

Property & Purchasing Committee
November 2, 2015

Present: Dean Peterson, Gene Treu, Rod Sherwood, Douglas Path, Mary Cook joined the meeting at 1:08 p.m.

Others: Garry Spohn, Linda Anderson, Jon Wallenkamp (Kueny Architects LLC)

- The meeting was called to order in the Rolling Hills Room #220 at 1:00 p.m.
- Public Comment Period – None
- Strategic Plan – John Wallenkamp of Kueny Architects, LLC was present. Drawings from existing facilities have been obtained. Exteriors for all buildings have been completed. Mechanicals are in the process of being evaluated. A long range plan will be completed. Mary Cook joined the meeting at 1:08 p.m. Space utilization, growth was discussed. It was a consensus to update the board on the Strategic Plan.
- Justice Center Discussion and Update – Gene Treu explained that the city is no longer requiring a manhole for the parking lot north of the Justice Center. Discussion. Motion by Gene Treu second by Rodney Sherwood to accept bid from TEC in the amount of \$3,650.00 for storm water drain in order to maintain warranty on existing work. Carried 5-0.

Gene Treu explained that light fixtures returned will be charged a restocking fee. The building committee referred Property & Purchasing to come up with a plan for use/sale of the lights. Use/sales were discussed.

Motion by Gene Treu second by Mary Cook to have Garry Spohn take ownership of Focus on Energy at the Justice Center. Discussion. Carried 5-0.

Garry Spohn explained that he needs the model numbers of all mechanical equipment in order to figure out what we need for spare parts. There are some parts that are supposed to be included. Discussion. Motion by Gene Treu second by Rod Sherwood to contact mechanical trades to provide a spare parts list by December 8th, 2015; this would include part lists that are supplied and part lists to be ordered. Carried 5-0.

- Tax Delinquent Properties – Garry Spohn explained that there is interest on online auction properties.
The snow property will be surveyed.
- Motion by Mary Cook second by Rod Sherwood to adjourn at 2:53 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder