

August 22, 2016

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:02 p.m., by Chairman, Doug Path

Present: Doug Path, Cedric Schnitzler, Rod Sherwood, and Paul Steele. Absent: Dan Olson
Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator.

Possible Corrections and Approval of July 18, 2016 Meeting Minutes.

A **Motion** was made by Rodney Sherwood and seconded by Cedric Schnitzler to approve the minutes from the July 18, 2016 meeting. Motion carried, 4-0.

Public Comment (3 minutes each): No comments

Public Hearings

Petition for David A. Robertson, for a **change of zoning district**, from General Forestry to R-3 Rural Residential located at 4578 County Hwy I, Sparta, WI., a parcel of land located in the NE $\frac{1}{4}$ -SE $\frac{1}{4}$ of Section 26, T19N, R4W, Town of Little Falls, Monroe County, Wisconsin. Reason for change of zoning is to meet the minimum acreage requirement and reflect actual usage of the property.

Mr. Robertson was present his request for a change of zoning from General Forestry to R-3 Rural Residential so that he can meet minimum acreage requirements. His parcel was created after Little Falls adopted zoning and therefore should have been a minimum of 5 acres. This change would bring his parcel into compliance for minimum parcel size as well as reflect the actual usage of his property.

A letter was received from the Town of Little Falls approving the application for change of zoning, General Forestry to Residential.

Discussion was held.

A **Motion** was made by Cedric Schnitzler, seconded by Paul Steele to approve the Change of Zoning from General Forestry to R-3 Rural Residential and forward to the full County Board on August 24th, 2016. Motion carried, 4-0.

Petition for Reed A. Smith for a **change of zoning district**, from GA-General Agriculture to R3 Rural Residential on a parcel of land located at 22341 Derby Ave in part of the NE $\frac{1}{4}$ & SW $\frac{1}{4}$ and the SE $\frac{1}{4}$ & NW $\frac{1}{4}$, Section 7, T18N-R1W, Town of LaGrange, Lot 1 of 12CSM95 Doc # 471870, to reduce the minimum setback requirements.

Georgeanne Murray, Town of LaGrange Planning Commission Chairman, spoke on behalf of Reed Smith. Mr. Smith is currently zoned GA-general agriculture which requires a minimum of 25 feet setback from a side property line. Mr. Smith has recently constructed a pole shed which is only 22 feet from the side line. Therefore he would like to change the zoning to reduce the minimum setback requirements down to 15 feet as required in the Rural Residential zoning district. Georgeanne as well as John Guthrie, Town Chairman of LaGrange stated that the Town of LaGrange recommends approval of this change.

Discussion was held.

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A **Motion** was made by Rodney Sherwood, seconded by Paul Steele, to approve the change of zoning district from GA-General Agriculture to R3 Rural Residential and forward to the full County Board on August 24th, 2016. Motion carried, 4-0.

John Guthrie, Town Chairman of LaGrange expressed concerns regarding spot zoning.

Discussion was held.

Amendments to the Monroe County Zoning Ordinance Chapter 47

Alison addressed the committee and public to see if there were any questions regarding the amendments to Chapter 47.

Howard Garves, Town of Sparta asked for clarification regarding the definition of “Dwelling” under Ch. 47-7

Alison explained the difference between having an attached building vs. detached. Also discussed non rental guest houses, rooms over their garage, etc.

The proposed definition of Dwelling does not include non-rental guest houses which are defined separately as a structure, or part of a structure, which is used or intended to be used occasionally as a dwelling unit by guests of the owner or occupant of a dwelling located on the same parcel. It cannot be occupied more than 180 days in a 365-day period.

The concern was how can we enforce the 180 days. These issues have been problems in the past and continue to be ongoing.

A question was asked about Conditional Use Permit. Chapter 47-12 regarding moveable buildings vs. standalone. Alison explained it does not make a difference, any building 100 sq. feet and over would need a zoning permit.

It was also discussed that when someone wants to build just a shed on vacant land and does not plan on having living quarters or building a dwelling they could just get a zoning permit and would not need to get a conditional use permit with these proposed amendments.

Discussion was held.

Motion was made by Cedric Schnitzler, seconded by Rodney Sherwood to approve the Amendments to Chapter 47, Monroe County Zoning Ordinance and forward to the full County Board on August 24th, 2016. Motion carried, 4-0.

Amendments to the Monroe County Shoreland Zoning Ordinance Chapter 53

Alison stated that these proposed amendments were to meet the required changes as outlined in Acts 167 & 391. She asked if there were any questions or concern with the Amendments to Chapter 53.

Discussion was held.

Motion was made by Cedric Schnitzler, seconded by Rodney Sherwood to approve the amendments for Chapter 53 and forward to the full County Board on August 24th, 2016. Motion carried, 4-0.

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Dog Control:

Alison addressed the committee to see if there were any other questions or concerns regarding the increasing fees for the Dog shelter-licenses.

Discussion was held. The list approved by the committee is attached at the end of the minutes. Increase in license fees will be forwarded to the full County Board on August 24th, 2016 for final approval.

Sanitation & Zoning:

Alison reported that the Retro-active maintenance reports have been coming in fairly good with little or no concerns. She mention that we will complete this process by 2018 at which time we will be able to evaluate approximately how many septic systems we have in the county.

Budgets:

Discussion was open to any questions or updates with budget issues. The budget sheets were reviewed. There were no concerns or changes at this time. The committee will review and if they feel there are any questions or concerns will contact Alison via email. Budget has been submitted but changes can be addressed until the final meeting which will be held in November.

Issues regarding the Dog Shelter were discussed in regards to staffing, volunteers, etc. No changes at this time.

Paul Steele made a motion to reopen discussion regarding Chapter 47, Rodney Sherwood seconded the motion. Motion carried 4-0.

Paul addressed his concerns of the wording of sec. 47-7 Vehicular sales.

Discussion was held.

Motion was made by Cedric Schnitzler, seconded by Rodney Sherwood to leave the definition as stated. Motion carried, 4-0.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1532.59	Sanitation	0	Sanitation	26.59	Sanitation	47.00
Zoning	106.26	Zoning	0	Zoning		Zoning	164.72
Dog Control BOA	1223.42		0	Dog Control		Dog Control	358.44 LR-47.00
Total	2862.27	Total	0		26.59	Total	617.16

Vouchers were reviewed by Committee.

Donations from the dog shelter were reviewed by the Committee as requested.

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Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, October 17, 2016 and will be at 6:00 pm at the Rolling Hills Auditorium.

A **motion** to adjourn was made by Cedric Schnitzler, seconded by Rodney Sherwood. Motion carried, 4-0.

Meeting adjourned at 7:53 p.m.

Recorded by Gretchen Jilek

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Animal Shelter Fees to be increased starting January 1, 2017

Adoptions:	Puppies (still have baby teeth)	\$125.00 to <i>\$140</i>
	Small dogs (under 25lbs)	\$125.00 to <i>\$140</i>
	All other dogs	\$95.00 to <i>\$110</i>
Surrenders:	Adult Dog	\$15.00 to <i>\$20</i>

Dog License Fees to be increased starting with the sale of 2017 licenses on Dec. 1, 2016.

Male	\$25.00 to <i>\$26.00</i>
Female	\$25.00 to <i>\$26.00</i>
Neutered Male	\$10.00 to <i>\$11.00</i>
Spayed Female	\$10.00 to <i>\$11.00</i>
Multi Dog License: (up to 12 dogs)	\$125.00 to <i>\$140.00</i>