

# MINUTES of the Special April 29, 2013 Meeting of the Monroe County Solid Waste Management Committee

**MEMBERS PRESENT:** Carol Las, James Rasmussen, Chris King and Mike Luethe

**MEMBERS ABSENT:** Dan Olson

**OTHERS PRESENT:** Gail Frie-Monroe County Solid Waste Manager, Sue Van Geertruy-Clerical Assistant and Erik Lietz-Ayres Associates

## 1. MEETING CALLED TO ORDER

- a) Meeting called to order at 8:35 a.m. by Committee Chair Las at the Solid Waste Administration Building, 20448 Junco Road, Town of Ridgeville.

## 2. APPROVAL OF SPECIAL VOUCHER

Committee looked at the voucher in the amount of \$41,763.15 to the DNR for our landfill license and recycling fee. **Motion by Chris King to approve the voucher, seconded by James Rasmussen. All ayes, motion carried. 4-0**

## 3. DEPARTMENTAL OPERATIONS

- a) Discussion & Action, Landfill Operations Contract Bid Document-Bid contract changes were discussed at length. Main points were the performance bond and payment bond, fuel, compaction bonus, the point system for awarding contract and the percentage of deduction for bidding in house. Erik explained the difference between performance and payment bonds. Performance is for performance of the contract and payment is for construction such as outstanding payments, wages and materials. Fuel cost surcharge was discussed. Taking fuel out of the bid by providing it ourselves and buying our own tank was discussed. The point system was explained and Mike said it bothers him. He doesn't want to lose bids due to the system. Some adjustments were made. Interviewing contractors was also discussed and all felt this was a good idea. Bid advertisements will go out on May 9<sup>th</sup> and 16<sup>th</sup> and bid opening will be May 23<sup>rd</sup>. **Motion by Chris King to approve bid contract with the changes discussed, seconded by James Rasmussen. All ayes, motion carried. 4-0**

## 4. ADJOURNMENT

**Motion by Chris King seconded by James Rasmussen to adjourn at 10:35 a.m. All ayes, motion carried. 4-0**