



# MONROE COUNTY BOARD OF SUPERVISORS

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## NOTICE OF MEETING

COMMITTEE:  
DATE:  
TIME:  
PLACE:

PROPERTY AND PURCHASING  
Wednesday, 5-13-2015  
1:00 p.m.  
Rolling Hills  
Room 220/48 Building  
14345 County Highway B Sparta, WI 54656

Items are subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval – 04/08/15 and 04/13/15 (enclosure)
5. Buildings Manager Report
6. Justice Center Discussion and Update
7. Building B Roof
8. Strategic Plan for Monroe County
9. Rolling Hills Fire Alarm System
10. Tax Delinquent Properties
11. Snow Removal at Courthouse Location
12. Equipment Replacement Plan
13. Budget
14. Future Agenda Items
15. Adjournment

Dean Peterson, Committee Chair  
PROPERTY AND PURCHASING COMMITTEE  
Date notices mailed: 05/07/15

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

**PROPERTY AND PURCHASING MINUTES**

April 8 2015

Room 220/48 Building 14345 County Highway B Sparta WI

Present Dean Peterson, Rod Sherwood, Mary Cook, Gene Treu, Doug Path, Garry Spohn, Jeremy Erickson.

The meeting was called to order at 1:00

Rod made a motion to approve the last months minutes, Dean seconded it.  
Motion passed.

Next meeting date: May 13 1:00 pm in Rolling Hills room #220

Buildings manager report.

Discussion x ray machine at courthouse

Parcels to consider for acquisition

Tax parcel #004 00730 0100. road right away

Motion made by Gene, seconded by Mary. Passed 5-0.

Tax parcel # 040 00633 1000 road right away. Rod made the motion. Mary seconded it. Motion passed 4-0 with Gene abstaining.

Tax parcel 032 00360 0001-Road right away. Gene made the motion, Mary seconded it. Passes 5-0.

At 1:48 Linda Johnson came to the meeting.

Strategic Plan for Monroe County-RFP went out for bidding. Gene made the motion. Mary seconded it. Motion passed 5-0.

Justice Center Discussion-special meeting will be called to tour the justice center. Monday April 13th, 2015 at 10:30.

Building B roof-roof damage due to wind. Claims going to insurance company. Tore the rubber roof off.

Museum Repairs and Elevator- Mary made the motion and Rod seconded it to go ahead with the chimney repair. The museum will reimburse the county after it is complete. Discussion about an elevator at the museum and the maintenance of the elevator.

Delinquent tax properties- Parcel # 006 00935 5000 Gene made the motion and Mary seconded it to accept the bid of \$110.00. Motion passes 5-0.

Tax parcel # 281 02541 0000-motion by Gene and seconded by Mary to accept the bid of \$50.00. Motion passed 5-0.

Parcel # 165 00129 000-motion by Gene seconded by Mary to accept the bid of \$400.00. Motion passed 5-0.

Tax parcel # 008 00159 000 Motion by Gene, seconded by Mary to reject the bid. Motion passed three to two.

Equipment Replacement Plan-Linda talked about the financing of equipment.

Future agenda items-Catherine Schmit will be asked to come to the next meeting and the equipment replacement will be back on.

Motion to adjourn by Gene, seconded by Mary at 3:45.

## PROPERTY AND PURCHASING COMMITTEE MEETING MINUTES

APRIL 13, 2015

Present: Dean Peterson, Gene Treu, Mary Cook, Doug Path, Rod Sherwood

Others: Garry Spohn, Kurt Marshaus

Meeting called to order at 10:32 a.m. in the Monroe County Administrative center, 202 South K. Street, Sparta, Wisconsin.

Tour of the Justice Center Building

Went back to Kurt Marshaus office and the following were discussed only:

- Access Doors on VAV Boxes
- Heating
- Access Inside Plumbing Chases
- Traps to Catch Debris Flushed in Cell Toilets
- Maintenance Lift for Access to Light Fixtures and Windows
- Dryer Vent Routing Especially the 70' Run into the Sally Port

Adjournment – Motion by Gene Treu second by Mary Cook to adjourn at 12:05 p.m. Carried 5 -0

Recorder: Garry Spohn