

May 16, 2016

## **Sanitation/Planning & Zoning/Dog Control**

Meeting called to order at 6:00 p.m., by Chairman, Doug Path

Present: Doug Path, Paul Steele, Cedric Schnitzler, Rod Sherwood.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Members of the Public.

Doug Path nominated Paul Steele to be vice-chairman of the Committee. Nomination was seconded by Rod Sherwood. Cedric Schnitzler made a motion to cast a unanimous ballot. Motion carried 4-0.

Possible Corrections and Approval of March 21, 2016 Meeting Minutes.

A **Motion** was made by Cedric Schnitzler, seconded by Paul Steele to approve the minutes from the March 21, 2016 meeting. Motion carried, 4-0.

Public Comment (3 minutes each):

There were no public comments.

### **Public Hearings**

Application for Noah C. Kauffman for a **conditional use permit** for a two-family dwelling on property located at 20938 Co Hwy MM, Wilton, WI, in part of the SW1/4, of the SE1/4, Section 9, T16N, R1W, in the Town of Wilton, Tax Parcel ID# 048-00188-0000, 40 acres. The adjoining land use is agricultural.

Noah Kauffman was present to explain his request. The Town of Wilton sent a letter recommending approval of the permit.

A **Motion** was made by Cedric Schnitzler, seconded by Rod Sherwood to approve the conditional use permit for a two-family dwelling in the Town of Wilton. Motion carried, 4-0.

Application for Jacob Yoder for an after-the-fact **conditional use permit** for a window/woodworking shop on property located at 23955 Lobster Rd, in part of the SE1/4, of the SE1/4, Section 27, T16N, R1W, in the Town of Wilton, Tax Parcel ID# 048-00585-0000, 39.5 acres. The adjoining land use is agricultural.

Jacob Yoder was present and spoke on his request. The Town of Wilton sent a letter recommending approval of the permit with the condition that he follow all sanitary, zoning, and building codes stating that this property is currently still in violation. Alison Elliott explained the State law that was changed and now grants waivers in lieu of sanitary permits to people with certain religious beliefs. She stated that the appropriate permits have been filed with the sanitation and zoning office and she is now just waiting for the waiver back from the State. She said it has been taking a couple of months to receive waivers back from the State but she anticipates no problems.

A **Motion** was made by Cedric Schnitzler, seconded by Paul Steele to approve the Conditional Use Permit for a window/woodworking shop in the Town of Wilton with the condition that they comply with all sanitary, zoning and building codes per the Town's request. Motion carried, 4-0.

Application for Timothy Schmidt and Anthony Vrana for a **conditional use permit** for mini storage units, on property located at 25501 State Hwy 12 & 16, in part of the NW 1/4, NE 1/4, Section 1, T17N, R1W, in the Town of Tomah, 0.89 acres. The adjoining land use is commercial.

Anthony Vrana was present and spoke on his request. Alison explained the sub-standard set-backs and said that the proposed buildings locations comply. Howard Hanson, Town of Tomah Chairman was present and said that

May 16, 2016

the only question they had was about the set-backs and since they complied, the Town had no objections. He also stated that both neighboring landowners had been contacted and did not appear at any of the meetings.

A **Motion** was made by Rod Sherwood, seconded by Cedric Schnitzler to approve the conditional use permit for mini storage units in the Town of Tomah. Motion carried, 4-0.

Application for David H. Kauffman for a **conditional use permit** for a barn on property located at Kiev Ave, Wilton, WI, in part of the SW1/4, of the SE1/4, Section 15, T16N, R1W, in the Town of Wilton, Tax Parcel ID# 048-00325-0000. The adjoining land use is agricultural, woodlands and some residential.

David H. Kauffman was present to explain his request to the Committee. A letter was received from the Town of Wilton recommending approval of this request.

A **motion** was made by Paul Steele, seconded by Rod Sherwood to approve the conditional use permit for a barn in the Town of Wilton. Motion carried, 4-0.

**Dog Control:**

Alison opened discussion on possibly looking into contracting out for after-hours stray dog service for the shelter. Currently, the shelter only has two available dog catchers and there has been no interest in the open on-call dog catcher position. She will write a proposal and work on seeing if this would be an alternative to the current operating procedures.

**Sanitation & Zoning:**

Amendments to the Monroe County Zoning Ordinance Chapter 47 were discussed. Alison will present amendments to the zoned Towns and see if they have questions or concerns and bring back for discussion next month. There will also be another shoreland ordinance amendment coming up. Alison spoke on possibly changing the CUP wording so that structures built not for occupancy can be issued regular permits. If the occupancy changes, assessors will report and then they can be contacted if they haven't applied for a sanitary permit.

**FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS**

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1601.60	Sanitation	0	Sanitation		Sanitation	108.72
Zoning	0	Zoning	0	Zoning		Zoning	0
Dog Control	1405.65		0	Dog Control		Dog Control	215.38
BOA	29.22						
<b>Total</b>	<b>3036.47</b>	<b>Total</b>	<b>0</b>			<b>Total</b>	<b>324.10</b>

Vouchers were reviewed by committee.

**Set Date for Next Meeting and Possible Agenda Items.**

The next regular meeting will be on Monday, June 20, 2016 and will be at 6:00 pm at the Rolling Hills Auditorium.

A **motion** to adjourn was made by Cedric Schnitzler, seconded by Pail Steele. Motion carried, 4-0.

May 16, 2016

Meeting adjourned at 7:05 p.m.

*Recorded by Leslie Schreier*