



Administration Building

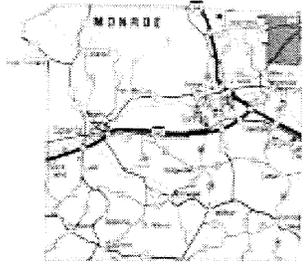
MONROE COUNTY HIGHWAY DEPARTMENT

JACK DITTMAR, P.E., Highway Commissioner

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NOTICE OF MEETING

COMMITTEE: Highway
TIME: 9:00 A.M.
PLACE: Highway Administration Building
803 Washington Street, Sparta, WI
DATE: Friday, April 17, 2015

SUBJECT MATTER TO BE CONSIDERED

[all items are subject to Discussion & (except public comment) Action]

1. Period of Public Comment
2. Last Meeting Minutes
3. Review Payroll
4. Vouchers & Credit Card Charges
5. Commissioner's Report (copy attached)
Projects, Equipment, Facilities, Budget, & Personnel
6. Future Agenda Items
7. 9:15 am to 1:00 pm Highway Tour: Southwest corner of County

Date Notice Posted: April 08, 2015

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

March 20, 2015 meeting of the Monroe County Highway Committee

Meeting called to order at 9:00 a.m., by Chairman James Schroeder.

Members present: James Schroeder, Wade Blackdeer, David Pierce and Nodji VanWychen.

Members absent: Gail Chapman

Others present: Highway Commissioner – Jack Dittmar, County Administrator – Cathy Schmit and Office Manager – Becky Pitel

I. Period of Public Comment – None at this time.

II. Motion to approve the minutes of the February 16, 2015 meeting made by Dave Pierce, seconded by Nodji VanWychen. All ayes, motion carried.

III. Payroll presented as follows:

Check Date: 2/19/2015 (Includes Sick Leave Payout)	Check Date: 3/5/2015
• Field Personnel \$81,135.67	• Field Personnel \$73,497.61
• Administration <u>\$14,925.32</u>	• Administration <u>\$11,700.32</u>
• Total \$96,060.99	• Total \$87,197.93

Check Date: 3/19/2015

• Field Personnel \$65,909.37
• Administration <u>\$11,596.01</u>
• Total \$77,505.38

IV. Vouchers presented as follows:

• Early Pay \$128,987.56
• Credit Cards \$ 1,885.20
• Month Vouchers \$ 47,011.45
• Interdepartmental <u>\$ 7,938.64</u>
• Total \$185,822.85

V. **Commissioner's Report (copy attached)**

• **Projects:**

- Winter maintenance was the major focus again of all crews over the last two weeks in February and first week in March.
- County crews: also patched potholes, cut brush, and knocked loose rocks off the CTH Q hill bank.
- State crews: also patched potholes, hauled salt, and repaired guardrail.
- A Spring Weight Limit early news release was sent out Tuesday February 24 when the daily high temps were in the single digits and lows were double digits below zero. When temperatures changed drastically two weeks ago, weight limits were posted last week on Tuesday March 10th.
- Jack attended an Implements of Husbandry (IoH) meeting conducted by UWEX this Tuesday in Sparta.
- The I-94 reconstruction project from Tomah to Warrens started last week. The project is scheduled to take two years and be completed with all traffic diverted onto one side of the interstate as construction takes place on the closed side. The WDOT has scheduled this bi-directional traffic (only one lane in each direction) for the next two summers including during Cranfest. The Co. Sheriff is aware of this and will be making plans for bottlenecked traffic during the festival.

**More Mississippi river dredge sand is being hauled in by Gerke Construction for next winter's mixing. With the spring weight limits on, Gerke has most of their haul trucks available and made us a super deal to keep their trucks working.

**Our 2015-2016 salt request has been sent in to the WDOT for their statewide bid. We still have to take delivery of plenty of 2014-2015 salt. Therefore we are temporarily dropping the 10% markup for towns that want to take salt deliveries before the end of April.

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**One of this summer's few CTH reconditioning projects is a small section of CTH B north of STH 21 in the City & Town of Sparta. This is a simple project to grind up the existing asphalt and resurface with new pavement. The other small grind and repave project is a few blocks of CTH U in the Village Norwalk. The reconditioning of a segment of CTH EW in Scott Township is our largest project. Asphaltic pavement will be bid out in April.

- **Equipment & Facilities:**

- Two 14+ year old pickups and two 15+ year old tri-axle plow trucks were sold on the WI surplus auction site.
- The budget approved new cold storage building will be bid out shortly.

- **Budget:**

- Nothing to report.

- **Personnel:**

- Over the last two months, employee performance evaluations were completed for all employee's hired prior to June 2014.

**A new employee was hired for the Night Mechanic position and will start at the end of the month. A Public Works Laborer employee was just let go due to unsatisfactory performance during his introductory period.

**** = added to report during meeting**

VI. Future Agenda Items

The Committee discussed another highway tour next month.

VII. 9:30 am to 1:00 pm Highway Tour: Southeast corner of County

The Committee and Commissioner viewed the Mississippi river dredge sand being hauled into & stockpiled at the dog pound and then conducted a highway tour from 9:30 a.m. to 12:20 p.m. of the following highways:

- ✓ CTH AA (CTH A to Kayak Rd) – A low traveled highway with a high percentage of truck traffic from the three quarries located at the top of the hill. Over the past year Gerke Construction is well underway with a large quarry on the Revels property. This entire approximate 4 mile segment (and the entire 7.8 miles of CTH AA) are in poor shape and on the list of approximately 125 miles of highway to be turned back into gravel.
- ✓ CTH U (STH 71 to Pete's Ln) – This is the remaining 0.2 mile segment of CTH U to complete its reconditioning from Norwalk to Cashton. This is a heavily traveled curb & gutter section of highway scheduled for grinding up & repaving this summer along with storm sewer replacement funded in conjunction with the Village of Norwalk.
- ✓ CTH M (Village of Wilton to CTH MM) – A low traveled highway reconditioned in 2011 (southern portion) & 2008 (northern portion). The bridge just east of Kettle Rd has been approved for replacement with federal funding with design just starting. Replacement could happen in late 2016 or 2017 along with the approximate ½ mile of highway surrounding the bridge which remains to be reconditioned as it was purposefully left to be coordinated with the bridge replacement.
- ✓ CTH MM (CTH M to CTH A) – A 3.5 mile long low traveled highway in poor shape that is on the list of approximately 125 miles of highway to be turned back into gravel.
- ✓ CTH A (CTH MM to Ironwood Rd) – An average traveled highway with a high percentage of truck traffic due to the county landfill and quarries on this ridge. This segment of highway is in good shape as it has been reconditioned within the last 10+ years and sealcoated within the last 3-6 years.

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- ✓ CTH A (Ironwood Rd to Irvine Rd) – This approximate one mile section of highway is scheduled for reconstruction late this year and next as the hill is in very poor shape. The hill will be realigned and the grade evened out from top to bottom.
- ✓ CTH A (Irvine Rd to CTH N in Clifton) - This is last summer's main reconditioning project with the final layer of pavement and shouldering left to be completed. The reconditioning turned out very nice especially on the eastern end of the project where the R/W was widened in a 1920s state project.
- ✓ CTH N (CTH A to CTH W) – A low traveled highway with the first approximate 1.5 miles ground up and base stabilizer added as a test project in late 2013. This segment was immediately sealcoated in late 2013 and another sealcoat was placed last summer due to some areas being tore up after the single sealcoat was applied. The remaining 5.4 mile long section of highway is in poor shape and is on the list of approximately 125 miles of highway to be turned back into gravel. The bridge over the Baraboo River about one mile west of CTH W has been approved for replacement with federal funding with design just starting. Replacement could happen in late 2016 or 2017.
- ✓ CTH W (CTH N to STH 71 in Kendall) – An average traveled highway in poor shape with reconditioning at least 20 years out.
- ✓ CTH W (STH 71 to Vernon County Line) – About a 5 mile section of low traveled highway with the southern 4.3 miles in poor shape and on the list of approximately 125 miles of highway to be turned back into gravel. In the past the Department has gotten quite a few calls from residents in this area claiming that this is the worst CTH in the county. The response to these sort of claims is that we have a lot of CTHs in poor shape and don't have enough funding to fix them. The Committee definitely agreed that this isn't the worst in the county.
- ✓ CTH V (Vernon County Line to CTH P) – An average traveled highway in good condition which was reconditioned in 1996 and sealcoated in 2005.
- ✓ CTH P (CTH V east junction to CTH Z west junction) – An average traveled highway with all except the eastern ½ mile in fair condition. The western section was reconditioned in 2000 and sealcoated in 2005. The eastern ½ mile is in fair/poor condition with reconditioning at least 15 years out.
- ✓ CTH Z (CTH P west junction to STH 131) – A low traveled highway with all except the eastern 1.9 miles in great condition. The western section was reconditioned in 2010 and is scheduled to be sealcoated in 2016. The eastern 1.9 miles is in poor condition and on the list of approximately 125 miles of highway to be turned back into gravel.

Approximate total mileage of the above poor shape/condition highways is 26.

Motion to adjourn at 12:25 p.m. by Nodji VanWychen, seconded by Dave Pierce. All ayes, motion carried.

County Highway Commissioner's Report for: March 20, 2015

Projects:

- Finally very little winter maintenance was performed over the month.
- County crews: patched potholes, cut trees & brush, and swept pavement.
- State crews: also patched potholes, repaired guardrail and fencing, sealed bridge approaches, and cut brush.
- Spring Weight Limits were removed this week Monday.
- Asphaltic pavement bids are out and due next week. Due to reduced funding, no pavement is planned on CTH EW this summer.
- The City of Sparta started utility work last week on a portion of CTH B that we will be grinding up and repaving shortly after the city work is finished.
- A short reclaim and pave project on CTH BB is also proposed for this spring in order to fully utilize some state LRIP monies that will be lost if not used by June 30th.

Equipment & Facilities:

- Universal Truck Equipment was awarded the bids for accessorizing this year's two new patrol trucks. They were the only bidder and their bids were very similar to last year's when they were the low bidder.
- The budget approved new cold storage building bids are due next week.

Budget:

- 2014 has been closed out and it appears we finished 2014 with only about a \$300k positive cash balance. We budgeted \$500k of surplus funds applied in our CTH Supplemental account to fund highway reconditioning. Therefore we will have about \$200k less to invest in highway improvements this summer.

Personnel:

- A new Public Works Laborer should start around the end of the month to replace the employee who was let go last month during his introductory period.