

Administrative/Executive Committee
April 8, 2016

Present: Sharon Folcey, James Kuhn, Pete Peterson, Bruce Humphrey; Paul Steele absent
Others: Catherine Schmit, Deb Brandt, Charles Weaver, Andrew Kaftan

The meeting was called to order in the Rolling Hills Activity Room at 9:00 a.m. Sharon Folcey explained her appreciativeness to the Administrative Committee for their past two years of work.

- Minutes Approval – Motion by Pete Peterson second by Bruce Humphrey to approve the 03/08/16 minutes. Carried 4-0.
- Deb Brandt provided the Register of Deeds Report.
- Charles Weaver provided the Veteran's Service Report.
- Ordinance updates due to board size and committee structure change – Andrew Kaftan explained that he is currently working with laying out the prerequisites for each committee in order to be helpful to the new Chair while setting up committees. He is continuing work on the table of contents for the ordinances.
- Catherine Schmit provided the monthly County Administrator Report.
- County Administrator Conference/Training Requests – Catherine Schmit requested 2 seminar requests: 2016 Counties Association meeting on May 9; Summer WCMA Conference from June 22-24. Motion to approve attendance at both seminars by Bruce Humphrey second by James Kuhn. Discussion. Carried 4-0. Sharon Folcey also explained to the committee that she may be attending the May 9th Counties Association Meeting.
- The monthly expenditure report was provided to members via iPad's.
- Next meeting date – May 10, 2016 at 9:00 a.m.
- Items for next month's agenda – Ordinance updates due to board size and committee structure change.
- Motion by Bruce Humphrey second by James Kuhn to adjourn at 10:20 a.m. Carried 4-0.

Shelley Bohl, County Clerk
Recorder