

Administrative/Executive Committee
February 10, 2015

Present: Sharon Folcey, Bruce Humphrey, James Kuhn, Pete Peterson, Paul Steele
Others: Catherine Schmit, Pamela Pipkin, Andy Kaftan, Teddy Duckworth arrived at 9:06, Margaret Garvin arrived at 9:10.

- The meeting was called to order in the Rolling Hills Activity Room at 9:00 a.m.
- Minutes Approval – Motion by Bruce Humphrey second by Pete Peterson to approve the January 13, 2015 minutes. Carried 5-0.
- Catherine Schmit provided the monthly Administrator's Report
- Administrators Conferences & Training Requests - None
- Child Support Line Item Transfer – Pam Pipkin explained the 2014 line item transfer in the amount of \$5.00 for court related expenses. Motion to approve line item transfer by Bruce Humphrey second by Pete Peterson. Discussion. Carried 5-0.
- Veteran's Service Office, Care of Veteran's Graves – Discussion. Andy will look into who is required to submit reports. Will put on next month's agenda for further discussion.
- Resolution Eliminating Residency Requirement for County Administrator - Motion to amend resolution by Bruce Humphrey, second by Pete Peterson. Amendment to delete paragraph 4, 6, and 7. Change paragraph 5 to read: Whereas §66.0502 Wis. Stats., enacted in 2013, prohibits local government residency requirements, except for law enforcement, fire or emergency personnel. Motion for second amendment by James Kuhn, second by Paul Steele but ruled out of order as it did not relate to the resolution on the table. Resolution as amended carried 4 yes, 1 no. Resolution as amended is to be forwarded to the County Board in February.
- 2016 County Board Reduction, Process and Procedure Discussion – Andy Kaftan and Cathy Schmit are to send inquiries as to process followed by surrounding counties that have previously done reduction in board size.
- Monthly Expenditure Review – The monthly expenditure report was provided to members via ipad's and reviewed.
- Next Month's Meeting date/time – Tuesday, March 17, 2015 at 9:00 a.m. in Room 409, Human Services, 14301 County Hwy B, Bldg A, Sparta.
- Next month's agenda items – Demonstration on the new Munis software program and the Employee Self Service Payroll system. Veteran's Graves Report. 2016 County Board Reduction-Process and Procedure Discussion/Action.
- Motion by Pete Peterson, second by Bruce Humphrey to adjourn at 11:16 a.m. Carried 5-0.

Mary Brieske/Deputy County Clerk
Recorder