

Finance Committee
October 10, 2016

Present: Cedric Schnitzler, Pete Peterson, Wallace Habhegger, Mark Halverson, Douglas Path
Others: Cathy Schmit, Annette Erickson, Kurt Marshaus, Randy Williams, Ron Hamilton

The meeting was called to order in the Highway Department Conference Room at 9:00 a.m. by Chair Cedric Schnitzler.

- Next meeting date – Budget Meeting - October 19, 2016 at 9:00 a.m. at the Highway Department Conference Room. Regular meeting – November 16, 2016 at 9:00 a.m. at the Highway Department Conference Room.
- Minutes Approval – Motion by Pete Peterson second by Mark Halverson to approve the 09/21/16 minutes. Carried 5-0.
- Human Services Credit Card – Ron Hamilton explained the need for a Social Services Aide Credit Card in the amount of \$1,000.00 for Wendy Davey. Motion by P. Peterson second by Wallace Habhegger to approve credit card. Carried 5-0.
- Human Services Budget Adjustment – Ron Hamilton explained the 2016 budget adjustment in the amount of \$402,542.00 for additional revenue from state WHEAP Program; ADRC advertising expense reimbursed by ADRC funds; State CLTS funds, local collections and Human Services reserve fund for increased placement expenses. Discussion. Motion by Wallace Habhegger second by Mark Halverson to approve budget adjustment. Carried 5-0.
- Radio Tower Project
 - a. Radio Project Update – Randy Williams provided a project update to members.
 - b. Approval of Radio Tower Project Vouchers – Discussion. Motion by Wallace Habhegger second by Douglas Path to approve the Radio Tower expenditures in the amount of \$236,720.70. Carried 5-0.
- Justice Center Building Project
 - a. Justice Center Update – Kurt Marshaus provided a project update to members.
 - b. Approval of monthly Justice Center Building Project expenditures – Discussion. Motion by Wallace Habhegger second by Douglas Path to approve the Justice Project expenditures in the amount of \$700,225.29. Carried 5-0.
 - c. Replacement of Unsuitable Soils – No Discussion.
 - d. Bids for Reconstruction of Parking Lot – Kurt provided one bid received for reconstruction of the bank building parking lot in the amount of \$95,600.00 from Mathy Construction Company. A credit is in the project fund in the amount of \$48,586.25 for the parking lot reconstruction. Discussion. Motion by Wallace Habhegger second by Pete Peterson to approve reconstruction of bank parking lot by Mathy Construction Company. Carried 5-0.
 - e. Bids for Concrete Work Associated with Parking Lot Reconstruction – Kurt provided 3 bids for concrete work associated with parking lot reconstruction. The low bid was Cory Smith/Smith Contracting in the amount of \$15,522.00, the bidder would have to be here by the 24th of October. Discussion. Motion by Douglas Path second by Mark Halverson to approve concrete work associate with parking lot reconstruction by Smith Contracting. Carried 5-0.
- Treasurer Report
 - a. Annette Erickson gave the monthly Treasurers Report.
 - b. Treasurer Department Monthly Report Review.
- Resolution Approving Offer to Purchase of 315 W. Oak Street, Sparta, WI 54656 – Ron Hamilton explained verbal feedback from the ADA assessment regarding the Gundersen Lutheran facility. Gundersen did good keeping up with most ADA requirements.
Feedback Highlights:

- One bathroom meets ADA requirements
- Some exterior work needs to be completed, striping of the parking lot to meet ADA requirements
- We are not required to have elevator if we did not meet with customers on the lower level
- A few doorways didn't meet ADA requirements

A written report will be received one week from Friday and available before the next board meeting. Discussion. The county did request ADA funds from the state for the project.

- Resolution Authorizing the Redemption of General Obligation Refunding Bonds, Dated August 15, 2001 – Catherine Schmit explained that the resolution would be the process to follow for redemption of the Sand Creek 2 bonds. Discussion. Motion by Wallace Habegger second by Pete Peterson to approve resolution and forward to the full board for approval. Carried 5-0.
- 2017 Budget Presentation – Catherine Schmit explained the budget index and summary and provided an overview of the budget. Levy limits are in place.
Highlights of the 2017 budget:
 - Equalized value is up
 - Net new construction is up
 - New positions approved are incorporated
 - Contingency Balance is \$458,995.00
 - Some departments may include Justice Center costs not incorporated into the project
 - Prisoner medical expenses will be charged out of the jail assessment fund along with maintenance damages to the building
 - Capital Outlay includes \$500,000.00 for Gundersen Lutheran Building; \$52,500.00 of Ho-Chunk for relocating/acquisition costs; Sheriff vehicles were reduced by one
 - Debt Service funds include paying off Sand Creek 2 bonds; 2015 committed debt service fund roll forward due to meeting minimum fund balance policy
 - UW Extension. The State received a budget cut and looking to regionalize. The budget will remain the same but we may have to share services.
- 2017 Budget Publication – The members discussed the publication. Motion by Wallace Habegger second by Pete Peterson to approve the 2017 budget publication. Carried 5-0.
- Notice of Donations/User Fees Received Budget Adjustment – Catherine Schmit explained the adjustment to members. Motion by Mark Halverson second by Pete Peterson to approve Notice of Donations/User Fees Adjustment. Carried 5-0.
- Monthly County Disbursement Journal – Motion by Pete Peterson second by Cedric Schnitzler to approve Monthly County Disbursement Journal. Carried 5-0.
- Monthly Per Diems and Vouchers - Motion by Pete Peterson second by Mark Halverson to approve Monthly County Per Diems and Vouchers. Carried 5-0.
- Items for next month's agenda –
- Adjournment - Motion by Pete Peterson second by Wallace Habegger to adjourn at 10:50 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder