

ROLLING HILLS

Rehabilitation Center – Special Care Home

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www.rollinghillsrehab.org

COMMITTEE MEETING MINUTES

September 21, 2016

PRESENT:

Pete Peterson, Chairperson
Rod Sherwood, Vice Chairperson
Jim Schroeder, Member
Mary VonRuden, Member
Dean Peterson, Member

RESOURCE PERSONS:

Linda Anderson, Administrator
Garlynn Brookshaw, Business Manager

1. The meeting called to order by P. Peterson at 4:00 p.m. Roll call: M. VonRuden, here; J. Schroeder, here; R. Sherwood, here; D. Peterson, here; and P. Peterson, here.
2. **Motion made by J. Schroeder, seconded by M. VonRuden, to approve the minutes of August 22, 2016. Vote 5-0. Motion carried.**
3. G. Brookshaw distributed financial statements for August 2016.
4. A. L. Anderson updated on our current census.

Today's Nursing Home Census = 79 (90 total licensed beds)
Today's Assisted Living Census = 6 (8 total licensed beds)

B. L. Anderson commented bids are being obtained for the abatement of the floor in the auditorium/chapel area. The bids are ranging from \$6,500 to \$10,500. The activity room was another area we need new flooring, however, we found it hasn't been abated so we will need to get quotes for that.
5. G. Brookshaw distributed the 2017 preliminary budget for discussion.
6. L. Anderson distributed a linen service bid comparisons of two vendors who bid. Discussion was held.

Motion made by D. Peterson, seconded by J. Schroeder, to approve the bid by Band Box. Vote 5-0. Motion carried.
7. No discussion was held in regards to strategic planning.
8. Next meeting date is Monday, October 24, 2016, at 4:00 p.m.
9. Agenda items for next month are to include Strategic Planning.

10. **Motion made by D. Peterson, seconded by, M. VonRuden, to adjourn the meeting at 5:20 p.m. Vote was 5-0. Motion carried.**

Submitted by,

Garlynn Brookshaw