DETAIL 2014 11 TO 2014 11

ACCOUNTS FOR: 1143 PERSONNEL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11434 HEALTH REIMBURSEMENT PROG							
00000 UNDEFINED							
11434000 515770 MEDICAL EXPENSE RE	160,000	0	160,000	94,988.14	.00	65,011.86	59.4%
2014/11/000248 11/05/2014 API	300.00 VND 002558 PO 14001052			EMPLOYEE BENEFITS CO HRA			1000492
2014/11/000248 11/05/2014 API	747.00 VND 002558 PO 14001053			EMPLOYEE BENEFITS CO INVOICE ID 1096272			1000492
TOTAL HEALTH REIMBURSEMENT PROG	160,000	0	160,000	94,988.14	.00	65,011.86	59.4%



# MONROE COUNTY, WISCONSIN

12/05/2014 17:11  
8516csch

Monroe County  
PERSONNEL MONTHLY COMMITTEE REPORT

P 7  
glytdbud

FOR 2014 11

JOURNAL DETAIL 2014 11 TO 2014 11

ACCOUNTS FOR: 1143 PERSONNEL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11435 RETIREMENT/FRINGE POOL							
00000 UNDEFINED							
11435000 515200 NON-LAPSING RETIRE	0	31,461	31,461	15,212.26	.00	16,248.86	48.4%
TOTAL RETIREMENT/FRINGE POOL	0	31,461	31,461	15,212.26	.00	16,248.86	48.4%
TOTAL PERSONNEL	355,966	30,197	386,163	285,141.57	207.46	100,814.09	73.9%
TOTAL REVENUES	0	0	0	-24.50	.00	24.50	
TOTAL EXPENSES	355,966	30,197	386,163	285,166.07	207.46	100,789.59	