

ROLLING HILLS

Rehabilitation Center – Special Care Home

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www.rollinghillsrehab.org

COMMITTEE MEETING MINUTES

July 25, 2016

PRESENT:

Pete Peterson, Chairperson
Rod Sherwood, Vice Chairperson
Dean Peterson, Member
Jim Schroeder, Member
Mary VonRuden, Member

RESOURCE PERSONS:

Linda Anderson, Administrator
Garlynn Brookshaw, Business Manager

1. The meeting called to order by P. Peterson at 4:02 p.m.
2. Roll call: D. Peterson, here; J. Schroeder, here; R. Sherwood, here; and P. Peterson, here.
3. **Motion made by R. Sherwood, seconded by J. Schroeder, to approve the minutes of June 27, 2016. Vote 4-0. Motion carried.**

4:07 p.m. Mary VonRuden joined the meeting.

4. A. G. Brookshaw distributed financial statements for July 2016.
5. A. L. Anderson updated on our current census.

Today's Nursing Home Census = 77 (90 total licensed beds)
Today's Assisted Living Census = 8 (8 total licensed beds)

- B. No monthly report.
6. A. L. Anderson commented the main part of the fire alarm system is up and running. However, we are still working with some of the challenges in the 1948 building. We will continue to put this on the agenda until we are sure that there is no potential for additional costs for this system.
7. A. L. Anderson stated the parking lot replacement/regrading was put out for bids and we only received one bidder. There were two other companies contacted but they chose not to bid. The bid came in at \$47,540 but does not include a berm if needed as well as stripping, tree removal, etc. The budgeted amount is \$30,000. However, we have \$21,223 in our long range capital and would like to do a budget adjustment in order to cover the additional costs. After discussion, the committee would like to have the Highway Department bid this project if they are interested. This agenda item will be postponed until the meeting on August 10, 2016, with Rolling Hills and Property & Purchasing.

- B. D. Peterson informed the committee about the idea behind the strategic planning and what has been discussed to date. P. Peterson stated at last month's meeting Rolling Hills was discussed and what can be done with the current building as well as a possible new building. A meeting with the Property & Purchasing Committee and the Rolling Hills Committee will be held August 10, 2016, at 1 p.m.
- C. G. Brookshaw distributed rate increase information for the committee to review and guide in setting private pay rates for 2017.

Motion made by M. VonRuden, seconded by R. Sherwood, to approve to increase the nursing home private pay rates by \$5.00 effective January 1, 2017. Vote 5-0. Motion carried.

Motion made by D. Peterson, seconded by J. Schroeder, to increase Level 1 rate to \$95, Level 2 to \$101, and Level 3 to \$115, effective January 1, 2017. Vote 5-0. Motion carried.

- 8. Next meeting date is Monday, August 22, 2016, at 4:00 p.m.
- 9. **Motion made by D. Peterson, seconded by, M. VonRuden, to adjourn the meeting at 5:27 p.m. Vote was 5-0. Motion carried.**

Submitted by,
Garlynn Brookshaw