



# MONROE COUNTY BOARD OF SUPERVISORS

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## NOTICE OF MEETING

**Committee:** Justice Center Building Committee  
**Date:** Thursday, February 11, 2016  
**Time:** 5:00 p.m.  
**Location:** Monroe County Highway Department  
Conference Room  
803 Washington Street  
Sparta, WI 54656

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## AGENDA ITEMS

1. Call to Order/Roll Call
2. Approve Minutes of January 12, 2016
3. Project Representative Update – Kurt Marshaus
4. Light Fixture Credit – Discussion/Action
5. Change Orders – Discussion/Action
  - a. Installing a Glycol Make-Up System - \$31,136.17.
  - b. Installing Roof Drains in Phase 2 - \$55,581.16.
  - c. Installing Machine Room less Elevators in Phase 2 - \$39,206.00.
6. Monitoring Agreement for Fire Alarm System – Discussion/Action
7. Adjournment

Judge David Rice, Committee Chair  
Date Notices Mailed 02/08/2016

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted, only the business noted above.

Committee Members: Judge David Rice, Deputy Sheriff Rob Conroy, James Kuhn, Bruce Humphrey, Carol Las, James Schroeder, Gene Treu, Sharon Folcey, Mary Cook

Justice Center Building Committee  
January 12, 2016

Present: Judge David Rice, Deputy Sheriff Rob Conroy, Supervisors Kuhn, Schroeder, Treu, Humphrey, Las  
Absent: Folcey, Cook

Others: Kurt Marshaus, Administrator Catherine Schmit, Sheriff Scott Perkins, Corporation Counsel Andy Kaftan, Public

- The meeting was called to order in the Highway Department Conference Room in Sparta, WI at 5:00 p.m.
- Motion by Humphrey second by Schroeder to approve the 12/9/15 minutes as presented. Carried 7-0.
- Kurt Marshaus presented a Justice Center Project update. Finalizing Phase 1 in preparation for move in.
- Change Order - \$66,736.00 for Secure HVAC Grilles in Pre Cast Cells –

Kurt Marshaus presented the detailed information regarding the need identified for Secure HVAC Grilles in the Pre Cast of the new Justice Center. Discussion. Motion by Kuhn, second by Conroy to approve the change order in the amount of \$66,736.00 as presented. Roll call vote: Judge David Rice-Y, Deputy Sheriff Rob Conroy-Y, Supervisors Kuhn-Y, Schroeder-N, Treu-N, Humphrey-N, Las-N. Motion failed.

- Change Order - \$144,181.96 for Security Access Panels and Painting –

Kurt Marshaus presented the detailed information regarding the need for Security Access Panels and Painting. Motion by Kuhn, second by Schroeder to approve the change order in the amount of \$154,464.96 as presented. Roll call vote: Judge David Rice-Y, Deputy Sheriff Rob Conroy-Y, Supervisors Kuhn-Y, Schroeder-Y, Treu-Y, Humphrey-Y, Las-Y. Carried 7-0.

- Change Order - \$57,699.26 for Temporary Boiler Connection –

Kurt Marshaus presented the detailed information regarding the need for the Temporary Boiler Connection. Motion by Humphrey, second by Schroeder to approve the change order in the amount of \$57,699.26 as presented.

Roll call vote: Judge David Rice-Y, Deputy Sheriff Rob Conroy-Y, Supervisors Kuhn-Y, Schroeder-Y, Treu-Y, Humphrey-Y, Las-Y. Carried 7-0.

- Disposition of Excess Non-Secure Light Fixtures – Supervisor Treu reported that Fixtures were placed out for bid per policy. Ultimately, it was found that a substantial portion of the fixtures were returned to the manufacturer by the supplier without the County's knowledge or consent. Received a bid for fixtures that was approximately \$3,000. Rejected. Remaining fixtures should probably be relocated into Monroe County possession. Motion by Judge Rice, second by Humphrey to retain fixtures not returned and refer issue to legal counsel for potential claims for items that were returned without our knowledge or consent. Roll call vote: Judge David Rice-Y, Deputy Sheriff Rob Conroy-Y, Supervisors Kuhn-Y, Schroeder-Y, Treu-Y, Humphrey-Y, Las-Y. Carried 7-0.
- Project Representative, Kurt Marshaus 1 Year Contract Extension – Mr. Marshaus presented a contract extension proposal in the amount of \$136,800 for a period from March 1, 2016 through February 28, 2017. He also shared that he has a qualified backup staff support person in place. Motion by Humphrey, second by Schroeder to extend the existing Project Representative Contract as presented. Roll call vote: Judge David Rice-Y, Deputy Sheriff Rob Conroy-Y, Supervisors Kuhn-Y, Schroeder-Y, Treu-Y, Humphrey-Y, Las-Y. Carried 7-0.
- Consideration of delay claim by Miron Construction. Closed session under sec. 19.85(e) WI Stats deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and/or sec. 19.85(g) WI Stats conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved. Motion by Humphrey, second by Schroeder to go into closed session per WI Stats 19.85(e) and/or WI Stats 19.85(g). Roll call vote: Judge David Rice-Y, Deputy Sheriff Rob Conroy-Y, Supervisors Kuhn-Y, Schroeder-Y, Treu-Y, Humphrey-Y, Las-Y. Carried 7-0. Discussion.

*The minutes are not official until approved by the Jail/Courthouse Building/Renovation committee at their next regular meeting.*

Motion by Humphrey, second by Kuhn to approve the settlement regarding the Miron Construction Phase 1 Delay Claim Proposal for 134 days in the amount of \$423, 946.52.

Roll call vote: Judge David Rice-Y, Deputy Sheriff Rob Conroy-Y, Supervisors Kuhn-Y, Schroeder-Y, Treu-Y, Humphrey-Y, Las-Y. Carried 7-0.

Motion by Schroeder, second by Las to return to open session per WI Stats 19.85(e) and/or WI Stats 19.85(g).

Roll call vote:

Judge David Rice-Y, Deputy Sheriff Rob Conroy-Y, Supervisors Kuhn-Y, Schroeder-Y, Treu-Y, Humphrey-Y, Las-Y. Carried 7-0. Judge Rice announced the action taken in closed session.

- The next Building Committee Meeting will be Thursday, February 11, 2016 at 5 pm at the Highway Conference Room.
- Motion by Humphrey, second by Schroeder to adjourn at 6:25 p.m.

Cathy Schmit, County Administrator  
Recorder