

ROLLING HILLS

Rehabilitation Center – Special Care Home

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www.rollinghillsrehab.org

COMMITTEE MEETING MINUTES

June 27, 2016

PRESENT:

Pete Peterson, Chairperson
Rod Sherwood, Vice Chairperson
Mary VonRuden, Member
Dean Peterson, Member

ABSENT:

Jim Schroeder, Member

RESOURCE PERSONS:

Linda Anderson, Administrator
Garlynn Brookshaw, Business Manager

1. The meeting called to order by P. Peterson at 4:30 p.m.
2. Public Comment: None.
3. Roll call: M. VonRuden, here; R. Sherwood, here; and P. Peterson, here.
4. **Motion made by R. Sherwood, seconded by M. VonRuden, to approve the minutes of May 19, 2016. Vote 3-0. Motion carried.**

4:35 p.m. Dean Peterson joined the meeting.

5. A. G. Brookshaw distributed financial statements for June 2016.
6. A. L. Anderson updated on our current census.

Today's Nursing Home Census = 81 (90 total licensed beds)

Today's Assisted Living Census = 8 (8 total licensed beds)

- B. L. Anderson updated the committee that Rolling Hills has been accepted into the Leading Choice Network. L. Anderson explained we received notice that they have begun negotiating with insurance companies. The committee will be updated further as we progress.

L. Anderson reviewed wages in regarding to licensed practical nurses. We are increasing the weekend shift different and PM/NOC shift differential. The increase is covered by our budget. We will be looking to doing something for the C.N.A.s in the near future. Hopefully, this will attract some potential employees.

L. Anderson stated we have been working on this year's capital items. The next project is updating/improving the front parking lot.

7. A. L. Anderson commented that Ahern and Faith Technologies are back in the building today to finish up some of the glitches on the fire alarm panel. They are working on reprogramming some things. We will be meeting with Ahern tomorrow regarding the ETLs. The committee will be updated next month.
8. A. L. Anderson stated we currently have a contract with Senior Services for meals for senior meal sites. The current charge is \$3.50 per meal. This is only for food as we don't charge for labor.

Motion made by R. Sherwood, seconded by D. Peterson, to bid the Senior Service Meal Sites at an increase of \$.15 per meal (\$3.65 per meal). Vote 4-0. Motion carried.

9. Next meeting date is Monday, July 25, 2016, at 4:00 p.m.
10. **Motion made by M. VonRuden, seconded by, D. Peterson, to adjourn the meeting at 5:18 p.m. Vote was 4-0. Motion carried.**

Submitted by,
Garlynn Brookshaw