

Property & Maintenance Committee
July 12, 2017

Present: Dean Peterson, Douglas Path, Pete Peterson, Rod Sherwood, Mary Cook
Others: Garry Spohn, Jim Bialecki, Cedric Schnitzler, Jarrod Roll

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – August 9, 2017 at 1:00 p.m. in the Monroe County Board Assembly Room. A special meeting will be held on July 25 at 5:45 p.m. to open parking lot bids.
- Minutes Approval – Motion by Pete Peterson second by Mary Cook to approve the 06/14/17 minutes. Carried 5-0.
- The Buildings Manager Report was provided.
- Project Representative Update – Cedric Schnitzler presented the Justice Center project update and answered questions.
- Museum Artifacts – Jarrod Roll explained that he approached the committee over a year ago and wants to remind the committee of his interest in a storage area once the courthouse is vacated if there is room.

Jarrod provided an opportunity to the committee to place a few larger artifacts in the new Justice Center entry for permanent display. Discussion. This item will be revisited once all of the Justice Center moves have taken place.

- Strategic Plan – Garry Spohn explained that an additional floor plan of the courthouse is currently being completed. This plan would involve existing walls and minimal changes to the structure. Discussion.
- Building Signs – Garry Spohn explained the need for Community Service Center, Sanitation/Zoning, Human Services, Administrative Center, Executive Center and Justice Center signs. Discussion. It was recommended to place the signs if there is room in this year's budget.
- Building A/HHS Update – Garry Spohn explained that the Health Department has been vacated from Building A.
- Courthouse – This item has already been discussed under the strategic plan.
- Rolling Hills Rehabilitation Center – Pete Peterson explained that they will be looking at the facilities that have been built by the architect that Rolling Hills is currently looking at. Discussion. At the request of the full board last month, the next committee meeting will involve a resolution to build a new nursing home facility.

Pete Peterson left the building at 2:20 p.m.

- Dog Pound Update – Garry Spohn explained that dog pound maintenance once was budgeted under the Sanitation & Zoning Department and will now be budgeted under the Maintenance Department Budget.
- Re-Purpose of Funds – Garry Spohn explained the 2017 Re-Purpose of Funds in the amount of \$50,000.00 for Community Services Center parking lot replacement. Discussion. Motion by Rod Sherwood second by Mary Cook to approve re-purpose of funds. Carried 4-0.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

- Request to donate land to the County – Garry Spohn explained that title searches have been completed on last month's request and there were no issues. Discussion. Motion by Douglas Path second by Mary Cook to accept donation of parcels #185-01455-0169 & #185-01455-0278. Carried 4-0. Motion by Douglas Path second by Rod Sherwood to place parcels out for bid on the Wisconsin Surplus Auction Site. Carried 4-0.
- Items for next month's agenda – Project Representative Update
- Motion by Rod Sherwood second by Mary Cook to adjourn at 2:59 p.m. Carried 4-0.

Shelley Bohl, County Clerk
Recorder