



# MONROE COUNTY BOARD OF SUPERVISORS

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## NOTICE OF MEETING

COMMITTEE:  
DATE:  
TIME:  
PLACE:

PROPERTY AND PURCHASING  
Wednesday, 10-14-2015  
1:00 p.m.  
Room 220/48 Building  
14345 County Highway B Sparta, WI 54656

## SUBJECT MATTER TO BE CONSIDERED

All Items are subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval -- 09/16/2015 (enclosure)
5. Buildings Manager Report
6. Strategic Plan
7. Preventive Maintenance Plan
8. 124 N Court Parking Lot Repairs
9. Justice Center Discussion and Update
10. Tax Delinquent Properties
11. Future Agenda Items
12. Adjournment

Dean Peterson, Committee Chair  
PROPERTY AND PURCHASING COMMITTEE  
Date notices mailed: 10/09/15

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Purchasing Committee  
September 16, 2015

Present: Rod Sherwood, Mary Cook, Dean Peterson, Douglas Path

Others: Garry Spohn, Catherine Schmit, Jeremiah Erickson, Andrew Kaftan, Larry Hoekstra

- The meetings was called to order in the Rolling Hills Room #220 at 1:03 p.m.
- Public Comment Period – None
- Set next meeting date/time – October 14<sup>th</sup> at 1:00 pm. in Rolling Hills Room #220

Andy Kaftan joined the meeting at 1:08 p.m. Mary Cook joined the meeting at 1:10 p.m.

- Previous Meeting Minute Approval - Motion to approve Aug 12<sup>th</sup> and Aug 31<sup>st</sup> minutes by Rod Sherwood, seconded by Doug Path. Motion Carried 4-0.
- Larry Hoekstra presented information on the benefits of customized contracting to North American Mechanical for preventative maintenance.
- Building Manager Report presented by Garry Spohn.
- Property Deeds/Jeremiah Erickson:  
Rasmussen/Sowle Property – Howard Rasmussen will pay for recording costs to change deed to the county. Issue still remains with Sowle also being listed on the property. A motion was made by Doug Path, seconded by Rod Sherwood, to have the Quitclaim deed done with the Howard Rasmussen portion of the property changed to Monroe County and listed as co-owner, with Sowle listed as owner. Motion carried 4-0.

Dahle Property – These properties were offered to the village and they did not want them. Andy Kaftan discussed the issue of a liability with the camper/trailers in the right-of-way. A motion was made by Rod Sherwood, seconded by Mary Cook to take the properties back in lieu of foreclosures with the contingency of a letter to be sent requesting the removal of the items on the properties due to liabilities. Motion carried 4-0.

- Justice Center Discussion and Update – No update.
- Tax Delinquent Properties – A bid was presented by Bruce Bryant. A motion was made by Doug Path, seconded by Rod Sherwood, to accept the 3 bids of \$200 each for a total of \$600 for the following parcels: 024-00148-001, 024-00148-0002, and 185-00186-0083. Motion carried 4-0.

026-00170-5000 and 026-00170-5001 Properties: Discussion centered on either making it one property or changing the property line into two different parcels that will be better suited for re-sale. Andy Kaftan left and spoke with Alison Elliott in the Zoning Dept. to determine the best solution. Zoning for this property is General Ag and there is a 1.5 acre requirement. Alison provided a map showing the best possible split. A motion was made by Rod Sherwood, seconded by Mary Cook to change the property lines for 026-00170-5000 and 026-00170-5001 into two different parcels with the woods and trailer on one and the house on the other with both properties being just over 3 acres each. Motion carried 4-0. Another motion was also made by Rod Sherwood, seconded by Mary Cook to keep power on to the main structure and cut power to the trailer. Motion carried 4-0.

Village of Kendall properties: The Kendall Housing Authority would like both lots. Andy Kaftan would like to bring a written agreement to the Village of Kendall deeding the lots over as a Municipality Exception with lower fees in anticipation of the county obtaining the properties. He will look into it and bring back next month.

Otten Property: Andy Kaftan will come back next month with new figures to include other properties and past taxes listed under this owner.

Warrens Properties: The committee discussed parcels to place out for auction. A motion was made by Rod Sherwood, seconded by Mary Cook to proceed listing parcels 166, 167, 168, 254, 255, 256 out for auction after the close of current listed properties. Motion carried 4-0.

- Strategic Plan – Waiting on a second signed copy requested by Kueny Architects. First copy was sent with signature and they are also requesting a second signed copy.
- Equipment Purchase/Replacement Plan – Garry presented costs and life expectancies on multiple equipment items and also state recommended replacements and life expectancies.
- Future Agenda Items – current agenda items revisited.
- Adjournment – Motion to adjourn by Rod Sherwood at 4:00 p.m. Seconded by Mary Cook. Motion Carried: 4-0

Recorded by Leslie Schreier, Monroe County Administrative Assistant.