



Administration Building

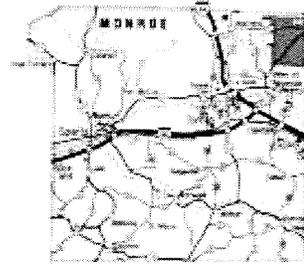
MONROE COUNTY HIGHWAY DEPARTMENT

JACK DITTMAR, P.E., Highway Commissioner

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NOTICE OF MEETING

COMMITTEE: Highway
TIME: 9:00 A.M.
PLACE: Highway Administration Building
803 Washington Street, Sparta, WI
DATE: Friday, August 21, 2015

SUBJECT MATTER TO BE CONSIDERED

[all items are subject to Discussion & (except public comment) Action]

1. Period of Public Comment
2. Last Meeting Minutes
3. Review Payroll
4. Review Vouchers & Credit Card Charges
5. Commissioner's Report (copy attached)
Projects, Equipment, Facilities, Budget, & Personnel
6. 2016 Final Budget (copy attached w/ supplemental, machinery & Buildings & Grounds details)
7. Monroe County Highway Department Standard Operating Policy No. 15-1 (SOP-15-1) - Structure Replacement Temporary Bypasses
8. 10:00 a.m. – CTH B Public Informational Meeting
9. 11:00 a.m. – Bid Opening – Heavy Equipment Trailer Rebid
10. County Board Resolution Amending Chapter 38 Article III Division 2 of the Monroe County General Code or Ordinances – Speed Limits – CTH ET City of Tomah & Town of LaGrange (copy attached)
11. Future Agenda Items

Date Notice Posted: August 17, 2015

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

July 17, 2015 meeting of the Monroe County Highway Committee

Meeting called to order at 9:00 a.m., by Chairman James Schroeder.

Members present: James Schroeder, Gail Chapman, David Pierce and Nodji VanWychen.

Members absent: Wade Blackdeer

Others present: Highway Commissioner – Jack Dittmar, Office Manager – Becky Pitel, County Administrator – Cathy Schmit, County Resident – Larry Revels, DeCleene Trailers Sales Manager – Jim Kline (Item *VIII. only*), Patrol Superintendent – Jon Pauley & Highway Supervisor – Dennis Dickman (Items *I.-IV. & VI.-VIII. only*) and County Highway Employees – Scott Jerome, Mike Pierce, Lance Larson, and Chris Breeden (Items *I.-IV. & VI. only*).

- I. Period of Public Comment – Road Runner Vice-President and Highway Employee Mike Pierce presented the Committee with a map of the present ATV routes. Mr. Pierce also stated that other townships such as the Town of Glendale and the Town of Clifton have also opened their roads for ATV routes.
- II. Motion to approve the minutes of the June 19, 2015 meeting made by Nodji VanWychen, seconded by David Pierce. All ayes, motion carried.
- III. Payroll presented as follows:
- | | | | |
|-----------------------|--------------------|-----------------------|--------------------|
| Check Date: 6/25/2015 | | Check Date: 7/09/2015 | |
| • Field Personnel | \$61,961.31 | • Field Personnel | \$66,502.27 |
| • Administration | <u>\$11,913.53</u> | • Administration | <u>\$11,483.58</u> |
| • Total | \$73,874.84 | • Total | \$77,985.85 |
- IV. Vouchers presented as follows:
- | | |
|------------------|---------------------|
| • Early Pay | \$459,530.24 |
| • Credit Cards | \$ 2,566.26 |
| • Month Vouchers | <u>\$ 65,537.97</u> |
| | \$527,634.47 |

**Agenda rearranged to accommodate guests.

VI. Scheduled Time Off

Chairman Jim Schroeder addressed the highway employees and inquired about their thoughts in regards to scheduled time off. Chris Breeden feels that this policy needs to be changed. Breeden does not feel that you should be having to ask for time off on days that are not a normal scheduled work day. He also addressed his concern for having to put in for time off a year at a time and recognizes that things come up during the year that you could not have predicted. Breeden sighted an example and stated "the other day I was doing the dishes and I did not hear my phone ring, after I finished the dishes I realized that I had missed a call for being called into work and immediately called back, which was within 10 minutes of the call I had missed, I was told it had already been covered and I received a check for missing a call out. Those checks are being evaluated against our performance evaluation and that affects my family." Scott Jerome also addressed that he does not feel the evaluation process is fair. Breeden is concerned that employee morale is going down and good employees are retiring because of these concerns. Highway Commissioner Jack Dittmar explained that the call-outs and attendance are averaged out amongst the employees as far as how it impacts their performance evaluation. Schroeder inquired if these call-outs are being scrutinized. Highway Supervisor Dennis Dickman explained to the Committee in brief how the call-in sheets are marked. Administrator Cathy Schmit stated "that attendance is only once section out of ten on the performance evaluations." Chairman Schroeder does not feel that you can use averages to rate employees for their attendance and that absences need to be treated individually. Dittmar reaffirmed that call-outs for winter and summer are rated differently. Jim Schroeder

July 17, 2015 meeting of the Monroe County Highway Committee

questioned Jack as to why he has his employees on "house arrest". Dittmar stated that the only other way to take care of the department 24/7 needs would be to hire more employees. Dittmar also reminded the Committee that the number of employees is way down compared to 15 years ago due to continual budget constraints. Schroeder inquired as to why Scott Jerome was attending this meeting with concerns if he is so dependable. Scott Jerome feels that his evaluation got shot down because he voices his opinion. Jerome also feels that he is not to express his concerns to management about his fellow employees and that it is unfair to take time off to rest from long winter hours and to be expected to come back in and work on a Saturday at straight time because he took that rest. Administrator Schmit wanted to make it clear "that these rules are applied county wide and that nobody is picking on the highway guys." She also reaffirmed that it is up to the Department Head if these rules are to be changed and how the employees are evaluated according to these rules. Jim Schroeder stated "that Jack has already stated that the employees are being based on an average and that is not right". Chris Breeden stated "that is hard to put all the highway employees in the same bubble when the county has standards that are less for plowing than the state does for plowing". Breeden suggested that there may need to be a policy in the handbook for evaluations that is different for each county department. Administrator Schmit inquired to Commissioner Dittmar how he takes these factors into place when it comes to call-outs. Dittmar explained that employees are aware of what is expected of them when they take a certain position. Jack also stated that "the employees know who is pulling their weight and who is not and the evaluations try to reward the better performing employees." Dittmar reminded the Committee that attendance is only one of ten items that each employee is evaluated on. Jack also feels that the department supervisors do a great job working with each employee's strengths and trying to improve all employee's weaknesses. The Supervisors aren't just taking the easy way out by rating everyone the same, they are doing the right thing by trying to rate employees honestly which also means that some employees won't agree with their evaluations. Highway Supervisor Dennis Dickman explained that he sits down with each employee individually and explains to the employee why they were rated the way they were rated on their evaluation. Jim Schroeder inquired to Dennis Dickman if the rating were legitimate or if it is "nit picking". Dickman stated that "it is tough, but he is doing the best he can do with the education he has on this area." Nodji VanWychen inquired if the employee has an opportunity to "agree" or "disagree" with the evaluation. Jack said yes they do. Administrator Schmit stated "that you might be one of the most knowledge employees, but if the employee is such a jerk and no one wants to work with them because of their attitude, that would affect their rating". Nodji VanWychen inquired to Jack Dittmar if he gets to review the evaluations that are not agreed with by the employee. Dittmar stated "yes, before they go to Ken Kittleson" (the County Personnel Director). Dittmar addressed that he feels the supervisors are treating some of the worst employees better than our good employees and that they are going out of their way to accommodate these employees while the best employees are not given the attention that they have earned. Scott Jerome stated that after he took the training at Rolling Hills for the evaluation process, it was his understanding that the employee could sit down with their Supervisor and work concerns out. Jerome reminded the Committee that "everyone has a bad day and of course we are going to grumble to each other because we (the employees) are all in the same boat". Jerome also realizes that he is more outspoken than other employees. Jack Dittmar expressed that Jerome's fellow employees do not want to say things to Jerome's face that the fellow employees are coming to the Supervisors as the employees are tired of listening to Mr. Jerome complain all day long, so the Supervisors end up being the "bad guy" when they address this with Scott as he thinks that no one has a problem with him during the day. Mike Pierce stated "that in order for evaluations to work properly you would have to have perfect people doing them, which is not going to happen, therefore it is a joke". Chris Breeden feels that long term employees will not stick their neck out and are not addressing their concerns because it has cause and effect on their families. Supervisor Pauley stated that "timing is everything and trying to run shifts and let the guys get sleep is tough especially when a storm does not come in like it is predicted". Pauley recommended that the guys should at least be given overtime after eight hours in the winter or for 6 months. He feels that it would show the highway employees a little appreciation for their service. Supervisor Dennis Dickman agrees with Pauley in regards to the overtime recommendation. Chairman Schroeder inquired to Administrator Schmit if this could be changed. Administrator Schmit stated that the county is following state law in regards to overtime work rules. Chris Breeden inquired how other counties were offering overtime after eight then if it was state law. Nodji VanWychen inquired if the Committee could budget for overtime after eight hours. Dennis Dickman reminded the Committee that most of the overtime is incurred from plowing for the state and those expenses are reimbursed by the state. Jon Pauley stated "that it would be nice to give overtime after eight back to the highway employees and he recognizes that the budget is tight". Scott Jerome reminded the Committee that he does not get to pick his overtime hours, it comes when the phone rings as Mother

July 17, 2015 meeting of the Monroe County Highway Committee

Nature is in control. Chairman Schroeder thanked the employees present for coming into air their points, although he is not sure at this time what he can and cannot do. Mr. Jerome expressed that the state will pay for these overtime costs as they are already aware they had a winter storm. Gail Chapman also stated that if the residents are not willing to pay more taxes or pay their taxes the county may have to go back to Flintstone Days before the lesson is learned. Chapman stated that "if you called me on a Saturday when I wasn't supposed to work for a tree, he would probably let the phone ring. If these employees wanted to work 24/7 they might as well be farmers". Administrator Schmit stated that at their interview applicants are asked about being available 24/7, so all employees are aware of these expectations and that there are things in her job that she does not like too. Supervisor Pauley inquired as to what the expectations of a "laborer" should be, as we are asking for a lot of requirements beyond just manual labor. Pauley is also concerned that when we are hiring people at \$16 per hour that the department is not drawing qualified people, in which Dickman agreed and reminded that we are trying to hire people with capabilities for maintenance at Rolling Hills as well. Chris Breeden stated "that he has a family with 2 children and that he actually is at poverty level right now. He could actually collect food stamps, but it is a pride thing for him." He reminded them that food stamps also come out of the taxpayers. Breeden asked "do you want people to look for other jobs"? How is he is supposed to look at his neighbor and say "I am sorry your daughter flew off the road and rolled her car". Chairman Schroeder reaffirmed the employees that they would look it over and he was still glad that they came in to address their concerns.

VII. 2016 Preliminary Budget (copy attached w/ supplemental & machinery details)

Commissioner Dittmar presented the Committee with a proposed 2016 budget and a copy of our approved 2015 budget. The proposed budget would have an operating levy increase of 20.61% over our 2015 levy. He also included proposed 2016 county highway improvement projects and Dittmar reminded the Committee that we have state funding available for the CTH A project that will expire soon if the reconstruction is not completed. The Committee was then presented with 2016 proposed machinery purchases. Superintendent Pauley stated that the department really should be replacing a minimum of 2 trucks per year. Dittmar explained how the department only buys new trucks for frontline operation and then trickles them down through the fleet. 2016 proposed machinery purchases are for 2 state patrol trucks, 2 new attenuator units and a non-shoulder grader. Present equipment age getting older and small number of replacements not improving average age was also discussed. Dittmar stated that next month he will have formal building & grounds improvement fund details for the Committee. This line item is normally budgeted at \$100,000, which is proposed to be used for replacing the Cashton shop underground fuel tanks and securing the alleys between the cold storage buildings with three short sections of fencing. The Cashton and Wilton shop fuel tanks are both single wall tanks over 24 years old and should be replaced soon, before we experience any leaking. If we replace these tanks it will have to be by a certified installer and the excavation will have to be tested before the hole is filled in so the old tank site can be certified as clean. Dittmar also stated that the cold storage building presently being constructed is eligible for equipment storage reimbursement from the state. Little to no questions were asked in regards to the proposed budget.

VIII. 11:00 a.m. Bid Opening – Heavy Equipment Trailer

Two bids were received for a heavy equipment trailer which was included in this year's budget. This trailer would be primarily used for our paver, so the loading ramps need to be really flat in order for the paver to get on and off the trailer. The trailer will be pulled behind a dump truck and have a 20 ton capability. The first bid was opened from DeCleene Trailer for \$27,797 with delivery in October or November. DeCleene also offered \$2,000 trade in for our existing unit #163 and \$2,000 trade in for unit #194. The second bid was opened from Brooks Tractor for a Felling trailer for \$26,000. Brooks Tractor only offered \$1,000 trade in for unit #194 and \$500 trade in for unit #163. Dittmar stated that he will sit down with the department Supervisors to evaluate the best value for the department before accepting a bid. Jim Kline with DeCleene Trailers introduced himself and explained that they have been in business of heavy equipment trailers for 78 years. The bid they presented was an industry standard and gives a couple of options for paint color.

V. Commissioner's Report (copy attached)

- **Projects:**

- County crews: continued mowing, cleaned up from the severe spotty Monday June 15 rainstorms, performed miscellaneous drainage cleaning/ditching, completed a large road reconditioning project for the Town of Jefferson and also started a large culvert replacement project for the Town of Jefferson, completed shouldering the CTH B & CTH BB projects, and performed some maintenance paving on CTH ET in Tomah.
- State crews: finished mowing, patched potholes, repaired guardrail and fencing, performed sign repair, paved the STH 173 railroad crossing, had Juneau County spray weeds around guardrail, and performed shoulder maintenance.
- State & County Crews: started crack sealing and deck sealing concrete bridges.
- The FHWA and WDOT performed a National Bridge Inspection annual field review last week and everything went well.
- The CTH BC bridge replacement is expected to start next week. **The bridge replacement actually started yesterday and should be finished before school starts. The Ho-Chunk Nation is reimbursing us for our out-of-pocket costs estimated at \$100k.
- A Public Information Meeting for the federal CTH B pavement replacement project is scheduled for next Committee meeting.

- **Equipment & Facilities:**

- Construction of the new cold storage building is scheduled to start next week.

- **Budget:**

- May monthly budget analysis is attached. Even with significantly reduced budgets for our 3 main accounts, we are real close to combined historic average expenditures for these accounts. Winter maintenance expenditures roughly 20% over historic averages. This is over 90% of budget so we are sure to be over in winter maintenance expenditures after November & December.
- Since we have been reducing our year end cash balance and our tax levy over the last few years, cash balance is about \$1,000k under historic averages.

**Dittmar presented the Committee with 2014 expense & revenue pie charts. These charts will be e-mailed to all county board supervisors and handed out at this month's meeting where Jack will review our 2014 financial report, discuss the pie charts and answer questions.

- **Personnel:**

- We interviewed & tested 8 of the 14 Public Works Laborer applicants at the end of June and the top 3 candidates are currently being evaluated by Personnel and we hope to have new employees on board within the next month.

**Forestry Department Head Chad Ziegler has asked Jack about the possibility of sharing a Park Manager as he is thinking about a full-time manager for next year's budget. Chad inquired if we might have winter work for his employee while the park is closed (about 3-4 months). Jack feels that this arrangement could work very well for us as we can always use extra snowplow drivers in the winter. Gail is Chair of the Land Conservation, Forestry & Parks Committee and said they will be discussing it at their next meeting (Nodji is also a member).

** = added to report during meeting

IX. Future Agenda Items

Nodji VanWychen inquired if scheduled time off needed to be discussed further at next month's meeting.

Motion to adjourn at 11:52 a.m. by Dave Pierce, seconded by Nodji VanWychen. All ayes, motion carried.

County Highway Commissioner's Report for: August 21, 2015

Projects:

- County crews: completed mowing, performed miscellaneous drainage cleaning/ditching, completed a large culvert replacement project for the Town of Jefferson, completed small road improvement projects for the Towns of Greenfield & Wilton, ground up a road for the Town of Sheldon, performed maintenance patching & spot sealing, cut some trees, and replaced a few cross-culverts on the CTH EW reconditioning project.
- State crews: repaired guardrail and fencing, performed sign repair, and performed shoulder maintenance.
- State & County Crews: completed crack sealing and deck sealing concrete bridges.
- The CTH BC bridge replacement is progressing nicely with the deck poured last week. Opening of the new bridge will probably be in mid-September.

Equipment & Facilities:

- Construction of the new cold storage building is almost complete.
- Our new Peterbilt cab & chassis was delivered last week.
- Our trailer #194 sold on the Wisconsin Surplus auction site last week for \$5,234. \$2,000 was the most any of the new trailer bidders would give us for a trade-in.

Budget:

- July monthly budget analysis is attached. Even with significantly reduced budgets for our 3 main accounts, we continue to be real close to combined historic average expenditures for these accounts. Winter maintenance expenditures are roughly 20% over historic averages. This is over 90% of budget so we are sure to be over in winter maintenance expenditures after November & December.
- Since we have been reducing our year end cash balance and our tax levy over the last few years, cash balance continues to be under historic averages and is currently about \$650k under.

Personnel:

- Three new Public Works Laborers started at the end of July/beginning of September so we are finally at full approved staffing.

2015 JULY MONTHLY BUDGET ANALYSIS

MONROE COUNTY HIGHWAY DEPT.

Year to Date (YTD) Expenditures (EXP) of 3 Major Accounts
 (Summer & Winter Maintenance and Supplemental Construction)
 AND Cash Balance (BAL) as of 7/31/2015

* NOTE : All \$ are thousands *

Account #	Account Name	2015 BUDGET	2015 YTD EXPENDITURES	2015 YTD PERCENT OF BUDGET	3 YR AVE YTD EXP (% TOTAL EXP)	10 YR AVE YTD PERCENT TOTAL EXP
1-53311	County Routine Maintenance	\$1,547	\$714	46.2%	\$845 46.4%	45.5%
1-53312	County Snow & Ice Control	\$604	\$561	92.9%	\$505 71.7%	68.6%
1-53319	C. T. H. Supplemental Construction	\$2,265	\$364	16.1%	\$128 8.5%	22.2%
TOTALS =		\$4,416	\$1,639	37.1%	\$1,478 36.1%	39.3%

2015 YTD TAX LEVY	2015 YTD CASH BALANCE	2015 YTD PERCENT OF TAX LEVY	3 YR AVE YTD BAL (% TAX LEVY)	10 YR AVE YTD PERCENT TAX LEVY
\$2,982	\$2,666	89.4%	\$3,318 112.2%	84.7%

2016 MONROE COUNTY HIGHWAY DEPARTMENT BUDGET

Exp. Acct. #(s)	Description	Budget	Revenue	Operating Levy
49300	Highway Fund Surplus Applied	\$0	\$500,000	(\$500,000)
53112 & 53190	Highway Administration	\$500,000	\$250,000	\$250,000
53111	Highway Committee	\$1,000	\$0	\$1,000
53311	Maintenance CTH's	\$1,800,000	\$1,000,000	\$800,000
53312	CTH Winter Maintenance	\$750,000	\$0	\$750,000
53319	CTH Supplemental	\$2,925,000	\$945,000	\$1,980,000
53318	CTH Bridges (includes Fed-Aid bridges)	\$72,000	\$32,000	\$40,000
53315	Federal Aid Projects (non-bridge)	\$200,000	\$0	\$200,000
53283	Buildings & Grounds Improvement Fund	\$100,000	\$0	\$100,000
53281	New Machinery Fund	\$780,000	\$780,000	\$0
53320	State Highways Maint. & Constr.	\$2,500,000	\$2,500,000	\$0
53330	Local Governments Maint. & Constr.	\$140,000	\$140,000	\$0
53340	County Departments Maint. & Constr.	\$70,000	\$70,000	\$0
53350	Federal Government Maint. & Constr.	\$0	\$0	\$0
53360	Non-Government Maint. & Constr.	\$10,000	\$10,000	\$0
53470	Sale of Materials	\$450,000	\$475,000	(\$25,000)

Total Operation = \$10,298,000 \$6,702,000 \$3,596,000

2015 Operating Levy (\$2,519,385+\$462,174 shop & bldgs and grnds operations) = \$2,981,559

2015 - 2016 Operating Levy Increase = 20.61%

Wage & Benefit increases are NOT included in above figures.

As a separate line item on County Board Budget sheet:

53182	County Bridge Aids (Towns & Villages)	\$55,754	\$55,754	\$0
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***Reviewed by the Highway Committee on July 17, 2015 &
Approved by the Highway Committee on August 21, 2015***

NOTE: These are PROPOSALS only! Improvements are approved with the entire County budget and subject to deletions/additions depending upon county service taxing priorities.

BUDGET PROPOSED 2016 COUNTY HIGHWAY IMPROVEMENTS (CTH Supplemental Acct)										
(Note: All estimated costs are in 2016 dollars)										
<u>CTH</u>	<u>SEGMENT</u>	<u>LENGTH (miles)</u>	<u>2011 AADT & FUNC. CLASS.</u>	<u>TYPE OF IMPROVEMENT</u>	<u>COMMENTS (IF TIED TO ANOTHER PROJECT, EXPLAIN)</u>	<u>ESTIMATED COST</u>	<u>ESTIMATED REVENUE</u>	<u>ESTIMATED NET COST</u>		
A	STH 16 to CTH AA	1.0	690 MaC	Major Reconditioning	Major wheel rutting most of segment and severe pavement shoving at STH 16 intersection	\$300,000	\$0	\$300,000		
A	Ironwood Rd to Irvine Rd	1.0	590 MaC	Reconstruction	<i>Finish project started in 2015</i> To 2014 new pavement at bottom of big hill, major relocation of curves & improvement of Irvine Rd intersection All of 2012-2013 & 2014-2015 LRIP revenues	\$1,425,000	\$945,000	\$480,000		
EW	Augusta Rd to STH 173	4.8	200 MaC	Major Reconditioning	Start at new bridge just west of Augusta Rd Jurisdictional Transfer CTH EE (CTH EW to CTH HH) to Tn Scott	\$1,500,000	\$0	\$1,500,000		
TOTAL MILES =						\$2,925,000	\$945,000	\$1,980,000	ESTIMATE TOTALS =	

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AADT = Annual Average Daily Traffic

FUNC. CLASS. = Functional Classification: MaC = Major Collector, MiC = Minor Collector, L = Local

DRAFT

PROPOSED 2016 MACHINERY PURCHASES

(Note: revised 07/10/15, All costs are in 2016 dollars)

<u>MACHINERY DESCRIPTION</u>	<u>PROPOSED SECTION</u>	<u>UNIT TO REPLACE</u>	<u>REPLACED UNIT AGE</u>	<u>REPLACED UNIT GOES TO?</u>	<u>ESTIMATED COST</u>
State Patrol Truck (w/conveyor body)	06	26	10	17B	\$220,000
State Patrol Truck (w/conveyor body)	7	27	10	18B	\$220,000
2 - Trailer Mounted Impact Attenuators	n/a	2 - State	10+	sell	\$70,000
Non-Shoulder Grader	Sparta	102	30	sell	\$270,000
TOTAL COST ESTIMATE =					\$780,000

PROPOSED 2016 MONROE COUNTY HIGHWAY FACILITIES IMPROVEMENTS

(Note: revised 08/14/2015, All costs are in 2016 dollars)

<u>FACILITY</u>	<u>PROPOSED REPAIR OR IMPROVEMENT</u>	<u>COST ESTIMATE BASIS</u>	<u>ESTIMATED COST</u>
Cashton Shop	Remove Existing Combined Diesel/Unleaded Fuel Tank and Install New Above or Under Ground Diesel Fuel Tank	METCO & Dept. Estimate	\$50,000
Sparta Shop	Replace fence gates on bullpen & Install new fence and gates at all 3 locations between cold storage buildings	B&B Fence and Dept. Estimate	\$25,000
Tomah, Wilton, & Cashton Shops and Dogpound	Install Security Camera Systems (possible partner with Dog Shelter security system at Dogpound location)	Dept. Estimate	\$25,000
		TOTAL COST ESTIMATE =	\$100,000

**MONROE COUNTY HIGHWAY DEPARTMENT
STANDARD OPERATING POLICY NO. 15-1 (SOP-15-1)**

STRUCTURE REPLACEMENT TEMPORARY BYPASSES

Purpose:

To provide criteria that determines when a temporary bypass is utilized for a structure replacement.

Justification:

- Structure replacements are a temporary inconvenience with larger structures (i.e. bridges & very large culverts) generally requiring the highway to be closed for about 2 months.
- A legal temporary bypass for all public traffic will cost \$30,000 to \$50,000.
- With limited Federal bridge replacement funding, 6-10 temporary bypasses would result in at least one additional structurally deficient bridge not being permanently replaced (current single span bridge cost is about \$300,000).
- Public tax dollars spent on very temporary works are not available for use constructing sorely needed permanent structure replacements.

Policy Criteria Considerations:

- Average Annual Daily Traffic (AADT).
- Detour length around closed structure.
- In some situations, the replacement structure can be constructed next to or near the existing structure resulting in a safer horizontal highway alignment while not requiring the highway to be closed during construction.
- In some situations, an amount of money smaller than the cost of a temporary bypass can be spent on the permanent replacement structure (ex. precast structure elements, staged construction, etc.) to eliminate or reduce the highway closure time.

POLICY:

- Temporary bypasses will not be used on CTH structure replacements unless:
 - AADT is greater than 2,000
 - OR
 - The shortest public road Detour Length is greater than 10 miles (one way).

- Temporary bypasses will only be used on federally funded Town, City or Village structure replacements if the structure is on a dead end highway.
- If a structure replacement meets the above temporary bypass criteria - replacement next to or near the existing structure as well as precast bridge elements and staged construction are the first priorities over construction of a temporary bypass.
- When highway closure time is a significant issue replacement next to or near the existing structure as well as precast bridge elements and staged construction are recommended to eliminate or reduce closure time.
- Planning structure replacement schedules around local business schedules is recommended and purchasing individual cuttings of crops is also recommended to reduce the impact on local businesses.

Recommended for Adoption:

Jack Dittmar, County Highway Commissioner

Adopted: August 21, 2015

Monroe County Highway Committee:

James Schroeder, Chairman

Gail Chapman, Vice Chairman

Wade Blackdeer

David Pierce

Nodji VanWychen

RESOLUTION NO. _____

AMENDING CHAPTER 38 ARTICLE III DIVISION 2 OF THE MONROE COUNTY
GENERAL CODE OF ORDINANCES

SPEED LIMITS

WHEREAS, County Trunk Highway speed limits have not been officially adopted in all of the City of Tomah and the City is desirous in doing so,

WHEREAS, Sec. 38-84 of the General Code of Monroe County states as follows:

Speed limits adopted. No person shall drive a vehicle at a speed in excess of the speed limit established in this section on the following county highways.:

WHEREAS, a traffic and engineering investigation has been made on the following described highway and the recommended reasonable and safe speed limit at which vehicles can be operated on said highway having been established pursuant to Sec. 346.57 and Sec. 349.11 of the Wisconsin Statutes, the Monroe County Board of Supervisors do hereby ordain as follows:

Section 38-84 of the General Code of Monroe County shall be amended as follows:

(1) *Twenty-five miles per hour.*

- (a) CTH "ET," City of Tomah & Town of LaGrange, from a point 0.25 mile east of its intersection with Gondola Road northeasterly to Noth Avenue.
- (b) CTH "U," Village of Norwalk, from its intersection with STH 71 northeasterly 0.37 miles.
- (c) CTH "U," Village of Norwalk, from its intersection with STH 71 southwesterly 0.24 miles.

(2) *Thirty miles per hour.*

- (a) CTH "A," from a point 0.1 mile west and 0.2 mile east of the intersection of CTH "N" and CTH "A" in the Town of Clifton.
- (b) CTH "I," Town of Angelo, from STH 21 northerly for a distance of 0.75 mile to Grandview Road.
- (c) CTH "U," Town of Jefferson, beginning 0.1 of a mile southeast of the west junction of CTH "F" and CTH "U" to a point 0.07 mile north of the east junction of CTH "F" with CTH "U".
- (d) CTH "ET," City of Tomah & Town of LaGrange, from a point 0.26 mile west of its intersection with LaGrange Avenue to a point 0.20 mile east of its intersection with North Glendale Avenue.

(3) *Thirty-five miles per hour.*

- (a) CTH "PP," Village of Oakdale, from its intersection with USH 12 and STH 16 northerly 0.70 mile.
- (b) CTH "B," from the north city limits of the City of Sparta, northerly 0.5 mile.
- (c) CTH "U," Village of Norwalk, from a point 0.24 mile southwesterly from its intersection with STH 71 to a point 0.40 mile southwesterly from its intersection with STH 71.

- (d) CTH "ET," Town of LaGrange & City of Tomah, from a point 0.14 mile west of its intersection with Gondola Road to a point 0.25 mile east of its intersection with Gondola Road.
 - (e) CTH "ET," City of Tomah & Town of LaGrange, from Noth Avenue to a point 0.26 mile west of its intersection with LaGrange Avenue.
- (4) *Forty miles per hour.* CTH "U," Village of Cashton, from its intersection with Nemo Avenue northeasterly to the village limits (0.20 mile).
- (5) *Forty-five miles per hour.* CTH "ET," City of Tomah & Town of LaGrange, from a point 0.20 mile east of its intersection with North Glendale Avenue to a point 0.30 mile east of Forbes Road.

This ordinance shall be effective upon erection of standard signs giving notice thereof.

Dated this 26th day of August, 2015

Recommended for introduction by the
 Monroe County Highway Committee on
 August 21, 2015.
 Monroe County, Wisconsin

Elucidatory Notes:

The currently posted 35 mph speed limit signing at Gondola Road will be moved to the top of the hill west of Nicholas Street. The currently posted 35 mph speed limit on West Veterans Street will be lowered to 30 mph.

James Schroeder, Chairman

Gail Chapman, Vice Chairman

All other existing speed limits will remain in place.

Wade Blackdeer

The City Police Chief and Administrator are in agreement with the proposed changes.

David Pierce

Fiscal Note:

Approximately \$600 for installation of 6 new signs, remaining signs are already in place. Funds to come from budgeted Highway Department CTH maintenance account.

Nodji VanWychen

Highway Committee Vote:

- yes

- no