

ROLLING HILLS

Rehabilitation Center – Special Care Home

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www.rollinghillsrehab.org

COMMITTEE MEETING MINUTES

February 22, 2016

PRESENT:

Chris King, Committee Chair
Craig Buswell, Committee Member
Jim Rice, Committee Member
Rodney Sherwood, Committee Member

ABSENT:

Doug Path, Committee Member

RESOURCE PERSONS:

Linda Anderson, Administrator
Garlynn Brookshaw, Business Manager

1. The meeting called to order by C. King at 5:15 p.m.
2. Public Comment: None.
3. Roll call: C. Buswell, here; J. Rice, here; R. Sherwood, here; and C. King, here.
4. The minutes for January reflect 2015 as the date of the meeting and should be 2016. The next meeting date shows February 29, 2016, and should have been February 22, 2016. **Motion made by C. King, seconded by R. Sherwood, approve the corrections. Vote 4-0. Motion carried.**

Motion made by C. King, seconded by R. Sherwood, to approve the minutes of January 25, 2016. Vote 4-0. Motion carried.

5. A. G. Brookshaw distributed financial statements for January 2016.
6. A. L. Anderson updated on our current census.
B. L. Anderson stated the fire alarm system upgrade is scheduled to start next week pending state approval. The project is expected to be finished by May 13, 2016.

L. Anderson commented the gazebos for the assisted living and another unit are almost finished.

L. Anderson informed the last phase for the call light system is completed and they will be back one last time for the wander system.

L. Anderson explained the dish machine in the kitchen is in the process of being replaced. This will be done in March. The blinds have been installed in the dining room as well as the front offices.

L. Anderson apprised our new contract for oxygen supplies on February 1, 2016. Will keep you updated on the progress of this.

7. A.

8. A. L. Anderson stated the surveyors were in the building when we met last time. They had 6 surveyors and 7 on the last day. Rolling Hills received 10 cites. Most of them are low level cites. The engineer surveyor was in two weeks ago and all was fine. Rolling Hills did not receive any cites from him.

9. Next meeting date will be Monday, March 28 2016, at 5:15 p.m.

10. **Motion made by R. Sherwood, seconded by C. King, to adjourn the meeting at 5:55 p.m. Vote was 4-0. Motion carried.**

Submitted by,

Garlynn Brookshaw