

February 15, 2016

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:02 p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth, Cedric Schnitzler

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Members of the Public

Possible Corrections and Approval of September 21, 2015 Meeting Minutes.

A **Motion** was made by Teddy Duckworth, seconded by Cedric Schnitzler to approve the minutes from the January 18, 2016 meeting. Motion carried 5-0.

Public Comment (3 minutes each): No public comment

Public Hearings

Petition for Deloris E. Waege in care of Lon Becher, for a **change of zoning** district from GA-General Agriculture to R-3 Residential to reflect actual use of property on a parcel of land located at 24282 Heritage Ave, Tomah, WI.

Lon Becher spoke on behalf of Deloris E. Waege stating that the property needs to be re-zoned due to the shape and for re-sale purposes. Howard Hanson, Town Chairman of Tomah was present and stated that the Town recommends approval. He also stated that the Town granted a variance from the Town requirement of a 2 acre minimum lot size allowing for this parcel to be sized at 1.5 acres which meets the County's minimum requirement.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman to approve the change of zoning from GA to R-3 to reflect actual use of property on a parcel of land located at 24282 Heritage Ave, Tomah, WI. Motion carried, 5-0.

Petition for Shelly Muller for a **change of zoning** district, from GA-General Agriculture to B-Business on part of a parcel of land located at 7352 Jackpot Avenue, Sparta, WI.

Shelly Muller provided a definition of "Business" from the IRS Schedule C form which listed criteria used to determine business or hobby. They felt that they should be categorized as a hobby and so will withdraw the Change of Zoning request as well as the Condition Use Permit request. Criteria they cited were: 1)both residents worked 40 hrs at other businesses, 2) they do not advertise 3) and do not take on any more business. Teddy Duckworth asked if they had a FED ID# and Shelley said yes, but that was for work that her husband does for Fort McCoy and is completely separate and not done at their property. Rick Niemeier, attorney, spoke on the issue that no one has issued a legal opinion on whether or not this particular situation can be defined as a hobby or a business and that there needed to be some clarification. It was discussed that Andy Kaftan, Monroe County Corporation Counsel, will need to come before the Committee so a definition can be made as to when a use is considered a "business" or a "hobby". This item will be scheduled for the March meeting. No **Motion** needed.

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Application for a **conditional use permit** for Shelly Muller to operate a vehicular service business on property located at 7352 Jackpot Ave, in part of the NE ¼ of the NW ¼, Section 3, T16N-R4W, in the Town of Leon, Tax Parcel ID# 022-00070-2500. The adjoining land use is residential. Withdrawn. No **Motion** needed.

Preliminary Plat for Jacob Rice – A preliminary plat for “Havenwood Estates” was presented to the Committee. Doug Path had a question on a ½ road listed on the map. Jacob Rice stated that there is an easement on that section and that the property owner is responsible for that portion of maintenance on that section of road. Questions were raised about the waterway and if it was deemed navigable. Jacob Rice spoke and said that 4 driveways crossed the waterway with no culverts. The waterway is mostly dry and only wet in the spring. Alison agreed to double check on the definition of navigable and if need be the map will be noted to contact Zoning before construction. Next step will be the final plat approval.

A **Motion** was made by Cedric Schnitzler, seconded by Doug Path to approve the preliminary plat. Motion carried, 5-0.

Truck bid review and selection – The committee received 1 bid from Brenengen Ford. Gail Chapman asked if there would be any trade-ins and Alison Elliott informed the committee that the trucks will be turned over to Property and Purchasing to sell and funds would go back into the General Fund.

A **Motion** was made by Cedric Schnitzler, seconded by Doug Path to approve the bid and purchase 2 trucks from Brenengen Ford. Motion carried, 4-1(Paul Steele, stated dislike of truck brand).

Dog Control:

Nothing new to report.

Land Information:

Budget Adjustment – for continuing education grant. Funds need to be rolled over from 2015 grant funds used for training so that Jeremiah Erickson can attend 2016 conferences.

A **Motion** was made by Cedric Schnitzler, seconded by Gail Chapman to approve the roll-over of \$910.74 to the 2016 Budget for continuing education. Motion carried, 5-0.

Resolution amending Ch. 11, Civil Emergences – Alison Elliott presented changes made to remove the words Emergency Management and change them to Zoning. Also, the definition of private driveways and signage placement of addresses was clarified.

A **Motion** made by Cedric Schnitzler, seconded by Teddy Duckworth to approve the amendments to Ch. 11, Civil Emergences and forward to the full County Board for approval. Motion carried, 5-0.

Sanitation & Zoning:

Nothing new to report.

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Year End Reports were presented and reviewed. Paul Steele questioned citations given and Bekah Weitz explained that her cases go the District Attorney as criminal offences and that Amber Dvorak's nuisance cases are the ones that can be written up as citations. Doug Path questioned the donations and the difference between 2014 and 2015. Alison Elliott explained that donations are rolled over from one year to the next so that the 2014 amount was an accumulation of previous years, not just a total of donations received in 2014.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	403.43	Sanitation	0	Sanitation		Sanitation	69.61
Zoning	480.29	Zoning	0	Zoning		Zoning	41.54
Dog Control	1389.59		0	Dog Control		Dog Control	216.83
BOA	113.35						
Total	2336.65	Total	0			Total	327.98

Vouchers were reviewed by committee.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, March 21, 2016 and will be at 6:00 pm at the Rolling Hills Auditorium.

A **motion** to adjourn was made by Cedric Schnitzler, seconded by Gail Chapman. Motion carried 5-0.

Meeting adjourned at 7:50 p.m.

Recorded by Leslie Schreier