

June 20, 2016

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:00 p.m., by Chairman, Doug Path

Present: Doug Path, Paul Steele, Cedric Schnitzler, Rod Sherwood, Dan Olson.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Amber Dvorak-Humane Officer, Bekah Weitz-Humane Officer, public.

Possible Corrections and Approval of May 16, 2016 Meeting Minutes.

A **Motion** was made by Paul Steele, seconded by Rod Sherwood to approve the minutes from the May 16, 2016 meeting. Motion carried, 5-0.

Public Comment (3 minutes each): No public comment.

Public Hearings

Application for Jordan Olson (Yield PRO Farms LLC) for a **conditional use permit** to build a shed for storage of farm equipment, seed corn and soybean seed business on property located on State Hwy 27 across from Jackrabbit Ave., in part of the NE1/4, of the SE1/4, Section 3, T16N, R4W, in the Town of Leon, part of Tax Parcel ID# 022-00082-0000. The adjoining land use is agricultural and residential.

Jordan Olson was present and explained his intent to the committee. Town of Leon Chairman, Greg Selbrede was present and said the only question that was raised was how Mr. Olson would enter the land. Jordan Olson said that he has an easement in place with a neighbor that would allow access. Town of Leon board voted unanimously in favor of approving the permit.

A **Motion** was made by Rod Sherwood, seconded by Paul Steele to approve the conditional use permit for building a shed for storage, farm equipment, seed corn, and soybean business located in the Town of Leon. Motion carried, 5-0.

Final Plat of "The Range".

Ryan Betcher was present and said that they are currently waiting on the county surveyor to complete his review. The only difference on the final plat from the preliminary plat is the addition of the note that the Town of LaGrange requested.

A **Motion** was made by Cedric Schnitzler, seconded by Rod Sherwood to approve the final plat. Motion carried, 5-0.

Dog Control: Change in hours for part-time clerical.

Amber Dvorak explained that the shelter is losing two employees, one on-call, and one part-time Zoning and Dog Control position. The one position is split into two separate 6 mo. intervals. One being 16hrs per week and one being 24 hrs. per week. The on-call position ranges from 4-12hrs per week. Since both positions are hard to fill because of the varying hours, she is proposing that the two be joined into one position. She presented a work-flow chart to the committee and asked that they consider either a 32hr work week or a 40hr work week to handle extra duties and humane officer calls. Alison Elliott presented salary information. The committee discussed where funds would come from and asked Amber if she could present more information on this at the next meeting in July.

A **Motion** was made by Cedric Schnitzler, seconded by Rod Sherwood to postpone this issue until the July meeting. Motion carried, 4-1(Dan Olson).

June 20, 2016

Sanitation & Zoning:

Amendments to the Monroe County Zoning Ordinance Chapter 47

Alison Elliott presented copies of proposed amendments and explained them to the committee. They were mailed to all zoned Towns for review and comment. Four Towns responded with either approval or no comment.

A **Motion** was made by Cedric Schnitzler, seconded by Paul Steele to hold a Public Hearing on the proposed amendments at the July meeting. Motion Carried, 5-0.

Amendments to the Monroe County Shoreland Zoning Ordinance Chapter 53

Alison Elliott presented the changes required by two acts passed by the State Legislature, Act 167 & 391, and explained them to the committee.

A **Motion** was made by Paul Steele, seconded by Rod Sherwood to hold a Public Hearing on the proposed amendments at the July meeting. Motion Carried, 5-0.

26034 Killdeer Ave

Discussion centered on questions about splitting the property, changing the property lines, septic system and well issues, and setbacks. Alison will attend the next Property and Purchasing Committee to answer any questions they may have.

A **Motion** was made by Paul Steele, seconded by Cedric Schnitzler to send it back to Property and Purchasing Committee.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1881.67	Sanitation	0	Sanitation	41.17	Sanitation	
Zoning	480.92	Zoning	0	Zoning		Zoning	19.83
Dog Control	1338.69		0	Dog Control		Dog Control	1483.05
BOA	79.20						
Total	3780.48	Total	0		41.17	Total	1502.88

Vouchers were reviewed by committee.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, July 18, 2016 and will be at 6:00 pm at the Rolling Hills Auditorium.

A **motion** to adjourn was made by Cedric Schnitzler, seconded by Rod Sherwood. Motion carried, 5-0.

Meeting adjourned at 7:35 p.m.

Recorded by Leslie Schreier