

Administrative/Executive Committee
December 8, 2015

Present: Sharon Folcey, James Kuhn, Bruce Humphrey, Pete Peterson, Paul Steele
Others: Catherine Schmit, Pamela Pipkin, Deb Brandt

The meeting was called to order in the Rolling Hills Activity Room at 9:00 a.m.

- Minutes Approval – Motion by Pete Peterson second by Bruce Humphrey to approve the 11/10/15 minutes. Carried 5-0.
- Register of Deeds Line Item Transfer – Deb Brandt explained the 2015 line item transfer in the amount of \$189.00 for educational expense for fall conference. Motion by Paul Steele second by Bruce Humphrey to approve line item transfer. Discussion. Carried 5-0.
- Child Support Budget Adjustment - Pamela Pipkin explained the 2015 budget adjustment in the amount of \$14,300.00 for family health and dental insurance not budgeted. Motion by Pete Peterson second by Bruce Humphrey to approve budget adjustment. Discussion. Carried 5-0.
- Ordinance Provisions following Committee Structure Change – This item will be revisited next month.
- County Board Strategic Planning Update – Catherine Schmit explained that her staff is looking at alternate locations. The strategic session will be held after the new term begins.
- Catherine Schmit provided the monthly County Administrator Report.
- County Administrator Conference/Training Requests - None
- The monthly expenditure report was provided to members via iPad's.
- Next meeting date – January 12, 2016 at 9:00 a.m. in the Rolling Hills Activity Room.
- Items for next month's agenda – Child Support Complaint Policy, Ordinance Provisions.
- Motion by Pete Peterson second by Bruce Humphrey to adjourn at 9:25 a.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder