



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

NOTICE OF MEETING

AMENDED

COMMITTEE:
DATE:
TIME:
PLACE:

PROPERTY AND PURCHASING
Wednesday, 9-16-2015
1:00 p.m.
Room 220/ 48 Building
14345 County Highway B, Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval - 08/12/2015 & 08/31/2015 (enclosure)
5. *HVAC Preventive Maintenance*
6. Buildings Manager Report
7. Property Deeds/ Jeremiah Erickson
Rasmussen/Sowle Property
Dahle Property
8. Justice Center Discussion and Update
9. Tax Delinquent Properties
10. Strategic Plan
11. Equipment Purchase/Replacement Plan
12. Future Agenda Items
13. Adjournment

Dean Peterson, Committee Chair
PROPERTY AND PURCHASING COMMITTEE
Date notices mailed: 09/14/2015

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.



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11. Future Agenda Items
12. Adjournment

Dean Peterson, Committee Chair

PROPERTY AND PURCHASING COMMITTEE
Date notices mailed: 09/11/15

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Purchasing Committee
August 12, 2015

Present: Gene Treu, Rod Sherwood, Mary Cook, Dean Peterson joined the meeting at 1:05 p.m.,
Douglas Path joined the meeting at 1:10 p.m.

Others: Garry Spohn, Catherine Schmit, Jeremiah Erickson, Andrew Kaftan, Lisa Aldinger Hamblin

- The meeting was called to order in the Rolling Hills Room #220 at 1:00 p.m.
- Public Comment Period – None

Dean Peterson joined the meeting at 1:05 p.m.

- Set next meeting date/time – September 8, 2015 at 1:00 p.m. in Rolling Hills Room #220
- Minutes Approval – Motion to approve 07/07/15 minutes by Gene Treu second by Mary Cook. Carried 4-0.
- Property Deeds – Jeremiah Erickson explained parcels #040-00635-9000 & #004-00214-0000 and the request to quit claim the parcels to the county. Discussion.

Motion by Gene Treu second by Mary Cook to accept Parcel # 040-00635-9000 from Dennis Brueggeman to Monroe County. Carried 4-0.

Douglas Path entered the meeting at 1:10 p.m.

Motion by Rod Sherwood second by Gene Treu to accept Parcel #004-00214-0000 from Arthur Sowle/Harry Rasmussen to Monroe County. Carried 5-0.

- Resolution 06-15-02 D.O.T. Land Purchase – Lisa Aldinger Hamblin advised that the county is looking to complete a quit claim deed. The D.O.T. however is requesting a warranty deed. In turn we asked them to purchase title insurance. They will not purchase the title insurance and explained that they would go through the eminent domain process. Discussion. Lisa explained that if there was an infringement on the property, it would come back to us. The committee recommended Corporation Counsel to find out the cost for title insurance and report back to the committee next month.
- Tax Delinquent Properties – A letter was presented to the committee from Harry R. Griswold, Attorney at Law. The request is to re-open tax foreclosure case 14CV106. Discussion. A writ has been filed by the Sheriff. Property line issues were discussed. Motion by Rod Sherwood second by Gene Treu to advertise the Snow property at assessed value. Discussion. The motion was withdrawn. The committee recommended Corporation Counsel to come back next month with suggestions on the process.

Andrew Kaftan discussed that the Otten property on South K Street was under an IRS tax lien. We sold her homestead property. Their lien is sufficient to make a claim towards the proceeds. The lien is \$4,867.80. Discussion. Motion by Douglas Path second by Rod Sherwood to negotiate with the IRS their lowest cost to clear the lien. Carried 5-0.

Warrens Properties – Utility charges on delinquent properties were discussed. The committee discussed parcels to place out for auction. Motion by Gene Treu second by Rod Sherwood to place parcels # 169, 170, 219, 220, 221, 222, and 278 out for auction. Discussion. Carried 5-0.

Garry Spohn presented one bid for parcel #026-01449-0000. The bid was in the amount of \$1,900.00 from Patricia Lonzo. Discussion. Motion by Rod Sherwood second by Mary Cook to accept the bid from Patricia Lonzo. Carried 5-0. A resolution will be forwarded to the full county board.

- Strategic Plan – The contract was awarded to Kueny Architects contingent upon satisfactory references and background review. Andrew Kaftan explained that he is currently reviewing the contract. The County Administrator is following up with references and background.
- Buildings Manager Report was given
- Justice Center Discussion and Update – The progress of phase I was discussed. Garry Spohn explained Gundersen parking lot and alley repairs. The extension of the lease for the Justice Department on Hoeschler Drive was discussed.
- Budget Adjustments/Line Item Transfer – Garry Spohn presented a repurpose of funds in the amount of \$60,000.00 from moveable equipment to capital equipment and vehicles. Discussion. Motion to approve repurpose of funds by Gene Treu second by Rod Sherwood. Carried 5-0.
- New Position Request/2016 Budget – Catherine Schmit advised a contracted service line be created in the 2016 budget. Garry Spohn provided a detail of contracted services to all members.
- Equipment Purchase/Replacement Plan – This item will be revisited next month.
- 2016 Budget – Garry Spohn provided his 2016 proposed budget. Inventory for the new justice center will be included.
- Items for next month's agenda – Equipment Purchase/Replacement Plan
- Motion by Gene Treu second by Rod Sherwood to adjourn at 3:45 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Property & Purchasing Committee
August 31, 2015

Present: Dean Peterson, Rod Sherwood, Mary Cook, Douglas Path; Gene Treu Absent
Others: Garry Spohn

The tour of delinquent tax properties started at Rolling Hills. The meeting was called to order at 10:02. Dean, Mary, Doug, Rod, and Garry Spohn were there.

We arrived at parcel # 026001705001 at 10:25. We proceeded to parcel # 026001705000 at 10:35. Proceeded to parcel# 026001260000 at 10:54. This property owner said they planned on paying the tax on Tuesday.

On to parcel # 028001062000 at 11:13. Arrived at parcel # 185013840000 at 11:48.

12:16 finished lunch. Stopped at parcel # 286021700000 at 12:36. Stopped at parcel # 286001670000 at 1:06. Parcel # 286006390000 at 1:22. Our last stop in Tomah parcel # 286014720000 was at 1:45.

Arriving at parcel # 048004750000 at 2:06. Parcel # 141000780000 also parcel # 141000740000 at 2:29. Then to parcel # 14100197000 at 2:31.

Next stop was parcel # 161000140000 at 3:00. Then at 3:39 we arrived at the last parcel. Number 040006101000.

At 3:54 we were at the meeting room 220 at Rolling Hills. Motion was made by Dean and seconded by Rod that parcel #161000140000 would have to be torn down. Parcel # 040006101000 the roadway is too much maintenance and too much upkeep. Parcel #141000780000 also parcel # 141000740000 may be condemned. The motion was made not to accept those parcels. Motion passed four to zero. Motion by Rod and seconded by Mary to adjourn the meeting. Passed four to zero at 4:18.

Monroe Co. District 11 Supervisor
Doug Path