



MONROECOUNTY
PLANNING & ZONING DEPARTMENT
14345 County Highway B, Suite 5, Sparta WI 54656-4509
FAX: 608-366-1809
Administrator-Alison Elliott, 608-269-8939

NOTICE OF MEETING

COMMITTEE: Sanitation, Planning & Zoning, & Dog Control
DATE: February 15, 2016
TIME: 6:00 P.M.
PLACE: Rolling Hills – Auditorium
14345 County Hwy B Sparta, WI 54656,

SUBJECT MATTER TO BE CONSIDERED
Discussion and possible action of the following:

- a. Roll Call
- b. Possible Corrections and Approval of January 18, 2016 Meeting Minutes
- c. Public Comment (3 minutes each)
- d. Public Hearings.

Petition for Deloris E. Waege in care of Lon Becher, for a **change of zoning** district, from GA-General Agriculture to R-3 residential to reflect actual use of property on a parcel of land located at 24282 Heritage Ave, Tomah, WI

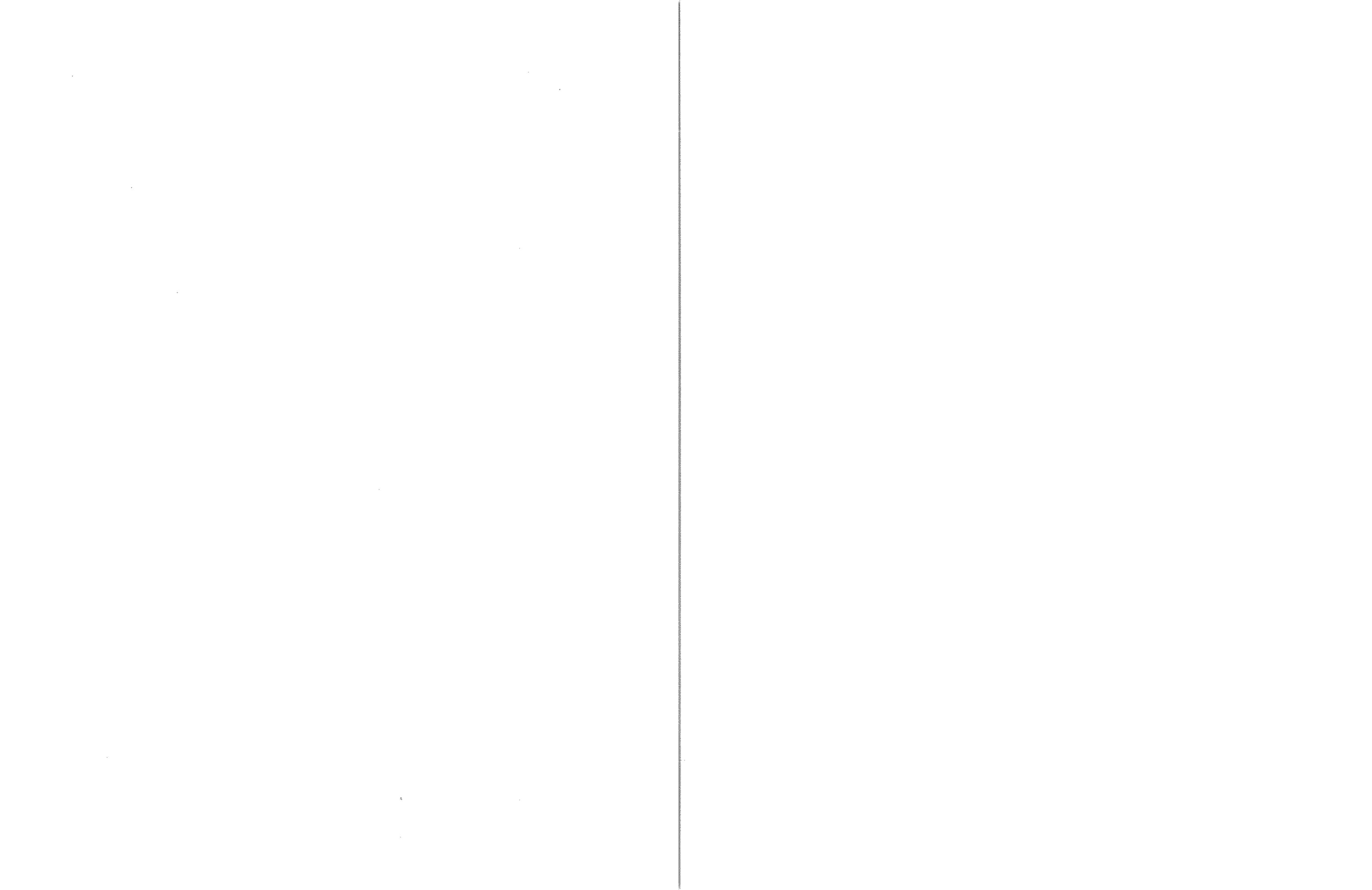
Petition for Shelly Muller for a **change of zoning district**, from GA-General Agriculture to B-Business on part of a parcel of land located at 7352 Jackpot Avenue, Sparta, WI.

Application for a **conditional use permit** for Shelly Muller to operate a vehicular service business on property located at 7352 Jackpot Ave, in part of the NE1/4, of the NW1/4, Section 3, T16N, R4W, in the Town of Leon, Tax Parcel ID# 022-00070-2500. The adjoining land use is residential.

- e. Preliminary Plat for Jacob Rice
- f. Truck bid review and selection
- g. Dog Control
- h. Land Information
 - Budget Adjustment
 - Resolution amending Ch 11, Civil Emergencies
- i. Sanitation & Zoning
- j. Year End Reports
- k. Financial Report - Vouchers - Inter-departmental Transfers - Line Item Transfers – Budget Adjustments
- l. Set Date for Next Meeting, Possible Agenda Items.
- m. Adjournment

Paul Steele, Chairman

Note: A quorum of the Monroe County Board of Supervisors or Committees may be present but no County Board or Committee business other than the Sanitation, Planning & Zoning and Dog Control Committee will be conducted.



January 18, 2016

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:03 p.m., by Chairman, Paul Steele

Present: Paul Steele, Gail Chapman, Cedric Schnitzler, and Douglas Path: Absent: Teddy Duckworth
Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Members of the Public

Possible Corrections and Approval of December 21, 2015 Meeting Minutes.

A **Motion** was made by Cedric Schnitzler, seconded by Gail Chapman to approve the minutes from the December 21, 2015 meeting. Motion carried, 4-0.

Public Comment (3 minutes each): None.

Public Hearings

Petition for Bonnie Sesolak for a **change of zoning** district from Business to R3 Rural Residential on a parcel of land located at 11247 Emerson Rd, Tomah WI, in part of the NE1/4 of the NE1/4, Section 29, T18N, R1W, in the Town of LaGrange, Lot 1 of 13CSM109 Doc # 488081. Reason for change is selling property and it needs to be zoned residential only in the event of a rebuild.

Bonnie was present to address the reason for rezoning. She is currently selling her property and during the process was informed by the buyer's lender that they wanted it to be changed from business to residential in the event they would need to rebuild.

Paul Steele read an email from the Town of LaGrange stating that they had no objections and approved the change of zoning from Business to Rural Residential.

Discussion was held.

A **Motion** was made by Cedric Schnitzler, seconded by Douglas Path to approve the change of zoning for 11247 Emerson Rd, Tomah from Business to R-3 Rural Residential. The resolution will be forwarded to the County Board on January 27, 2016. Motion carried, 4-0.

Application for a **conditional use permit** for Robert & Melva Harkness and Diane Schreck for a small business-state licensed family day care on property located on 23655 Flute Ave, in part of the NW1/4, of the SE1/4, Section 32, T18N, R1W, Town of La Grange, Tax Parcel ID# 020-01250-2500 & #020-01250-2000, 0.92 acres total.

Diane was present and addressed the Committee and public. She stated that she is purchasing the property from Robert & Melva Harkness and would like to relocate her current business to this property. She currently runs a Family Daycare business at 619 Kilbourn and has her state licenses.

Paul Steele read an email from the Town of LaGrange stating that they had no objections and approved the conditional use permit.

Discussion was held:

January 18, 2016

A Motion was made by Cedric Schnitzler, seconded by Gail Chapman to approve the conditional use permit for a small business-state licensed family day care at 23655 Flute Ave, Town of LaGrange. Motion carried, 4-0.

Application for a **conditional use permit** for Kelly Geisser for a Dog Breeding Kennel, on property located at 6030 Hamlet Ave, in part of the SE ¼ of NE ¼, Sec. 20, T17N, R4W, in the Town of Sparta, tax ID # 040-00558-0001, 5.0 acres.

Kelly was present and addressed the Committee and public explaining her proposal. She would like to have a Dog Breeding Kennel with 8 runs. Her husband explained that he is building a 14 x 24 pre-manufactured shed to house the dogs and will also be putting up a privacy fence.

Pat Jenkins-a neighbor in the area spoke on behalf of Mrs. Geisser and had no problems or issues with the proposal.

Kevin Raymer, Town of Sparta Supervisor, was present from the Town of Sparta. He stated the Town was in favor of approving the application however they had a suggested condition.

- 1) They could not have more than three individual noise complaints within a year.
- 2) If there were more than three complaints than it would be revisited and possible revoked.
- 3) The complaints would have to be documented by either a human officer or law enforcement.

Kelly also addressed the committee and public and stated she was told that the complaints had to come from the local community, neighbors, etc. not people passing by or from other town municipalities.

Discussion was held.

A Motion was made by Gail Chapman, seconded by Douglas Path to approve the conditional use permit for a Dog breeding kennel in the town of Sparta with the following conditions: If three written and signed noise complaints are documented from separate local residents within a consecutive 12 month time period then the permit would be revisited and possibly revoked. The complaints need to be investigated by either a humane officer or another law enforcement agency. Motion carried, 4-0.

Petition for Shelly Muller for a **change of zoning district**, from GA-General Agriculture to B-Business on part of a parcel of land located at 7352 Jackpot Avenue, Sparta, WI.

Jeff Laumer addressed the committee and public on behalf of Shelly Muller since he is the one who will be running the vehicle repair business at the current address. Currently the property is zoned GA-general agriculture and needs to be rezoned to B-Business. Jeff explained what type of repairs he has been doing for the past year and was not aware that he needed property to be zoned as business. He is here today to make things right and get the proper zoning necessary to run his business.

Greg Selbrede-Chairman from the Town of Leon was present on behalf of the Town. The Town had voted unanimously against the zoning request. Greg explained the reason why it was denied was due to the plot plan that was given to them, spot zoning, 2 small areas on the existing parcel is what they denied. Splitting the 1.7 acres, 0.23 for business and to keep the rest of the property as GA. The town did not feel this was appropriate.

Paul Steele opened the floor for discussion for or against:

January 18, 2016

Neighbors that were present and spoke against the rezoning:

Tom & Susan Doyle
Linda and Claude Nevin
Charles and Lynette Steyer

Issues that were discussed:

Concerned about the noise level, working late hours and working outside of the building, the larger vehicles (military trucks from Fort McCoy) do not fit into his workshop. These heavy vehicles are damaging the roads traveling up and down their quiet neighborhood. Waste materials: where is it going when he is working outside of his shop? Concerned about the run off of the fluids where it is going and how the ground might get contaminated and the effect it will have on their wells. They have all been living in their community for 20-30 plus years and do not want to have a business in their quiet residential neighborhood. They enjoy the quietness they currently have hearing the nature of birds, wildlife, etc. and the quietness they have. They feel this will all be jeopardized with this business of noisy trucks and equipment. They did not build there to have all these values taken away from them. They also have concerns about the values of their homes in the event of reselling.

Jeff readdressed everyone again on comments that were made. He admitted that he cannot fit the larger vehicles in his shop but stated he agrees that there is a concern with the waste materials and does have containers for the waste materials when working with these vehicles. He understands that these old military vehicles are going to have issues with oil spill, etc and is prepared when working on them. He also stated that he has younger children and does not work late hours. He stated that in the beginning his neighbors had all welcomed him and knew about the business and were excited about it. Nevins are probably the closest to his property but no one else should have an issue regarding the noise level. He has one other neighbor that is just right next to him (Andreas DeGraaf) and had no complaints from them. He currently does not do heavy repairs in this shop. He does not have the space for doing heavy transmissions, or changing engines. He basically is doing light repairs.

Discussion was held.

Committee member had addressed Greg Selbrede if the Town was looking for something specific from the zoning committee. Greg made the comment that the reason the Town denied was due to the spot zoning of the property. Greg also asked Alison if she would explain the process why this particular property had to be rezoned before applying for a Conditional Use permit.

Alison explained that some businesses are allowed in the General Agricultural zoning district as a conditional use however vehicular service is not. It is a conditional use permit in the Business zoning district not in General Agriculture. So in this case, due to the type of business, the property needed to be zoned to Business first and then apply for the conditional use permit.

A Motion was made by Douglas Path, seconded by Paul Steele to postpone the public hearing and reschedule for next month after the Town of Leon would have further discussion. Motion failed due to tie vote, 2yes-2no (Gail Chapman and Cedric Schnitzler).

A Motion was made by Cedric Schnitzler, and seconded by Gail Chapman to deny the application for change of zoning. Motion failed due to tie vote, 2yes-2no (Douglas Path and Paul Steele)

Discussion was held.

January 18, 2016

A Motion was made by Douglas Path, seconded by Paul Steele to amend the request for change of zoning boundary to include the entire parcel, to send back to the Town of Leon for review with the changed boundary and to postpone the public hearing until February 15, 2016. Motion carried, 3-1(Cedric Schnitzler).

Application for a **conditional use permit** for Roslyn R. LeMoine and Cloud 1 LLC/Ken Franzen for placement of a 300' guyed wire cell tower on property located at 4060 Jackpot Ave. in part of the SW ¼ of SW ¼, Sec. 31, T17N, R4W, in the Town of Sparta, tax ID # 040-01025-0000 on 14.0 acres.

Ken Franzen was present to explain the proposal. He is looking at putting up a 300 ft. guyed tower on the property owned by Rosely LeMoine, 4060 Jackpot Ave, Town of Sparta. The primary use of this tower will be to provide wireless internet to the surrounding area. It will be designed to accommodate 4 other antenna for future collocations. They would use the existing driveway that leads to the back of her property.

Kevin Raymer, Town of Sparta Supervisor, spoke on behalf of the Town of Sparta. The Town is not against the proposal.

Discussion was held.

A Motion was made by Cedric Schnitzler, seconded by Douglas Path to approve the conditional use permit for a wireless cell tower at 4060 Jackpot Ave, Town of Sparta. Motion carried, 4-0.

Dog Control:

No new discussion.

Sanitation & Zoning:

New Employee update, Land Information Officer.

Welcome to Jeremiah Erickson who will be joining us in the Sanitation/Zoning/Planning department as the new Land Information Officer. Jeremy has transferred in to this position from the Real Property Lister and is currently training his replacement. He will join us within the coming week.

New truck bids in Feb.

Alison has sent out a request for bids on 2 new trucks to replace the current 1998 and 2001 trucks that the Sanitation and Zoning Department have. Bids are due February 5th, 2016 by 4:00pm and will be opened publicly February 8th, 2016 at 9am.

Resolutions for amendments to the Shoreland and Floodplain ordinances will be discussed at the Feb meeting with public hearings to be scheduled for March. The Resolution for Rural Addressing Ordinance changes will be discussed in Feb. and do not require a public hearing. All resolutions will need to be forwarded to the Full County Board for final approval.

January 18, 2016

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	506.09	Sanitation	0	Sanitation	33.79	Sanitation	
Zoning	555.77	Zoning	0	Zoning	0	Zoning	75.42
Dog Control BOA	1413.34		0	Dog Control	0	Dog Control	748.32
Total	2475.20	Total	0		33.79	Total	823.74

Vouchers were reviewed by committee.

Set Date for Next Meeting and Possible Agenda Items.

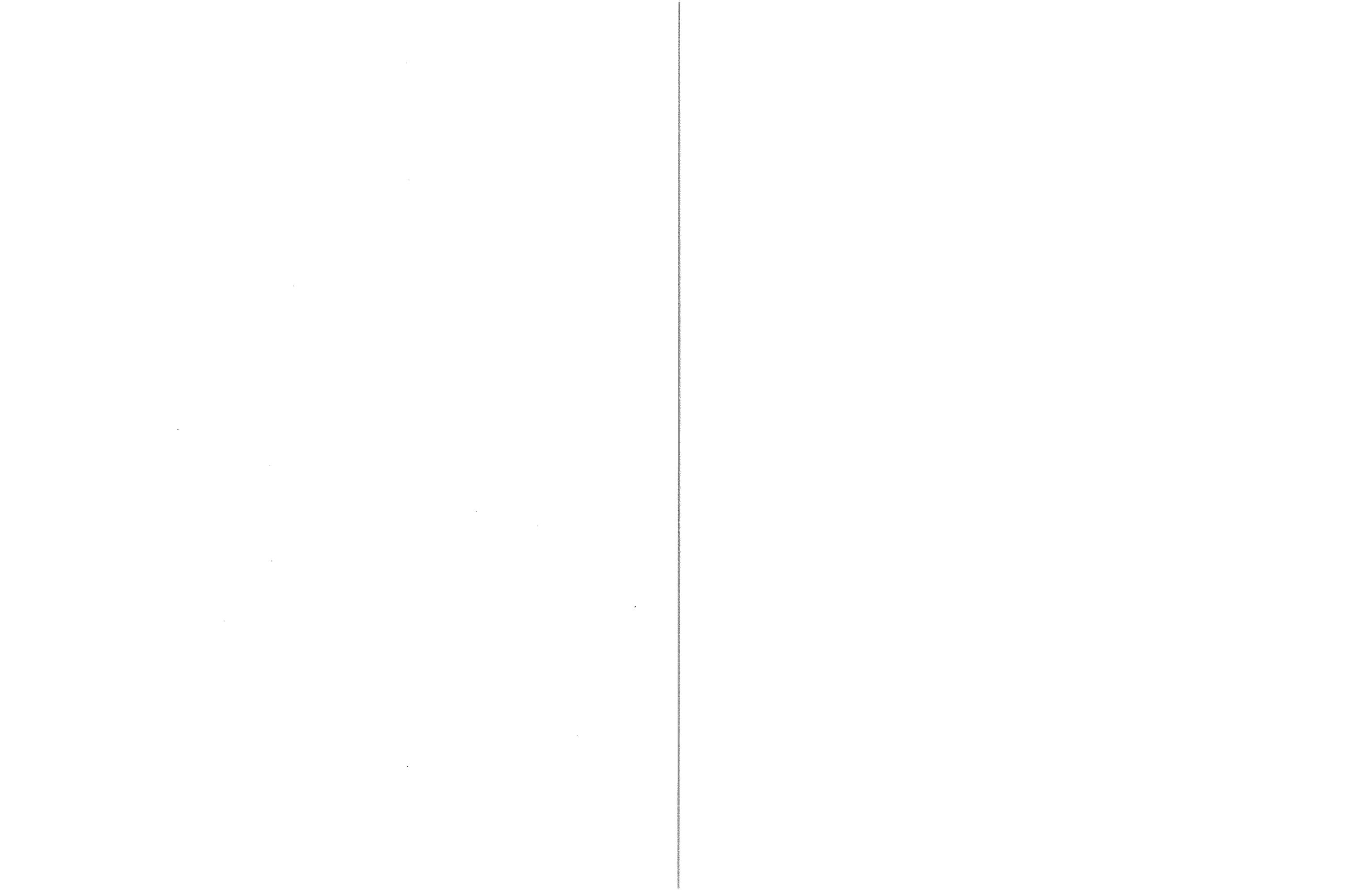
The next regular meeting will be on Monday, February 15, 2016 and will be at 6:00 pm at the Rolling Hills Auditorium.

Some agenda items for next month are a change of zoning, conditional use permit, rescheduled change of zoning and review of a preliminary plat.

A Motion to adjourn was made by Cedric Schnitzler, seconded by Gail Chapman. Motion carried 4-0.

Meeting adjourned at 7:55 p.m.

Recorded by Gretchen Jilek



February 8, 2016

Rezoning Staff Report
Monroe County Planning & Zoning Department

Deloris E. Waege
Hearing Date: February 15, 2016

Property Owner(s): Deloris E. Waege in care of Lon Becher
Town: Tomah
Site Address: 24282 Heritage Ave.
Parcel Id: Part of 042-00376-0000
Legal Description: Part of SE, SW, Sec. 16, T17N, R1W
Total Acres: 1.517 Acres
Current Zoning: GA General Agriculture
Requested Zoning: R-3 Rural Residential

Attachments: 1. Application
2. Certified Survey Map
2. Site Map
3. Zoning Map

Background

Purposed for Request:

To change the zoning to reduce the required minimum parcel dimensions to be able to move the property line to accommodate existing structures so they are not situated across parcel boundaries.

General Features of the Property:

Based on the county zoning maps the parcel to be rezoned is bounded on all sides by parcels which are zoned GA General Agriculture (see attachment #3: *Zoning Map*)

-Access for this parcel is off of Heritage Ave.

-Current land use is indicated as Residential. (see *Existing Land Use-Map 12*)

Monroe County Comprehensive Plan:

There are no Shorelands, Wetlands, Floodplain or Perennial Streams contained on this property. The property is identified as NRCS Class IV-VIII soils for farmland capability. (see *Soils and Farmland Map 7*) Class IV-VIII soils have severe limitations that make them generally unsuited to cultivation and that limit their use to pasture, rangeland, forestland, or wildlife habitat. (*National Soil Survey Handbook Part 622.02(e)(ii)*)

Governmental Agency Review:

Staff has not yet received a recommendation from the Town of Tomah regarding this rezoning request.

Technical Review Findings

1. The property is designated as Residential (see *Future Land Use-Map 13*). The proposed rezoning does meet the intent of this area which is primarily for rural and suburban residential development. (*Residential p. 102*)
2. This request is generally consistent and is not in conflict with the spirit of the Monroe County Comprehensive Plan.

February 8, 2016

General Issues, Consistency with Ordinances

1. It appears the proposed use can comply with standards in the Zoning, Subdivision and Utilities Ordinances.
2. The proposed use is consistent with the spirit or intent of the Comprehensive Plan

Applicable Statutes and Criteria:

The Planning & Zoning Committee may consider the following provisions before granting approval for rezoning:

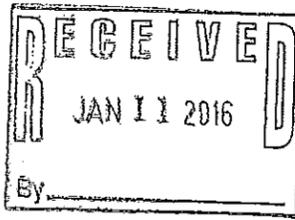
1. The rezoning is consistent with the Monroe County Comprehensive Plan
2. The rezoning and proposed use is consistent with Monroe County Zoning Ordinance and all other applicable Ordinances.
3. The proposed use is consistent with surrounding land uses.
4. The Town's approval or disapproval of the request.

Planning and Zoning Committee Action:

Pursuant to Section 47-915 of the Zoning Ordinance, The Planning and Zoning Committee may do one of the following:

1. Recommend approval of the zoning district change as requested.
2. Recommend approval of the zoning district change with modifications.
3. Recommend disapproval of the zoning district change.

PETITION FOR CHANGE OF ZONING DISTRICT



Date filed 1/1/2016 \$200.00 fee paid 411033
(Payable to Monroe County Zoning Dept.)

Property Owner's Name Deloris E. Waege

Mailing Address % Lon R. Becher, Guardian 110518 E. Harmony Drive

City, State, Zip Lodi, WI 53555

Phone (414) 690-3377

Town of Tomah Tax parcel number 042-00376-0000

Property address: 24282 Heritage Avenue

Legal description of property: SE 1/4, SW 1/4, S 16, T17N, R1E(W)
1.5 Acres. *see Attached - property is not rectangular*
Dimensions of property: sq. ft. x ft. (A Certified Survey
Map or legal description from a deed is required if the parcel is less than 40 acres.)

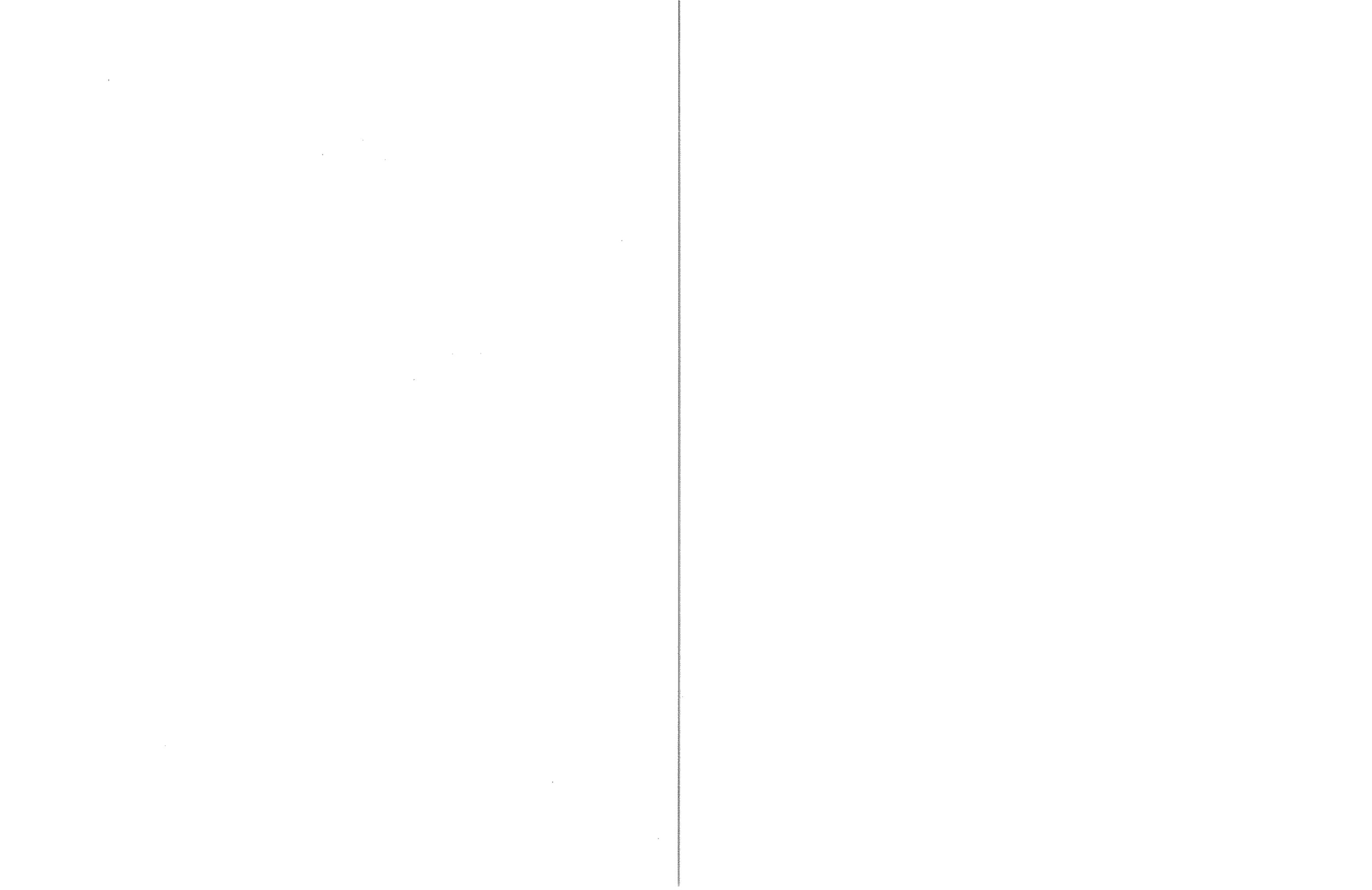
Current Zoning District ^{General} Agriculture

Proposed Zoning District ^{rural} R3 residential

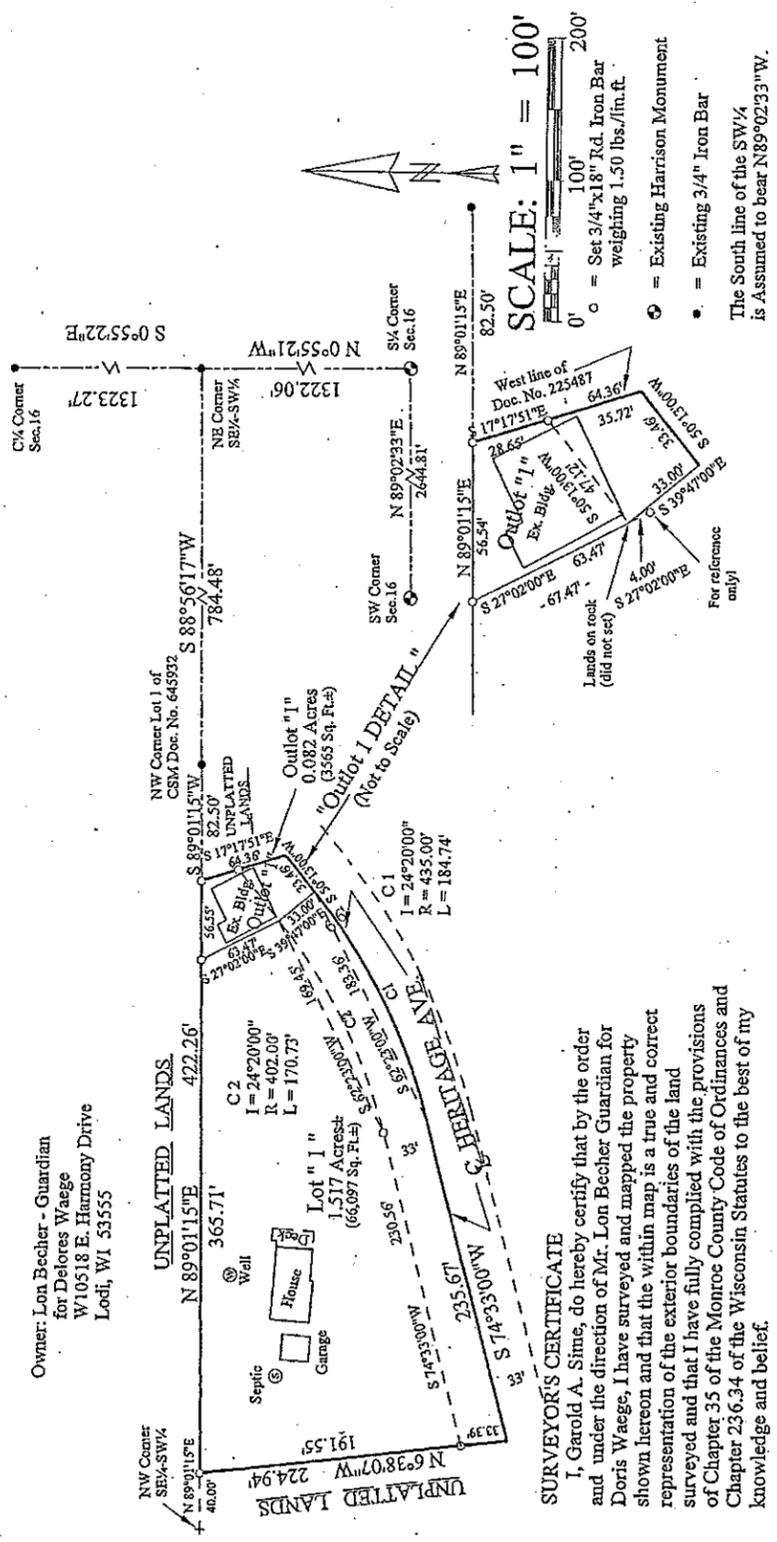
Reason for requested change resize property to incorporate town
of Tomah requirements; reflect actual use of
single family home which property is used for

Signed: Lon R Becher, Date: 1/1/2016
Guardian

Remit to: Monroe County Zoning Department
14345 County Highway B, Suite 5
Sparta WI 54656
608-269-8736



Owner: Lon Becher - Guardian
for Delores Waage
W10518 E. Harmony Drive
Lodi, WI 53555



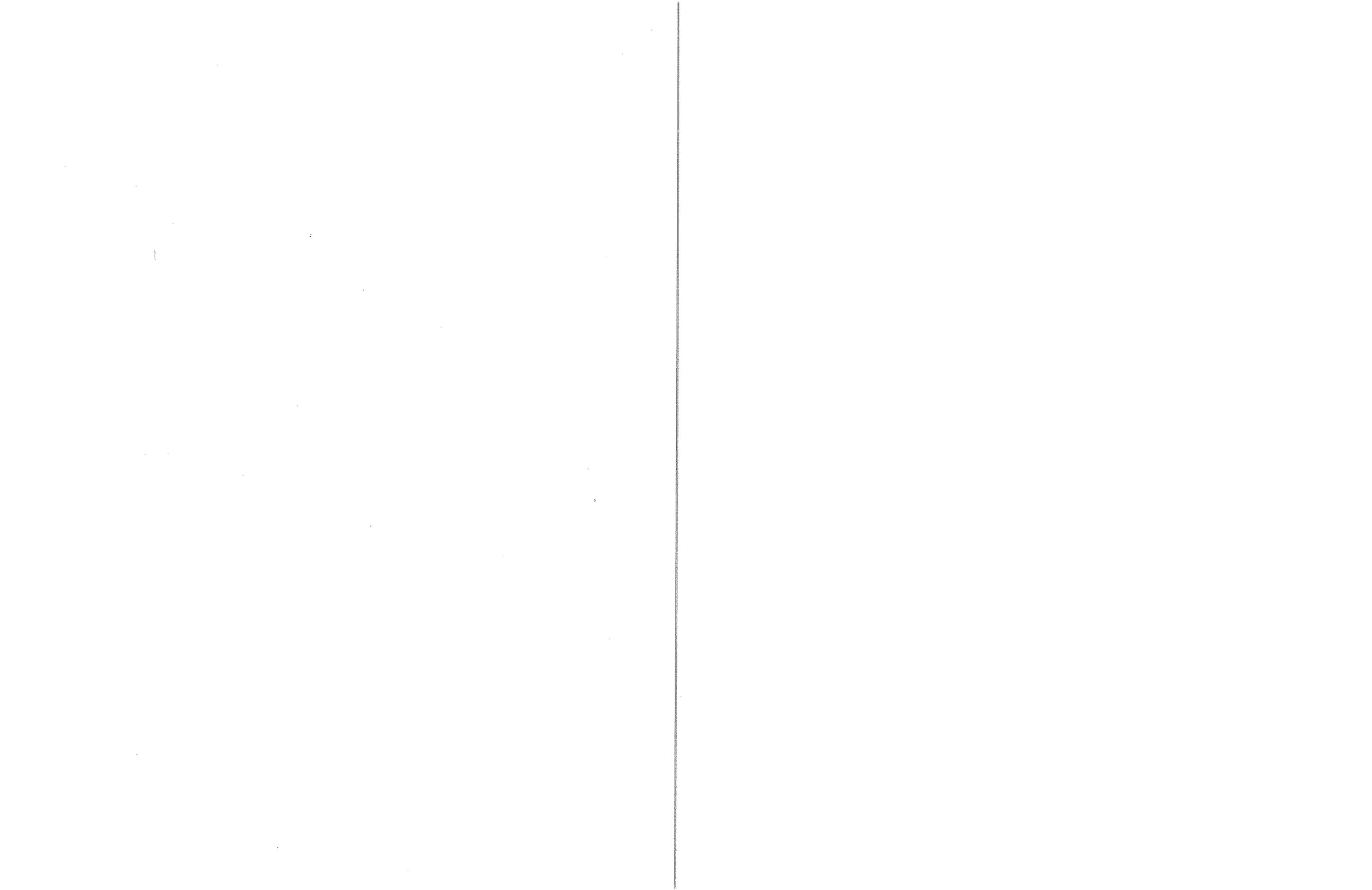
SURVEYOR'S CERTIFICATE

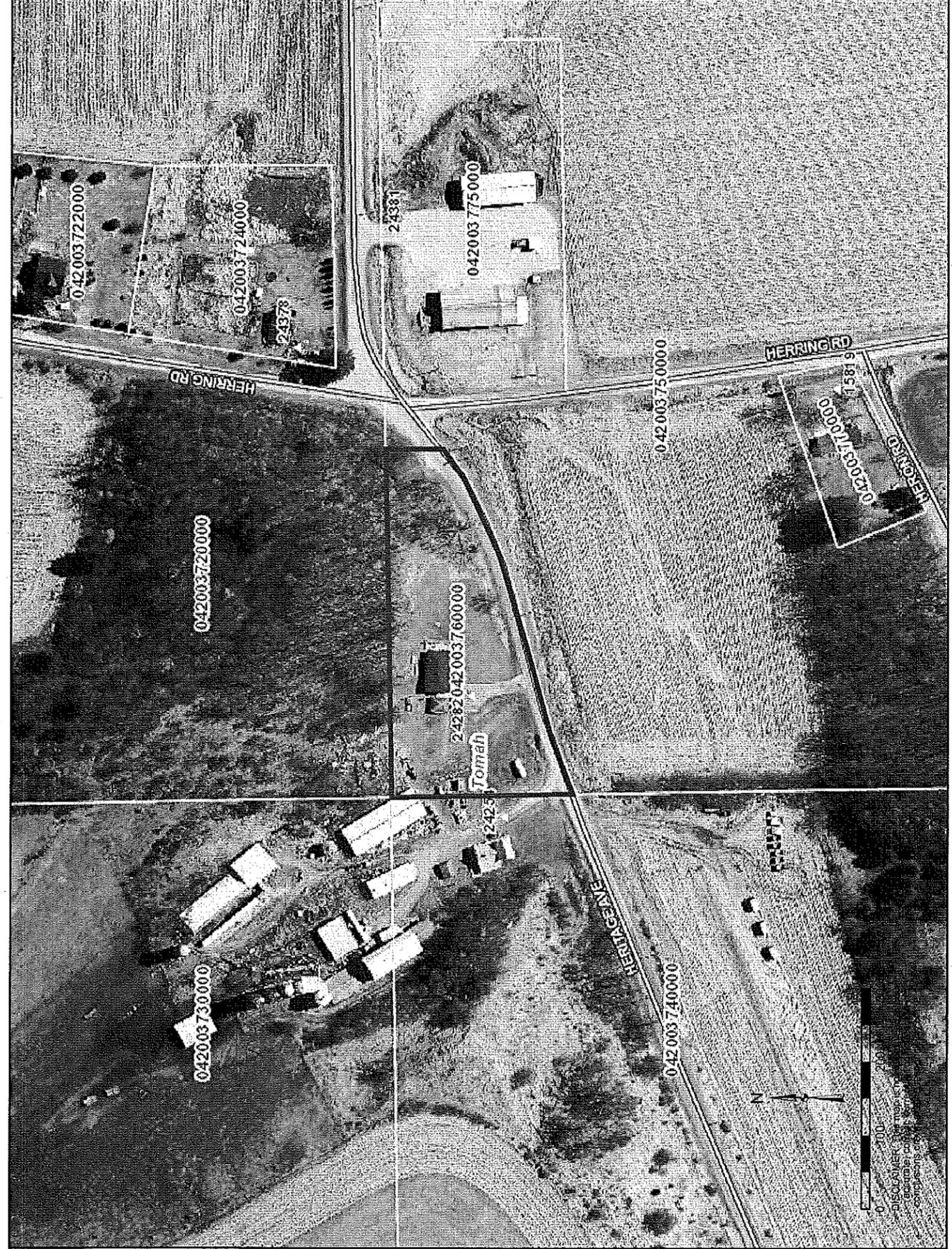
I, **GAROLD A. SIME**, do hereby certify that by the order and under the direction of **Mr. Lon Becher Guardian** for **Doris Waage**, I have surveyed and mapped the property shown hereon and that the within map is a true and correct representation of the exterior boundaries of the land surveyed and that I have fully complied with the provisions of Chapter 35 of the Monroe County Code of Ordinances and Chapter 236.34 of the Wisconsin Statutes to the best of my knowledge and belief.

GAROLD A. SIME, PROFESSIONAL LAND SURVEYOR S-1261
H. A. SIME & ASSOCIATES
 P. O. BOX 50
 TOMAH, WISCONSIN 54660
 January 4, 2016

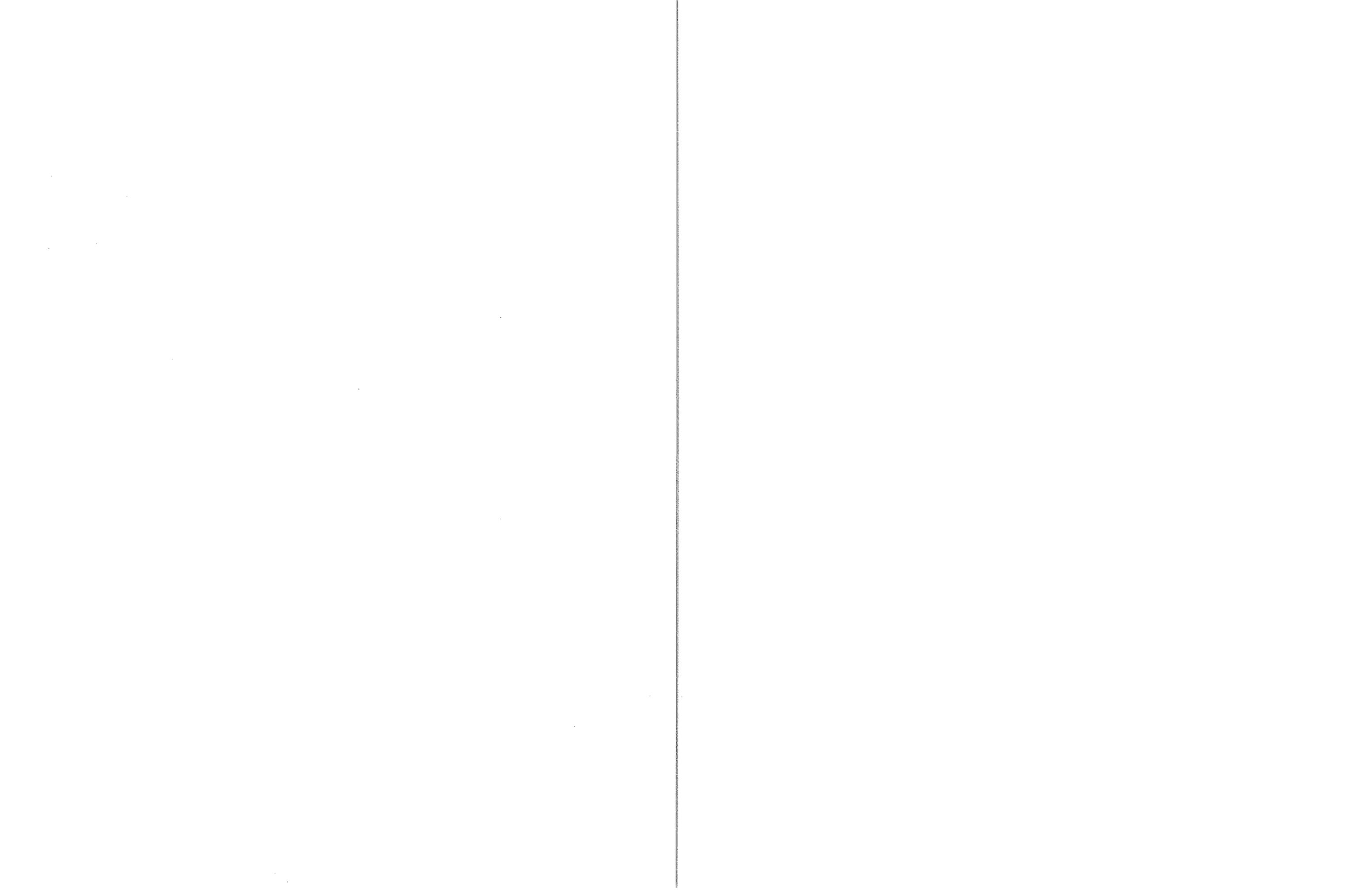
CERTIFIED SURVEY MAP
 Located in the SE 1/4-SW 1/4, Section 16, T17N-R1W,
 Town of Tomah, Monroe County, Wisconsin.

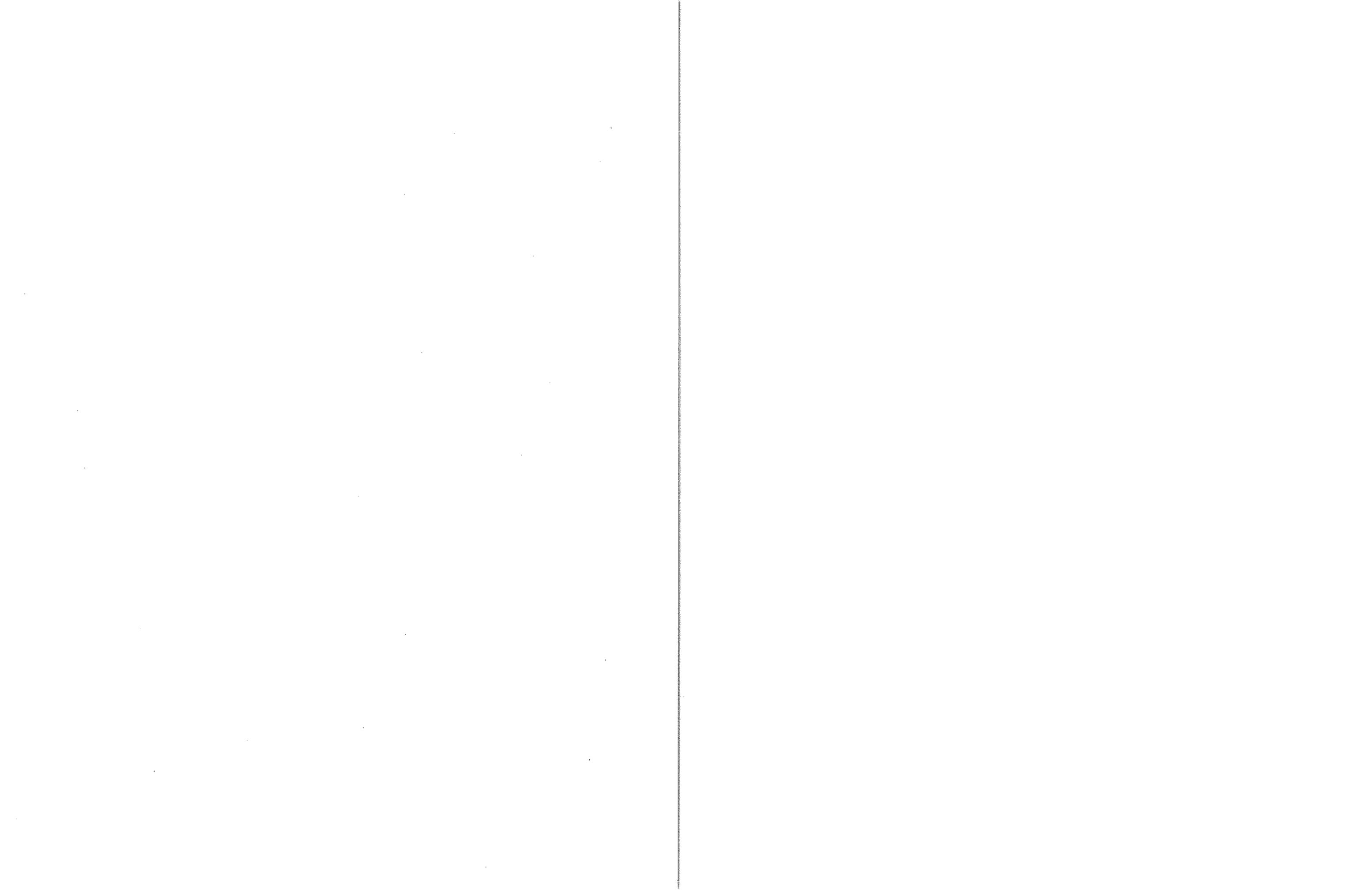
File No. 5401





0 100 200
DISCLAIMER: This map is not a survey and should not be used for legal purposes.





RECEIVED
DEC 14 2015

PETITION FOR CHANGE OF ZONING DISTRICT

Date filed 12-14-2015 \$200.00 fee paid R# 411021
(Payable to Monroe County Zoning Dept.)

Property Owner's Name Shelly Muller

Mailing Address 7352 Jackpot Avenue

City, State, Zip Sparta WI 54656

Phone 608-487-1047

Town of Leon Tax parcel number 077-00070-2500

Property address: 7352 Jackpot Avenue Sparta WI 54656

Legal description of property: NE 1/4, NW 1/4, S 3, T16N, R4 E1W

Dimensions of property: See attached sq. ft., x _____ ft. (A Certified Survey Map or legal description from a deed is required if the parcel is less than 40 acres.)

Current Zoning District GA General Agriculture

Proposed Zoning District B Business

Reason for requested change To operate a vehicle repair business.

Signed: [Signature] Date: 12-15-2015

Remit to: Monroe County Zoning Department
14345 County Highway B, Suite 5
Sparta WI 54656
608-269-8736

Monroe County

Plat Review Application

In Accordance with Chapter 35 Monroe County General Code

County Plat Review Number

098-15

Number of Copies Submitted

Monroe County Planning & Zoning Dept.
14345 Co. Hwy B, Suite 5
Sparta, WI 54656
Telephone: 608-269-8736
Fax: 608-366-1809

Application Information - Please Print Information

Property Owner's Name

Jacob Rice, Denny Steele, Bill Wisestak

Developer's Name

Same

Property Owner's Mailing Address

1020 North St.

Developer's Address

City, State

Sparta, WI

Zip Code

54656

Phone Number

(608) 633-2167

City, State

Zip Code

Phone Number

()

Name of Surveyor

John Schmitz

Surveyor's Phone Number

608-487-1029

Location

Town of

Angelo

Property Location

1/4 1/2 1/4 1/2, S22, T17 N, R3 E(W)

&

1/4 1/2 1/4 1/2, S27, T17 N, R3 E(W)

Proposed Subdivision Name

Havenwood Estates

Zoning District (if applicable)

Proposed Number of Lots

10

Owner/Developer Name (Print)

Jacob Rice

Owner/Developer Signature



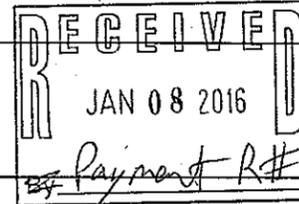
County Use Only

Date Submitted

1-8-16

Review Fee

\$500.00



Copies Sent to:

Date sent

Date sent

Town Clerk: 1-12-16

Dept. of Natural Resources:

Extraterritorial Clerk:

Monroe County Highway Dept.:

Wis. Department of Trans.:

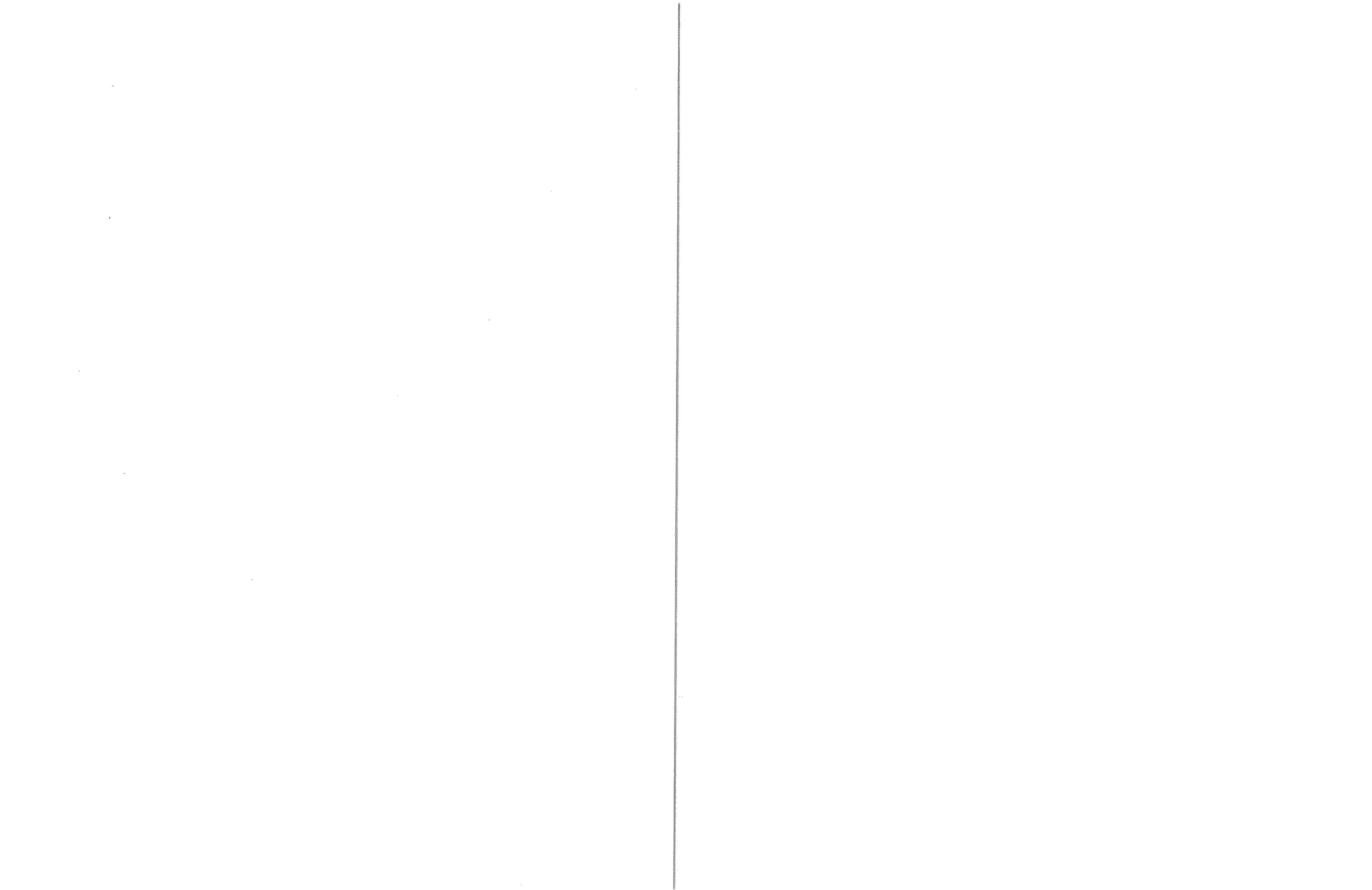
Monroe County Land Conservation:

Additional information required:

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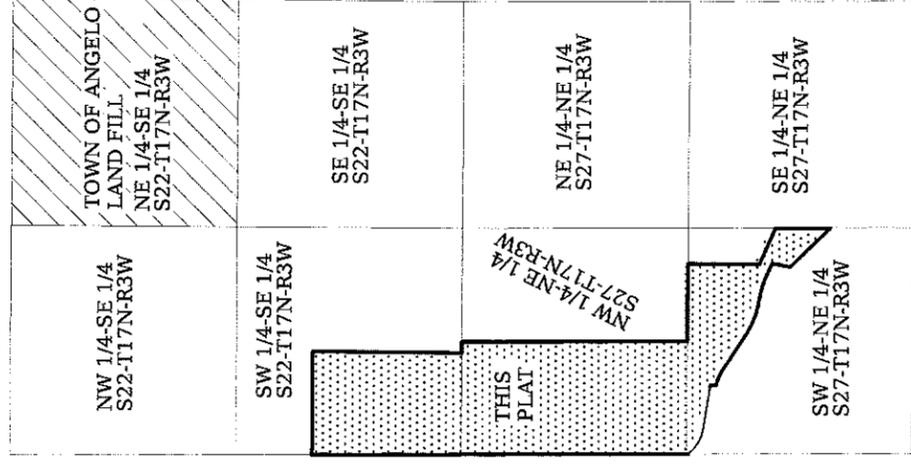
Farrar



PRELIMINARY PLAT HAVENWOOD ESTATES

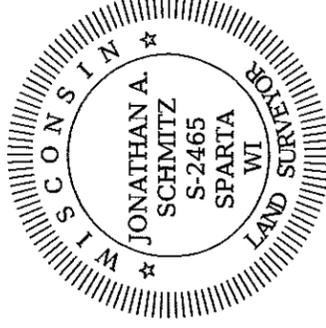
LOCATED IN THE SW 1/4 OF THE SE 1/4, OF SECTION 22, AND THE NW 1/4 OF THE NE 1/4, AND THE SW 1/4 OF THE NE 1/4, OF SECTION 27, T17N, R3W, TOWN OF ANGELO, MONROE COUNTY, WISCONSIN.

LOCATION SKETCH



NOT TO SCALE

TOWN OF ANGELO LANDFILL
THE NORTHEAST CORNER OF LOT 1
IS APPROXIMATELY 770' FROM THE
TOWN OF ANGELO LANDFILL



OWNERS
JACOB RICE
DENNY STEELE
WILLIAM WISSESTAD
7530 JACKPOT AVE
SPARTA WI 54656

SURVEYOR
POINT SURVEYING LLC
JONATHAN A SCHMITZ PLS 2465
PO BOX 131
SPARTA WI 54656

APPROVING AUTHORITIES
MONROE COUNTY
TOWN OF ANGELO

PRIVATE DRIVEWAY AGREEMENT
THE OWNERS ARE IN THE PROCESS OF CREATING A PRIVATE DRIVE
WAY AND MAINTENANCE AGREEMENT FOR LOTS 8-11. THE PRIVATE
DRIVE IS DESCRIBED AS OUTLOT 12 IN THIS PLAT.

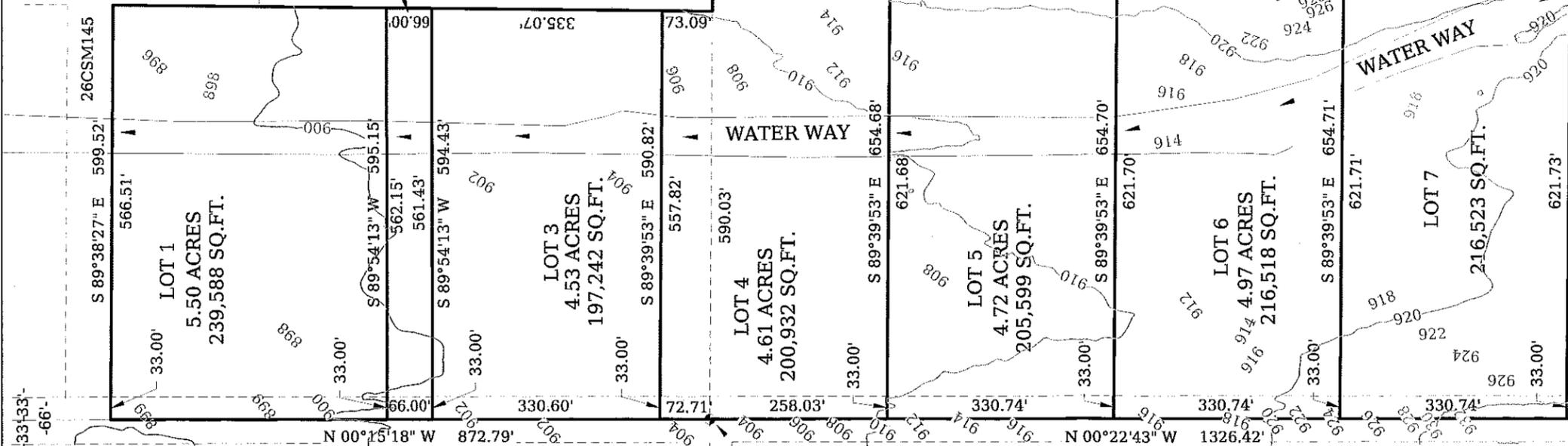
SURVEYORS CERTIFICATE
THAT I HAVE COMPLIED WITH CHAPTER 35 SECTIONS 17.172-17.204 OF
THE MONROE COUNTY CODE OF ORDINANCES TO THE BEST OF MY
KNOWLEDGE AND BELIEF.

Jonathan A. Schmitz
JONATHAN A SCHMITZ



BEARINGS ARE REFERENCED TO THE SOUTH LINE OF SECTION 22, ASSUMED TO BEAR BEARING N 89°40'07" W.

26CSM145 OWNED BY CARLSON



UNPLATTED OWNED BY LUEBKE

7CSM105 OWNED BY RENTZ

26CSM169 OWNED BY ERDMAN

OUTLOT 2
0.90 ACRES
39,256 SQ.FT.

LOT 10
1.51 ACRES
65,619 SQ.FT.

25CSM203 OWNED BY COBB

LOT 9
1.53 ACRES
66,474 SQ.FT.

OUTLOT 12
1.89 ACRES
82,293 SQ.FT.
PRIVATE ROAD

LOT 11
0.91 ACRES
39,588 SQ.FT.

LINE TABLE

LINE	BEARING	RADIUS	ARC LENGTH	CHORD BEARING	DELTA ANGLE
L1	N 56°37'37" W	13.04'	13.04'	N 72°26'44" W	13°17'16"
L2	S 79°05'22" E	71.86'	71.86'	S 67°51'29" E	22°27'45"
L3	S 79°05'22" E	13.63'	13.63'	S 66°43'57" E	20°12'40"

CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CHORD BEARING	DELTA ANGLE
C1	367.00'	85.11'	N 72°26'44" W	13°17'16"
C2	433.00'	169.75'	S 67°51'29" E	22°27'45"
C3	267.00'	94.18'	S 66°43'57" E	20°12'40"
C4	225.39'	171.74'	S 58°45'11" E	43°39'30"
C5	192.39'	133.97'	S 60°38'04" E	39°53'50"
C6	333.00'	139.23'	N 68°36'16" W	23°57'21"
C7	367.00'	143.88'	N 67°51'29" W	22°27'45"
C8	433.00'	100.42'	N 72°26'44" W	13°17'16"
C9	300.00'	11.67'	N 79°28'05" W	2°13'41"



Sanitation & Zoning Department (1st Truck)

MY2016 State Bid 1/2 ton Regular Cab 6.5ft Box 4x4 2.7L 6Turbo Pickup
Truck (State Item #F36)

State OPTIONS to be DELETED

- Backup Alarm
- Tires: all season, standard for GVWR, with spare tire and wheel assembly
- Vehicle Keys (4)

State OPTIONS to be ADDED

- Tires: All Terrain (Complete set including spare)

ADDITIONAL Monroe County OPTIONS

- Vehicle Keys (2)
- Delivery: Sparta, WI

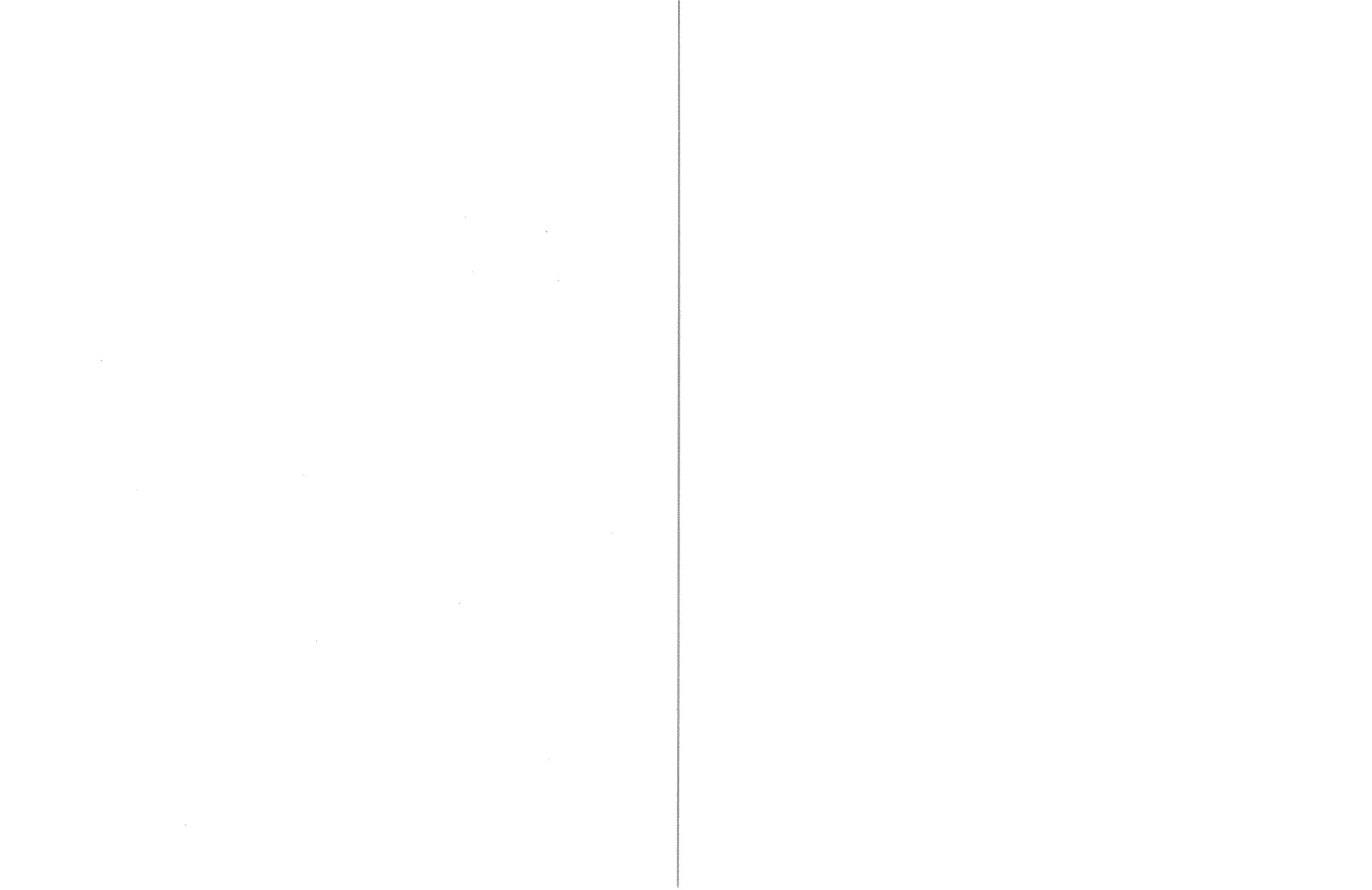
- TOTAL PRICE with Option Deletions and Additions (Including Title, License & Delivery)

• \$ 24075.50 DELIVERY DATE: 10-12 WEEKS

• DEALER: BRENENGEN FORD

• AUTHORIZED AGENT: BRIAN HOLZHAUSEN

• DATE: 1/19/16



Sanitation & Zoning Department (2nd Truck)

MY2016 State Bid 1/2 ton Super Cab 6.5ft Box 4x4 2.7L 6Turbo Pickup
Truck (State Item #F40)

State OPTIONS to be DELETED

- Backup Alarm
- Tires: all season, standard for GVWR, with spare tire and wheel assembly
- Vehicle Keys (4)

State OPTIONS to be ADDED

- Tires: All Terrain (Complete set including spare)

ADDITIONAL Monroe County OPTIONS

- Vehicle Keys (2)
- Delivery: Sparta, WI

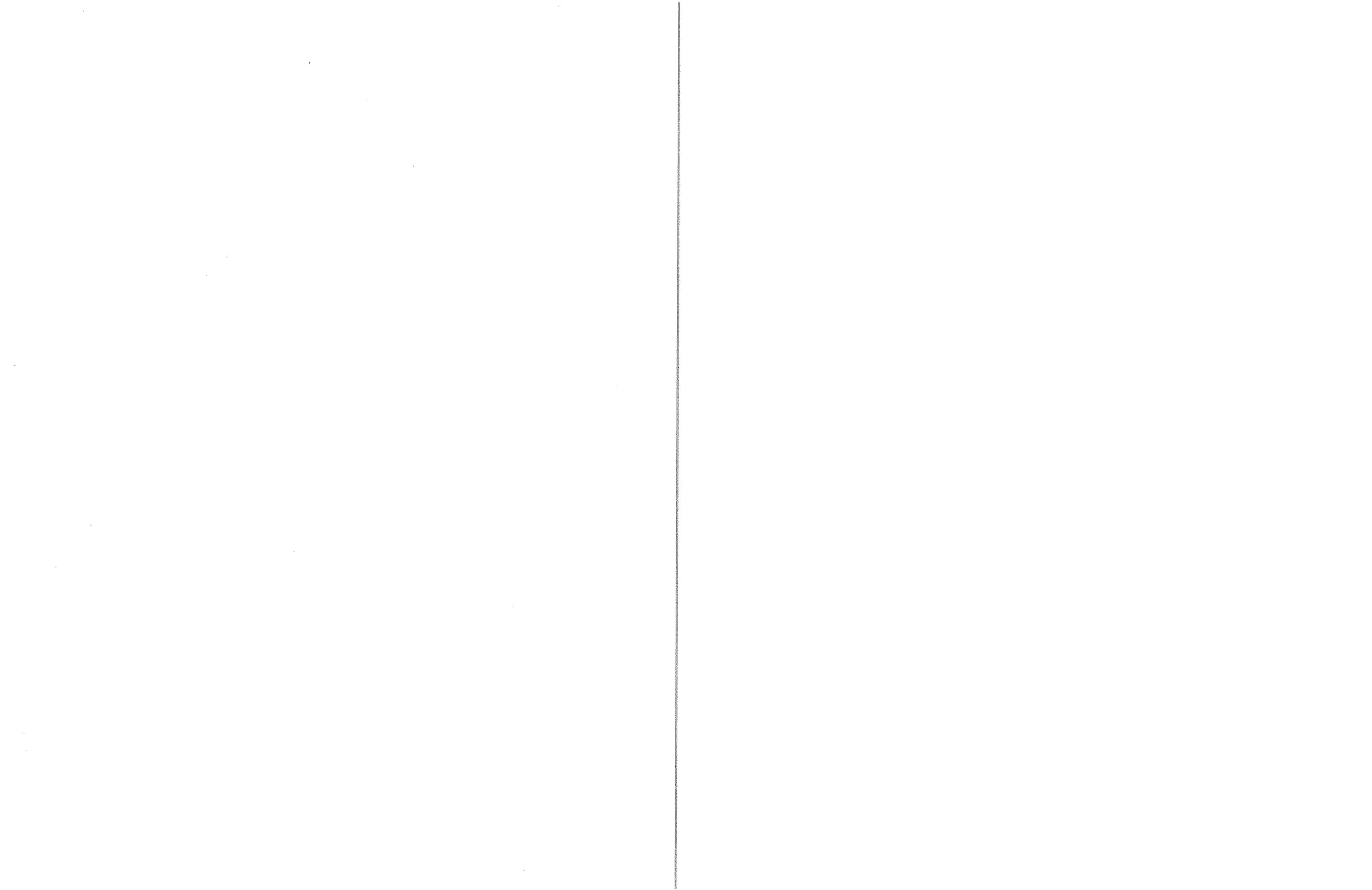
- TOTAL PRICE with Option Deletions and Additions (Including Title, License & Delivery)

• \$ 26556.⁵⁰ DELIVERY DATE: 10-12 WEEKS

• DEALER: BRENEGEN FORD

• AUTHORIZED AGENT: BRIAN HOLZHAUSEN

• DATE: 1/19/16



MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 6, 2016
 Department: Land Records
 Amount: \$910.74
 Budget Year Amended: 2016

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

This is a transfer of unspent 2015 training grant funds. The unspent funds need to be used by Dec. 31, 2016. I have already allocated expenditures of \$671 in submitted requisitions for the Wisconsin Land Information Association Meeting and Classes as well as my hotel room. I will incur additional expenses for mileage and meals. This will use most of the roll over. I had to do this last year also.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11750000 435125	Training Grant Revenue	\$ 1,000.00	\$ 910.74	\$ 1,910.74
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 910.74	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
11750000 579120	Training Grant Exp	\$ 1,000.00	\$ 910.74	\$ 1,910.74
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 910.74	

Department Head Approval:

Date Approved by Committee of Jurisdiction: _____

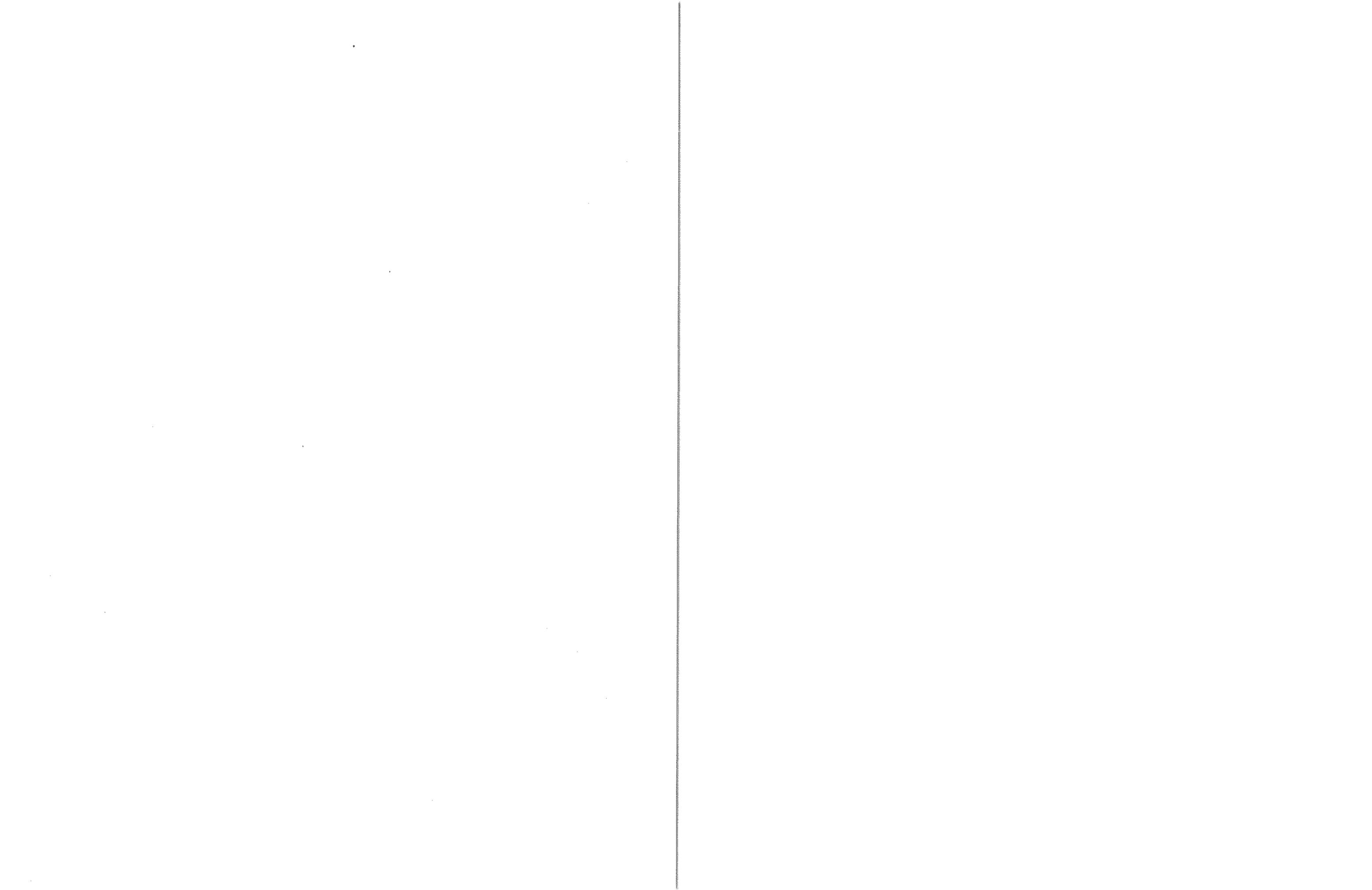
Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____



Proposed Revisions to Chapter 11

These revisions are to reflect the change in rural addressing from the emergency management coordinator to the land information officer. Words to be removed are struck through and words to be added are in italics.

ARTICLE II. - EMERGENCY MANAGEMENT

Sec. 11-19. - Definitions.

Shared private driveway means a non-public road or driveway used for access to a public road that is owned and maintained by an individual or group in order to access a combination of more than one addressed location, structure or group of structures.

Sec. 11 -30. - Rural address signs.

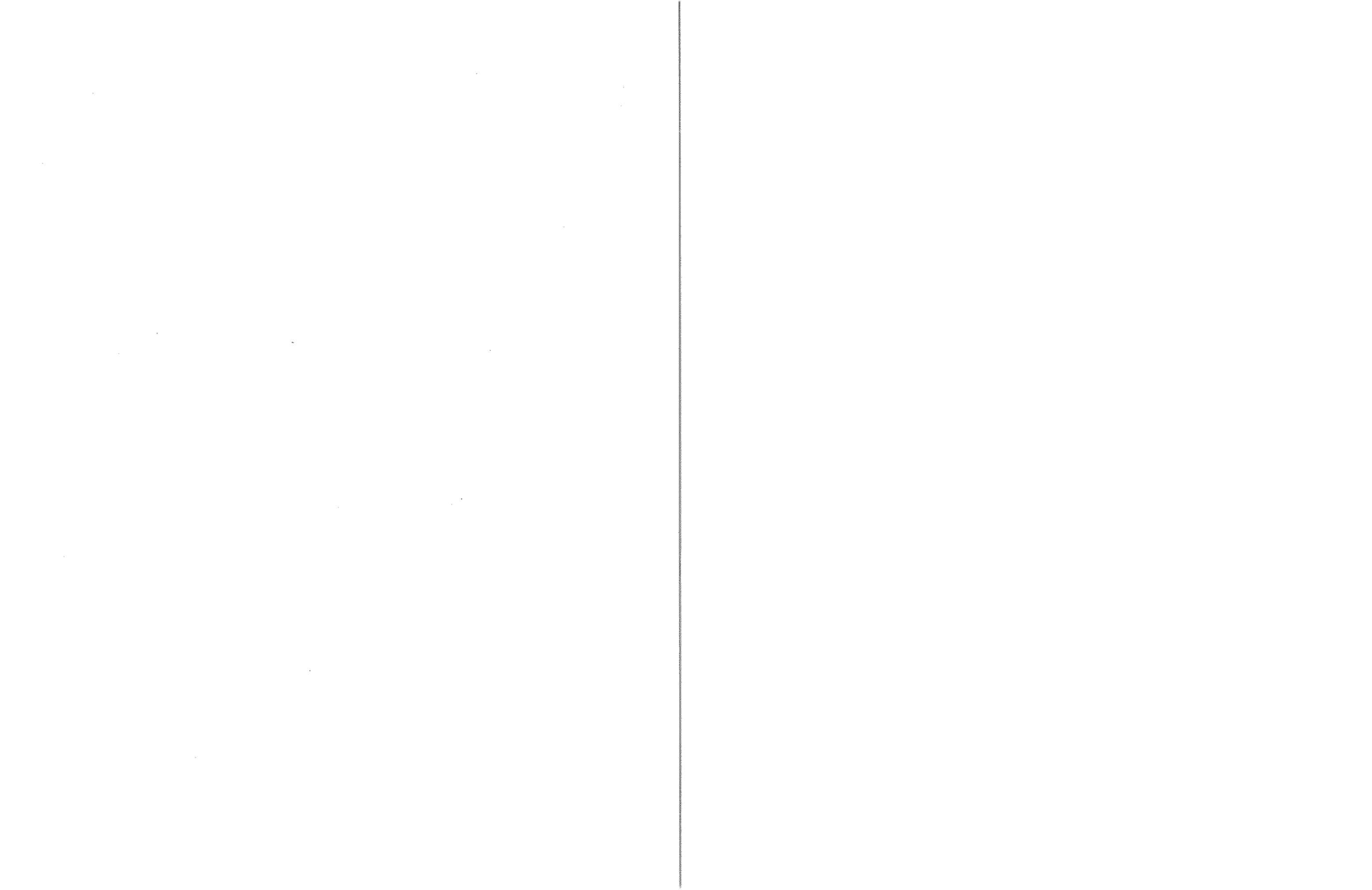
(a) All properties in the county, which are used for either permanent or temporary human occupancy, shall be required to have a rural address sign. These property owners shall be required to obtain rural address signs through the ~~office of emergency management~~ *Zoning Department*.

(b) The specific location of all rural address signs shall be determined by the ~~office of emergency management for the county~~ *Zoning Department*. Once the specific location of a rural address sign is determined, it shall be unlawful for anyone to remove, damage, alter or change the location of that rural address sign without the express permission of the ~~office of emergency management~~ *Zoning Department*. In the event that the property owner desires to change the location of the rural address sign, they may make that request to the ~~office of emergency management~~ *Zoning Department*. Any request for a change in location of rural address signs shall be reviewed by the ~~office of emergency management for the county~~ *Zoning Department* on a case-by-case basis.

(c) Anyone who moves, destroys or alters in any way a rural address sign in the county shall be subject to a penalty for a violation of this article as provided in section 1-15. This section shall be enforced by the ~~office of emergency management~~ *Zoning Department*, and the county ~~emergency management director~~ *Zoning Administrator* shall have the authority to enforce this section and to cite those individuals in violation of this section.

Sec. 11-31. - Placement of rural address signs on private drives and/or private subdivision roads.

All properties having any type of structure on a parcel of land ~~on a~~ *accessed by a shared private driveway and/or private subdivision road* shall be required to be marked with ~~two~~ *multiple* rural address signs: one sign to be placed at the location where the *shared private driveway intersects the private road public road* and ~~the other sign to be placed where the~~ *one sign to be placed where the shared private driveway branches a final time before leading to the addressed structure or location.* ~~private drive or private road intersects the public road.~~ *Additional signs may be necessary if there are additional branches to the shared private driveway between the addressed structure and the public road.* It shall be the responsibility of the property owner to purchase said signs. All sign locations shall be consistent with specifications provided by the ~~county emergency management~~ *Zoning Department* as specified by section 11-30. *It shall be the responsibility of the property owner to purchase said signs.* Penalty for failure to comply with this section is provided in section 11-32.



**MONROE COUNTY ZONING DEPARTMENT
2015 ANNUAL REPORT**

Department Head: Alison Elliott

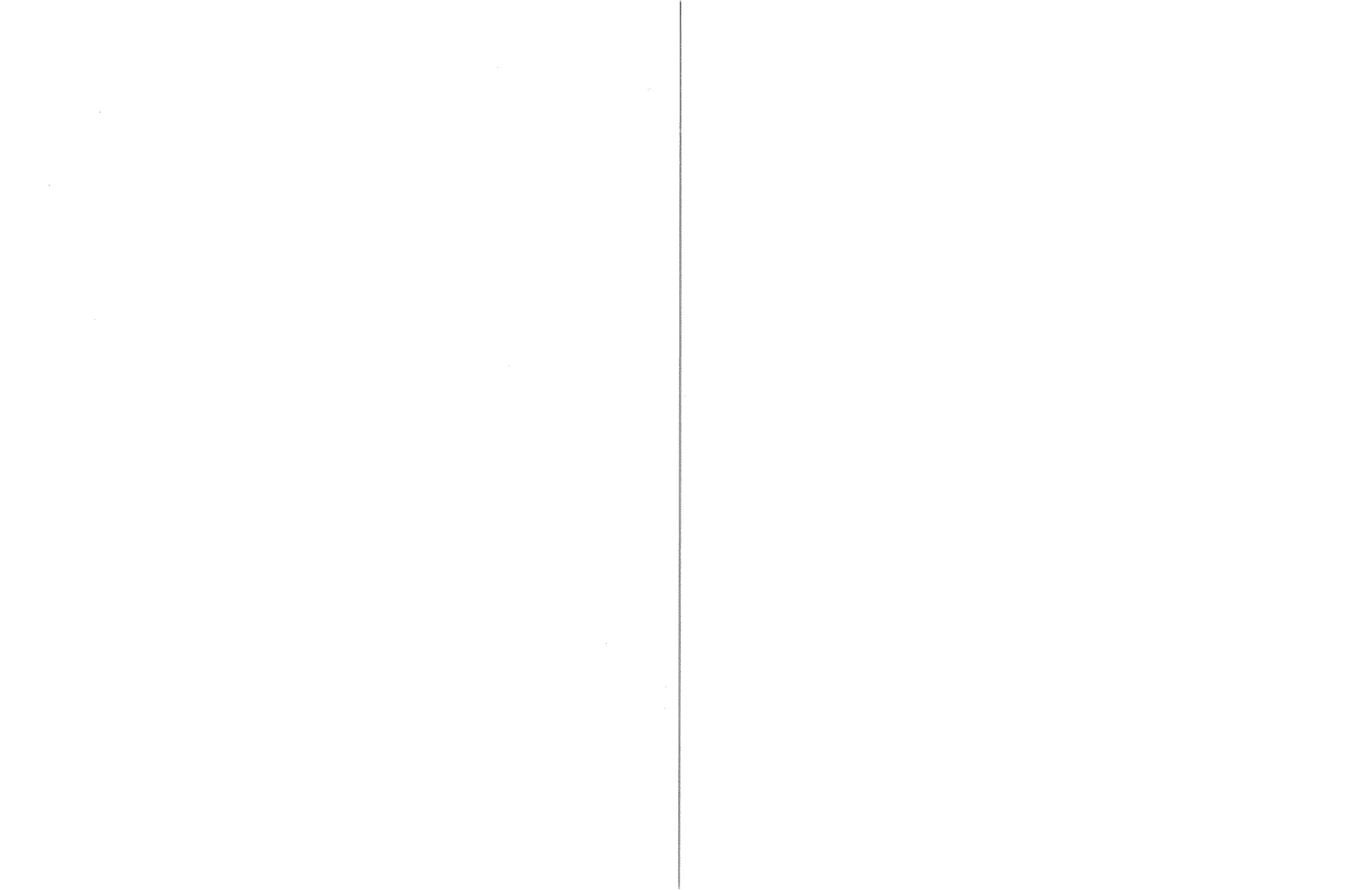
Employees: 4

Committee Chairman: Paul Steele

Adopted Budget \$88,899
Revised Budget: \$88,899
Expenditures: \$88,631.75
Projected Revenues: \$17,500
Revenues: \$20,854.16

Town	Regular Permits	Estimated Cost of Construction	Conditional Use Permits	Zoning District Changes
Adrian	12	\$313,200	0	0
Glendale	2	\$30,000	1	0
La Grange	30	\$1,396,361	4	2
Leon	11	\$217,500	2	0
Little Falls	17	\$895,700	4	1
New Lyme	6	\$273,300	0	0
Oakdale	13	\$1,444,115	2	0
Ridgeville	10	\$382,000	0	1
Sparta	37	\$1,392,547	4	2
Tomah	21	\$1,499,885	2	0
Wells	12	\$1,209,500	0	0
Wilton	23	\$726,200	3	0
Totals	194	\$8,480,308	22	6

Land Use Permits (Floodplain) 8, Shoreland Permits 12
 Complaint investigations: 51 ; Compliance: 27 ; Citations Issued: 0 ; In Process: 24
 Land Division violations in process: 2; Compliance: 1



MONROE COUNTY SANITATION DEPARTMENT

2015 ANNUAL REPORT

Department Head: Alison Elliott

Employees: 4

Committee Chairman: Paul Steele

Adopted Budget: \$116,542

Revised Budget: \$116,542

Expenditures: \$115,913.13

Projected Revenues: \$70,000

Actual Revenues (Net): \$76,572.35 - (Site evaluations, sanitary permits, Wisconsin Fund applications, plan reviews.)

Major Equipment Purchase - None

New Employees Hired: None

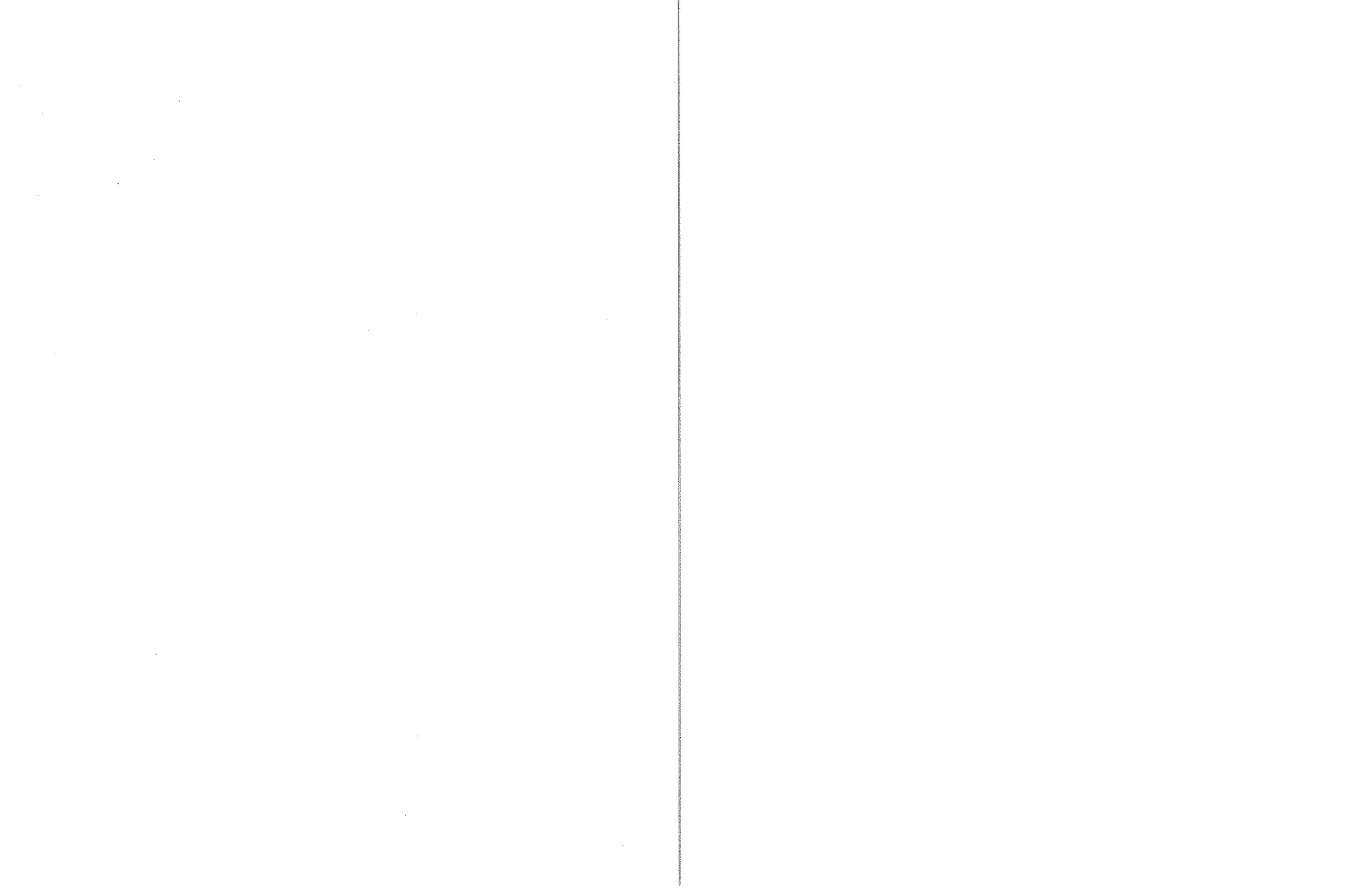
Wis. Fund Recipients: 4 for \$18,613.53 received from state & dispersed to applicants. (Grant for septic system replacement.)

Complaint investigations: 27; Compliance: 13; Citations Issued: 0; In Process: 14

Septic Maintenance: 1,827 first notices sent, 483 final notices sent, 42 citations issued for three year maintenance program.

Statistical Summary

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
On site evaluations	108	107	99	116
Sanitary Permits (State)	112	122	104	117
Sanitary Permits (County only)	36	33	20	33
Installation Inspections	107	107	88	134
Plan reviews	112	120	98	114
Wisconsin Fund Applications	12	5	6	4
Net Fees Collected	\$86,878	\$78,009	\$65,483	\$76,572.35



**Monroe County Dog Control Department
2015 Annual Report**

Department Head: Alison Elliott

Employees: Amber Cordes, Humane Officer/ Shelter Manager
Bekah Weitz, Humane Officer
Leslie Schreier, part time clerical and Humane Officer
11 On Call Employees
6 Regular Volunteers currently which fluctuates to
24 at times

Committee Chairman: Paul Steele

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Adopted Budget:	\$100,377.00	\$122,763	\$148,639.15	\$146,784.00
Final Budget:	\$138,205.51	\$163,077.79	\$166,998.15	\$146,784.00
Total Expenditures:	\$133,040.19	\$135,799.31	\$142,949.94	\$141,264.03
Total Revenue: (including donations)	\$128,280.19	\$130,755.29	\$118,997.93	\$122,568.99
Shelter Revenue:	\$26,535.43	\$23,835.26	\$24,075.18	\$25,131.22
License Revenue: 277 multiple dog tags were sold to 29 different owners	\$77,991.70	\$74,445.85	\$86,716.45	\$85,861.40
Donations received in 2014 and rolled over into 2015		\$22,606.00		
Donations received in 2015		<u>\$11,576.35</u>		
Total Donations available in 2015		\$34,182.35		
Donations spent for regular shelter expenses in 2015		\$8,785.89		
Donations remaining and rolled over into 2016		\$25,396.46		

Statistical Summary – Animal Population

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Adoptions	422	366	352	355	249	183	161
Redemptions	113	136	126	120	141	121	126
Euthanized	18	15	17	21	7	17	15
Impounded (strays, surrendered, returned)	567	551	476	496	404	325	302
Adoption Rate:	88.2%	99.4%	94.4%	94.7%	89.7%	91.5%	

Animal Complaints

	<u>2014</u>	<u>2015</u>
Animal Cruelty	95	96
Nuisance	60	328 (Includes calls that resulted in Stray impound)
Bites	70	84

Disposition of Animal Cruelty Complaints

	<u>2014</u>	<u>2015</u>
Owner Advised/Educate	32	37
Animal Surrendered	4	2
Abatement Order	6	6
Citation Issued	0	0
Referred for Charges	8	6 (3: probation; 1: restitution; 1: in prosecution; 1: referred)
Logged/Noted	23	33
No Leads/Unable to Locate	15	4
In Progress	1	3
Other	6	5

Disposition of Animal Nuisance Complaints

	<u>2014</u>	<u>2015</u>
Warning Letter Sent	24	82
Visited Site	3	17
At-Large Animal Returned to Owner	4	126
Animal Impounded at Shelter	X	208
Animal Surrendered or rehomed	7	3
Referred for criminal investigation	2	3
Referred for Citation	8	27
In progress	3	7
Other	5	2

Disposition of Animal Bites

	<u>2014</u>	<u>2015</u>
Quarantine completed	68	62
Dogs rehomed or euthanized after quarantine:	5	4
Referred for citation	2	4
In Progress	X	11
Closed (stray animal/no Quarantine issued)	X	3