



MONROE COUNTY BOARD OF SUPERVISORS

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MONROE COUNTY BOARD AGENDA
Wednesday, August 26, 2015
Rolling Hills Rehab Center
Auditorium
14345 County Hwy B
Sparta, WI 54656

6:00 p.m. Call to Order/Roll Call/Pledge of Allegiance

Approval of Minutes 07/22/2015

Public Comment Period

**Public sign up before meeting. An individual may only speak once and is limited to 3 minutes.*

Announcements

Appointments

Update on Justice Center Building Project – Kurt Marshaus

Update on Radio Tower Project – Randy Williams

Monthly Treasurers Report – Annette Erickson

Monthly Financial Report – Tina Osterberg

Monthly Administrators Report – Catherine Schmit

Budget Adjustments –

Human Services
Sheriff
Senior Services

Repurpose of Funds –

Rolling Hills
Maintenance

Resolutions – Discussion/Action (listed on separate sheet)

Adjournment

The July meeting of the County Board of Supervisors convened at the Rolling Hills Auditorium in the Town of Sparta, Wisconsin, on Wednesday, July 22, 2015 at 6:00 p.m. Chair James Kuhn presided. Roll Call was called with 21 Supervisors present; Supervisor Olson joined the meeting at 6:03 p.m.; Supervisors King and D. Peterson were absent. The Pledge of Allegiance was recited.

Motion by Supervisor Steele second by Supervisor P. Peterson to approve the minutes of the 06/24/15 meeting. Carried by voice vote.

Supervisor Olson joined the meeting at 6:03 p.m.

Public Comment Period – No one from the public spoke.

Announcements –

Supervisor VanWychen recognized new Family Living Agent, Erin Eggert for a brief self-introduction. VanWychen invited all Supervisors to attend business after 5 at the Monroe County Fair next Wednesday.

Supervisor Las explained that Solid Waste is currently considering a Town of Byron/Village of Wyeville landfill relocation project. Las expressed concern over the recent resignation of a Monroe County employee.

Chair Kuhn reminded the Supervisors to sign up for the annual WCA Conference.

Supervisor P. Peterson explained that the Administrator Evaluation was provided to all members to complete for the next Administrative meeting.

Kurt Marshaus provided the Justice Center Building Project update and answered questions.

Chair Kuhn provided the Radio Tower Project Update and answered questions.

Dave Maccoux and Amber Danielski provided the 2014 Audit Report and answered questions.

Jack Dittmar provided the 2014 Highway Annual Financial Report and answered questions.

Annette Erickson provided the monthly Treasurer's report and answered questions.

Tina Osterberg provided the monthly Financial report and answered questions.

Budget Adjustments:

Senior Services – Motion by Supervisor Schroeder second by Supervisor Habegger to approve budget adjustment. Catherine Schmit explained the 2015 budget adjustment in the amount of \$50.00 for GWAAR funding. A roll call vote was taken. The budget adjustment passed with all 22 Supervisors present voting yes.

Maintenance – Motion by Supervisor Sherwood second by Supervisor Schroeder to approve budget adjustment. Catherine Schmit explained the 2015 budget adjustment in the amount of \$18,725.00 for museum building updates. Discussion. A roll call vote was taken. The budget adjustment passed with all 22 Supervisors present voting yes.

Catherine Schmit provided the monthly County Administrators report and answered questions.

RESOLUTION 07-15-01

AUTHORIZATION AWARDING THE SALE OF \$10,000,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS

The foregoing resolution was moved for adoption by Supervisor Humphrey second by Supervisor Habhegger. Chair Kuhn recognized Brad Viegut to explain. Discussion. A roll call vote was taken. The resolution passed (17 Y - 5 N - 2 Absent).

Las voted: N	VanWychen voted: Y	Treu voted: Y	Schnitzler voted: Y
Chapman voted: Y	Pierce voted: Y	Blackdeer voted: Y	Sherwood voted: N
Cook voted: Y	Folcey voted: Y	Path voted: Y	Kuhn voted: Y
Schroeder voted: Y	Buswell voted: Y	Habhegger voted: Y	Rasmussen voted: Y
Humphrey voted: Y	Olson voted: N	Duckworth voted: Y	Steele voted: N
King was Absent	D Peterson was Absent	P Peterson voted: Y	Rice voted: N

RESOLUTION 07-15-02

RESOLUTION AUTHORIZING PAYMENT OF ARCHITECT DESIGN CHANGE FEES

The foregoing resolution was moved for adoption by Supervisor Humphrey second by Supervisor P. Peterson. Chair Kuhn recognized Kurt Marshaus to explain. Discussion. Chair Kuhn stepped down from the Chair seat and Vice-Chair Folcey took over the meeting. Supervisor Kuhn further explained. Discussion. A roll call vote was taken. The resolution passed (15 Y - 7 N - 2 Absent).

Las voted: N	VanWychen voted: N	Treu voted: Y	Schnitzler voted: N
Chapman voted: N	Pierce voted: Y	Blackdeer voted: Y	Sherwood voted: Y
Cook voted: Y	Folcey voted: Y	Path voted: N	Kuhn voted: Y
Schroeder voted: Y	Buswell voted: Y	Habhegger voted: Y	Rasmussen voted: Y
Humphrey voted: Y	Olson voted: Y	Duckworth voted: Y	Steele voted: N
King was Absent	D Peterson was Absent	P Peterson voted: Y	Rice voted: N

Chair Kuhn took the Chair seat back.

RESOLUTION 07-15-03

RESOLUTION AUTHORIZING ESTABLISHMENT OF SOCIAL WORKER I POSITION IN THE MONROE COUNTY HUMAN SERVICES DEPARTMENT

The foregoing resolution was moved for adoption by Supervisor P. Peterson second by Supervisor Pierce. Supervisor Pierce recognized Ron Hamilton to explain. Discussion. A roll call vote was taken. Supervisor Schnitzler abstained. The resolution passed with all 21 present voting yes.

Motion by Supervisor P. Peterson second by Supervisor Pierce to adjourn at 9:06 p.m.

I, Shelley Bohl, Monroe County Clerk certify that to the best of my knowledge the foregoing is a correct copy of the July meeting of the Monroe County Board of Supervisors held on July 22, 2015.

MONROE COUNTY RADIO SYSTEM PROJECT				
CHANGE ORDERS ISSUED				
<u>Change Order #</u>	<u>Description</u>	<u>Change Order Amount</u>	<u>Total of all Change Orders</u>	<u>Revised Contract Amount</u>
				\$337,800.00
1	Soil Boring Study	\$3,755.00	\$3,755.00	\$334,045.00
2	Filtering Configuration	\$23,395.00	\$27,150.00	\$310,650.00
3	Tower Load Study at Warrens Water Tower	\$3,975.00	\$31,125.00	\$306,675.00
4	U.S. Cell Tower Site Drawings	\$19,600.00	\$50,725.00	\$287,075.00
5	Modifications to Warrens Water Tower	\$750.00	\$51,475.00	\$286,325.00

TREASURER'S REPORT
For the period of
July 1, 2015 to July 31, 2015
Annette M. Erickson, County Treasurer

General Checking Balances	
Month End Balance	\$ 608,284.86
Outstanding Checks	\$ (702,766.60)
Outstanding Deposits	\$ 645,054.09
General Fund Investments	\$ 34,900,341.39
Balances with Finance Dept Totals	\$ 35,450,913.74

Receipts for Current Month:	\$ 16,096,469.66
Wires & Disbursements for Current Month:	\$ 15,102,236.56

INVESTMENTS

General Fund				
Bank	ACCOUNT #	AMOUNT	DUE DATES	RATE
State Bank		\$ 15,439,429.06	none	0.25%
State Investment Pool		\$ 1,765.85	none	0.10%
River Bank CD		\$ 501,008.22	3/18/2016	0.80%
Citizens First Bank CD		\$ 500,000.00	1/28/2016	0.75%
River Bank CD		\$ 500,861.90	3/7/2016	0.70%
Timberwood Bank MM		\$ 1,620,115.21	none	0.60%
Timberwood Bank CD		\$ 500,000.00	4/8/2016	0.85%
Timberwood Bank MM		\$ 3,618,660.58	none	0.35%
Timberwood Bank CD		\$ 1,000,000.00	7/22/2016	0.70%
Partnership Bank CD		\$ 500,560.95	10/1/2015	0.45%
River Bank CD		\$ 2,000,000.00	7/22/2016	0.70%
River Bank CD		\$ 1,003,971.06	11/5/2015	0.80%
F & M Bank of Tomah Cdars		\$ 818,023.49	none	0.94%
F & M Bank of Tomah		\$ 3,005.51	none	0.94%
Citizens First Bank MM		\$ 2,806,343.16	none	0.50%
River Bank MM		\$ 2,606,596.40	none	0.40%
ADM-CD's		\$ 980,000.00	none	1.10%
Union National CD		\$ 500,000.00	2/18/2016	0.50%
TOTAL GENERAL FUND =		\$ 34,900,341.39		

Total General Fund:	\$ 34,900,341.39
General Fund Reserve Balance:	\$ (14,809,400.00)
Restricted/Committed Fund Balance:	\$ (7,009,286.97)
	<u>\$ 13,081,654.42</u>

TOTAL GENERAL FUND AS OF July, 2014 WAS: **\$ 30,978,651.98**
DIFFERENCE FROM ONE YEAR AGO: **\$ 3,921,689.41**

Delinquent Taxes in July, 2015 were:	\$ 1,018,636.17 *
Delinquent Taxes in July, 2014 were:	<u>\$ 1,033,669.57</u>
Delinquent Taxes are down from one year ago:	<u>\$ (15,033.40)</u>

* This does not include the current 2014 delinquent taxes.

TREASURER'S REPORT

For the period of July 1, 2015 to July 31, 2015

Annette M. Erickson, County Treasurer

INVESTMENTS

BANK	ACCOUNT #	AMOUNT	DUE DATES	RATE
History Room				
Union National Bank-MMl		\$ 84,754.09	None	0.25%
Union National Bank MMll		\$ 620,391.37	None	0.35%
Union National Bank Grotto MM		\$ 56,101.13	None	0.25%
Wegner Grotto Endowment		\$ 189,989.37	None	
Haney Fund				
State Bank of Sparta CD		\$ 1,000.00	6/23/2016	0.20%
Transportation - Senior Services				
River Bank CD		\$ 32,782.19	3/7/2016	0.70%
Union National Bank MM		\$ 14,614.30	None	0.25%
Jail Assessment				
Timberwood Bank MM		\$ 332,740.15	None	0.70%
Monroe County Land Information Board				
Timberwood Bank of Tomah		\$ 114,628.44	None	0.68%
Community Development Block Grant Fund - Revolving Loan				
State Bank of Sparta MM		\$ 723,106.22	None	0.25%
Solid Waste Management - State Bank				
Ridgeview II - Closure Escrow		\$ 201,686.91	9/10/2015	0.30%
		\$ 199,481.71	9/10/2015	0.30%
		\$ 197,859.17	8/6/2015	0.30%
		\$ 203,672.51	9/10/2015	0.30%
		\$ 213,661.61	9/10/2015	0.30%
Facility Reserve		\$ 171,944.45	None	0.25%
Section 125 Plan				
State Bank of Sparta		\$ 7,443.30	None	0.25%
Worker's Comp				
State Bank of Sparta		\$ 1,747,090.50	None	0.25%
F & M Bank-Tomah		\$ 544,866.94	None	0.45%
Park Bank-Sparta		\$ 259,289.34	None	0.21%
Justice Center				
State Bank of Sparta MM - Bond 3		\$ 200,020.82	None	0.38%
PMA Financial Network - Bond 2		\$ 4,323,792.42	None	0.29%
TOTAL OF RESTRICTED FUNDS NOT IN GENERAL FUND:		\$ 10,440,916.94		

Sales & Use Tax	
January-May, 2015	\$ 1,373,540.28
January-May, 2014	\$ 1,153,263.78
Sales Tax up from 2014	\$ 220,276.50

2015 MONTHLY GENERAL INFORMATION

	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES
BALANCE AS OF 01/01/2015 →	\$21,854,323.72	\$2,591,913.94	\$368,347.00	\$1,702,727.90 *
JANUARY	\$27,113,401.14	\$228,755.85	\$368,347.00	\$1,600,670.48 *
FEBRUARY	\$28,420,154.68	\$326,459.38	\$368,347.00	\$1,514,892.56 *
MARCH	\$27,970,412.57	\$290,061.27	\$368,347.00	\$1,375,723.04 *
APRIL	\$29,385,234.82	\$251,354.28	\$368,347.00	\$1,268,686.88 *
MAY	\$26,447,301.88	\$276,909.50	\$217,072.00	\$1,176,777.96 *
JUNE	\$26,532,540.23		\$234,009.00	\$1,100,716.45 *
JULY	\$34,900,341.39		\$234,009.00	\$1,018,636.17 *
AUGUST				NOW INCLUDES ALL YEARS DELINQUENT TAXES
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

(CONTINGENCY FUND IS ACTUALLY PART OF THE TOTAL GENERAL FUND)
 *THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2014
 TOTAL SALES TAX RECEIVED IN CALENDAR YEAR 2014 - \$3,083,751.36

2014 MONTHLY GENERAL INFORMATION

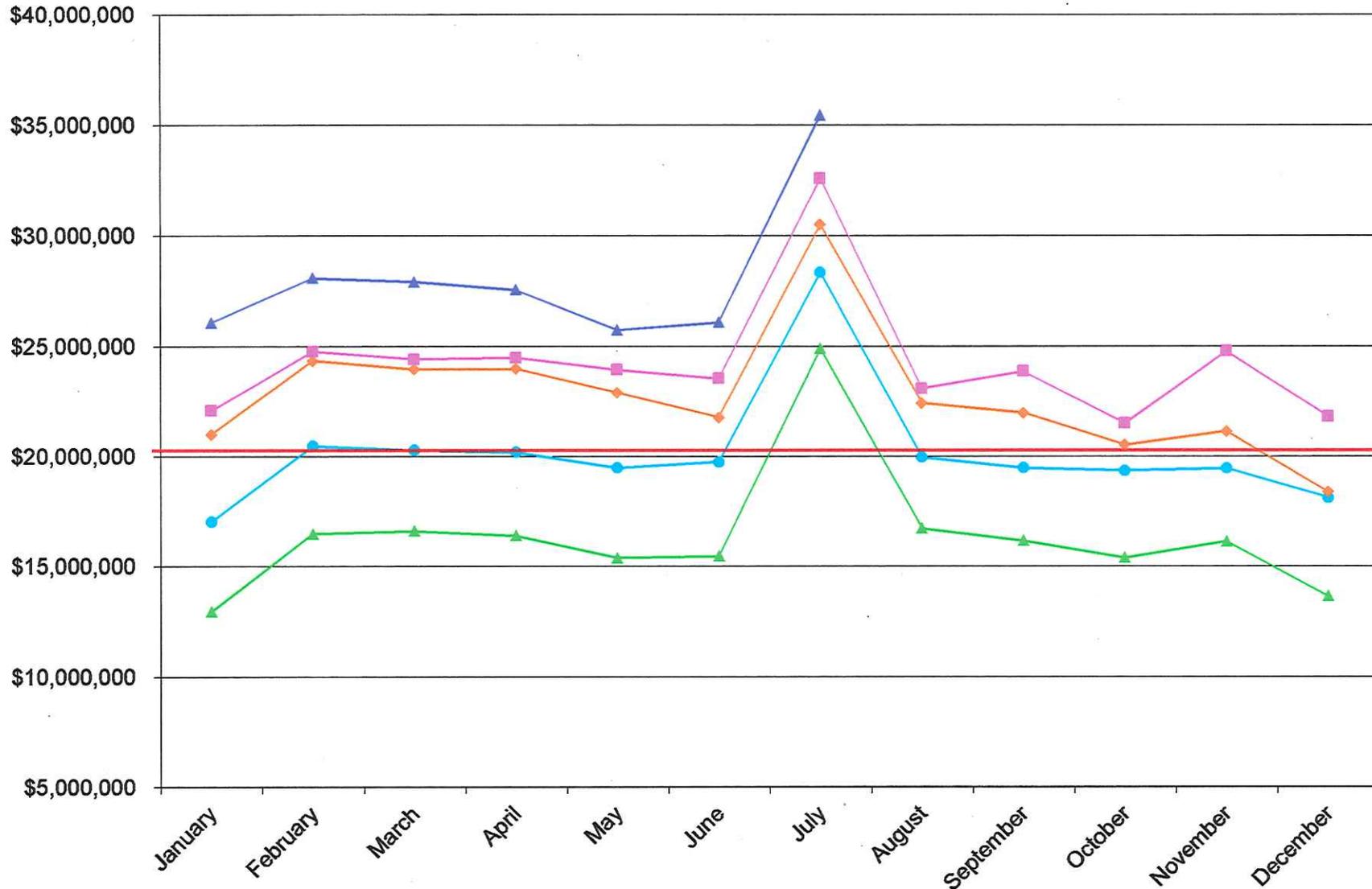
	GENERAL FUND	SALES TAX	CONTINGENCY FUND	DELINQUENT TAXES	
BALANCE AS OF 01/01/2014 →	\$18,108,572.98	\$2,512,373.18	\$458,434.00	\$1,664,653.34 *	
JANUARY	\$22,825,638.48	\$211,380.15	\$458,434.00	\$1,541,831.19 *	
FEBRUARY	\$24,910,864.24	\$234,343.42	\$761,468.00	\$1,441,417.32 *	
MARCH	\$24,511,140.32	\$259,087.89	\$761,468.00	\$1,316,058.62 *	
APRIL	\$24,628,782.32	\$158,314.33	\$761,468.00	\$1,202,664.40 *	
MAY	\$24,009,467.40	\$290,137.99	\$761,468.00	\$1,153,594.69 *	
JUNE	\$24,166,041.57	\$340,239.49	\$761,468.00	\$1,093,702.62 *	
JULY	\$30,978,651.98	\$215,390.38	\$761,468.00	\$1,033,669.57 *	
AUGUST	\$23,351,371.25	\$361,930.98	\$761,468.00	\$2,840,855.73	NOW INCLUDES ALL YEARS DELINQUENT TAXES
SEPTEMBER	\$24,184,333.12	\$259,894.41	\$742,218.00	\$2,494,988.93	
OCTOBER	\$22,171,543.02	\$261,194.90	\$741,468.00	\$2,122,325.65	
NOVEMBER	\$24,785,394.27	\$256,003.08	\$741,468.00	\$1,923,701.71	
DECEMBER	\$21,854,323.72	\$235,834.34	\$41,468.00	\$1,702,727.90	

(CONTINGENCY FUND IS ACTUALLY PART OF THE TOTAL GENERAL FUND)

*THESE DELINQUENT TAX AMOUNTS DO NOT INCLUDE THE TAX YEAR 2013
TOTAL SALES TAX RECEIVED IN CALENDAR YEAR 2013 - \$3,001,332.35

Balance includes outstanding deposits, outstanding checks, checking acct balance, and General MM

County Total General Fund Cash Balance



8/12/2015

Tina Osterberg

Minimum Fund Balance Reserve + Restricted/Committed Fd Balance



Monroe County Finance Director

\\mcis\Financial\Data\Finance Report\2015\General Fund Reserved-Committed

Total General Fund Restrictions

General Fund Balance MM/ICS -	\$ 27,464,511.61	
General Fund CD's	\$ 7,986,402.13	
Total General Fund	\$ 35,450,913.74	\$ 21,818,686.97 Reserve Policy - Includ.Restr/Com
Less Human Services Prepay	\$ 242,110.75	Prepay due back to state 12/31/2015 - \$415,047
Total General Fund -Less Prepay	\$ 35,208,802.99	1/12 each month is approximately \$34,587.25

Restricted Funds

Debt Service Fund Acct. 31000000 342100 E2010	\$ -	2015 Bond Premium - August
MM Haney Res 10000000 342100 E2050-\$1,000	\$ 863.66	
Child Support - Designated Fund Balance	\$ 51,330.16	
Software/computers 21300000 342100 E2200		
WEDCS Election Exp. Fund 11421000 579100	\$ 1,621.13	
Redaction Fees 11715000 461390/521350	\$ 49,038.74	
K-9 Donations 12116000 485000	\$ 4,098.00	
Dog Control 14195000	\$ 23,074.76	
Parks 15200000 485000/579200	\$ 4,880.16	
Crep Program 16140000	\$ 14,924.71	
Forestry Maint. Land Acq. 16919000 580100	\$ 49,254.58	
Forestry-Habelman Reforest 16919000 521700	\$ 1,684.97	
Wildlife Habitat 16913000 435800/534050	\$ 1,353.52	

Committed Funds

Debt Service Fund - Resolution 06-13-02	\$ 985,561.00	
Justice Center Reserve -Fund 47200000	\$ 3,087,857.52	3 M. plus \$19,857.52 plus, rent proceeds
Farm Proceeds-Ed Fd 10000000 342400 E4050-11	\$ 55,918.77	
Nonlapsing Technology Pool 71490000	\$ 554,073.17	
Radio System Project 47260000	\$ 557,725.60	
Cloud-Based ERP Financial Software/(Avatar)	\$ 463,513.74	
Justice 12950000 485000/579200	\$ 510.00	
Angelo Wayside Improvement-17620620 582000	\$ 527.19	

Extension

Grant Exp. 15620611 579100	\$ 6,366.47	
Resource Agent 15620612 579100	\$ 389.95	
Family Living Agent 15620613 579100	\$ 643.69	
Agriculture Agent 15620614 579100	\$ 11,506.42	
Youth Development Agent 15620615 579100	\$ 82.21	
Pesticide Certification 15620616 579100	\$ 1,136.97	
Tri-Creek Watershed 16944000 534005	\$ 1,733.25	

Assigned Funds

Human Services Reserve Fund 24900000 343000	\$ 300,000.00	
Contingency Fund Balance 10010000 539200	\$ 234,009.00	
Retirement/Fringe Pool 11435000 515200	\$ 29,713.71	
Nonlapsing Capital Pool 17100169 582500	\$ 515,893.92	

Total	\$ 7,009,286.97	
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Unassigned General Fund Balance	\$ 28,199,516.02	
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8/12/2015

Tina Osterberg Monroe County Finance Director

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FINANCIAL DATA THROUGH July 31, 2015

REVENUES

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
1190 Other Gen including Taxes	\$ 15,290,097	\$ 9,301,809	60.84%	\$ 10,810,089	67.45%	
1121 Circuit Court/Family Court	\$ 179,080	\$ 81,533	45.53%	\$ 171,309	94.76%	
1122 Clerk of Court	\$ 396,600	\$ 225,326	56.81%	\$ 249,949	58.03%	
1127 Medical Examiner	\$ 27,000	\$ 14,200	52.59%	\$ 13,700	45.82%	
1131 District Attorney	\$ 28,000	\$ 19,503	69.65%	\$ 11,516	41.13%	
1131 Victim Witness	\$ 29,188	\$ -	0.00%	\$ -	0.00%	
1132 Corporation Counsel	\$ -	\$ -	100.00%	\$ -	0.00%	
1142 County Clerk/Elections	\$ 21,295	\$ 19,249	90.39%	\$ 17,217	82.80%	
1143 Personnel	\$ -	\$ 5	100.00%	\$ 25	100.00%	
1151 Finance	\$ 550,389	\$ 296,499	53.87%	\$ 290,546	55.14%	
1152 Treasurer	\$ 12,000	\$ 11,758	97.98%	\$ 10,954	89.76%	
1160 Maintenance	\$ 33,201	\$ 2,586	7.79%	\$ 44,090	15.68%	
1170 Surveyor	\$ -	\$ 960	100.00%	\$ 690	100.00%	
1171 Register of Deeds	\$ 265,946	\$ 146,340	55.03%	\$ 158,426	47.29%	
1175 Land Records	\$ 115,799	\$ 35,107	30.32%	\$ 33,443	32.69%	
1210 Sheriff(Trib Law,Speed,Click-It,Tactical)	\$ 116,350	\$ 66,574	57.22%	\$ 61,072	53.01%	
1270 Jail	\$ 150,245	\$ 74,055	49.29%	\$ 84,272	75.49%	
1290 Emergency Mgmt (EPCRA, Grants)	\$ 81,352	\$ (14,453)	-17.77%	\$ 15,777	21.24%	
1293 Dispatch	\$ -	\$ 225	100.00%	\$ 71	100.00%	
1295 Justice	\$ 279,878	\$ 103,757	37.07%	\$ 37,576	53.83%	
1368 Sanitation	\$ 122,000	\$ 39,580	32.44%	\$ 31,507	25.83%	
1419 Dog Control	\$ 110,099	\$ 95,788	87.00%	\$ 87,475	85.76%	
1470 Veterans Services	\$ 10,000	\$ 10,387	103.87%	\$ 10,000	100.00%	
1512 Local History Room	\$ 15,000	\$ 6,038	40.26%	\$ 7,098	14.06%	
1520 Parks	\$ 128,393	\$ 81,349	63.36%	\$ 80,070	63.99%	
1530 Snowmobile	\$ 225,000	\$ 37,288	16.57%	\$ 37,288	18.64%	
1560 Extension	\$ 2,156	\$ 8,234	381.93%	\$ 91	1.86%	
1670 Tourism/Hid Valley/Economic Dev	\$ 3,000	\$ 7,683	256.11%	\$ 5,075	115.34%	
1691 Forestry	\$ 99,910	\$ 100,765	100.86%	\$ 55,440	55.49%	
1694 Land Conservation(env, wild, land)	\$ 454,285	\$ 45,022	9.91%	\$ 34,555	10.89%	
1698 Zoning	\$ 20,660	\$ 11,956	57.87%	\$ 10,286	47.49%	
Capital Outlay	\$ 46,725	\$ 18,725	40.07%	\$ 52,500	100.00%	
Total General Fund	\$ 18,813,648	\$ 10,847,848	57.66%	\$ 12,422,106	63.70%	

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
100 General Fund	\$ 18,813,648	\$ 10,847,848	57.66%	\$ 12,422,106	63.70%	
213 Child Support	\$ 460,849	\$ 264,794	57.46%	\$ 245,594	52.12%	
241 Health	\$ 853,766	\$ 650,104	76.15%	\$ 644,053	70.88%	
246 Senior Services	\$ 928,081	\$ 617,696	66.56%	\$ 574,078	54.57%	
249 Human Services	\$ 7,988,612	\$ 5,216,066	65.29%	\$ 5,333,112	66.59%	
633 Solid Waste	\$ 1,884,669	\$ 921,224	48.88%	\$ 883,728	46.65%	
642 Rolling Hills	\$ 8,575,007	\$ 4,105,596	47.88%	\$ 4,279,054	51.81%	
714 Info Systems	\$ 1,133,753	\$ 928,845	81.93%	\$ 66,535	28.03%	
715 Nonlapsing Technology Pool	\$ 591,562	\$ 135,220	22.86%	\$ 130,237	100.00%	
719 Workers Compensation	\$ -	\$ 294,645	100.00%	\$ -	100.00%	
732 Highway	\$ 9,699,138	\$ 5,844,206	60.25%	\$ 5,666,019	64.46%	
Total General Operating Rev.	\$ 50,929,085	\$ 29,826,243	58.56%	\$ 30,244,516	59.39%	
310 Debt Services	\$ 3,751,386	\$ 3,581,475	95.47%	\$ 2,506,059	94.41%	
420 Capital Projects	\$ 8,209,787	\$ 1,512,176	18.42%	\$ 30,835	0.15%	
820 Jail Assessment Fund	\$ 130,000	\$ 28,698	100.00%	\$ 30,139	100.00%	
830 Local History Room	\$ 15,000	\$ 354,421	2362.80%	\$ 133,389	264.25%	
856 M.M. Haney Trust Fund	\$ -	\$ -	100.00%	\$ 2	100.00%	
860 Revolving Loan Fund	\$ -	\$ 4,477	100.00%	\$ 5,036	100.00%	
Total Revenues	\$ 63,035,258	\$ 35,307,490	56.01%	\$ 32,949,976	45.58%	

This is the 7 out of 12 months %
 These revenue numbers include the tax appropriations for 2015.

58.00%

8/13/2015

Tina Osterberg Monroe County Finance Director
 K:\Finance Report\2015\Finance Summary Munis-2015

EXPENSES

FINANCIAL DATA THROUGH JULY 31, 2015
2015

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %
1190 Other Gen Including Taxes	\$ 2,463,377	\$ 2,351,766	95.47%	\$ 397,653	35.84%
1110 County Board	\$ 149,833	\$ 80,691	53.85%	\$ 78,977	48.08%
1121 Circuit Court/Family Court	\$ 492,806	\$ 286,554	58.15%	\$ 220,982	46.12%
1122 Clerk of Court	\$ 616,942	\$ 352,131	57.08%	\$ 340,834	53.37%
1127 Medical Examiner	\$ 129,198	\$ 63,909	49.47%	\$ 66,821	50.93%
1131 District Attorney	\$ 379,484	\$ 198,689	52.36%	\$ 197,311	50.31%
1131 Victim Witness	\$ 58,472	\$ 25,332	43.32%	\$ 41,927	53.72%
1132 Corporate Counsel	\$ 222,142	\$ 125,949	56.70%	\$ 93,706	54.21%
1141 Administrator	\$ 150,855	\$ 83,716	55.49%	\$ 77,190	53.34%
1142 County Clerk/Elections	\$ 203,319	\$ 108,922	53.57%	\$ 1,015,470	99.93%
1143 Personnel	\$ 404,805	\$ 187,319	46.27%	\$ 196,849	51.87%
1151 Finance	\$ 849,645	\$ 471,788	55.53%	\$ 459,920	55.34%
1152 Treasurer	\$ 290,922	\$ 170,688	58.67%	\$ 159,598	56.02%
1160 Maintenance	\$ 880,216	\$ 298,534	33.92%	\$ 360,899	30.79%
1170 Surveyor	\$ 27,556	\$ 7,210	26.16%	\$ 9,400	34.11%
1171 Register of Deeds	\$ 262,005	\$ 134,693	51.41%	\$ 177,843	50.70%
1175 Land Records	\$ 115,799	\$ 77,729	67.12%	\$ 16,320	15.95%
1210 Sheriff(drug,trib,speed,click, tactical)	\$ 2,810,583	\$ 1,423,820	50.66%	\$ 1,402,820	50.59%
1270 Jail	\$ 2,770,369	\$ 1,456,510	52.57%	\$ 1,307,294	46.29%
1290 Emergency Mgmt (SARA, Grants)	\$ 142,002	\$ 63,293	44.57%	\$ 79,579	51.42%
1293 Dispatch	\$ 1,036,820	\$ 582,759	56.21%	\$ 578,892	54.48%
1295 Justice	\$ 918,870	\$ 293,541	31.95%	\$ 201,452	41.13%
1368 Sanitation	\$ 167,465	\$ 64,036	38.24%	\$ 62,327	37.06%
1419 Dog Control	\$ 159,319	\$ 75,398	47.32%	\$ 64,922	38.88%
1470 Veterans Services	\$ 112,460	\$ 57,862	51.45%	\$ 62,911	53.83%
1511 Library Grants	\$ 343,540	\$ 343,540	100.00%	\$ -	100.00%
1512 Local History Room	\$ 100,705	\$ 54,146	53.77%	\$ 70,043	51.85%
1520 Parks	\$ 127,908	\$ 49,444	38.66%	\$ 41,775	33.91%
1530 Snowmobile	\$ 225,000	\$ -	0.00%	\$ 37,288	18.64%
1560 Extension	\$ 209,563	\$ 92,912	44.34%	\$ 90,176	37.31%
1670 Tourism/Hid Valleys/Econmic Dev.	\$ 111,283	\$ 79,609	71.54%	\$ 67,993	60.34%
1691 Forestry	\$ 139,300	\$ 27,051	19.42%	\$ 26,388	18.98%
1694 Land Conservation(env, wild, land)	\$ 548,012	\$ 138,434	25.26%	\$ 155,848	36.74%
1698 Zoning	\$ 90,844	\$ 49,533	54.53%	\$ 50,336	53.49%
1700 Capital Outlay	\$ 1,102,228	\$ 96,909	8.79%	\$ 313,107	17.98%
Total General Fund	\$ 18,813,647	\$ 9,974,418	53.02%	\$ 8,524,847	46.22%

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %
100 General Fund	\$ 18,813,647	\$ 9,974,418	53.02%	\$ 8,524,847	46.22%
213 Child Support	\$ 460,849	\$ 245,271	53.22%	\$ 220,761	46.85%
241 Health	\$ 853,766	\$ 426,264	49.93%	\$ 462,945	50.95%
246 Senior Services	\$ 928,081	\$ 458,258	49.38%	\$ 485,150	46.12%
249 Human Services	\$ 7,988,612	\$ 3,802,319	47.60%	\$ 3,978,912	49.68%
633 Solid Waste	\$ 1,884,669	\$ 1,043,692	55.38%	\$ 926,999	49.72%
642 Rolling Hills	\$ 8,575,007	\$ 4,053,650	47.27%	\$ 4,480,798	54.26%
714 Information Systems	\$ 1,133,753	\$ 603,839	53.26%	\$ 375,487	41.05%
715 Nonlapsing-Technology Pool	\$ 591,562	\$ 37,489	6.34%	\$ 49,213	9.59%
719 Workers Compensation	\$ -	\$ 169,022	100.00%	\$ -	0.00%
732 Highway	\$ 9,699,138	\$ 2,470,751	25.47%	\$ 3,183,043	36.21%
Total General Operating Exp.	\$ 50,929,084	\$ 23,284,972	45.72%	\$ 22,688,155	46.09%
310 Debt Service	\$ 3,751,386	\$ 2,554,221	68.09%	\$ 2,513,824	94.70%
410 Capital Projects	\$ 8,209,787	\$ 8,038,674	97.92%	\$ 1,012,056	6.92%
820 Jail Assessment	\$ 130,000	\$ 20,826	16.02%	\$ 24,000	18.46%
830 Local History Room	\$ 15,000	\$ 6,038	40.26%	\$ 7,098	14.06%
860 Revolving Loan Fund	\$ -	\$ 1,394	100.00%	\$ -	100.00%
Total Expenses	\$ 63,035,258	\$ 33,906,125	53.79%	\$ 26,245,132	39.35%

This is the 7 out of 12 months %

58.00%

8/13/2015

Tina Osterberg Monroe County Finance Director
K:\Finance Report\2015\Finance Summary Munis-2015

FINANCIAL DATA THROUGH JULY 31, 2015

SALARY EXPENSE

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
1110 County Board	\$ 75,484	\$ 32,089	42.51%	\$ 31,720	38.68%	
1121 Circuit Court	\$ 187,179	\$ 103,320	55.20%	\$ 99,371	54.57%	
1122 Clerk of Court	\$ 341,501	\$ 189,098	55.37%	\$ 184,291	54.95%	
1127 Medical Examiner	\$ 70,546	\$ 37,901	53.73%	\$ 37,451	53.69%	
1131 District Attorney	\$ 258,870	\$ 139,676	53.96%	\$ 138,210	53.18%	
1131 Victim Witness	\$ 47,446	\$ 17,452	36.78%	\$ 29,895	57.58%	
1132 Corporate Counsel	\$ 169,525	\$ 91,658	54.07%	\$ 57,521	54.23%	
1141 Administrator	\$ 113,699	\$ 60,201	52.95%	\$ 60,769	54.69%	
1142 County Clerk	\$ 109,747	\$ 60,629	55.24%	\$ 58,648	54.52%	
1143 Personnel	\$ 120,802	\$ 65,460	54.19%	\$ 64,614	54.57%	
1151 Finance	\$ 556,817	\$ 298,792	53.66%	\$ 296,965	53.75%	
1152 Treasurer	\$ 181,669	\$ 98,029	53.96%	\$ 96,754	54.35%	
1160 Maintenance	\$ 250,919	\$ 115,487	46.03%	\$ 138,981	48.73%	
1170 Register of Deeds	\$ 133,626	\$ 72,507	54.26%	\$ 79,072	56.02%	
1210 Sheriff (tribal law, speed, click-it)	\$ 1,762,711	\$ 897,934	50.94%	\$ 874,183	51.71%	
1270 Jail	\$ 1,433,306	\$ 730,934	51.00%	\$ 553,627	47.99%	
1290 Emergency Management(SARA)	\$ 95,094	\$ 44,857	47.17%	\$ 52,665	53.66%	
1293 Dispatch	\$ 673,440	\$ 355,310	52.76%	\$ 360,656	53.38%	
1295 Justice	\$ 326,069	\$ 145,955	44.76%	\$ 97,945	46.48%	
1368 Sanitation	\$ 80,276	\$ 43,666	54.40%	\$ 43,066	54.05%	
1419 Dog Control	\$ 84,679	\$ 41,989	49.59%	\$ 31,572	45.40%	
1470 Veterans Services	\$ 68,248	\$ 39,041	57.20%	\$ 43,802	55.17%	
1512 Local History Room	\$ 58,481	\$ 31,862	54.48%	\$ 31,412	54.68%	
1520 Parks	\$ 55,428	\$ 25,350	45.74%	\$ 23,449	41.30%	
1560 Extension	\$ 104,142	\$ 44,204	42.45%	\$ 45,990	38.13%	
1691 Forestry	\$ 31,302	\$ 15,732	50.26%	\$ 16,690	53.36%	
1694 Land Conservation	\$ 149,041	\$ 78,374	52.59%	\$ 94,883	57.14%	
1698 Zoning	\$ 61,512	\$ 33,121	53.84%	\$ 32,048	54.57%	
Total General Fund	\$ 7,601,559	\$ 3,910,628	51.45%	\$ 3,676,251	51.57%	

SALARY EXPENSES	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
100: General Fund	\$ 7,601,559	\$ 3,910,628	51.45%	\$ 3,676,251	51.57%	
213 Child Support	\$ 269,049	\$ 145,847	54.21%	\$ 134,337	48.63%	
241 Health	\$ 585,506	\$ 301,642	51.52%	\$ 317,613	52.72%	
246 Senior Services	\$ 416,334	\$ 220,749	53.02%	\$ 213,149	50.70%	
249 Human Services	\$ 2,160,802	\$ 1,123,306	51.99%	\$ 1,080,024	52.97%	
633 Solid Waste	\$ 97,767	\$ 39,628	40.53%	\$ 52,017	53.55%	
642 Rolling Hills	\$ 4,562,898	\$ 2,251,131	49.34%	\$ 2,316,617	51.62%	
714 Info Systems	\$ 210,968	\$ 117,135	55.52%	\$ 108,996	51.13%	
732 Highway	\$ 2,062,927	\$ 1,080,540	52.38%	\$ 1,066,657	52.56%	
Total Salary Expenses	\$ 17,967,810	\$ 9,190,605	51.15%	\$ 8,965,660	51.84%	

This is 14.2 out of 26 payrolls

55.00%

FRINGE BENEFIT EXPENSES

FUND / DEPT	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
1110 County Board	\$ 7,330	\$ 2,546	34.74%	\$ 2,521	31.27%	
1121 Circuit Court	\$ 85,035	\$ 47,120	55.41%	\$ 39,845	56.09%	
1122 Clerk of Court	\$ 107,588	\$ 67,286	62.54%	\$ 59,670	54.17%	
1127 Medical Examiner	\$ 11,579	\$ 6,128	52.92%	\$ 6,122	52.74%	
1131 District Attorney	\$ 78,648	\$ 44,200	56.20%	\$ 49,027	52.53%	
1131 Victim Witness	\$ 6,998	\$ 5,794	82.79%	\$ 10,035	45.77%	
1132 Corporate Counsel	\$ 39,164	\$ 29,720	75.89%	\$ 16,855	56.16%	
1141 Administrator	\$ 23,362	\$ 16,414	70.26%	\$ 12,142	54.37%	
1142 County Clerk	\$ 45,014	\$ 25,328	56.27%	\$ 25,339	56.54%	
1143 Personnel	\$ 29,708	\$ 12,934	43.54%	\$ 16,510	55.80%	
1151 Finance	\$ 222,752	\$ 126,895	56.97%	\$ 124,464	56.17%	
1152 Treasurer	\$ 49,420	\$ 23,047	46.63%	\$ 31,909	56.10%	
1160 Maintenance	\$ 53,138	\$ 28,162	53.00%	\$ 37,134	41.31%	
1170 Register of Deeds	\$ 40,538	\$ 30,550	75.36%	\$ 23,394	56.50%	
1210 Sheriff(Speed, Tribal, Click-It)	\$ 593,273	\$ 303,307	51.12%	\$ 322,074	52.57%	
1270 Jail	\$ 385,661	\$ 225,118	58.37%	\$ 202,077	50.40%	
1290 Emergency Management(SARA)	\$ 26,410	\$ 11,266	42.66%	\$ 12,772	42.72%	
1293 Dispatch	\$ 236,960	\$ 138,212	58.33%	\$ 130,134	53.93%	
1295 Justice	\$ 142,039	\$ 34,810	24.51%	\$ 30,719	48.00%	
1368 Sanitation	\$ 26,922	\$ 16,073	59.70%	\$ 15,285	55.55%	
1419 Dog Control	\$ 19,367	\$ 12,073	62.34%	\$ 7,964	39.75%	
1470 Veterans Services	\$ 15,958	\$ 9,005	56.43%	\$ 9,331	53.13%	
1512 Local History Room	\$ 22,534	\$ 12,523	55.57%	\$ 12,726	56.60%	
1520 Parks	\$ 16,136	\$ 8,631	53.49%	\$ 7,585	45.08%	
1560 Extension	\$ 49,073	\$ 21,036	42.87%	\$ 22,558	38.46%	
1691 Forestry	\$ 14,030	\$ 6,709	47.82%	\$ 7,828	53.12%	
1694 Land Conservation	\$ 41,174	\$ 22,221	53.97%	\$ 27,769	49.95%	
1698 Zoning	\$ 23,194	\$ 13,676	58.96%	\$ 13,401	55.95%	
Total General Fund	\$ 2,413,005	\$ 1,300,783	53.91%	\$ 1,277,192	51.95%	

	TOTAL ANNUAL 2015 BUDGET	Actual YTD 2015	2015		2014	
			Actual to Ann Budget %	Actual YTD 2014	Actual to Ann Budget %	
100 General Fund	\$ 2,413,005	\$ 1,300,783	53.91%	\$ 1,277,192	51.95%	
213 Child Support	\$ 102,353	\$ 65,373	63.87%	\$ 49,447	44.62%	
241 Health	\$ 183,643	\$ 91,209	49.67%	\$ 106,849	52.28%	
246 Senior Services	\$ 100,737	\$ 53,748	53.35%	\$ 52,858	51.22%	
249 Human Services	\$ 870,597	\$ 446,254	51.14%	\$ 456,772	53.89%	
633 Solid Waste	\$ 36,102	\$ 17,258	47.80%	\$ 21,236	49.79%	
642 Rolling Hills	\$ 1,643,872	\$ 792,265	48.20%	\$ 853,013	52.37%	
714 Info Systems	\$ 59,597	\$ 33,835	56.77%	\$ 32,040	53.59%	
732 Highway	\$ 921,058	\$ 493,810	53.61%	\$ 504,378	52.07%	
Total Fringe Benefit Expenses	\$ 6,330,964	\$ 3,293,534	52.02%	\$ 3,353,785	52.20%	

This is 7 months of Insurance out of 12 with 14.2/26 payrolls

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: 7/16/2015
 Department: Human Services
 Amount: \$ 57,290.00
 Budget Year Amended: 2015

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Adjustment for ES position hired in February and
ES Supervisor position approved at June County Board hired in August
Both paid by additional funding from WREA consortium

Revenue Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
24990400.435601	ES Consortium Revenue	\$ 170,824.00	\$ 57,290.00	\$ 228,114.00
Total Adjustment			\$ 57,290.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
24990400.511000	ES Salaries	\$ 211,943.00	\$ 43,071.00	\$ 255,014.00
24990400.515005	ES Retirement	\$ 14,414.00	\$ 2,929.00	\$ 17,343.00
24990400.515010	ES Social Security	\$ 13,146.00	\$ 2,670.00	\$ 15,816.00
24990400.515015	ES Medicare	\$ 3,076.00	\$ 646.00	\$ 3,722.00
24990400.515020	ES Health Insurance	\$ 55,329.00	\$ 7,458.00	\$ 62,787.00
24990400.515025	ES Dental Insurance	\$ 3,103.00	\$ 382.00	\$ 3,485.00
24990400.515030	ES Life Insurance	\$ 108.00	\$ 18.00	\$ 126.00
24990400.515040	ES Work Comp	\$ 576.00	\$ 116.00	\$ 692.00
Total Adjustment			\$ 57,290.00	

Department Head Approval: [Signature]
 Date Approved by Committee of Jurisdiction: 7/16/15 [Signature]

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08/14/15
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: July 13, 2015
 Department: Sheriff's Office
 Amount: \$4,000.00
 Budget Year Amended: 2015

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

By participating in nationwide mobilizations, such as Click it or Ticket, Monroe County Sheriff's Office became eligible for a special \$4,000 equipment grant. The agency reported enforcement stats on Wise-Grants and was selected to receive grant monies. There is a local match requirement of \$1,000, which will utilize current equipment budget monies.

Revenue Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
12110200.435230	Law Enforcement Grant	\$ -	\$ 4,000.00	\$ 4,000.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 4,000.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
12110200.539202	Other Grant Expense	\$ -	\$ 4,000.00	\$ 4,000.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 4,000.00	

Department Head Approval: Scott Duker
 Date Approved by Committee of Jurisdiction: 7/13/15
Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08/14/15
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 6, 2015
 Department: Senior Services
 Amount: \$6,000.00
 Budget Year Amended: 2015

Source of Increase / Decrease and affect on Program:

(If needed attached separate brief explanation.)

We had a higher amount of participation of Recreational Trips than anticipated.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
24660610 466500 SS480	Recreational Trip	\$ 9,000.00	\$ 6,000.00	\$ 15,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 6,000.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
24680000 533255	Recreational Trip	\$ 8,000.00	\$ 6,000.00	\$ 14,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 6,000.00	

Department Head Approval: Moriaty
 Date Approved by Committee of Jurisdiction: 8/18/15 AM

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 8/14/15 Contingent upon SS approval.
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Re-Purpose of Funds

Unanticipated Change of What Funds Were Labeled For

Date: 7/27/2015
 Department: ROLLING HILLS
 Amount: \$5,569.69
 Budget Year Amended: 2015

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

A freezer in our Dietary Department broke down and the cost to fix this older unit is costly. It is more economical for us to buy new and as quickly as possible due to inefficiency in our kitchen.

Original Budgeted Line's Purpose:

<u>Account #</u>	<u>Account Name</u>	<u>Original Purpose</u>	<u>Amount to Re-Purpose</u>
64210990.581060	CAPITAL - MOV EQUIP	MEAL TRAY CARTS	\$ 5,569.69
Total Adjustment			\$ 5,569.69

New Budgeted Line's Purpose:

<u>Account #</u>	<u>Account Name</u>	<u>New Purpose</u>	<u>Amount Re-Purposed</u>
64210990.581060	CAPITAL - MOV EQUIP	FEEZER UNIT	\$ 5,569.69
Total Adjustment			\$ 5,569.69

Department Head Approval: *Inda Aderson NHA*
 Date Approved by Committee of Jurisdiction: 7/27/15

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 08/14/15
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

MONROE COUNTY

Notice of Re-Purpose of Funds

Unanticipated Change of What Funds Were Labeled For

Date: 8/11/2015
 Department: Maintenance
 Amount: \$60,000
 Budget Year Amended: 2015

Explanation/Reason funds are being re-purposed and affect on Program:
 (If needed attached separate brief explanation.)

The reason for repurposing is to move the money to the correct account. The original account was incorp
 titled to match accounting practices.

Original Budgeted Line's Purpose:

Account #	Account Name	Original Purpose	Amount to Re-Purpose
17100169 582500	LONG RANGE CAP EQUIP	MOVABLE EQUIPMENT	\$ 60,000.00
Total Adjustment			\$ 60,000.00

New Budgeted Line's Purpose:

Account #	Account Name	New Purpose	Amount Re-Purposed
17100169 581000	CAPITAL EQUIP/ VEHICLES	CAPITAL EQUIPMENT AND VEHICLES	\$ 60,000.00
Total Adjustment			\$ 60,000.00

Department Head Approval: 
 Date Approved by Committee of Jurisdiction: 8-12-2015

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: No Recommendation 5-0
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Days of publication of Class 1 notice of budget amendment: _____

RESOLUTIONS AND ORDINANCES – August 26, 2015

- 1. RESOLUTION AUTHORIZING INSTALLATION OF FIRE AND SMOKE DAMPERS BETWEEN JAIL PODS**
Offered by the Finance Committee
- 2. RESOLUTION AUTHORIZING CHANGING STANDARD HVAC GRILLES TO DETENTION GRADE GRILLES IN THE JAIL**
Offered by the Finance Committee
- 3. RESOLUTION APPROVING RADIO SYSTEM CHANGE ORDER FOR SPARTA TOWER REPLACEMENT**
Offered by the Finance Committee
- 4. RESOLUTION UNDER 59.69 WIS. STATS. TO AMEND AN ORDINANCE PERTAINING TO ZONING IN THE TOWN OF LAGRANGE**
Offered by the Sanitation, Planning & Zoning, Dog Control Committee
- 5. RESOLUTION ESTABLISHING 2016 ANNUAL BUDGETED ALLOCATION FOR PAY FOR PERFORMANCE**
Offered by the Personnel Committee
- 6. RESOLUTION AUTHORIZING ESTABLISHMENT OF A GEOGRAPHIC INFORMATION SYSTEMS (GIS) SPECIALIST POSITION IN THE MONROE COUNTY SANITATION & ZONING DEPARTMENT**
Offered by the Personnel & Bargaining Committee
- 7. RESOLUTION AUTHORIZING ESTABLISHMENT OF A PARK MANAGER POSITION IN THE MONROE COUNTY FORESTRY & PARKS DEPARTMENT**
Offered by the Personnel & Bargaining Committee
- 8. RESOLUTION AUTHORIZING SALE OF REAL ESTATE IDENTIFIED AS PARCEL NO. 026-01449-0000**
Offered by the Property & Purchasing Committee

RESOLUTION NO. 08-15-01

AUTHORIZATION TO INSTALL
FIRE AND SMOKE DAMPERS BETWEEN JAIL PODS

WHEREAS, the original jail planning for the Justice Center Project did not include fire and smoke dampers between the jail pods, however, the International Building Code requires such dampers; and

WHEREAS, the adding dampers has been priced at \$291,552.90; and

WHEREAS, the Department of Safety and Professional Services requires smoke and fire dampers in Wisconsin jails pursuant to the International Building Code; and

WHEREAS, a change order for fire and smoke dampers in the jail requires County Board approval due to it costing over \$50,000.00.

THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors hereby approves a change order to add fire and smoke dampers between the jail pods as set out above.

Dated this 26th day of August, 2015.

Offered by the Finance Committee:

Vote: 4 Yes; 1 No.

Purpose: To approve a change order under the Justice Center Project Change Order Policy.

Fiscal Note: Total cost: \$291,552.90. Monies to come from building project contingency fund.

Drafted and approved by Corporation Counsel *ACK*

RESOLUTION NO. 08-15-02

AUTHORIZATION TO CHANGE STANDARD HVAC GRILLES TO
DETENTION GRADE GRILLES IN THE JAIL

WHEREAS, the original jail planning for the Justice Center Project included standard HVAC grilles in the Huber portion of the jail; and

WHEREAS, the Department of Corrections requires, under Wisconsin Administrative Code DOC 350, detention grade grilles in all areas of the jail; and

WHEREAS, the upgrading of the grilles has been priced at \$123,177.69; and

WHEREAS, a change order for detention grade HVAC grilles in the jail requires County Board approval due to it costing over \$50,000.00.

THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors hereby approves a change order for detention grade HVAC grilles in the jail.

Dated this 26th day of August, 2015.

Offered by the Finance Committee:

Vote: 4 Yes; 1 No.

Purpose: To approve a change order under the Justice Center Project Change Order Policy.

Fiscal Note: Total cost: \$123,177.69. Monies to come from building project contingency fund.

Drafted and approved by Corporation Counsel *ACK*

APPROVAL OF RADIO SYSTEM CHANGE ORDER
FOR SPARTA TOWER REPLACEMENT

WHEREAS, the original engineering for the Emergency Radio Project did not include replacing the Sparta radio tower; and

WHEREAS, testing and finalization of the system design has determined that the amount of additional equipment to be placed on the Sparta tower exceeds the weight capacity of the existing tower; and

WHEREAS, removal of the old 90' guyed tower and installation of the new 90' self-supporting tower costs \$135,372.00, as per the change order proposal from Communications Service Wisconsin, LLC; and

WHEREAS, the change order for replacing the tower at the Monroe County Justice Center requires County Board approval due to it costing over \$50,000.00.

THEREFORE, BE IT RESOLVED that the Monroe County Board of Supervisors hereby approves the above mentioned change order for removal of the existing tower and replacement with a new 90' self-supporting tower.

Dated this 26th day of August, 2015.

Offered by the Finance Committee:

Vote: 5 Yes; 0 No.

Purpose: To approve a change order for the Emergency Radio Project which replaces the current Sparta tower with a newer tower that will handle the payload.

Fiscal Note: Total cost: \$135,372.00. Monies to come from the emergency radio project contingency fund.

Drafted and approved by Corporation Counsel *ACK*

Resolution Under § 59.69 Wis. Stats. to Amend an Ordinance
Pertaining to Zoning in the Town of LaGrange

WHEREAS, The Sanitation/Planning and Zoning/Dog Control Committee held a public hearing on July 20, 2015 on a petition from Jana Knapp to rezone the real property described below from General Forestry to R3 Rural Residential; and

WHEREAS, The Town of LaGrange submitted a favorable recommendation on the petition; and

WHEREAS, The primary reason for the rezoning is to reflect the actual usage of the property and to allow for a two family dwelling; and

WHEREAS, This resolution serves as written recommendation from the Sanitation/Planning and Zoning/Dog Control Committee for approval of adoption of the petition request changing county zoning as described in this resolution.

NOW THEREFORE the zoning of the real property described below shall now be designated as R-3 Rural Residential and the official zoning map of the General Code of the County of Monroe, Wisconsin is hereby amended accordingly.

That portion of the County of Monroe, State of Wisconsin, located at 27628 Entity Ave, Tomah WI, in part of the NW1/4 of the SE1/4, Section 13, T18N, R1W, in the Town of LaGrange, and described as followed: Lot One (1) of Certified Survey Map recorded in Vol. 15 of CSM at page 85 as Document Number 509328 for the purpose of applying for a conditional use permit for a two family dwelling.

Dated this 26th day of August, 2015

Offered by:
Sanitation, Planning & Zoning,
Dog Control Committee

The block contains five handwritten signatures in black ink, each written over a horizontal line. The signatures are: 1. A signature that appears to be 'Jana Knapp'. 2. A signature that appears to be 'D. J. ...'. 3. A signature in blue ink that appears to be 'C. ...'. 4. A signature in black ink that appears to be 'K. ...'. 5. A signature in black ink that appears to be 'A. ...'. There is also a large, stylized signature in black ink that spans across the bottom two lines.

Committee vote: 5 yes, no

Statement of Purpose: To rezone this parcel to reflect the actual usage of the property and to allow for a two family dwelling.

Financial Impact: None.

Reviewed and Approved by Corporation Counsel ACK Date: 8-17-15

Drafted by: Alison Elliott, July 15, 2015

RESOLUTION NO. 08-15-05

ESTABLISHING 2016 ANNUAL BUDGETED ALLOCATION FOR PAY FOR PERFORMANCE

WHEREAS, Monroe County strives to provide maximum service to its residents while minimizing the financial impact of County taxes on taxpayers, and

WHEREAS, Monroe County continues to operate under State imposed budgetary constraints while providing mandated services, and

WHEREAS, with the enactment of ACT 10 the County has reviewed and updated the Monroe County Employee Handbook, adopted the WIPFLI Non-Union Compensation Plan and has established an enhanced employee annual performance review process, and

WHEREAS, Monroe County has now established a policy and practice of compensating employees based on a competitive market salary rate, the quality of their performance, and future non-union wage adjustments shall be based on the merits of employee performance, and

WHEREAS, the County Administrator is developing the 2016 Proposed Annual Budget for review and adoption by the Monroe County Board in November 2015, and wage costs must be incorporated into the budget as proposed and adopted.

NOW THEREFORE BE IT RESOLVED, by the Monroe County Board of Supervisors that each departmental 2016 budget shall include an amount equal to 2% of gross wages to be allocated accordingly to staff based on the merits of employee performance as established during their individual annual performance review; and

BE IT FURTHER RESOLVED that any performance based wage increases will be effective with the second payroll of April 2016 and the funds shall be awarded based strictly on the merits of the employees' performance; and

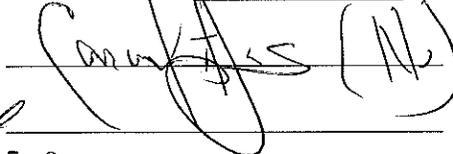
BE IT FURTHER RESOLVED that effective January 1, 2016 any non-union, non-elected staff who have held their current position for 5 years or more and have had Satisfactory (Score 3.0 or higher) performance evaluations for the past two years will be compensated at a minimum rate of 98% (100% equals market rate) of their current pay group; and

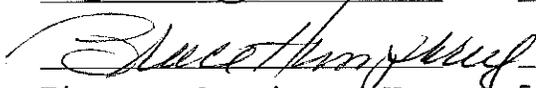
BE IT FURTHER RESOLVED that any departmental funds budgeted for these merit-based wage adjustments remaining after the annual performance review process has been completed shall be applied by the Finance Department to any department merit pay line shortages and then transferred to the Non-Lapsing Retirement/Fringe Pool (Acct# 11435000.515200) to be available to cover budget variations that occur due to internal position postings, new position hires, retirements, etc. that are unknown variables that impact budgeted salary/fringe benefits for the year; and

BE IT FURTHER RESOLVED that the purpose statement and fiscal note are made a directive of the County Board.

Offered by the Personnel Committee on August 26, 2015. Vote: 2 yes 1 no







Finance Committee Vote: 5-0

Purpose: To establish 2016 budget for merit-based pay adjustments and fund the Non-Lapsing Retirement/Fringe Pool.

Fiscal Note: For 2016 the levied general pay increase based on employee performance shall not exceed \$292,000.00. Budgeted proceeds not allocated as a merit increase shall be transferred to the Non-Lapsing Retirement/Fringe Pool (Acct# 11435000.515200) to cover budget variations that occur due to internal position postings, new position hires, retirements, etc. that are unknown variables that impact budgeted salary/fringe benefits for the year.

Drafted by County Administrator, Catherine Schmit

Approved as to form: Corporation Counsel, Andrew Kaftan ACK

RESOLUTION NO. 08-15-06

RESOLUTION AUTHORIZING ESTABLISHMENT OF A GEOGRAPHIC INFORMATION SYSTEMS (GIS) SPECIALIST POSITION IN THE MONROE COUNTY SANITATION & ZONING DEPARTMENT

WHEREAS, the Monroe County Administrative/Executive and Personnel & Bargaining Committees request the establishment of a full-time GIS Specialist position in the Sanitation & Zoning Department; and

WHEREAS, the GIS Specialist is responsible for administering the County's GIS program and E911 addressing program, also for creating, analyzing and maintaining a wide variety of land information and conveying that information in various formats to other departments, government agencies, and the general public.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that they do hereby authorize the establishment of a GIS Specialist position in the Sanitation & Zoning Department effective January 1, 2016.

Dated this 26th day of August 2015.

OFFERED BY THE PERSONNEL & BARGAINING COMMITTEE:






Administrative/Executive Committee review: June 16, 2015 4-0
Personnel & Bargaining Committee action: August 11, 2015 3-0
Finance Committee review: 5-0
Approved by County Administrator: 
Approved by Corporation Counsel: **ACK**

Fiscal note: Annual cost of \$69,672 in salary, benefits and equipment to be included in the 2016 budget.

PURPOSE: Approve a GIS Specialist position in the Sanitation & Zoning Department effective January 1, 2016. 

No tax levy dollars used in 2016. If funding is reduced or discontinued, this position will be reviewed.

RESOLUTION NO. 08-15-07

RESOLUTION AUTHORIZING ESTABLISHMENT OF A PARK MANAGER
POSITION IN THE MONROE COUNTY FORESTRY & PARKS DEPARTMENT

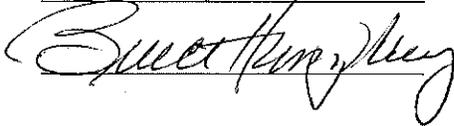
WHEREAS, the Monroe County Land Conservation, Forestry & Parks and Personnel & Bargaining Committees request the establishment of a full-time Park Manager position in the Forestry & Parks Department; and

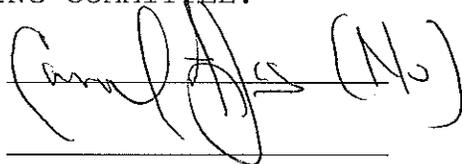
WHEREAS, the Park Manager is responsible for promoting Monroe County parks, managing day-to-day park operations, collecting revenue, and maintaining County parks.

NOW, THEREFORE, BE IT RESOLVED by the Monroe County Board of Supervisors that they do hereby authorize the establishment of a Park Manager position in the Forestry & Parks Department effective April 1, 2016.

Dated this 26th day of August 2015.

OFFERED BY THE PERSONNEL & BARGAINING COMMITTEE:

 (No)

Land Conservation, Forestry & Parks Committee review: July 20, 2015 3-0

Personnel & Bargaining Committee action: August 11, 2015 2-1

Finance Committee review: 4-1

Approved by County Administrator: CA

Approved by Corporation Counsel: ACK

Fiscal note: For 2016, an April 1 effective date results in annual cost of \$40,742 in salary, benefits and equipment to be included in the 2016 budget. Total cost for subsequent year is \$54,322.

PURPOSE: Approve a Park Manager position in the Forestry & Parks Department effective April 1, 2016.

RESOLUTION NO. 08-15-08

RESOLUTION AUTHORIZING SALE OF REAL ESTATE
IDENTIFIED AS PARCEL NO. 026-01449-0000

WHEREAS, Monroe County obtained the property located in the Town of Little Falls identified by tax parcel no. 026-01449-0000, by in rem foreclosure of tax liens; and

WHEREAS, Monroe County Property & Purchasing Committee did, pursuant to Monroe County ordinances, re-advertise the property for sale seeking best offer; and

WHEREAS, The committee did receive a high bid from Bank of America, National Association in the amount of \$1,900.00 and recommends its acceptance as the best offer.

NOW THEREFORE BE IT RESOLVED, By the Monroe County Board of Supervisors that they do hereby set the value at \$1,900.00 for the property and authorizes the sale of the below described property to Bank of America, National Association for the amount of \$1,900.00; and

BE IT FURTHER RESOLVED that the Monroe County Clerk is hereby authorized to execute a Quit Claim Deed transferring this property to Bank of America, National Association and/or assigns for the above-noted sale price, said property being described as:

Commencing at the Northwest corner of the Southwest Quarter of the Southeast Quarter (SW ¼ of SE ¼) of Section Twenty-seven (27), Township Nineteen (19) North, Range Four (4) West, running thence South nine (9) rods, thence East eighteen (18) rods and thirteen (13) feet, thence North nine (9) rods, thence West eighteen (18) rods and thirteen (13) feet to the place of beginning, EXCEPTING land heretofore conveyed for highway purposes along the North side and East side of said land.

The above describe land is also known as "Outlying Lot "D" of Southwest Quarter of the Southeast Quarter (SW ¼ of SE ¼) Section Twenty-seven (27), Township nineteen (19) North, Range Four (4) West in the Village of Cataract, EXCEPT the following described lands previously conveyed for highway purposes; A parcel of land in Outlying Lot "D" in the SW ¼ SE ¼ of Section 27, Township 19 North, Range 4 West, Village of Cataract, Wisconsin, bounded by the following described line: Commencing at the NE corner of Block 1, A. Woodworth's Addition to the Village of Cataract, thence East 2.0 feet; thence N0°22'W, 807.0 feet to the point of beginning; thence West 51.0 feet; thence N0°22'W 107.0 feet; thence East 51.0 feet; thence S0°22' E to the point of beginning, ALSO EXCEPTING Those lands described in a Certified Survey Map, Vol. 5 CSM, page 61 as Document No. 359567, located in Out lot "D" of the SW ¼ of the SE 1/4 , Section 27, Plat of Out lots to the Village of Cataract, Township 19N, Range 4 West, Town of Little Falls, Monroe County, Wisconsin.

Dated this 26 day of August, 2015.

OFFERED BY THE PROPERTY & PURCHASING COMMITTEE:

Committee vote: 5 yes, 0 no

Fiscal note: The sale of this property will return \$1,900.00 to Monroe County and place the property back on the tax roll.

Statement of purpose: The purpose of this resolution is to authorize the sale of this property by tax lien foreclosure to the above-noted buyer.

Drafted by and approved by Corporation Counsel *ACK*