

Finance Committee
June 21, 2017

Present: Pete Peterson, Wallace Habhegger, Mark Halverson, Douglas Path

Absent: Cedric Schnitzler

Others: Jim Bialecki, Tina Osterberg, Annette Erickson, Kurt Marshaus, Pam Rainwater, Bob Micheel, Andrew Kaftan, Garry Spohn, Randy Williams

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Vice-Chair Pete Peterson.

- Next meeting date – July 19, 2017 at 9:00 a.m. at the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mark Halverson second by Wallace Habhegger to approve the 05/17, 05/24 & 06/13/17 minutes. Carried 4-0.
- Public Comment – None.
- Justice Center Building Project
 - a. Justice Center Update – Kurt Marshaus provided a project update to members.
 - b. Approval of monthly Justice Center Building Project expenditures – Discussion. Motion by Douglas Path second by Mark Halverson to approve the Justice Project expenditures in the amount of \$273,013.78. Carried 4-0.
- Radio System
 - a. Radio System Update – Randy Williams provided a project update to members.
 - b. Approval of vouchers – Motion by Wallace Habhegger second by Mark Halverson to approve the radio system vouchers in the amount of \$2,145.00. Carried 4-0.
- Budget Adjustments –
 - a. Health – Pam Rainwater explained the 2017 budget adjustment in the amount of \$1,125.00 for Centers for Disease Control and Prevention Grant. Motion by Wallace Habhegger second by Mark Halverson to approve budget adjustment. Carried 4-0.
 - b. Land Conservation – Bob Micheel explained the 2017 budget adjustment in the amount of \$289,182.53 for conservation practices that didn't get installed in 2016. Discussion. Motion by Wallace Habhegger second by Douglas Path to approve budget adjustment. Carried 4-0.
 - c. Maintenance – Garry Spohn explained the 2017 budget adjustment in the amount of \$450.00 for title searches on two donated parcels in Warrens. Motion by Douglas Path second by Wallace Habhegger to approve budget adjustment. Carried 4-0.
- Human Services Credit Card – Tina Osterberg explained the credit card request for an Economic Support Supervisor. Motion by Mark Halverson second by Douglas Path to approve credit card in the amount of \$1,000.00. Carried 4-0.
- Resolution Denying Claim of David Young – Andrew Kaftan explained the complaint by David Young. Motion by Wallace Habhegger second by Douglas Path to approve resolution and forward to the full board. Carried 4-0.
- Treasurer Report
 - a. Annette Erickson gave the monthly Treasurers Report.
 - b. Treasurer Department Monthly Report Review.
 - c. In Rem Foreclosure Flat Fee – Annette explained the current In Rem Foreclosure process. She suggested to charge a flat fee of \$300.00 per parcel. Discussion. It was a consensus of the committee to have a resolution drafted and revisited next month. The flat fee would be \$350.00 to be revisited annually.

- Finance Report
 - a. Tina Osterberg gave the monthly Financial Report.
 - b. Finance Department Monthly Report Review.
- County Board Strategic Fund – Shelley Bohl, County Clerk explained the request from the Ribbon Cutting Committee to move \$4,000.00 from the County Board Strategic Planning Line Item for the Ribbon Cutting Ceremony. Discussion. This line item transfer will be brought forward to the Administrative/Personnel Committee meeting in July and then forwarded to Finance for final approval.
- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by Douglas Path second by Mark Halverson to approve Monthly Notice of Donations/User Fees Received. Discussion. Carried 4-0.
 - b. Monthly County Disbursement Journal – Motion by Mark Halverson second by Douglas Path to approve Monthly County Disbursement Journal. Carried 4-0
 - c. Monthly Per Diems and Vouchers - Motion by Douglas Path second by Mark Halverson to approve Monthly County Per Diems and Vouchers to include Supervisor Las February Per-Diems which are 90 days past due. Discussion. Carried 4-0.
- Items for next month's agenda – County Board Line Item Transfer, Audit, Work Comp Rates, In Rem Fee Resolution, Justice Center Legal Fee Resolution, Finance-Jail/Highway Budgets.
- Adjournment - Motion by Mark Halverson second by Wallace Habegger to adjourn at 10:26 a.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder